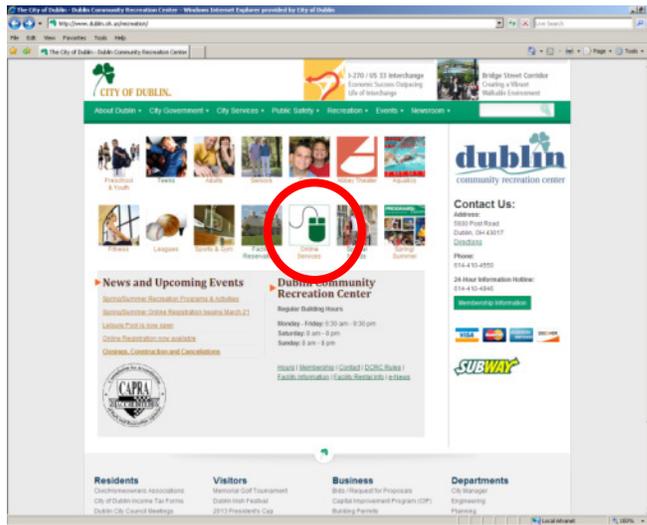


Online Registration QuickStart

Go to

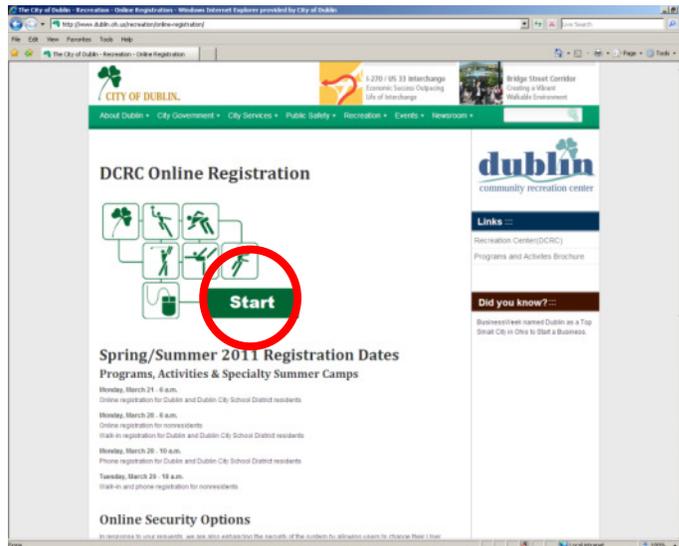
www.dublin.oh.us/recreation

Click on **Online Services**



On the next page,

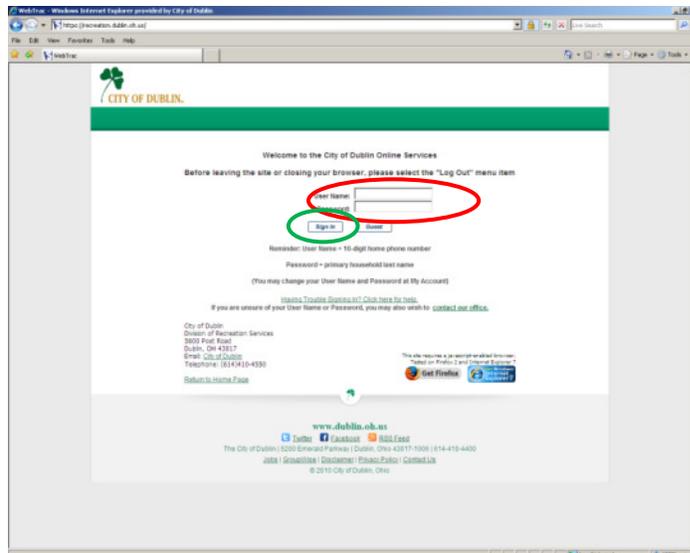
Click the **Start** button



Login to your account

User Name is normally your 10-digit phone number, and **Password** your primary household member's last name

Click the **Sign in** button

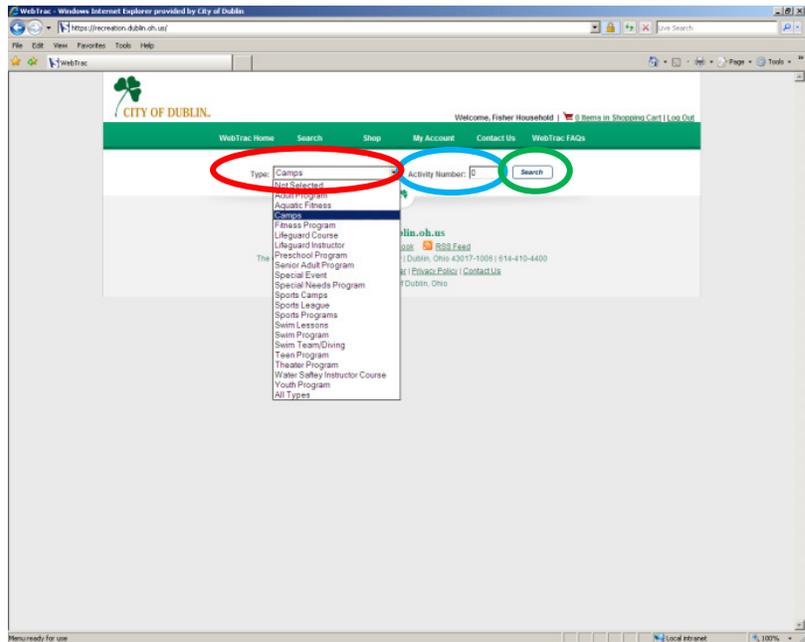


Click on the **Type** drop-down menu to display and select the type of activity you are registering for

OR

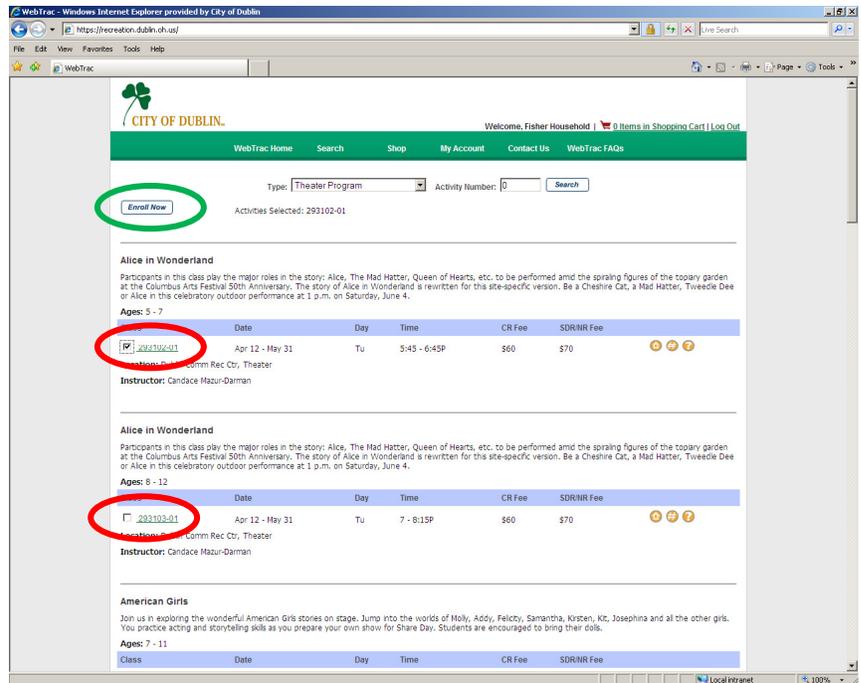
Enter the specific 6-digit **Activity Number**

Then select **Search**



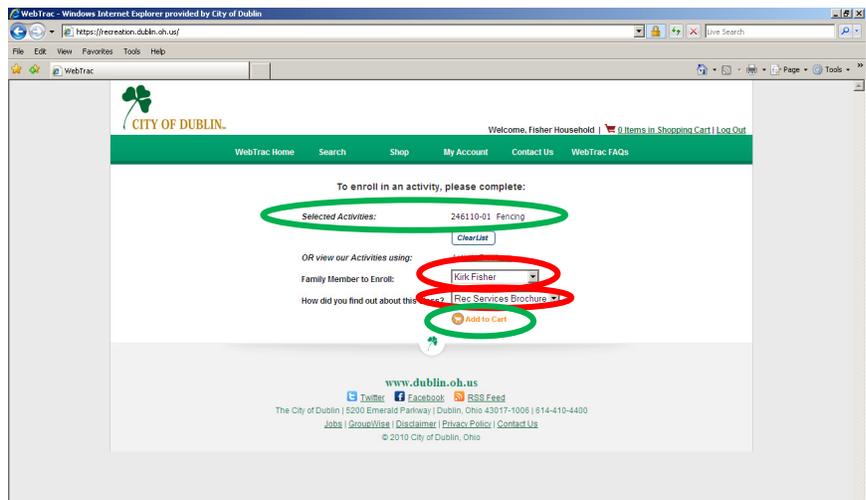
All the activities in the Type selected are displayed on the screen. Scroll down to find additional listings.

Click the **Activity Number or check box** to begin the registration process.
NOTE: You may make multiple selections on each page, and enroll in all the activities at once by selecting Enroll Now at the top or bottom of the page

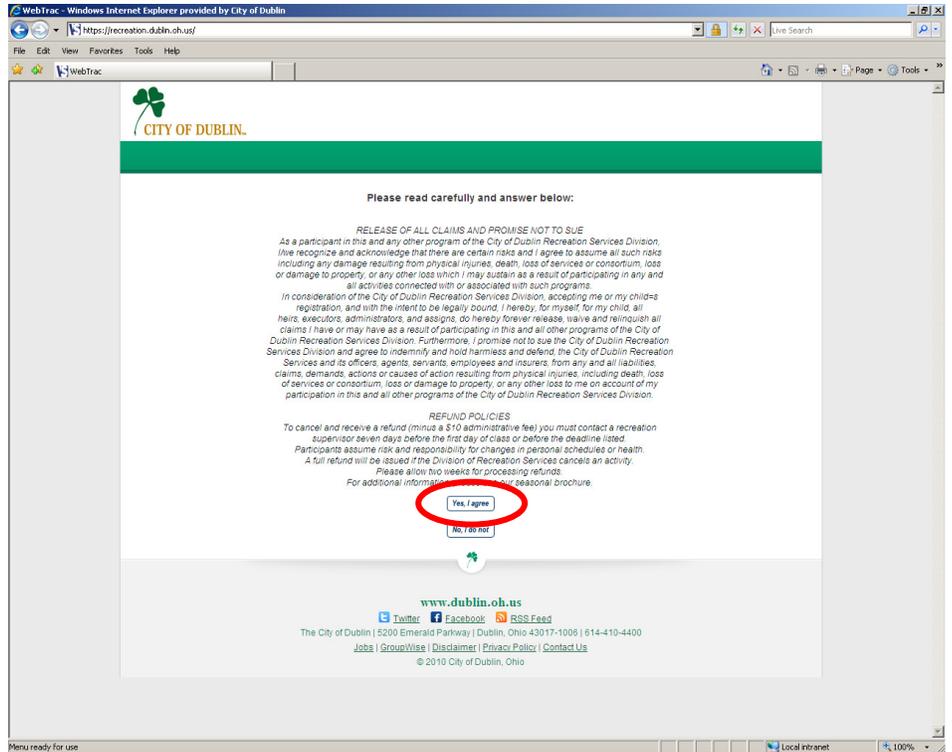


Your **Selected Activities** are listed

Confirm which **Family Member** you are enrolling, And tell us **how you found out** about the activity, Then click **Add to Cart**

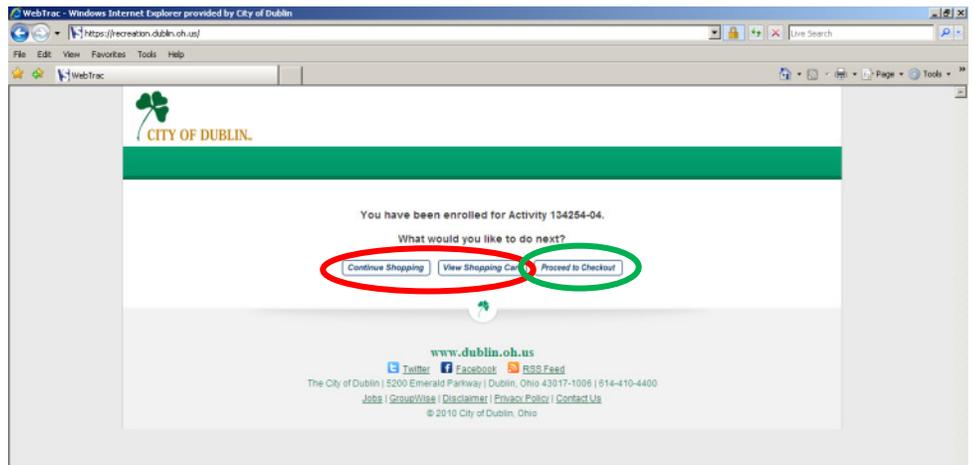


Read and answer the Release and Refund policies, then click **Yes, I agree**



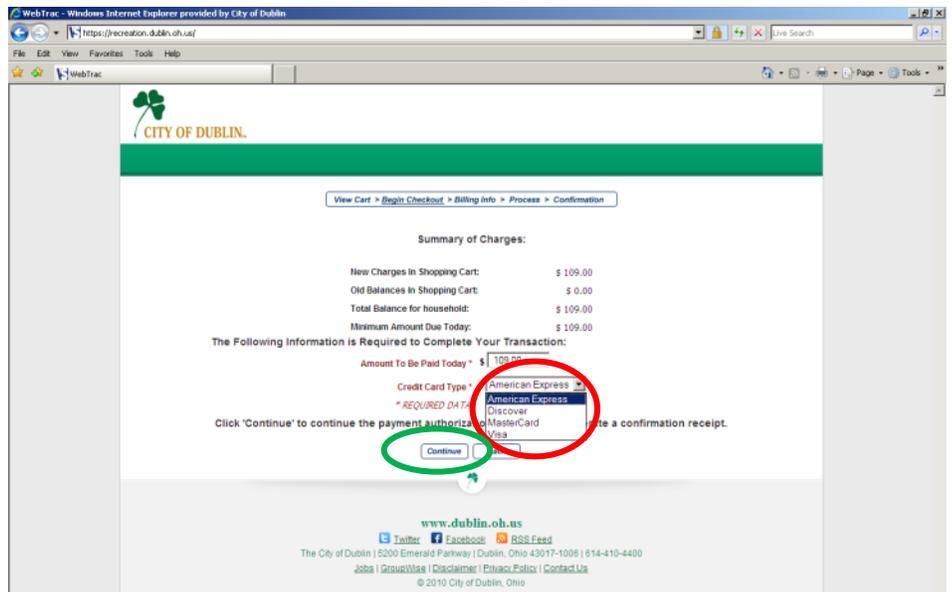
You have enrolled in the activity (subject to payment and checkout/confirmation)

You may **Continue Shopping**, **View Your Shopping Cart**, or **Proceed to Checkout**



Review the charges, then select which **credit card type** you are using for payment

Click **Continue**



Make sure all the information displayed is correct, and that all required fields are filled in.
Enter your credit card number, and expiration date

NOTE: Your credit card number is NOT stored in our system

Click **Submit Payment**

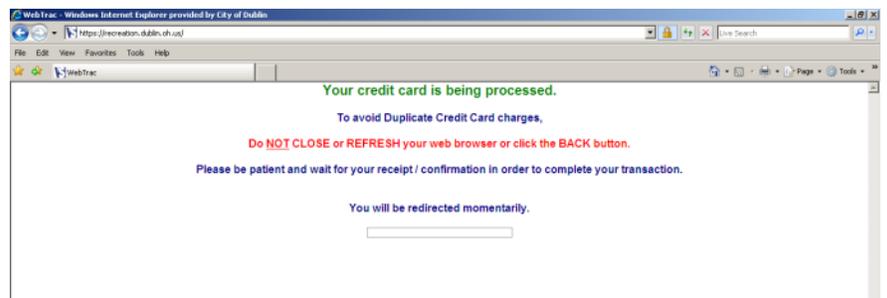
WebTrac - Windows Internet Explorer provided by City of Dublin
https://recreation.dublin.oh.us/

Amount to be charged: **\$109.00**

Please Enter Your Billing Information Below:
Required fields are marked with an asterisk (*).
NOTICE: It is the policy of Plug & Pay Technologies, Inc. to respect the privacy of its customers and the people doing business through its service. No such information presented here WILL NOT be sold or distributed to any party other than the merchant you have currently elected to do business with.

Name: Kirk Fisher
Billing Address: 5600 Post Road
Line 2:
City: Dublin
State/Province: Ohio
International:
Province:
ZipCode/Postal Code: 43017
Country: UNITED STATES
Card Type: Mastercard
Credit Card #:
Exp. Date: Month Year
Email Address: kfisher@dublin.oh.us
Day Phone #: 6144104563
Night Phone #:
Submit Payment [Reset Form](#)

Please wait while your transaction is processed by a secure third party processor



You will receive a confirmation screen, and an opportunity to view and/or print your receipt

You may **return to the home page**, or **continue shopping**.

If you are finished with your session, click **Exit** to make sure you are properly logged out of the system.

