OhioEPA

Instructions

# Instructions for Completing the Ohio EPA Individual Lot Notice of Termination (NOT) Form to Terminate NPDES Construction Storm Water General Permit Coverage

## Where to file the Individual Lot NOT form

Individual Lot NOT forms must be sent to the following address:

Ohio Environmental Protection Agency
DSW - General Permit Program
P.O. Box 1049
Columbus, OH 43216-1049

## Completing the Form

All responses must be typewritten or printed legibly in the appropriate areas only. Forms transmitted by FAX will not be accepted. Complete all sections of the Individual Lot NOT form. Incomplete forms will be returned to the applicant for resubmittal.

Please place each character slightly above the appropriate line. Abbreviate if necessary to stay within the space allowed for each item. Use one space for breaks between words but not for punctuation marks unless they are needed to clarify your response.

## Section I - Permit Information

Circle the appropriate construction storm water general permit which coverage has been granted under and enter the existing facility NPDES general permit number assigned to the developer for which you are submitting this Individual Lot NOT. If you do not know the permit number, contact the Ohio EPA Storm Water Section at (614) 644-2001.

## Section II - Owner/Applicant Information/Mailing Address

This information should appear on the Individual Lot NOT form as it appears on the Individual Lot Notice of Intent (NOI) application.

Give the legal name of the person, firm, public organization, or any other entity that operates the facility or site described in the application. Do not use a colloquial name. Give the name and phone number of a contact person who is responsible for addressing NPDES permit requirements. Enter the complete address and telephone number of the operator (provide phone number as: area code exchange number).

## Section III - Facility/Site Location Information

This information should appear on the Individual Lot NOT form as it appears on the original Individual Lot NOI application.

Enter the facility's or site's contact person, official or legal name and complete address, including city, state, zip code, county, township, and section. If the facility lacks a street address, indicate the street name and approximate location.

## Section IV - Reason for Termination

Indicate your reason for submitting this Individual Lot NOT by placing an "X" on the appropriate space. You may indicate more than one reason.

## Section V - Individual Lot(s) with Coverage Being Terminated

Indicate each sublot number and the corresponding street address for each sublot where construction activities have been completed.

## Section VI - Standard Certification

State the name of the person that signed the Individual Lot NOI application and have that person sign and date the Individual Lot NOT form to certify that construction activities have been completed.

## Signatory Requirements

Federal statutes provide for severe penalties for submitting false information on the Individual Lot NOT form. Federal regulations require this application to be signed as follows.

For a corporation; by a responsible corporate officer, which means: (1) a president, secretary, treasurer or vice-presiden of the corporation in charge of a principal business function or any other person who performs similar policy or decision-making functions for the corporation; or (2) the manager of one or more manufacturing, production or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations and initiating and directing other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship; by a general partne or the proprietor; or

For a municipality, state, federal, or other public facility; by either a principal executive officer or ranking elected official

# Individual Lot Notice of Termination (NOT) of Coverage Under Ohio EPA's NPDES Construction Storm Water General Permit

(Read accompanying instructions carefully before completing this form)
Submission of this Individual Lot NOT constitutes notice that the party identified in Section II of this form is no longer authorized to discharge into state waters under the NPDES general permit program. Complete all information.
Forms transmitted by fax will not be accepted.

## I. Permit Information:

NPDES general permit number: ____ OHC000002 or ____ OHR100000 Facility Permit Number: _____

## II. Owner/Applicant Information/Mailing Address:

Company Name: _____

Contact Person: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

## III. Facility/Site Location Information:

Facility Name: _____

Facility Contact Person: _____ Phone: _____

Facility Address/Location: _____

City: _____ State: _____ Zip Code: _____

County: _____ Township: _____ Section: _____

## IV. Reason for Termination:

_____ Transfer of Ownership _____ Cease to Discharge _____ Facility Closed _____ Project Completed

_____ Obtained Individual Permit

## V. Individual Lot(s) with Coverage Being Terminated

| Lot Numbers: | Lot Street Address: |
|---|---|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

## VI. Certification:

I certify under penalty of law that all elements of the storm water pollution prevention plan have been completed, the disturbed soil at the identified facility have been finally stabilized and temporary erosion and sediment control measures have been removed or will be removed at an appropriate time, or that all storm water discharges associated with construction activity from the identified facility that are authorized by the above referenced NPDES general permit have otherwise been eliminated. I understand that, by submitting this NOT, I am no longer authorized to discharge storm water associated with construction activity by the general permit, and that discharging pollutants in storm water associated with construction activity to waters of the state is unlawful under ORC 6111 where the discharge is not authorized by a NPDES permit.

Individual Lot Permittee Name (printed or typed): _____

Signature: _____ Date: _____



Click to clear all entered information CLEAR