

Parent Handbook

Wyandot Camps

Kidzone

My First Camp



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PHILOSOPHY AND PURPOSE

The Division of Recreation Services maximizes the lifelong benefits of recreation, learning and the arts by delivering innovative programs, inclusive activities, excellent facilities and services to enhance the quality of life throughout the community.

WYANDOT, KIDZONE & MY FIRST CAMPS GOALS

- Maintain the safety and well-being of camp participants and staff
- Develop campers' independence, self-esteem, and peer relationships
- Teach the importance of a healthy, active lifestyle
- Develop an appreciation of the arts
- Develop an appreciation of the outdoors

How do we accomplish our goals?

At the City of Dublin, Recreation Services our goals are very important to us and, in fact, guide everything that we do each day at Wyandot Camp, Kidzone, and My First Camp. We have many policies and procedures that provide for the safety and well-being of our campers and staff and make our programs a better place for all. Some of these include policies that guide: sunscreen use, medication distribution, emergency procedures, behavior guidelines, and many more. We also want your child to feel comfortable, relaxed, and happy while in our programs so we use America's Promise and the Search Institute's 40 Developmental Assets to guide most of our programming. We also chose to staff our programs with qualified and competent counselors so that each child gets the support and guidance that he/she needs to be successful in our programs. Children learn about healthy lifestyles, the arts, and the outdoors in their regular sessions each week. We work hard to give your child a fun and educational summer!

For more information about America's Promise visit:

www.americaspromise.org

For more information about the Search Institute's 40 Developmental Assets visit:

www.search-institute.org/assets/forty.htm

WYANDOT, KIDZONE & MY FIRST CAMPS EARN ACA-ACCREDITED CAMP STATUS

The American Camp Association® (ACA) announced October 27, 2011 that the City of Dublin's Wyandot, Kidzone and My First Camps have received ACA-Accredited® Camp status for 2012.

"ACA Accreditation means that Wyandot, Kidzone and My First Camp submitted to a thorough (up to 300 standards) review of its operation by the American Camp Association (ACA) — from staff qualifications and training to emergency management—and complied with the highest standards in the industry," said Cindy Moore, National Standards Commission.

"Parents expect their children to attend accredited schools. They also deserve a camp experience that is reviewed and accredited by an expert, independent organization," Moore said.

ACA is the only independent accrediting organization reviewing camp operations in the country. Its nationally-recognized standards program focuses primarily on the program quality, health and safety aspects of a camp's operation. ACA collaborates with experts from the American Academy of Pediatrics, the American Red Cross, and other youth-serving agencies to assure that current practices at the camp reflect the most up-to-date, research-based standards in camp operation. For more parent-focused information about accreditation, visit ACA's www.CampParents.org.

GENERAL INFORMATION

BRIEF CAMP DESCRIPTIONS (Please page 18 for a comprehensive activity list)

My First Camp (3-5 years) at the Dublin Recreation Center

\$75/week for city residents, \$85/week for school district residents & non-residents

M-F, 9 a.m.—1 p.m.

Please send a packed lunch (no peanut products please).

Children attending My First Camp must turn three years old during their first week of camp and may remain at camp until the week he/she turns six. *All campers must be potty trained before attending My First Camp.*

MFC is a traditional summer camp program that focuses on: the creative arts; health, wellness & physical activities; and nature & science exploration. Campers must be fully potty trained.

Kidzone (5-12 years) at the Dublin Recreation Center

\$75/week for city residents, \$85/week for school district residents & non-residents

M-F, 9 a.m.—4 p.m.

Please send a packed lunch (no peanut products please) or purchase lunch during registration (\$17.50/week).

Children attending Kidzone must turn five years old during their first week of Kidzone and may remain in the program until the week he/she turns 13. *All children must have completed kindergarten before attending Kidzone.*

Kidzone is a traditional summer camp program that focuses on: the creative arts; health, wellness & physical activities; and nature & science exploration. Campers swim once a week at the recreation center's indoor pool. Campers must have completed kindergarten.

Wyandot Camp (6-12 years) at Scottish Corners & Wyandot Elementary Schools

\$160/week for city residents & school district residents, \$176/week for non-residents

M-F, 7 a.m.—6 p.m.

Please send a packed lunch (no peanut products please) or purchase breakfast and lunch during registration (\$25/week).

Children attending the Wyandot Camps must turn six years old during their first week of summer camp and may remain at camp until the week he/she turns 13. *All campers must have completed kindergarten before attending a Wyandot Camp.*

Wyandot Camp is a traditional summer camp program that focuses on: the creative arts; health, wellness & physical activities; and nature & science exploration. Campers swim twice a week at the recreation center's indoor pool and the outdoor Dublin North pool. Campers take one field trip each week (available on our website). Campers must have completed kindergarten.

Wyandot Camp runs daily from 7:00 a.m. to 6:00 p.m. Pre-care takes place from 7:00 a.m. to 9:00 a.m. After-care takes place from 4:00 p.m. to 6:00 p.m. Traditional camp hours run from 9:00 a.m. to 4:00 p.m. Pre and after-care are provided at no additional cost.

WHERE TO DROP OFF AND PICK UP

Parents will ALWAYS drop their camper off and pick their camper up at their camp location (including pool and field trip days.) Please adhere to posted speed limit and parking signs.

Wyandot Camp at Scottish Corners Elementary—5950 Sells Mills Dr.

Wyandot Camp at Wyandot Elementary—5620 Dublinshire Dr.

Kidzone at the DCRC—5600 Post Rd.

My First Camp at DCRC—5600 Post Rd.

WHAT TO BRING

Wyandot & Kidzone Camps

1. LUNCH—Please send a healthy, substantial, peanut-free lunch with your camper that DOES NOT REQUIRE REFRIGERATION. We do not provide refrigerators for camper lunches. Parents can also choose to purchase lunch on a weekly basis ONLY during registration. Campers will NOT have the option to purchase lunch after registration ends in May.
2. CLOSED-TOE ATHLETIC SHOES—Please send your camper in closed-toe shoes appropriate for active outdoor play. Old tennis shoes are best because they are already broken in and will get very dirty. Sandals, flip flops, and crocs make everyday activities very difficult and put your camper at a greater risk to trip, fall, or sustain foot and ankle injuries. (Sandals, flip flops, etc are appropriate for pool days BUT please pack them in your camper's bag and send your camper in closed-toe athletic shoes because we have active play in the morning).
3. WATER BOTTLE—Please send a refillable water bottle with your camper. It is important to keep your camper hydrated and water does the best job. Drinks with high sugar and/or caffeine content do not hydrate your camper as well as water.
4. SWIMSUIT/TOWEL—Please send a swimsuit and towel with your camper on your assigned swim day(s). *Please check Dublin Pool Rules for acceptable items.*
5. BACKPACK/BAG—Please put all of the things outlined above plus any extras your child may need (hat, extra socks, sweatshirt, etc) in ONE BAG that is clearly marked with your child's first and last name.

My First Camp

1. LUNCH—Please send a healthy, substantial, peanut-free lunch with your camper that DOES NOT REQUIRE REFRIGERATION. We do not provide refrigerators for camper lunches.
2. CLOSED-TOE ATHLETIC SHOES—Please send your camper in closed-toe shoes appropriate for active outdoor play. Old tennis shoes are best because they are already broken in and will get very dirty. Sandals, flip flops, and crocs make everyday activities very difficult and put your camper at a greater risk to trip, fall, or sustain foot and ankle injuries.
3. WATER BOTTLE—Please send a refillable water bottle with your camper. It is important to keep your camper hydrated and water does the best job. Drinks with high sugar and/or caffeine content do not hydrate your camper as well as water.
4. BACKPACK/BAG—Please put all of the things outlined above plus any extras your child may need (hat, extra socks, sweatshirt, etc) in ONE BAG that is clearly marked with your child's first and last name.

PURCHASING BREAKFAST/LUNCH AT CAMP

We are excited to announce a new partnership with the Dublin Schools that gives parents the option to purchase breakfast and lunch for campers! If you're tired of packing lunch each day, you'll now have the option to purchase lunch for your camper. Since this is a new venture for us, we are trying to keep the process as simple as possible this year.

If you want to purchase lunch there are a few things you need to know:

- ALL food purchases must be made at the time of registration. You will NOT have the option to purchase lunch at any other time.
- You have to purchase food for the entire week.
- If you choose the Whole Summer enrollment option, you will need to choose between packing or buying for the entire summer.
- If you choose week to week enrollment, you can pick and choose which weeks you would like to purchase food.
- Wyandot parents will pay \$25/week for breakfast & lunch (this includes a packed lunch on field trip days). The lunch menu is available on our website, and breakfast will be choice of cereal, milk and fruit.
- Kidzone parents will pay \$17.50/week for lunch. The menu is the same as the Wyandot Camp menu. *Kidzone must have at least 25 campers enrolled in the lunch program in order for the school to deliver lunches.*
- Dublin Schools use no pork products, offer a vegetarian option each day, use whole grains as often as possible, use rBST/rGBH free milk and use low-fat dairy products.
- Dublin Schools can provide an ingredient list to families with children who have food allergies.
- The lunch menu is available on page 16 of the Parent Handbook.

SWIMMING

Wyandot campers swim twice a week for two hours at a time (4 hours/week). Campers will swim on either Monday/Thursday or Tuesday/Friday for two hours depending on the site you attend. Kidzone campers swim once a week for two hours on Wednesdays. All campers are swim tested by the lifeguards at the pool. Only those campers who pass the swim test are allowed access to the entire pool (including diving boards and slides). Those campers who do not pass the swim test (or choose not to take it) must remain in the shallow water. Please do NOT send money with your camper to the pool. My First Camp does NOT go swimming.

Wyandot—Monday/Thursday at the North Pool & DCRC Pool (one day at each pool)

Scottish Corners—Tuesday/Friday at the North Pool & DCRC Pool (one day at each pool)

Kidzone—Wednesday at the DCRC Pool (INDOORS)

North Pool—5660 Dublinshire Dr.

Dublin Community Recreation Center Indoor Pool—5600 Post Rd.

FIELD TRIPS

All Wyandot Camp field trips take place on Wednesdays (with the exception of the weeks of July 2-6 when we will take our field trip on THURSDAY, July 5 and the week of June 18-22 when we will host the Dublin Camp Olympics on FRIDAY, June 22 at Wyandot Elementary School). Campers should wear their camp T-shirt to camp on Wednesdays. Please read your weekly camp newsletter for additional and specific information about field trips. Campers are NOT permitted to spend personal money on field trips. Kidzone and My First Camp do NOT take field trips.

SICK CHILD/MISSING CAMP

Parents are asked to call either their child's camp site (numbers available when camp starts) or Abbey Brooks at 614-410-4558 if their child will not be attending camp as expected (for any reason including illness). Camp staff will NOT call parents/guardians if a child does not attend camp as registered.

STAFF

Each staff person is qualified and competent to provide wholesome leadership and direction to each child, according to his/her needs. All camp staff must meet the following minimum requirements to be employed by Dublin Recreation Services:

- At least 18 years of age with a minimum of one year of college or other life experience
- Successful interview (first year only)
- Three positive reference checks—not including family members (first year only)
- Negative drug screen (every year)
- No record in the National Sex Offender Database (every year)
- No criminal record on BCII background check (every year)
- Current CPR/First Aid/AED Certifications for Adults, Children & Infants

WHAT NOT TO BRING

Wyandot, Kidzone & My First Camps

The following regulations apply to all camp staff, campers, parents, visitors and contracted instructors at Wyandot Camps, Kidzone & My First Camp.

We respectfully request that the following items remain at home:

- Personal Sports Equipment
- Animals
- Hand Held Video Games
- iPods (or other music players)
- Cameras
- Money
- Trading Cards & Collectibles

The City of Dublin and its staff is not responsible for any items or money that are lost or damaged at camp. Any items brought to camp are the sole responsibility of the camper, and parents and campers should understand this policy and accept any risk before sending items to camp.

Alcohol, drugs and weapons are strictly forbidden at Wyandot Camps, Kidzone & My First Camp. Should any of these things be found at one of our programs the Dublin Police will be contacted immediately to remove the items and address the person who brought the items to camp.

PROGRAM POLICIES & PROCEDURES

CAMP PAYMENTS

Kidzone and My First Camps require 100% payment at the time of registration.

Wyandot Camps require 50% payment at the time of registration **and the remaining 50% is due on or before May 30.**

Wyandot Camp families who do not pay in full at the time of registration must pay the remaining 50% by May 30 if they wish to remain enrolled in camp. Families have three options to pay the remaining 50%:

1. Call Sharon Adamek (614-410-4575) on Mondays, Tuesdays, Wednesdays or Fridays before May 30 and pay with a credit card over the phone.
2. Drop off check or cash at the DCRC at any time we are open, up to 5 p.m., on May 30.
3. Log on to the website (www.dublin.oh.us) and pay in your online account (which is the same place you registered for camp). Detailed instructions about paying a balance online are on our website at www.dublin.oh.us/recreation/camps.

Late Payment—Payments made after 5:00 p.m. on May 30 will be considered late and the parent/guardian will be charged a \$15 late fee. Campers will not be accepted into Wyandot Camp until the balance and late fee are paid in full at the Front Desk in the Dublin Community Recreation Center. It is very important that payments are made on time. It is up to you to remember to pay your balance. Delinquent accounts will result in termination of enrollment.

Camp counselors are not authorized to accept payment at the individual camp sites!

REFUNDS/CREDITS/TRANSFERS FOR WYANDOT & KIDZONE CAMPS

NEW—2012 Refund Policy

April 9, 6 a.m. through April 20, Noon—Families requesting a refund, credit, or transfer before Noon on April 20 will be permitted to cancel up to **two weeks per child** for FREE. **If you would like to cancel more than two weeks per child there will be a \$25 administrative fee for EACH child and EACH transaction.** This grace period should be used to adjust your registration for vacation plans, athletic camps, etc. Because we are offering a grace period in combination with a late registration date, we will not make any exceptions to this policy. *Please note that this DOES NOT apply to parents who choose the whole summer/priority registration from April 2-3 as no refunds, credits or transfers will be given to those families.*

April 21 through May 4, Noon—Parents requesting a refund, credit, or transfer from April 21 through Noon, May 4 will receive a refund, credit or transfer MINUS a \$25 administrative fee for EACH child and EACH transaction. This includes transferring from one camp site to another. *Please note that this DOES NOT apply to parents who choose the whole summer/priority registration from April 2-3 as no refunds, credits or transfers will be given to those families.*

THERE WILL BE NO REFUNDS, CREDITS OR TRANSFERS AFTER MAY 4!

Parents requesting a refund, credit, or transfer AFTER Noon, Friday, May 4 will lose their camp fees (unless they choose to remain in the program). This includes missing any portion of camp due to vacation, schedule conflict, or any non-emergency situation. Refunds or credits for hardship situations can be requested by letter to the Director of Recreation Services accompanied by proof. Hardship situations are defined as a job transfer of 25 miles or more away, a camper's serious medical condition, or job loss. Hardship requests must be made in a timely manner to be considered.

HEALTH CARE FORMS

All campers who participate in the Wyandot, Kidzone & My First Camp programs must have a current Health Care Form completed BEFORE they are allowed to attend camp. Health Care Forms should be completed online using the link on our website. Health Care Forms do NOT require a doctor's signature and must be updated annually. Campers who are missing a current Health Care Form will not be permitted to stay at camp until the staff have a completed, updated form.

Please visit our website for more information about completing a Health Care Form.

www.dublin.oh.us/recreation/camps

DAILY SIGN-IN/SIGN-OUT PROCEDURES FOR ALL LOCATIONS

Campers MUST be signed in to camp every morning and signed out every evening by an authorized adult NO EXCEPTIONS!!!

Permission to sign a camper in and out is given to any person (aged 18 or older) named on the Health Care Form as a parent, guardian, second parent, second guardian, emergency contact or additional authorized person. ALL authorized persons must show appropriate identification (driver's license, photo ID with name) to remove a participant from the Wyandot, Kidzone & My First Camps—no exceptions. You must show appropriate identification EVERY time you remove your child from camp, even after the counselors know who you are.

INCLEMENT WEATHER

In case of severe weather, campers will be sheltered inside the facility they are based out of (either a Dublin Elementary School or the DCRC). In the event of light rain, campers *may* continue with scheduled activities or similar activities outside. While swimming, pool staff will determine the safety of pool conditions and campers will return to their base site for shelter if necessary.

EARLY DROP-OFFS/LATE PICK-UPS FOR ALL LOCATIONS

Campers should not be dropped off before their program starts and must be picked up when their program ends.

Wyandot Camps Hours of Operation—7 a.m. to 6 p.m.

Kidzone Hours of Operation—9 a.m. to 4 p.m.

My First Camp Hours of Operation—8:45 a.m. to 1 p.m.

Drop-offs earlier than the program start time and pick-ups later than five minutes after the program end time will be assessed an additional fee. It is your responsibility to make every effort to pick up your child(ren) before closing time. Camp staff have other commitments after this time, so please respect the staff in this matter.

FEE STRUCTURE

A flat fee of \$10.00 will be assessed to those individuals dropping off before the program begins or picking up later than five minutes after the program ends. In addition to the flat \$10.00 fee, a fee of \$1.00 per minute will be assessed.

For example, a camper dropped off at 8:45 a.m. at Kidzone (9 a.m. start time) will be assessed the flat \$10.00 plus an additional \$15.00 for the 15 minutes before 9 a.m. (bringing the total to \$25.00).

For example, a camper picked up at 6:15 p.m. at a Wyandot Camp (6 p.m. end time) will be assessed the flat \$10.00 plus an additional \$10.00 for the 10 minutes between 6:05-6:15 (bringing the total to \$20.00).

PAYMENT OF EARLY DROP-OFF/LATE PICK-UP FEES

Payment of all fees is expected at the time of drop-off or pick-up. Staff will provide a written receipt for all fees paid. Campers will not be permitted to attend camp until all fees are paid.

EMERGENCY PROCEDURES

All Wyandot, Kidzone & My First Camp staff are charged with responding to emergencies. The general principles that govern all emergency situations apply:

1. Evaluate the situation completely and as quickly as possible (call 911 if appropriate).
2. Do the simplest thing consistent with good care.
3. Take care of the most important conditions first—maintain open airway, control severe bleeding, and prevent shock.
4. Engage campers not involved in the emergency in non-threatening, low impact activities until the emergency has passed or a debriefing takes place (with assigned mental health care professionals if necessary).
5. If 911 is called the camp staff person who made the call should immediately call the Recreation Supervisor responsible for Wyandot, Kidzone & My First Camps (or continue up the organizational chart) to inform the Division of Recreation Services of the accident/incident. All further communication with parents/media will be handled by the department staff available.

MEDICATION AT WYANDOT, KIDZONE & MY FIRST CAMPS

ALL medications (including over-the-counter or nonprescription drugs) taken routinely MUST BE LISTED ON THE HEALTH CARE FORM AND SUBMITTED TO CAMP STAFF to be dispensed at any Dublin program. Parent/guardians are requested to bring enough medication to last the entire time at camp. Medications MUST be kept in the original packaging/bottle that identifies the prescribing physician (if a prescription drug), the name of the medication, the dosage, and the frequency of use—Wyandot Camp, Kidzone & My First Camp WILL NOT ACCEPT OR DISPENSE any medications not in the original packaging/bottle. Medications that meet the above guidelines will be dispensed in the following way:

- A. All medications received by Wyandot Camp, Kidzone & My First Camp will be stored in a locked container (refrigeration available upon request) and dispensed according to the Health Care Form and physician's instructions by the Camp Supervisor or the camper's assigned counselor(s).
- B. The Wyandot Camp, Kidzone or My First Camp staff member dispensing the medication will note the date/time that the medication was given on the Medication Log.
- C. When at an off-site location, the counselor assigned to a camper who takes medications will carry those medications in a small first-aid kit and dispense those medications appropriately including updating the Medication Log upon returning to camp.
- D. Parent/guardians may come to camp, sign-out their camper, give any medication they feel is appropriate, and then sign their camper back into the program.

If a camper brings medication to camp that: is not listed on the Health Care Form, AND/OR does not meet the above guidelines, AND/OR is not submitted to Wyandot Camp, Kidzone or My First Camp staff (camper keeps in backpack or lunch bag) that medication will be stored in the locked medication container until a parent/guardian is able to retrieve it and it will NOT be dispensed to the camper. In the case that said medication is necessary for the health and well-being of the camper, the parent/guardian will be contacted to come and dispense said medications (see D). At this time the camper's Health Care Form must be updated or the camper will not be permitted to remain at Wyandot Camp, Kidzone or My First Camp.

MEDICAL PROCEDURES AT WYANDOT, KIDZONE & MY FIRST CAMPS

All regularly scheduled Wyandot, Kidzone & My First Camp counselors, head counselors, and supervisors must have a valid CPR/First Aid/AED certification for adults, children, and infants to be employed by Dublin Recreation Services. Camp staff are prepared to use basic first aid skills on a daily basis to address common camp injuries such as: scraped knees, insect bites, bee stings, bloody noses, and other small injuries that occur during active outdoor play. For specific Medical Standing Orders please contact Abbey Brooks, Recreation Supervisor (614) 410-4558.

- A. Camp staff are authorized to perform the following: flush minor scrapes and cuts with water, clean minor scrapes and cuts with alcohol swabs, apply band-aids when appropriate, distribute and assist with the application of cold packs when appropriate, distribute medications as indicated on Health Care Forms, provide more advanced first-aid (within the scope of training) as requested by parent/guardian when accompanied by physician's instructions (assist with epi pen, etc).
- B. Camp staff are expected to call either a camper's parent/guardian or 911, depending on the severity of the injury/illness, for any medical situation that requires treatment other than those listed above.
- C. Camp staff are expected to follow best practices to prevent disease transmission (use of gloves, hand washing, etc) at all times when dealing with ANY medical situation.
- D. Accident/incident forms will be completed after any treatment is provided and notes will then be recorded in the ABC log.

CAMP NURSE

Wyandot Camps, Kidzone & My First Camp employs a camp nurse (licensed RN) to enhance the overall health and safety of campers through weekly lice screenings and emergency medical assessment and treatment on field trips. The camp nurse is also available to provide consultation on current health policies and procedures.

The camp nurse **will**:

1. Examine campers and staff weekly for lice (Mondays) and discreetly communicate any infestations to parents and staff and provide a lice treatment plan to all infested families.
2. Participate in weekly camp field trips for emergency medical assessment and treatment (Wednesdays).
3. In conjunction with camp staff and/or administrative staff, communicate emergency medical situations to parents as needed.
4. Provide on call health related consultation on an emergency basis to camp staff and campers (max 4 hours/week).

The camp nurse **will not**:

1. Be at camp on a regular basis (other than Monday lice checks & field trips).
2. Dispense or administer routine medications to campers or staff.
3. Provide general medical care on a daily basis (take temperatures, treat routine head/stomachaches, treat common colds, etc) for campers or staff.

WHEN WE CALL PARENTS (FOR MEDICAL CONCERNS)

Camp staff are expected to call a camper's parent/guardian for any medical situation that requires treatment other than basic first-aid (flush minor scrapes and cuts with water, clean minor scrapes and cuts with alcohol swabs, apply band-aids when appropriate, distribute and assist with the application of cold packs when appropriate, distribute medications as indicated on Health Care Forms). Parents can decide at this time to either pick up their camper and seek medical care of their choice, or can ask the camp staff to call 911 for treatment.

Camp staff are expected to call a camper's parent/guardian any time camp staff call 911 for a camper.

Please note that camp staff are expected to call 911 **first** in cases of immediate, traumatic or life-threatening conditions (broken bone that punctures skin, severe bleeding, unconsciousness, etc).

CHILD ABUSE

Ohio Revised Code 2151.421—Reporting Child Abuse or Neglect

By state law, all agencies that provide children's programming are required to report questionable bruises or marks that are repetitious and obvious to the staff. Likewise, should a child indicate to a staff member that abuse, either physical or sexual, is happening to them, it is our obligation to report the discussion to Franklin County Children Services. After evaluation by the Recreation Supervisor, Program Administrator or Director a call is made to the Dublin Police who will then investigate and report any claims of abuse.

BEHAVIOR MANAGEMENT & BULLYING

Too often, behavior management is thought of synonymously with punishment; it involves much more. Wyandot, Kidzone & My First Camps approach behavior management with a positive message reinforcing acceptable behavior and learning as a natural part of growth and development.

In order to help us accomplish these goals, we use the following steps:

1. Listen and follow directions
2. Do your best
3. Show a positive attitude
4. Work together
5. Have fun

If a child intentionally causes physical harm to another child, camp staff, facility or vehicle they will be removed from Wyandot Camp, Kidzone or My First Camp for a minimum of the remainder of the camp day. A parent will be called immediately to remove the child from the program. Before the child is readmitted to the program, a meeting between the parent, child, Camp Supervisor and Recreation Supervisor will be held. It is Wyandot Camp, Kidzone & My First Camp policy to remove ALL participants involved in physical altercations regardless of who started the altercation.

Bullying is considered a serious infraction and not permitted at camp. Bullying cases will be dealt with on an individual basis, and a decision about future participation will be made after a meeting with the Recreation Supervisor, camp supervisor and camp family. The Dublin Counseling Center is offering a bullying session for camp staff and camp families on Thursday, May 17 at 6 p.m. at the DCRC.

PARENT ACCESS AND PARTICIPATION

Parents/guardians of children enrolled in Wyandot, Kidzone & My First Camps have unlimited access to our programs during operational hours for the purpose of contacting their child and/or evaluating the premises or the care provided. Upon entering the site, parents must sign-in as a visitor and notify the camp staff of his/her presence.

Parents are free to contact the Recreation Supervisor, Abbey Brooks, at 614-410-4558 to discuss any concerns about our programs. Your input is encouraged and greatly appreciated.

Parents/guardians and campers should thoroughly read and understand the Parent & Camper Code of Conduct. All parents and campers are required to sign a statement (on the Health Care Form) agreeing to the terms of the Code of Conduct before participating in our programs.

WYANDOT, KIDZONE & MY FIRST CAMPS PARENT* CODE OF CONDUCT

The Parent/Guardian Code of Conduct establishes clear guidelines for parents/guardians regarding interactions with campers other than their own, parents and staff and explains the expectations we have for our parents. Please become familiar with the following guidelines:

1. Parents/guardians* shall read and be responsible for the contents of the Parent Handbook & Required Forms (additional copies available at the DCRC front desk or on the City of Dublin's website at www.dublin.oh.us.)
2. Parents/guardians* shall read and be responsible for the contents of the weekly Camp Newsletter that you will receive every MONDAY morning when you sign your camper into your location.
3. Parents/guardians* shall refrain from touching or physically contacting any child in the camp program other than their own.
4. Parents/guardians* are not permitted to verbally insult, harass, or interrogate any child, parent or staff in the camp program.
5. Parents/guardians* should always approach a staff member when they have a concern regarding another camper's behavior and/or interactions at camp.

Failure to abide by any of the guidelines listed above will result in a meeting with the Camp Supervisor and/or Recreation Supervisor and possible removal from the camp program (parent/guardian and/or campers).

Guidelines for Special Camp Activities and Trips

Parents/Guardians are expected to follow the Code of Conduct (above) at all times including time spent at All Camp Activities and on field trips. Listed below are our expectations for parent/guardian behavior during time spent at camp or on a field trip:

- Allow the counselor to lead the group
- Allow the counselor to handle discipline
- Inform the counselor of any concerns about a camper
- Assist the counselor in the back of line for "stragglers" or "wanderers"
- Assist the counselor by reminding campers to apply sunscreen
- Assist the counselor by helping keep the campers hydrated
- Listen for the counselor's directions to campers
- Reinforce the counselor's directions to campers
- Use verbal instruction rather than physical touch
- Stoop down to the camper's level

****Please note: Parent/guardian is synonymous with any adult (i.e. grandparent, neighbor, sibling) who is authorized to be at a camp program.***

WYANDOT, KIDZONE & MY FIRST CAMPS CAMPER CODE OF CONDUCT

In order for all recreation program participants to have a safe and enjoyable experience, all participants **must** demonstrate good behavior and respect for themselves as well as others. Please review these expectations with your child before his/her first day at camp.

As a Dublin Summer Camp Participant, I agree to:

1. Respect the other campers and never bully another camper.
2. Respect the property of others.
3. Not bring to the camp, nor have in my possession, any object that would be harmful to others.
4. Keep my hands to myself: no pushing, hitting, or inappropriately touching a fellow participant.
5. Respect and follow the instructions of all staff and volunteers.
6. Stay with my group or in my designated play area at all times.
7. Play games in a fair manner by demonstrating sportsmanship and encouraging fair play.
8. Be honest with myself and others.
9. Wear closed-toe shoes and proper clothing for scheduled activities.
10. Respect the buildings, parks and equipment. I will take care of the buildings, equipment, and outside areas where we do our activities.

I understand that if I do not follow these rules, my parent/guardian will be notified. Serious behavior problems or repeatedly breaking the rules will result in disciplinary action and may result in expulsion from this program.

Campers are required to agree to this Code of Conduct on the camper Health Care Form.

Camp Lunch Menu—This menu will repeat after 5 weeks

**All meals include milk, Choice of Entrée and servings from our fresh fruit and vegetable bar.
Daily bar offerings include a variety of fruits and vegetables such as:
Romaine lettuce, fresh broccoli, baby carrots, fresh and canned fruit**

Monday	Tuesday	Wednesday	Thursday	Friday
FOOT LONG HOT DOG OR GARDEN SALAD W/CRACKERS VEGETARIAN BAKED BEANS BAKED PRETZELS FRUIT AND VEGETABLE BAR CHOICE OF MILK	CHEESE PIZZA OR GARDEN SALAD /CRACKERS HOMEMADE FRUIT CRISP BAKED PRETZELS FRUIT AND VEGETABLE BAR CHOICE OF MILK	FIELD TRIP DAY BAGEL BAG <i>WW BAGEL W/CHOICE OF LOW FAT CREAM CHEESE OR SUN BUTTER CARROT STICKS, FRESH APPLE BAKED PRETZELS LARGE BOTTLED WATER</i>	CHICKEN TENDERS W/ROLL OR GARDEN SALAD W/CRACKERS CRISPY BAKED POTATO TOTS BAKED PRETZELS FRUIT AND VEGETABLE BAR CHOICE OF MILK	MACARONI AND CHEESE OR GARDEN SALAD W/CRACKERS STEAMED GREEN BEANS FRESH BAKED LOW FAT COOKIE FRUIT AND VEGETABLE BAR CHOICE OF MILK
CHEESEBURGER ON WW BUN OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING Baked Potato Fries FRUIT AND VEGETABLE BAR CHOICE OF MILK	CHEESE PIZZA OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING ROMAINE SIDE SALAD FRESH BAKED LOW FAT COOKIE FRUIT AND VEGETABLE BAR CHOICE OF MILK	FIELD TRIP DAY BAGEL BAG <i>WW BAGEL W/CHOICE OF LOW FAT CREAM CHEESE OR SUN BUTTER CARROT STICKS, FRESH APPLE BAKED PRETZELS LARGE BOTTLED WATER</i>	Mini Corn Dog Nuggets w/BAKED WEDGE FRIES OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING SEASONED CORN FRUIT AND VEGETABLE BAR CHOICE OF MILK	WARM ITALIAN SUB SANDWICH OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING PASTA SALAD FRUIT AND VEGETABLE BAR CHOICE OF MILK
CHICKEN PATTY SANDWICH OR GARDEN SALAD W/CRACKERS VEGETARIAN BAKED BEANS BAKED LAYS FRUIT AND VEGETABLE BAR CHOICE OF MILK	CHEESE PIZZA OR GARDEN SALAD W/CRACKERS HOMEMADE FRUIT CRISP BAKED LAYS FRUIT AND VEGETABLE BAR CHOICE OF MILK	FIELD TRIP DAY BAGEL BAG <i>WW BAGEL W/CHOICE OF LOW FAT CREAM CHEESE OR SUN BUTTER CARROT STICKS, FRESH APPLE BAKED PRETZELS LARGE BOTTLED WATER</i>	CHICKEN TENDERS W/ROLL OR GARDEN SALAD W/CRACKERS CRISPY BAKED POTATO TOTS BAKED LAYS FRUIT AND VEGETABLE BAR CHOICE OF MILK	MINI CHEESEBURGERS OR GARDEN SALAD W/CRACKERS MINI CORN ON COBB BAKED LAYS FRUIT AND VEGETABLE BAR CHOICE OF MILK
FOOT LONG HOT DOG OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING BAKED POTATO WEDGES FRUIT AND VEGETABLE BAR CHOICE OF MILK	CHEESE PIZZA OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING ROMAINE SIDE SALAD FRESH BAKED LOW FAT COOKIE FRUIT AND VEGETABLE BAR CHOICE OF MILK	FIELD TRIP DAY BAGEL BAG <i>WW BAGEL W/CHOICE OF LOW FAT CREAM CHEESE OR SUN BUTTER CARROT STICKS, FRESH APPLE BAKED PRETZELS LARGE BOTTLED WATER</i>	CHICKEN TWISTER WRAP OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING PASTA SALAD FRUIT AND VEGETABLE BAR CHOICE OF MILK	MACARONI & CHEESE OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING SEASONED GREEN BEANS FRUIT AND VEGETABLE BAR CHOICE OF MILK
CHICKEN TENDERS W/ROLL OR GARDEN SALAD W/CRACKERS CRISPY BAKED POTATO TOTS FRUIT AND VEGETABLE BAR CHOICE OF MILK	CHEESE PIZZA OR GARDEN SALAD W/CRACKERS HOMEMADE FRUIT CRISP BAKED LAYS FRUIT AND VEGETABLE BAR CHOICE OF MILK	FIELD TRIP DAY BAGEL BAG <i>WW BAGEL W/CHOICE OF LOW FAT CREAM CHEESE OR SUN BUTTER CARROT STICKS, FRESH APPLE BAKED PRETZELS LARGE BOTTLED WATER</i>	MINI CORN DOG NUGGETS w/BAKED WEDGE FRIES OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING SEASONED CORN FRUIT AND VEGETABLE BAR CHOICE OF MILK	WARM ITALIAN SUB SANDWICH OR HUMMUS W/PITA CHIPS AND VEGETABLES FOR DIPPING ROMAINE SIDE SALAD FRUIT AND VEGETABLE BAR CHOICE OF MILK

Go to www.choosemyplate.gov for online personal wellness resources for you and your family.

Milk selections include: 1% white, skim white or skim chocolate. All milk is hormone free.

Important Parent Dates for Camp

If you have registered your child for Wyandot, Kidzone or My First Camp please mark your calendar for these very important dates:

Parent Open House

Tuesday, May 1 * 6—7 p.m. * Dublin Recreation Center, Talla 1

Calling all camp parents! Do you have questions about your child's summer camp program? Maybe you're wondering what your child should wear each day, or what your child will be doing at camp? Come visit us during our Parent Open House to ask questions, complete Health Care Forms, and even sample some peanut butter alternatives. Spend 5 minutes or the whole hour with us...the time commitment is entirely up to you. We highly encourage ALL camp families to drop in, regardless of your past participation, so we can answer any questions that you may have.

A Japanese interpreter will be at the open house.

Bullying Prevention & Awareness

Thursday, May 17 * 6—7 p.m. * Dublin Recreation Center, Tallas 1 & 2

The Dublin Counseling Center will be presenting a one hour program on bullying awareness, recognition and prevention for camp staff and camp families. Camp families are welcome and encouraged to attend. This program is for adults only. No R.S.V.P. is required.

FREE Child Care

Saturday, May 19 * 1—3 p.m. * Dublin Recreation Center, Talla 3

How would you like a few hours to yourself? Drop your child off at the Dublin Recreation Center for two hours of FREE fun with our camp staff and then enjoy the afternoon! Children will participate in outdoor sports, nature and craft activities and get a snack. Please dress your camper in play clothes and tennis shoes and send a refillable water bottle. If your camper has food allergies, please send an appropriate snack. Drop-off takes place from 1—1:15 p.m. and pick-up takes place from 2:45—3 p.m. Parents MUST bring a photo ID to pick their child(ren) up. This program is open to children ages 3—12 who are potty trained. We welcome siblings who are not registered in our camp program.

Please register for this program by emailing Abbey Brooks at abrooks@dublin.oh.us no later than May 16. Your children MUST be registered to attend!

Meet the Counselors Picnic

Saturday, June 2 * Noon—2 p.m.

Coffman Park East Shelter House (behind City Hall, 5200 Emerald Pkwy.)

Don't miss this opportunity to get some one-on-one time with your camper's counselors, ask any last minute questions and, of course, enjoy a FREE yummy picnic lunch! All parents, campers and siblings are welcome. No R.S.V.P. is required.

For more information about these programs please contact Abbey Brooks at abrooks@dublin.oh.us.

Activity List

Wyandot, Kidzone & My First Camp

The following list includes common activities that occur at camp throughout the summer. Activities may take place daily, weekly or periodically during the summer. While this is a comprehensive list, some activities may take place that are not listed.

Active Play:

- 3 legged races
- 4 square
- Basketball
- Dancing
- Dodgeball
- Football
- Hula hooping
- Human hoops
- Jump rope
- Jumping
- Kickball
- Running games
- Running races
- Scooters
- Skipping
- Soccer
- Softball
- Swimming
- Walking

Arts & Crafts:

- Clay/ceramics
- Cutting with scissors
- Drawing (crayons/markers/colored pencils)
- Fuse beads
- Oil pastels
- Painting (acrylic/watercolor)
- Paper Mache
- Paper making
- Textiles
- Tie-dye
- Use of glitter/sequins/feathers
- Use of glues/adhesives
- Use of various tapes

Field Trip Activities:

- Athletic games
- Bowling
- Bumper boats
- Go-Karts
- Intellectual games
- Laser tag
- Petting zoos
- Planetarium
- Roller Coasters
- Roller Skating
- Swimming
- Video games
- Walking
- Waterslides & attractions

Miscellaneous:

- Carnival games
- Guest speakers
- Plays/skits
- Potluck lunch
- Reading
- Singing
- Talent show
- Water balloons
- Water play (sprinklers/hoses/baby pools/water guns)

Outdoor/Science:

- Animal identification
- Basic physics
- Basic survival skills
- Campfire cooking
- Chemical reactions
- Fishing
- Gardening
- Hiking in wooded areas
- Insect identification
- Plant identification
- Rope making
- Scat identification
- Shelter building
- Solar ovens