



Parks and Open Space

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Dublin Cemetery Guidebook

Dublin Cemetery Books for Sale

The Cemeteries of Dublin, Ohio: History in Stone, is now available.

The book is a permanent, accurate record of the City's cemeteries and details the lives and deaths of some of Dublin's pioneers, war veterans and residents.

Recorded in the book are the first, last and middle name, military service, sex, birth date, death date, age, cemetery, and section of each lot for those interred in Dublin's cemeteries. Also included are pictures of unique headstones and engravings; photo captions and documentation explain the meanings and symbols used on the headstones.

This 260-page book is available for \$25 and provides history for local genealogists, historians or anyone with an interest in Dublin cemeteries.

The book is available at the Dublin Service Center, 6555 Shier Rings Road, and the Municipal Building, 5200 Emerald Parkway.

For more information, contact 614.410.4700.

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Background

A complete list of burials in the Dublin Cemetery and the smaller cemeteries is available. For information, contact the Cemetery Office in the Division of Parks and Open Space at 614.410.4700.

The Dublin Cemetery (International Order of Odd Fellows - I.O.O.F.)

Location: 190 Monterey Drive. The cemetery is located on the south side of State Route 33/161 (Bridge Street) next to the Dublin Community Church in Historic Dublin.

Date Established: July 1, 1858

Number of Interments: 4,410
(as of 9/10/2011)

Condition: Excellent

Available for Burials? Yes.
(The City no longer has lots available for purchase)

History: The Dublin Cemetery was founded by the Evening Star Lodge of the International Order of Odd Fellows (I.O.O.F.). Approximately 10 years after the institution of the Dublin chapter in 1848, as their members began to pass away, they discussed the need for a fraternal burial ground. A committee was

formed to procure grounds for private burials, and when this was found to be impractical, they decided to form an association in order to open a cemetery for use by the general public. A plot of land was purchased just west of the Christian Church (now the Dublin Community Church on Bridge Street in Historic Dublin) and in July of 1858, the cemetery was opened. The first burial was that of Mary Elizabeth Graham on Nov. 4, 1858, and many of the original members of the Odd Fellows Lodge, including Dr. Eli Pinney, Zenas Hutchinson, and J.K. Thomas, also are buried here. A number of burials were moved from other nearby cemeteries, including Indian Run and the Deardorff Cemetery in Sharon Township. It was decided in the 1970s that the Village of Dublin should take over the cemetery operations, and the Dublin Cemetery was dedicated on Feb. 2, 1976.

Layout of Cemetery - The cemetery is divided into five sections.

Old Cemetery - This is the original part of the cemetery and is located on the north side of the property near Bridge Street. Most of the stones in this section are very old and some are beginning to show signs of erosion. Many offer fine

examples of the quaint epitaphs and carvings favored by the early settlers. *Number of burials in this section: 2,396 (as of 9/10/2011).*

Section 1A - The First New Addition, south of the Old Cemetery, was created by the I.O.O.F. Association when the need for burials began to overflow the Old Cemetery boundaries. The earliest burial there was in 1871, but it was used infrequently until the early 1900s. These lots are laid out with four, five, or six spaces per side, divided into east and west sides. *Number of burials in this section: 1,372 (as of 9/10/2011).*

Section 2A - The Second Addition encompasses a row of old graves along the eastern edge of the Old Cemetery (which may have been incorrectly listed as part of the Old Cemetery section when it was surveyed in 1968) as well as two and a half rows of newer graves arranged in a rectangular area between the Old Cemetery and the fence along the eastern edge of the property. These lots are laid out with four spaces per side, divided into east and west sides. *Number of burials in this section: 201 (as of 9/10/2011).*

Section 3A - The Third Addition is a small rectangular area cut

out of the southwest corner of Section 1A. The lots in this section are laid out with four spaces per side, with the east half of the lot divided into A & B, and the west half of the lot divided into C & D. *Number of burials in this section: 112 (as of 1/2/10).*

Section 4A - The Fourth Addition is the only section of the cemetery that contains lots available for purchase. It is located in the southwest corner of the property, from the western edge of Sections 1A and 3A to Monterey Drive. The lots in this section are laid out with four spaces per side, with the east half of the lot divided into A & B, and the west half of the lot divided into C & D. *Number of burials in this section: 321 (as of 9/10/2011).*

Indian Run

Location: West side of State Route 745 (Dublin Road), just south of Indian Run Creek and north of the Dublin Library.

Date Established: 1814

Number of Interments: Unauthenticated records indicate that there were at least 114 interments; however, less than 40 stones remain in evidence.

Condition: This cemetery was restored in the late 1970s, when

the stones were cleaned and some were reset. Unfortunately, many stones are missing and some of the stones still in evidence are in need of further repairs.

Available for Burials? No

History: The Indian Run Cemetery was the first burying ground to be established in Dublin, and the first burials were that of Polly King, the oldest daughter of Ludwick Sells, on January 16, 1814, and Mrs. George Ebey in March of 1814. It was the principle burying ground in Dublin for 40 years, until the I.O.O.F. Cemetery was established in 1858. Many interments were moved to the I.O.O.F. Cemetery in the mid-1800s, and the last burial was made in Indian Run in 1877. After that time, the attention of the town shifted to the new I.O.O.F. Cemetery, and Indian Run fell into disuse and disrepair. Many of the gravestones were broken by cows and vandals, and the original stone walls deteriorated. By the 1960s, it was little more than an unknown lot, completely overgrown with weeds. In 1975, the Dublin Historical Society took an interest in the cemetery, and started a restoration project that lasted more than five years. The area

was cleared and a new stone wall was built. A layer of topsoil was removed to reveal the stones that had fallen, and after their locations were mapped, they were cleaned and removed for safe keeping while the restoration took place. The ground was re-graded, and the stones that could be repaired were reset; a number of stones whose original locations could not be determined were set into the stone wall. The cemetery is now listed on the National Register of Historic Places.

Layout of Cemetery: The cemetery lot is basically a square, with its northern edge along the ridge above Indian Run Creek. Originally, a stone wall was built completely enclosing the cemetery to keep out grazing animals, and the only means of entrance was through a turnstile erected in the southwest corner. When burials were conducted the coffins were taken up and down a set of stone steps on either side of the wall. The graves were most likely laid out in rows, with families owning their own sections. No map exists, however, of the original layout of the cemetery.

Mitchell

Location: Southwest corner of

State Route 745 (Dublin Road) and Emerald Parkway, at the top of the hill overlooking the Emerald Parkway Bridge over the Scioto River.

Date Established: First burial was March 9, 1823.

Number of Interments: 23

Condition: Excellent (restored)

Available for Burials? No

History: The first burial was of Charles Mitchell, on March 9, 1823, and the last interment was of his daughter-in-law, Eliza Reed Mitchell, in 1899. This was the Mitchell family's private cemetery until 1996, when the City of Dublin assumed responsibility for its upkeep. A restoration was done during that summer by Eagle Scout Eli Keyser of Dublin and other scouts and volunteers. They did a major clean up of the cemetery and surrounding area, took gravestone rubbings and recorded the information on monuments, and made a detailed map of the cemetery. A wrought iron fence was erected surrounding the cemetery in the winter of 1999.

Layout of Cemetery: The graves are mostly arranged in rows in the square lot of the cemetery.

Sandy Corners

Location: Southeast corner of Avery and Rings roads, next to St. John's Lutheran Church.

Date Established: Earliest stone is dated 1845.

Number of Interments: 65

Condition: Good

Available for Burials? No

History: Susan Andren, who died November 28, 1845, was the first interment made in Sandy Corners. The last burial to be made there was of James Pendleton, who died June 26, 1879. There is very little information about this cemetery.

Layout of Cemetery: Most of the stones are laid out in rows. The decorative iron work on the fence surrounding the cemetery was taken from the old Hayden Run Bridge.

Mount Zion

Location: On Kinross Court, northeast of Memorial Drive, in Muirfield Village.

Date Established: Earliest stone is dated 1850.

Number of Interments: 30

Condition: Good, but many stones are missing

Available for Burials? No

History: The Mount Zion

Cemetery, also known as Old Myzine and the United Brethren Church Cemetery, is located on what used to be Ashbaugh Road, next to the original location of the United Brethren Church. The church was razed in 1915, and the foundation can still be seen in the grass of the lot next to the cemetery. Carolene Tuller tells of an accident on February 17, 1863, when "several men were blown up into the trees by the explosion of a saw mill." Four of these men are buried in this cemetery.

Layout of Cemetery: Very little is known about the layout of this cemetery. It has been said that, in addition to the graves within the cemetery proper, there were some burials in what is now a wooded area nearby, marked only with round stones. Unfortunately, there are no maps in existence, and very few records of the burials that were made here.

Cemetery Policies

Responsibility

The City of Dublin Parks and Open Space is responsible for

the day-to-day administration of the five cemeteries in Dublin, including maintenance, interments and restorations. All inquiries should be directed to their office at 6555 Shier Rings Road, Dublin, Ohio 43016, 614.410.4700.

Guidelines for Use of All Cemeteries

- All cemeteries are open from dawn until dusk.
- Entry to the cemeteries is permitted for purposes of burials and grave visitation only.
- City Ordinance #951-05 requires that all owners clean up after their pets. Pets must be under owner's control at all times.
- Gravestone rubbing is limited to sound, stable stones. Do not damage or move any stone for any purpose.
- Please show respect and consideration when visiting these cemeteries. Remember, the stones are not only very old and fragile, but of great sentimental value to the families of the deceased.

Rules and Procedures Specific to the Dublin Cemetery

Memorials & Monuments

- All graves are permitted to have monuments. The regulations outlined in this section apply to all new monuments.
- Monuments may be of stone or durable metal. Individual monuments must be at least eight inches high and no more than three feet, six inches in length. For double monuments, the maximum length is six feet. For each additional contiguous grave being marked, an additional two feet in length may be added. Monuments must be at least eight inches above the ground, and may not have a height of more than 12 feet.
- Foundations will be poured to a width and depth to ensure stability of the monument. All foundations will be poured by City of Dublin staff.
- Charges for foundation installation will be billed at the time of the installation. Charges for foundations must be paid within 30 days. No orders will be accepted for foundations when there is a balance past due on the account. See Section II, B (Charges and Fees) for foundation cost information.
- All memorials must be set by the firm ordering the foundation or their agent.
- All foundation orders received before May 1 will be poured before Memorial Day. Orders received after May 1 will be poured subject to the following:
 - i. Availability of personnel
 - ii. Weather conditions
 - iii. Settlement of the grave(s) involved
- Veteran Markers: There is no charge to pour foundations for Veteran markers, but the survivor or funeral home is responsible for acquiring the marker. Upon receipt of the marker, the City will install it at no cost. Installation of Veteran markers will be made at the foot of the grave unless otherwise specified by the survivor prior to receipt of the marker. Foundations for veteran markers are poured when the monument is received.

Aisle ways

Before 1982, some aisle ways in the original section of the cemetery were sold as graves after the surrounding lots were completely sold and the grave spaces were filled. The City no longer sells these spaces as graves. These areas will be maintained as aisle ways.

Corner markers

All new corner markers will be metal pins. These markers will be placed by the City. Alteration of corner markers is not permitted.

Plantings and decorations

Many relatives and friends of the deceased wish to express their feelings by decorating the graves of their loved ones. The City recognizes and encourages this. In order to maintain the beauty of the cemetery and to prevent the abuse of this privilege, the City must enforce a few regulations as to what may be planted or left on the grave spaces.

- All funeral flowers placed on a grave immediately after an interment will be removed by City personnel no less than five days and no more than 30 days after the service. This is done in order to prevent the flowers and plastic containers from becoming damaged by

weather elements.

- Lots and graves may have a planted bed of annual flowers, cut flowers in sunken vases, or dwarf shrubs in front of and/or at each end of a monument. No planting or flower arrangement may extend beyond the boundaries of the grave space for which they are intended. Shrubs must be approved by the City before planting. For the mutual protection of the lot/grave owners and the cemetery, an agreement must be signed by both parties before any shrubs can be planted. For examples of suitable shrubs and plants, see the "Frequently Asked Questions" section.
- **The care and maintenance of all plantings are the sole responsibility of the lot/grave owner or the person doing the planting. Flower beds that become weedy will be removed by the City. Shrubs that appear neglected will be trimmed or removed.**
- Seasonal and artificial decorations will be removed by City staff if still in place March 1 and June 30 of each year.
- Trees may be planted and

pruned in the Dublin Cemetery only by the City of Dublin.

- The City will add topsoil after graves have settled and will seed only after settlement is complete. Establishing turf on a grave may take up to one year.

Interments

Availability of Cemeteries for Interments

The Dublin Cemetery is the only cemetery available for interments. If a space has already been reserved for a deceased individual in the Old Cemetery or one of the New Additions (1A, 2A, or 3A), that space may be used upon proof of ownership.

Funeral Arrangements

All funeral arrangements must be made during cemetery office hours (8 a.m. to 4 p.m.) Monday through Friday (excluding City observed holidays).

Funerals may be conducted 8 a.m. to 3 p.m. Monday through Friday at the regular interment rate. Any funerals conducted on a weekend between the hours of 8 a.m.

and 3 p.m. or a weekday from 3 p.m. to 5 p.m. are subject to the after hours/weekend rate. Please refer to "Interment Limitations" on page 14 for holidays and City observed holidays.

Placement of Interments and Monuments

All interments will be made facing east, i.e., with the head at the west end of the grave. Protocol for interment of a spouse states that the husband should be buried to the right of the wife (i.e., the husband would be in the south grave and the wife in the north).

All foundations for monuments will be poured at the west end of the grave, unless otherwise specified prior to the burial. All monuments installed at the east end of the grave must be installed so the top of the monument is at grade (no taller than ground-level). No above-ground monuments may face north or south.

Grave Lots & Grave Spaces

Ownership

- Ownership of grave lots and graves will be established at time of purchase by the

execution of a deed.

- The City may require presentation of the deed as proof of ownership at the time services are desired.
- Deeds for unused graves may be transferred or sold as needed as part of any estate.
- When a deed is transferred or sold, a notarized letter must be sent to the City of Dublin so that a new deed can be issued. To facilitate this, a Deed Transfer Form is available from the cemetery office. For further information, see Section IV, 7.

A grave space may have only one of the following:

- One full-sized vault (adult or child more than one year old)
- One or two cremains vaults
- One or two infant (child less than one year old) vaults
- One infant vault and one cremains vault

Special instructions

- The owner of the deed must advise the City in writing of any special instructions as to monument or interment placements and grave assignments prior to use.
- In the case of differing opinions among survivors as

to such special instructions, the City will execute the intentions of the following, in order:

- (i.) Deed owner; (ii.) Executor of will; (iii.) Holder of the Power of Attorney for the deed owner and/or deceased; (iv.) In cases where the above are not available, the City will follow the ruling or guidance of a court, the sole survivor, or unanimous decision of survivors. (v.) Where the desires of the survivor(s) are not clear, the City reserves the right to postpone services until such desires are made clear and legal.

Cremains

Cremation vaults are required for all interments of cremains. Up to two cremains burials are permitted per grave space. Scattering of cremains is not permitted.

Disinterments

All disinterments will be the responsibility of the party requesting the disinterment, and must be contracted through a private contractor (who must follow all applicable laws) at the requestor's expense. The City must be notified before any disinterment, and such disinterment(s) must be

Service Number	Service	Dept/Div Responsible	Fee	Effective Date
S-117	Interment	Parks Open Space	\$380 M-F 8 a.m.-3 p.m. Afterhours/Weekend: \$570	1-1-10
S-118	Monument Foundation	Parks Open Space	\$1.80 per square inch	1-1-10
S-119	Veteran's Marker	Parks Open Space	no charge	3-16-95

scheduled at the City's convenience and will be supervised by the City.

Charges and Fees

The City's fee policy is established via a fee ordinance to recover full costs of providing special services of a voluntary and limited nature, such that general fund taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such special services. Through this cost recovery, the City has established a Perpetual Maintenance Endowment Fund, which helps substantially reduce the burden of perpetual maintenance costs for the Dublin Cemetery and, to a lesser degree, the overall perpetual maintenance of all cemeteries in Dublin. This fund also attempts to defray costs for the perpetual period after all lots are sold. Fees are reviewed and established annually by City Council via a fee

ordinance, and are not subject to "grandfathering." Fees are generally competitive with both public and private cemeteries in the area.

Definitions

Resident - A citizen living within the corporation limits of the City of Dublin when the lots/spaces are purchased. (i.) All residential rates apply to those citizens who resided within the Dublin corporation limits until they were admitted to a nursing home or hospital where they resided immediately prior to death; (ii.) A Dublin resident who is relocating for retirement must purchase grave lots and/or spaces before departure in order to qualify for the Dublin residential rate.

Non-resident - A person not living within the City of Dublin corporation limits when the lots/spaces are purchased.

Infant - A child no more than one year old.

Grave lot - A grouping of eight or more graves.

Grave space - An individual grave site. Grave spaces are intended to accommodate one adult burial, but may be used for up to two infant or cremation burials.

Fee Payment

The City accepts cash, check, money order and credit cards (Visa & MasterCard). Interment fees are paid to the City by the Funeral Director or other responsible party at the time of burial. Foundation fees are invoiced to the monument company or other responsible parties, with payment due within 30 days unless otherwise specified by the City.

Interment limitations

The following holidays are observed by the cemetery. No interments will be conducted on these days: New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. The City reserves the right to postpone services due to inclement weather.

Should the Federal or State government designate a specific date or day of the week for observation of one of the above listed holidays, the City will

generally follow that designation. When a holiday falls on a Saturday, the Friday immediately before the holiday shall be the observed day; should the holiday fall on a Sunday, the Monday immediately following the holiday shall be the observed day.

Frequently Asked Questions

My father lived in Dublin until two years ago when he retired and moved to Florida. Is he a resident? He is not considered a resident unless he moved directly into a nursing facility or hospital in Florida. (See Section III, F2a.)

Can I sell unused spaces in my lot back to the City? No, the City does not purchase graves or lots back from individuals.

How can I sell my unused spaces? Individuals wishing to sell their lots or spaces within their lots may do so using whatever means necessary (e.g. word of mouth, classified ads, etc.). Once an arrangement has been made between the seller and the purchaser, the seller must notify the cemetery office of the sale and provide the office with the name, address (street, city, county, state & zip code),

and telephone number of the purchaser and the effective date of the sale. A notarized letter or the Deed Transfer Form must be provided before a new deed will be prepared for the new owner. This service is provided free of charge.

I understand that I must get written permission before I plant any shrubs on my grave spaces and/or lots.

How do I get permission? To request permission to plant shrubs, send a letter to the cemetery office stating what type(s) of shrubs you wish to plant and where you wish to plant them. The office will respond in writing within 30 days. All shrubs must be planted close to the headstone.

Cemetery Staff is not responsible for watering or maintaining plants or shrubs not planted by the city. If plants or shrubs become a nuisance or hazard, they will be removed or trimmed by Cemetery Staff. (See Section II, C8.) Address all inquiries to the City Forester.

What types of shrubs can I plant? All shrubs planted must be of a dwarf variety and must be approved on a case-by-case basis by the cemetery and the City Forester. Some examples of shrubs likely to be approved are:

Evergreen Shrubs: 'Golden Globe' Arborvitae, 'Green Glen' Boxwood, 'Winter Gem' Boxwood, Inkberry Holly, 'Blue Star' Juniper, 'Birds' Nest' Spruce,

'Globosa' Blue Spruce, 'Nidiformis Dwarf Alberta Spruce, 'Pumila' Dwarf Norway Spruce, 'Nana' Dwarf Serbian Spruce, 'Repandens' Taxus, 'Everlow' Taxus

Deciduous Shrubs: 'Crimson Pygmy' Barberry, 'Miss Kim' Lilac, 'Gold Mound' Spirea, 'Little Princess' Spirea, Fragrant Sumac, Potentilla, 'Nanum' Dwarf European Cranberry Bush, 'Minuet' Weigela

Why can't I plant trees on my grave lots or spaces?

There are a number of reasons why this is not permitted, most of which have to do with the tree roots. First, the roots spread out to great distances and infringe on surrounding lots. Second, the roots also cause significant damage to the graves. Roots can actually grow into, around, and under vaults, causing the vaults to shift or rise. Third, when an interment is made, roots may be severed which may kill the tree. Finally, when trees reach a certain size they can totally obstruct not only the grave on which they were originally planted, but also the ones around it.

My mother was the owner of a lot, and she is deceased.

Can I use the remaining grave spaces on the lot? Only the owner of the lot and spaces can determine who can use them. If the owner of the lot is deceased, ownership must be determined before the lot can be

used. This is done in the following manner: (1) The easiest answer to this question would be found if the owner had transferred ownership of any unused graves prior to his or her death. Then the person to whom the deed had been transferred must approve any use of the remaining spaces; (2) If this is not the case, the owner's will should state that ownership of the lot is to be transferred to a specific individual, who must then approve any use of the remaining spaces; (3) If the deed has not been transferred and a will is not available or does not state specifically to whom the deed should be transferred, presentation of the original deed may be used to show that the owner had passed the deed on to the individual whom they wished to have ownership of the lots; (4) If none of the previous options are available, the final option is to have a letter prepared which states who is to have ownership of the lot or spaces. This letter must be signed by all surviving heirs of the owner, and the signatures must be notarized. The person stated as owner in this letter must then approve any use of the spaces; (5) Remember that a cemetery lot is the same as any other piece of property and does need to be transferred as part of an estate.

How is the fee structure determined? Dublin City

Council requests fee structure recommendations from the Community Service Advisory Commission, which requests specific information from the Cemetery Staff. After staff has compiled this information, the CSAC reviews it and formulates a fee structure it feels will best meet the needs of the cemetery. This suggested fee structure is then submitted to City Council. At this point, the Council usually refers the fee structure to the Finance Committee for review. After the Finance Committee reviews the structure, it submits its recommendations to the Council. The Council then decides whether to adopt the fee structure as submitted, change the fee structure and then adopt it, or to deny the fee structure. The fee structure is adopted by ordinance and goes through three readings before Council action is taken. Once the ordinance is adopted by the Council, there is a 30-day waiting period before the ordinance becomes effective.

Whom do I contact if I have any questions or suggestions for improving the cemetery?

The first place to start is with the cemetery office, located at 6555 Shier-Rings Road in the Service Center. The phone number is 614.410.4700. The office staff is well-trained and can usually answer any questions or requests for service. If the staff is unable to assist with requests,

they may be taken to City Council. City Council meetings are open to the public and citizens are encouraged to attend. City Council members may also be contacted by phone or letter. To obtain their phone numbers and/or addresses, contact the cemetery office.

I am doing genealogy research about my family from the Dublin area. Whom can I contact for information?

The cemetery office has a great deal of information that may be of interest to you. All known burials in cemeteries owned by the City are recorded in a computer file that is available in the cemetery office. This file contains, when known, the name, age, birth date, death date, names of mother, father, and spouse, places of birth and death, and funeral home for each individual burial. Not all information is available for all burials, but every effort has been made to ensure that this file is as complete and accurate as possible. There is also an alphabetical list of burials for all cemeteries owned by the City, which is available in part or in its entirety for a nominal fee at the cemetery office. More information can also be obtained from the following sources:

- The Ohio Historical Society archives contain many birth and death records prior to the 1940s on microfilm.

614.297.2510.

- The Franklin County Bureau of Vital Statistics contains birth and death records after the 1940s. They can search the records for a fee, or you can schedule an appointment to search them yourself.
- The Franklin County Genealogical Society has information about cemeteries in Franklin County, most of which is arranged by township. 614.469.1300.
- There is also a great deal of genealogy research being done on the Internet now. Most search engines have entries for services such as research or records listings. Further information and instruction on using the Internet can be obtained at most libraries or from your Internet service provider.