



ECO-DESIGN & ENGINEERING, Ltd  
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## MEMO

Date: October 26, 2012

To: Laura Ball  
City of Dublin, Parks  
6555 Shier-Rings Road  
Dublin, Ohio 43016

Re: IGS Park Prebid and Questions – Addendum #1

Laura:

A Prebid meeting was held on October 24, 2012 at the Dublin Service Center and the site, and the following items were discussed:

- 1 The bid is lump sum and is due Tuesday October 30<sup>th</sup> at 10:00 am.
- 2 The bidders shall familiarize themselves with the Bid Documents and the requirements, such as Bonds, for submittal of a Bid.
- 3 The Bid is a lump sum bid. The Contractor will be required to submit a Schedule of Values, after signing of the Contract, for approval prior to submitting any Pay Requests.
- 4 Any questions should be submitted in writing or by email.
- 5 An addendum will be issued with the notes from the Prebid and any issues raised which will affect the Bid.
- 6 The quantities listed on the cover sheet are the engineer's estimate to help the contractor define the scope of work and identify design assumptions, but the contractor is responsible for the required quantity of materials and work to complete the items shown on the plans.
- 7 The Construction Schedule shown on sheet C2 should be reviewed carefully for important sequence of operations required to meet the NPDES permit requirements and to minimize the potential liability from unprotected disturbed site areas.
- 8 An NPDES permit is required to be submitted since the disturbed area is 1.0 acre. This is a one page form to be filled out by the Contractor and submitted to the Ohio EPA along with a filing fee. The engineer will assist the Contractor to fill out the form.
- 9 Clearing will be limited to the disturbed areas only and will consist of small trees and brush. The layout will be adjusted to work around any large trees.
- 10 The shaded areas on the plan are a graphic representation of the depth of excavation for the basin areas and also the extent of native seeding, except for the darkest and deepest areas of standing water.
- 11 The construction entrance is at the end of Shamrock Court and will be adjusted to work around existing trees.
- 12 The asphalt trail will stop at the property line near Shamrock Court on the east end and will work around the property corner on the west end.
- 13 The topsoil shall be stripped from the excavation and fill areas and stockpiled for respreading over the basins and mounds.

- 14 The fine grading of the mounds will be reviewed, adjusted, and approved by the City with the Contractor before final grading is completed.
- 15 Access to the three rock weirs will be through the site and the existing trees. The engineer will work with the Contractor during placement.
- 16 The large rock approximate size is shown on the General Quantities list and shall be limestone blocks that can be stacked as shown on the detail. Lang Stone is one supplier.
- 17 The Landscape Forms furniture is at the City Service Center and the Contractor will be responsible for transporting and installing according to the manufacturer's specifications.
- 18 The park site is owned by IGS Energy with an easement granted to the City for construction and maintenance.
- 19 The construction schedule will depend upon appropriate weather conditions. The Contractor may request a delay or suspension of work until weather conditions are conducive for efficient completion of the work. The Contractor will be expected to make every effort to complete the project in a timely manner.

#### Additional questions and comments

- 1 The bids will be reviewed and submitted for approval by City Council. After approval the City will work with the Contractor to prepare the Contract Agreement to be signed by the City and Contractor.
- 2 The CAD file will be available to the contractor for layout of parking and pavement areas. The contractor is responsible for any layout required to construct the project.
- 3 Native seed mix for the wetland basins shall be an approved native floodplain seed mix or rain garden seed mix available from Spence Nursery, Ohio Prairie Nursery, or other supplier at a rate of one pound per 2000 sf.
- 4 The landscape materials, details, and specs are included on the L1 Planting Plan.
- 5 The City of Dublin fescue seed mix shall be used and the Contractor shall coordinate this with the Parks Department.
- 6 The non-woven filter fabric shall be a light weight fabric appropriate for separation of soil from the stone base. A manufacturer's data sheet shall be submitted for approval by the engineer.

If you have any questions, please give me a call.

Sincerely,

Scott Sonnenberg, PE, LA