



City of Dublin

Office of the City Manager

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Memo

To: Members of Dublin City Council

From: Marsha I. Grigsby, City Manager 

Date: December 6, 2012

Initiated By: Angel L. Mumma, Deputy City Manager/Director of Finance & Administration

Re: Ordinance No. 72-12 - Amending the Annual Appropriations for Fiscal Year Ending December 31, 2012

Background

Ordinance No. 72-12 amends the annual appropriations for the fiscal year ending December 31, 2012 in the General Fund and in various other funds to provide sufficient funding in certain budget accounts.

Section 1 requests additional funding authorization in General Fund accounts.

Additional funding is requested in City Manager – Office of the Director accounts due to position changes within the division.

Funding is requested in Other Legal Services to cover various legal issues including right-of-way acquisition costs related to the potential US33/SR161/Post Road Interchange and Post Road/Commerce Parkway infrastructure projects.

Funding is requested in Solid Waste Management to correct the timing for when funds are expended and paid. In the past, the December expenditure for refuse collection and recycling for services rendered by Rumpke has been both encumbered and paid the following year. In actuality, these funds should be encumbered in December with the funds being carried over as part of the year-end process. Funds are then available to pay the December bill with monies that were appropriated in the previous year. No additional money is being expended.

Funding is requested in Fleet Maintenance – Miscellaneous Contractual Services to expedite a fleet utilization study to examine the City's overall fleet. This was originally programmed as part of the 2013 proposed operating budget. This appropriation will allow the Administration to move forward with the study.

Funding is requested in Engineering – Other Professional Services to encumber the entire amount for the Bridge Street District Network Phasing. Originally, part of this funding was programmed in the 2012 operating budget and the remainder was proposed in the 2013 operating budget. This amendment will appropriate the entire project in the same year. The total cost is approximately \$150,000.

Section 2 requests additional funding in the Cemetery Fund for additional labor costs related to storm clean-up, other cemetery work and additional unexpected conversion pay-outs.

Section 3 requests additional funding in the Safety Fund for additional expenditures in overtime related to February's homicide and robbery cases, pro-active patrol and investigative response to crime "hotspots" and to maintain minimum staffing levels due to illnesses and injuries.

Section 4 requests additional funding in the Hotel/Motel Tax Fund for costs related to commissioning a figurative sculpture to commemorate the historic town pump once located near present day Bridge and High Street. A memo dated September 20, 2012 was included in Council's packet outlining the project.

Section 5 requests additional funding in the Accrued Leave Fund for additional accrued leave payments for employees who have terminated employment or retired from the City.

Section 6 requests additional funding in the Wireless 9-1-1 Fund to re-appropriate funds due to a 2011 purchase order that was closed inadvertently at year-end. These funds should have been carried forward into 2012 to cover outstanding expenditures in which the City had not yet received an invoice. The expenditure related to 9-1-1 mapping services.

Section 7 requests additional funding in the Capital Improvements Tax Fund for fees that were deducted by the Franklin County Auditor for costs associated with the collection and distribution of payments.

Section 8 requests additional funding in the Parkland Acquisition Fund for fees that were deducted by the Franklin County Auditor for costs associated with the collection and distribution of payments.

Section 9 requests additional funding in the Thomas/Kohler TIF Fund for additional costs related to IGS Park.

Section 10 requests funding in the McKittrick TIF Fund for the purpose of transferring funds to the Emerald 8 TIF Fund for the costs related to property acquisition for Emerald Parkway Phase 8.

Section 11 requests additional funding in the Perimeter Center TIF Fund for fees that were deducted by the Franklin County Auditor for costs associated with the collection and distribution of payments.

Section 12 requests additional funding in the Lifetime Fitness TIF Fund for design costs related to the Sawmill/Hard Road roadway project.

Section 13 unappropriates funds from the COIC Fund. As part of a routine budget analysis, it was discovered a request for appropriations was completed on two different occasions. This request is to correct the account.

Section 14 requests funding in the newly created Bridge Street District Fund for the purchase of property along Riverside Drive. Funding for this property acquisition will be advanced from the Capital Improvements Tax Fund and Parkland Acquisition Fund and will be repaid with future services payments received through the creation of a TIF district.

Sections 15, 16 and 17 request additional funding within agency funds. Appropriations are needed in the Unclaimed Monies Fund to cover payments for unclaimed checks and refunds of conditional occupancy permits. Additional funds are requested in the Convention and Visitor's Fund to cover the additional amount owed to the Dublin Convention and Visitor's Bureau due to increased hotel/motel tax collections.

Recommendation

Staff recommends that Council dispense with the public hearing and approve Ordinance 72-12 (Amending the Annual Appropriations for the Fiscal Year Ending December 31, 2012) at the December 10 meeting.

RECORD OF ORDINANCES

Ordinance No. 72-12 Passed _____, 20____

AN ORDINANCE AMENDING THE ANNUAL APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012

WHEREAS, the Ohio Revised Code requires, when necessary, amendments to the annual appropriations ordinance be made in order that appropriations are not over expended; and

WHEREAS, it is necessary to amend the annual appropriations ordinance to provide funding in certain budget account.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of the elected members concurring that:

Section 1. There be appropriated from the unappropriated balance in the General Fund the amount of \$597,500 as follows:

City Manager – Office of the Director

101-1110-780-2110	Salaries/Wages	\$19,000
101-1110-710-2120	Employee Benefits	8,500

Legal Services

101-1140-710-2346	Other Legal Services	
\$225,000		

Solid Waste Management

101-1311-730-2811	Refuse Collection/Recycling	\$235,000
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Fleet Maintenance

101-1321-710-2390	Miscellaneous Contractual Services	\$30,000
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Engineering

101-1330-720-2349	Other Professional Services	\$35,000
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Section 2. There be appropriated from the unappropriated balance in the Cemetery Fund the amount of \$10,000. Of the total, \$2,000 is to be appropriated to account 212-1621-760-2110, \$3,000 to account 212-1621-760-2112 and \$5,000 to account for various additional labor costs related to storm clean-up, other cemetery work, conversion pay-outs and for potential unexpected work in December.

Section 3. There be appropriated from the unappropriated balance in the Safety Fund the amount of \$47,500. Of the total, \$31,000 is to be appropriated to account 214-1820-750-2111 and \$16,500 to account for work needed to investigate the February homicide and robbery cases, pro-active patrol and investigative response to property crime "hotspots" and to maintain minimum staffing levels due to illnesses and injuries.

Section 4. There be appropriated from the unappropriated balance in the Hotel/Motel Tax Fund the amount of \$80,000 to account 217-1110-740-2812 for costs related to commissioning a figurative sculpture to commemorate the historic town water pump.

Section 5. There be appropriated from the unappropriated balance in the Accrued Leave Reserve Fund the amount of \$70,000 to account 222-1210-710-2124 for additional accrued leave payments for employees who have terminated employment or retired from the City.

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Section 6. There be appropriated from the unappropriated balance in the Wireless 9-1-1 Fund the amount of \$4,200 to account 223-1820-710-22349 to re-appropriate funds to cover a purchase order that was inadvertently closed.

Section 7. There be appropriated from the unappropriated balance in the Capital Improvements Tax Fund the amount of \$800 to account 401-0221-710-2301 for additional costs charged by Franklin County for the collection of property taxes and other fees.

Section 8. There be appropriated from the unappropriated balance in the Parkland Acquisition Fund the amount of \$200 to account 402-0221-710-2301 for additional costs charged by Franklin County for the collection of property taxes and other fees.

Section 9. There be appropriated from the unappropriated balance in the Thomas/Kohler TIF Fund the amount of \$6,000 to account 419-0314-780-2349 for additional costs related to IGS Park.

Section 10. There be appropriated from the unappropriated balance in the McKittrick TIF Fund the amount of \$535,000 to account 421-0314-810-2790 for the purpose of transferring funds to the Emerald Phase 8 TIF Fund for costs related to property acquisition.

Section 11. There be appropriated from the unappropriated balance in the Perimeter Center TIF Fund the amount of \$85 to account 425-0221-710-2301 for additional costs charged by Franklin County for the collection of property taxes and other fees.

Section 12. There be appropriated from the unappropriated balance in the Lifetime Fitness TIF Fund the amount of \$85,000 to account 447-0314-780-2349 for professional services related to the Sawmill/Hard Road project.

Section 13. There be unappropriated from account 448-0314-780-2510 the amount of \$290,000 which will reduce the amount of appropriations within the COIC Fund.

Section 14. There be appropriated from the unappropriated balance in the Bridge Street District Fund the amount of \$3,750,000 to account 457-0314-780-2510 for the purchase of property along Riverside Drive. Funding for this purchase will be advanced from the Capital Improvements Tax Fund and Parkland Acquisition Fund and will be repaid with future service payments received through the creation of a TIF district.

Section 15. There be appropriated from the unappropriated balance in the Unclaimed Monies Fund the amount of \$15,000 to account 803-0210-710-2913 for payment of refunds for unclaimed income tax checks.

Section 16. There be appropriated from the unappropriated balance in the Convention and Visitors Bureau Fund the amount of \$130,805.28 to account 804-0211-710-2824 for additional required payments to the Dublin Convention and Visitors Bureau for their portion of the Hotel/Motel tax.

Section 17. There be appropriated from the unappropriated balance in the Agency Fund the amount of \$220,000. Of the total, \$150,000 is to be appropriated to account 805-0210-710-2304 for sewer tap paybacks, \$50,000 is to be appropriated for conditional occupancy refunds, \$10,000 is to be appropriated for state required

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residential surcharges, and \$10,000 is to be appropriated for Park/CRC deposit refunds.

Section 18. The public hearing be waived to provide immediate funding authorization for these projects and programs.

Section 19. This ordinance shall take effect and be in force in accordance with Section 4.04(a) of the Dublin City Charter.

Passed this _____ day of _____, 2012

Mayor – Presiding Officer

ATTEST:

Clerk of Council