



City of Dublin

Office of the City Manager

5200 Emerald Parkway • Dublin, OH 43017-1090

Phone: 614-410-4400 • Fax: 614-410-4490

Memo

To: Members of Dublin City Council

From: Marsha I. Grigsby, City Manager *MIG*

Date: December 6, 2012

Initiated By: Angel L. Mumma, Deputy City Manager/Director of Finance & Administration

Re: Ordinance 73-12 - Establishing Appropriations Based on the 2013 Operating Budget of the City of Dublin for the Fiscal Year Ending December 31, 2013

Summary

Ordinance 73-12 appropriates funds for 2013 based on the 2013 Operating Budget. The 2013 appropriations, as stated in the memo accompanying Ordinance 67-12, include the modifications to the proposed operating budget requested by City Council during the budget workshops.

Recommendation

Staff recommends that Council dispense with the public hearing and approve Ordinance 73-12 at the December 10 Council meeting.

RECORD OF ORDINANCES

73-12

Ordinance No. _____ Passed _____, 20____

**AN ORDINANCE ESTABLISHING APPROPRIATIONS BASED ON
THE 2013 OPERATING BUDGET OF THE CITY OF DUBLIN, STATE
OF OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013**

WHEREAS, City Council has adopted the 2013 Operating Budget; and

WHEREAS, prior to the expenditure of money, funds are required to be appropriated; and

WHEREAS, Section 5705.38 of the Ohio Revised Code requires that on or about the first day of each fiscal year, an annual appropriation measure is to be passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of its elected members concurring, that:

Section 1. There be appropriated from the GENERAL FUND:

101-1110	<u>OFFICE OF CITY MANAGER</u>		
	Personal Services	766,525	
	Other Expenses	<u>44,345</u>	
			810,870
101-1119	<u>OFFICE OF THE CITY MANAGER - MISCELLANEOUS</u>		
	Other Expenses	<u>777,670</u>	
			777,670
101-1120	<u>HUMAN RESOURCES</u>		
	Personal Services	1,002,150	
	Other Expenses	665,855	
	Capital Outlay	<u>500</u>	
			1,668,505
101-1130	<u>COMMUNITY RELATIONS</u>		
	Personal Services	744,600	
	Other Expenses	<u>802,700</u>	
			1,547,300
101-1140	<u>LEGAL SERVICES</u>		
	Other Expenses	<u>1,711,000</u>	
			1,711,000
101-1210	<u>FINANCE - OFFICE of the DIRECTOR</u>		
	Personal Services	556,660	
	Other Expenses	<u>17,300</u>	
			573,960
101-1211	<u>PROCUREMENT</u>		
	Personal Services	77,900	
	Other Expenses	<u>108,400</u>	
			186,300
101-1217	<u>TRANSFERS</u>	<u>15,100,000</u>	
			15,100,000
101-1219	<u>FINANCE - MISCELLANEOUS</u>		
	Other Expenses	<u>443,150</u>	
			443,150
101-1220	<u>ACCOUNTING and AUDITING</u>		
	Personal Services	546,065	
	Other Expenses	<u>99,275</u>	
			645,340

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101-1230	<u>TAXATION</u>		
	Personal Services	531,300	
	Other Expenses	2,346,975	
	Capital Outlay	<u>475</u>	
			2,878,750
101-1311	<u>SOLID WASTE MANAGEMENT</u>		
	Personal Services	667,730	
	Other Expenses	2,971,080	
	Capital Outlay	<u>900</u>	
			3,639,710
101-1321	<u>FLEET MANAGEMENT</u>		
	Personal Services	797,165	
	Other Expenses	2,195,930	
	Capital Outlay	<u>5,500</u>	
			2,998,595
101-1330	<u>ENGINEERING</u>		
	Personal Services	2,505,730	
	Other Expenses	236,690	
	Capital Outlay	<u>6,850</u>	
			2,749,270
101-1339	<u>PUBLIC SERVICE - MISCELLANEOUS</u>		
	Other Expenses	<u>339,200</u>	
			339,200
101-1340	<u>BUILDING STANDARDS</u>		
	Personal Services	1,340,395	
	Other Expenses	<u>126,500</u>	
			1,466,895
101-1410	<u>LAND USE/LONG RANGE PLANNING</u>		
	Personal Services	1,730,100	
	Other Expenses	300,020	
	Capital Outlay	<u>2,000</u>	
			2,032,120
101-1510	<u>CITY COUNCIL</u>		
	Personal Services	379,150	
	Other Expenses	<u>84,950</u>	
			464,100
101-1520	<u>BOARDS and COMMISSIONS</u>		
	Personal Services	9,800	
	Other Expenses	<u>25,250</u>	
			35,050
101-1620	<u>PARKS and OPEN SPACE</u>		
	Personal Services	4,840,840	
	Other Expenses	2,052,215	
	Capital Outlay	<u>216,950</u>	
			7,110,005
101-1710	<u>ECONOMIC DEVELOPMENT</u>		
	Personal Services	565,290	
	Other Expenses	5,519,505	
	Capital Outlay	<u>13,500</u>	
			6,098,295
101-1910	<u>ADMINISTRATIVE SERVICES - OFFICE of the DIRECTOR</u>		
	Personal Services	234,880	
	Other Expenses	<u>9,950</u>	
			244,830

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101-1920	<u>INFORMATION TECHNOLOGY</u>		
	Personal Services	1,295,870	
	Other Expenses	1,632,565	
	Capital Outlay	<u>1,000</u>	
			2,929,435
101-1930	<u>COURT SERVICES</u>		
	Personal Services	333,100	
	Other Expenses	<u>99,050</u>	
			432,150
101-1931	<u>RECORDS MANAGEMENT</u>		
	Personal Services	74,890	
	Other Expenses	54,200	
	Other Expenses	<u>15,000</u>	
			144,090
101-1940	<u>FACILITIES MANAGEMENT</u>		
	Personal Services	1,266,950	
	Other Expenses	961,970	
	Capital Outlay	<u>3,000</u>	
			2,231,920
101-2010	<u>VOLUNTEER SERVICES</u>		
	Personal Services	165,300	
	Other Expenses	<u>29,300</u>	
			<u>194,600</u>
	GENERAL FUND TOTAL		<u>59,453,110</u>

Section 2. That there be appropriated from the following SPECIAL REVENUE FUNDS:

STREET MAINTENANCE AND REPAIR FUND:

210-1320	<u>STREETS and UTILITIES</u>		
	Personal Services	1,897,210	
	Other Expenses	593,610	
	Capital Outlay	<u>1,200</u>	
			2,492,020
210-1330	<u>ENGINEERING</u>		
	Personal Services	337,650	
	Other Expenses	499,750	
	Capital Outlay	<u>22,250</u>	
			859,650

STATE HIGHWAY IMPROVEMENT FUND:

211-1330	<u>ENGINEERING</u>		
	Other Expenses	25,750	
	Capital Outlay	<u>250,000</u>	
			275,750

CEMETERY FUND:

212-1621	<u>CEMETERY MAINTENANCE</u>		
	Personal Services	130,295	
	Other Expenses	21,680	
	Capital Outlay	<u>33,400</u>	
			185,375

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RECREATION FUND:

213-1630	<u>RECREATION SERVICES</u>		
	Personal Services	1,392,780	
	Other Expenses	753,805	
	Capital Outlay	<u>13,000</u>	
			2,159,585

213-1631	<u>COMMUNITY RECREATION CENTER</u>		
	Personal Services	2,562,445	
	Other Expenses	1,245,625	
	Capital Outlay	<u>19,450</u>	
			3,827,520

213-1940	<u>COMMUNITY RECREATION CENTER – FACILITIES</u>		
	Personal Services	829,770	
	Other Expenses	458,700	
	Capital Outlay	<u>372,500</u>	
			1,660,970

SAFETY FUND:

214-1820	<u>POLICE</u>		
	Personal Services	10,562,380	
	Other Expenses	545,470	
	Capital Outlay	<u>31,700</u>	
			11,139,550

SWIMMING POOL FUND:

215-1630	<u>RECREATION</u>		
	Personal Services	531,070	
	Other Expenses	296,490	
	Capital Outlay	<u>34,000</u>	
			861,560

PERMISSIVE TAX FUND:

216-1330	<u>ENGINEERING</u>		
	Capital Outlay	<u>867,000</u>	
			867,000

HOTEL/MOTEL TAX FUND:

217-1110	<u>OFFICE OF CITY MANAGER</u>		
	Personal Services	26,870	
	Other Expenses	<u>113,150</u>	
			140,020

217-1130	<u>EVENTS ADMINISTRATION</u>		
	Personal Services	543,240	
	Other Expenses	<u>2,162,840</u>	
			2,706,080

217-1220	<u>ACCOUNTING and AUDITING</u>		
	Other Expenses	<u>3,000</u>	
			3,000

217-1230	<u>TAXATION</u>		
	Grants	690,740	
	Transfers	<u>162,300</u>	
			853,040

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217-1320	<u>STREETS and UTILITIES</u> Other Expenses	20,950	
			20,950
217-1620	<u>PARKS and OPEN SPACE</u> Other Expenses	11,600	
	Capital Outlay	<u>35,000</u>	
			46,600
217-1820	<u>POLICE</u> Other Expenses	<u>21,000</u>	
			21,000
 LAW ENFORCEMENT TRUST FUND:			
219-1820	<u>POLICE</u> Other Expenses	13,000	
	Capital Outlay	<u>7,000</u>	
			20,000
 MAYOR'S COURT COMPUTER FUND:			
221-1930	<u>COURT SERVICES</u> Other Expenses	18,360	
	Capital Outlay	<u>4,000</u>	
			22,360
 ACCRUED LEAVE RESERVE FUND:			
	<u>FINANCE</u>		
222-1210	Personal Services	<u>160,000</u>	
			160,000
 WIRELESS 9-1-1 FUND:			
223-1820	<u>SAFETY</u> Transfers	<u>80,000</u>	
			80,000
 <u>Section 3.</u> That there be appropriated from the following DEBT SERVICE FUNDS:			
GENERAL OBLIGATION DEBT SERVICE FUND:			
	<u>FINANCE</u>		
310-0210	Debt Service	<u>6,613,300</u>	
			6,613,300
 SPECIAL ASSESMENT DEBT SERVICE FUNDS:			
	<u>FINANCE</u>		
321-0210	Debt Service	107,630	
322-0210	Debt Service	<u>128,510</u>	
			236,140
 <u>Section 4.</u> That there be appropriated from the following CAPITAL PROJECTS FUNDS:			
CAPITAL IMPROVEMENTS TAX FUND:			
	<u>CAPITAL OUTLAY</u>		
401-0221	Other Expenses	45,000	
401-0314	Capital Outlay	23,087,500	
	Transfers	<u>2,599,120</u>	
			25,731,620

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PARKLAND ACQUISITION FUND:

<u>FINANCE</u>			
402-0221	Other Expenses	11,000	
402-0210	Capital Outlay	385,000	
402-0314	Transfers	<u>225,250</u>	
			621,250

CAPITAL CONSTRUCTION FUND:

<u>CAPITAL OUTLAY:</u>			
422-0314	Capital Outlay	<u>2,110,000</u>	2,110,000

Section 5. That there be appropriated from the following ENTERPRISE FUNDS:

WATER FUND:

<u>FINANCE</u>			
610-1210	Debt Service	<u>527,720</u>	527,720
<u>STREETS and UTILITIES</u>			
610-1320	Personal Services	145,230	
	Other Expenses	217,050	
	Capital Outlay	<u>7,300</u>	
			369,580
<u>ENGINEERING</u>			
610-1330	Personal Services	18,600	
	Other Expenses	177,000	
	Capital Outlay	<u>315,150</u>	
			510,750

WATER TOWER CONSTRUCTION FUND:

<u>ENGINEERING</u>			
612-1330	Capital Outlay	<u>133,990</u>	133,990

SEWER FUND:

<u>FINANCE</u>			
620-1210	Debt Service	<u>1,534,470</u>	1,534,470
<u>STREETS and UTILITIES</u>			
620-1320	Personal Services	704,270	
	Other Expenses	258,250	
	Capital Outlay	<u>50,550</u>	
			1,013,070
<u>ENGINEERING</u>			
620-1330	Personal Services	146,700	
	Other Expenses	79,500	
	Capital Outlay	<u>835,000</u>	
			1,061,200

SEWER CONSTRUCTION FUND:

<u>STREETS and UTILITIES</u>			
623-1320	Capital Outlay	<u>76,546</u>	76,546

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MERCHANDISING FUND:
630-1130 COMMUNITY RELATIONS:
Other Expenses 8,000 8,000

Section 6. That there be appropriated from the following INTERNAL SERVICE FUNDS:

EMPLOYEE BENEFITS SELF-INSURANCE FUND:
HUMAN RESOURCES
701-1120 Personal Services 50,190
Other Expenses 5,416,930 5,467,120

WORKERS' COMPENSATION SELF-INSURANCE FUND:
703-1120 HUMAN RESOURCES
Other Expenses 343,310 343,310

Section 7. That there be appropriated from the following FIDUCIARY FUNDS:

804-0211 Convention and Visitor's Bureau Fund 500,000
805-0210 Agency Fund 494,000
807-1210 Central Ohio Interoperable Radio System 120,000
TOTAL APPROPRIATIONS FOR ALL FUNDS \$135,327,206

Section 8. That the Director of Finance is hereby authorized to issue payments from the City Treasury against any of the foregoing appropriations upon receiving proper documentation, approved by the officer(s) authorized by law to approve the same; provided that no payment shall be paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance; and provided that appropriations within a work unit which is exceeded, can be offset by savings within another appropriations for the same work unit. Any internal amendments made within a work unit will be approved by the City Manager. Appropriations are based on the 2013 Operating Budget, which has been reviewed and adopted by separate Ordinance by City Council and which documents shall serve as the basis for determining the legality of an expenditure.

Section 9. That this ordinance shall take effect and be in force on January 1, 2013.

Passed this _____ day of _____, 2012.

Mayor - Presiding Officer

ATTEST:

Clerk of Council