



**Land Use and Long
Range Planning**

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ADMINISTRATIVE REVIEW TEAM

MEETING MINUTES

NOVEMBER 29, 2012

Attendees:

Steve Langworthy, ART Chair/Director of Land Use and Long Range Planning; Gary Gunderman, Planning Manager; Rachel Ray, Planner II; Barb Cox, Engineering Manager; Alan Perkins, Fire Marshal; Jeff Tyler, Director of Building Standards; Colleen Gilger, Economic Development Manager; Laura Ball, Landscape Architect; Fred Hahn, Director of Parks and Open Space; Jonathan Lee, Planning Assistant; Ray Harpham, Commercial Plans Examiner and Ebony Mills, Office Assistant II.

Steve Langworthy called the meeting to order.

Introductions

12-085ARB-MPR – BSC Historic Core District – Trovare Home Sign – 113 South High Street

Jonathan Lee said this is a request to install a seven-square-foot wall sign for a new furniture store located on the west side of South High Street approximately 60 feet south of the intersection with Pinney Hill Lane in the BSC Historic Core District. He said this Minor Project Review application is proposed in accordance with Zoning Code Section 153.066(G) and under the review standards of Zoning Code Section 153.170 and the *Historic Dublin Design Guidelines*. He said the proposed sign will occupy the same location as the existing sign. He said the sign will consist of black wood with gold lettering; the font needs clarification because two fonts were submitted. He said a portion of the existing building is currently located within the right-of-way.

Steve Langworthy said a colored rendering of the sign with the correct font and elevations will need to be submitted.

Rachel Ray asked the Administrative Review Team (ART) members to send any comments or recommendations to be incorporated into the ART report to Jonathan Lee next week. She said the ART recommendation date for this case is December 6 and Architectural Review Board determination is scheduled for December 19.

Administrative

Mr. Langworthy asked Ms. Ray to provide a brief update regarding potential upcoming applications. Mr. Langworthy asked if there were any changes to the November 15, 2012 meeting minutes. Mr. Tyler and Ms. Cox provided changes to Ebony Mills prior to the meeting. Mr. Langworthy accepted the minutes into record as amended.

Steve Langworthy confirmed there were no further items of discussion and adjourned the meeting.