



**City of Dublin – Fleet Analysis RFP
Response to Inquiries
December 20, 2012**

- What fleet management software system and version is currently being used by the City of Dublin, Division of Fleet Management?
 - The City uses FASTER, version 6.2 which was just released
- What operating platform do you use for your fuel system?
 - The City uses EJ Ward (for approximately the past 18 months). Previously the City used Gas Boy.
- Does the Division of Fleet Management collect mileage/hour meter readings?
 - Yes, the City has canceivers installed to collect miles/hours at the time of fueling.
- Are the mileage/hour meter readings current and accurate?
 - 95% accuracy on these readings and overrides are corrected daily.
- Do you import your fuel system data (mileage/hours) into your fleet management system?
 - Yes, this is completed every morning.
- How many years of historical data including meters are available in the fleet management system?
 - Faster has been in place for about 6 years and for the past 15 months staff has been working to ensure all data and mileage is correct and has entered all missing data in the equipment and vehicle module in FASTER.
- How many years of detailed fuel transactions including dates, meters and gallons are available either in the fleet management system or fuel system?
 - At least 18 months.
- Are you reasonably satisfied with the quality of the statistical data that you have?
 - Yes, for the most part.

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- What was the genesis of this study?
 - To determine if we have vehicles and equipment being utilized correctly within the various divisions.

- About how much do you think it will cost?
 - A specific funding amount was not budgeted for this project.

- Based on our research, it appears that the City has a non-binding agreement with nine other local agencies. If that is currently in place, please answer the following three questions.
 - What types of vehicles and equipment are shared with surrounding communities?
 - None
 - What percentage of time/use are the vehicles and equipment used to support the surrounding communities?
 - None
 - Will the consultants be able to interview the departments from those agencies that utilize the City's vehicles and equipment?
 - Yes

- Please identify the systems and version that Fleet uses to track utilization.
 - Fleet management system
 - FASTER Fleet Management V6.2
 - Fuel Management system
 - EJ Ward
 - GPS/AVL systems
 - Inter Fleet

- Have previous utilization studies been conducted for the City? If so, will the consultants be given access to the findings and recommendations from those studies?
 - An internal study was completed in 2010. Yes, the results of that study would be made available.

- Are emergency response vehicles and equipment exempt from current utilization guidelines?
 - No

- Are true costs of ownership tracked and billed on a usage basis to all using departments and agencies?
 - No

- Is there a current utilization policy in place?
 - No

- What mandates are currently in place for “green” vehicles and equipment to be included in the fleet?
 - There is not a specific mandate in place. However, the City has made a significant investment in CNG vehicles and continues to focus on the purchase of CNG and other alternative fuel vehicles and equipment.