



**Land Use and Long
Range Planning**

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ADMINISTRATIVE REVIEW TEAM

MEETING MINUTES

MARCH 21, 2013

Attendees

Gary Gunderman, Planning Manager; Rachel Ray, Planner II; Alan Perkins, Fire Marshal; Jeff Tyler, Director of Building Standards; Ray Harpham, Commercial Plans Examiner; Fred Hahn, Director of Parks & Open Space; Laura Ball, Landscape Architect; Matt Meyer, PBM Wireless Services; and Flora Rogers, Administrative Assistant.

Gary Gunderman called the meeting to order.

Case Introduction

1. 13-018ARTW – ID-1 – Verizon Wireless Co-location – 6430 Shier Rings Road

Mr. Gunderman introduced Matt Meyers, the applicant to the Administrative Review Team.

Rachel Ray explained the purpose of the ART to the applicant.

Ms. Ray said this introduction was for a wireless application and normally they would be using the services of the consultant, Jan Murphy, however Ms. Murphy has retired.

Ms. Ray said the site is located on the north side of Shier Rings Road approximately 750 feet west of the intersection with Avery Road. She showed the location using GIS. She asked if the applicant knew what type of business was at this location. Mr. Meyers said it was a warehouse owned by I A Company, Thomas Irelan.

Ms. Ray said this is an existing monopole and antennas that the applicant is replacing six panel antennas and adding new radio heads. No other changes to the pole height or ground changes will be done. Mr. Meyers indicated that they would be replacing one line of coax cable.

Ms. Ray said that there would be a condition that they paint or choose a color of coax that best matches the existing pole. Mr. Meyers thought the coax might be available in black or dark gray.

Mr. Gunderman asked if the pole had been painted. Mr. Meyers indicated the pole had not been painted and is the color of galvanized gray.

Mr. Gunderman asked if any of the replacement antennas or radio heads would be any heavier than what was existing on the pole. Mr. Meyers said the application has been reviewed by an engineer and any differences would be minimal.

Mr. Gunderman asked if the Administrative Review Team members had any further questions or concerns regarding this proposal. [There were none.]

Ms. Ray said she would contact the applicant next Wednesday with any other proposed conditions and asked that the applicant check on the coax cable available colors. She said there will be a meeting next Thursday at 2:00 for a final determination.

Case Determination

None

Administrative

Mr. Gunderman asked Ms. Ray to provide a brief update regarding potential upcoming applications. Mr. Gunderman asked if there were any changes to the March 14, 2013 meeting minutes [there were none]. Mr. Gunderman accepted the minutes into the record as presented.

Mr. Gunderman confirmed there were no further items of discussion and adjourned the meeting.