



To: Killed in Action (KIA) Recognition Committee Members:
Rick Gerber, Michael H. Keenan and John Reiner

From: Fred Hahn, Director of Parks & Open Space
Sara Ott, Senior Project Manager

Date: March 4, 2013

Re: Amended Inclusion Policy for KIA Recognition

Background

An amended inclusion policy detailing the eligibility requirements for a nominee to be considered for the KIA Recognition and for the opportunity to be buried at the KIA Memorial is included in the packet as "Attachment A." The amended policy is in direct correlation to the direction given by the Special Committee Members at the January 2, 2013 meeting.

The amended inclusion policy depicts important residency requirements and military KIA designations for a nominee to be included in the recognition, while also allowing the opportunity for a KIA individual to be buried at the memorial.

The City is allowing the opportunity for KIA individuals meeting the criteria in the attached policy to be buried at the KIA recognition piece in the Dublin Cemetery. The burial spots are available on a first-come, first-served basis and are in the form of three vacant grave sites with the ability to bury cremains under the basalt pavers in the plaza area of the memorial. For one to be considered for inclusion in the memorial and for burial at the memorial, one must meet all of the criteria listed in the policy.

Recommendation

Staff recommends amending the inclusion policy for the KIA recognition to include burials at the memorial.

INCLUSION POLICY FOR KIA RECOGNITION

Amended February 2013

I. Background

Establishing a definition of "Killed in Action (KIA)" and the necessary eligibility requirements to be included in the KIA memorial are critical to the overall thoroughness of the memorial.

After further review of multiple eligibility criteria for several different memorials, it is recommended that the City of Dublin adopts a definition for "Killed in Action (KIA)" while also establishing a set of criteria to be eligible for inclusion in the KIA memorial.

If the inclusion criterion is met, the individual has the opportunity to be buried on the grounds of the KIA memorial on a first come, first serve basis. The burial spots are in the form of 3 vacant grave sites along with the ability to bury cremains under the basalt pavers in the plaza area of the memorial.

II. Definition

Killed in Action (KIA) can be defined as a casualty classification generally used by militaries to describe the deaths of their own forces at the hands of hostile forces. The United States Department of Defense says that those declared KIA need not have fired their weapons, but have been killed due to hostile attack.

III. Inclusion Criteria

In order for a Nominee to be included in the KIA Memorial, the Nominee must meet all the following criteria:

- A.) Killed in Action (KIA) as determined by the military. A certified Report of Incident, which is issued for all KIA by the military, must be submitted. If a certified Report of Incident is not available, then other records listed below may be considered.
 - a. Telegram/letter
 - b. Newspaper article
 - c. Death Certificate
 - d. History Book
 - e. Obituary from newspaper, Internet
 - f. Department of Defense data
 - g. Internet or print records from museums, libraries, military, church organizations (Such as the National Personnel Records Center and the Department of Defense).

- B.) Died during a period of action/invasion/conflict. This includes the following, but is not limited to: World War I, World War II, Korea, Vietnam, Desert Storm, Enduring Freedom, Desert Shield, Somalia, Granada, Operation Just Cause, and Operation Iraqi Freedom. Friendly fire is recognized as KIA.

- C.) A certified Home of Record, birth certificate or proof of residence must list Dublin, Ohio. This includes the community of Washington Township and the former Village of Dublin, Ohio. Exception may be made if the Nominee attended Dublin City Schools.

Proof of Dublin Residency

A copy of at least one of the following is required to prove that the Nominee lived in Dublin.

- a. Birth Certificate
- b. Newspaper of Birth Announcement
- c. Hospital Records
- d. Ohio Drivers License
- e. Certified Home of Record/enlistment paperwork
- f. Dublin private or public school records/identification
- g. City records
- h. School yearbooks, etc.

IV. Nomination Process

Nominations for inclusion may be submitted to Dublin City Council through the City Clerk's Office. City Council will consider requests for inclusion at any time. Names of individuals approved for inclusion in the memorial will be engraved approximately 30 days prior to Memorial Day and 30 days prior to Veterans Day.

V. Determination of Dublin City Council

If the eligibility criteria are not met, Dublin City Council may, in its sole judgment, select to add additional individual names to the memorial. Additionally, individuals not meeting the criteria are eligible for memorial stones at the *Grounds of Remembrance*.