



**Office of the City Manager**  
5200 Emerald Parkway • Dublin, OH 43017-1090  
Phone: 614-410-4400 • Fax: 614-410-4490

# Memo

**To:** Members of Dublin City Council

**From:** Marsha I. Grigsby, City Manager ~~MS~~

**Date:** June 6, 2013

**Initiated By:** Michelle Crandall, Director of Administrative Services  
Darryl Syler, Fleet Manager

**Re: Resolution 30-13 – Disposal of City-Owned Property (Vehicles and Equipment)**

## Summary

Section 37.08 of the Dublin Codified Ordinance requires City Council authorization for disposal of all motor vehicles or other property valued at \$5,000 or above. As Council is aware, a replacement schedule for vehicles and equipment is identified as part of the Capital Improvements Program (CIP). Before vehicles are taken out of service, an evaluation is completed as to current condition and maintenance history. If, after the evaluation, the vehicle is determined to have had minimal maintenance costs and staff believes the vehicle provides continued value to the City, the vehicle will be maintained as part of the City's fleet and the replacement schedule will be modified.

Resolution No. 30-13 authorizes the City Manager to dispose of certain vehicles and equipment that are no longer in service. The motor vehicles and pieces of equipment, which fleet has identified for auction are detailed in the attached Exhibit.

## Vehicles

The following vehicles are identified for auction:

The following vehicles (trucks) have been taken out of service due to mechanical issues and have been replaced with CNG vehicles: #4047, #4062, #4077, #4048, #4336, #4315, #4067.

The following vehicles have been taken out of service due to current condition and maintenance history: #4323, #10811, #1339.

## Equipment

The equipment identified for auction includes:

- 2 Bandit Chippers
- 1 Toro Groomer
- 1 Vactor Unit
- 1 Cushman and 1 Polaris ATV
- 1 Utility Trailer
- 1 Z Sprayer
- 1 Sewer Hose Mule
- 1 Kohler Generator

Memo re. Resolution 30-13 – Disposal of City Owned Property  
June 6, 2013  
Page Two

The vehicles and equipment, except for the generator, will be sold by internet auction, as authorized by Section 37.08 of the Dublin Codified Ordinance. Upon approval of this resolution, bidding will open as soon as practicable after June 10, 2013 and will remain open the required minimum of two weeks. This information will be posted on the City of Dublin website, along with a link to take customers directly to the auction website at [www.GovDeals.com](http://www.GovDeals.com).

Under the terms of the City's agreement with GovDeals, the City will pay a commission to GovDeals of 7.5% of sale proceeds; however, the City will incur no cost unless the items are sold. The GovDeals site is well known among public entities and will provide a broad pool of prospective buyers for City surplus items.

The identified generator would be transferred, at no cost, to the Dublin City Schools. The unit is a 1985 trailer-mounted Kohler 80KW generator that is in good working condition with 505 hours of run time and an estimated value of less than \$5,000. This generator was previously used as an emergency back-up to run the City Hall servers during power loss events. A new natural gas powered generator was installed last year to fulfill this need. Dublin City Schools expressed an interest in this piece of equipment to serve as an emergency back-up in the event one of the schools would lose power.

### **Recommendation**

Staff recommends adoption of Resolution No. 30-13 at the June 10, 2013 Council meeting.

# RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

30-13

Resolution No. \_\_\_\_\_

Passed \_\_\_\_\_, 20\_\_\_\_

**A RESOLUTION DECLARING CERTAIN CITY-OWNED  
PROPERTY AS SURPLUS AND AUTHORIZING THE  
CITY MANAGER TO DISPOSE OF SAID PROPERTY IN  
ACCORDANCE WITH SECTION 37.08 OF THE  
DUBLIN CODIFIED ORDINANCES**

**WHEREAS**, the City of Dublin possesses certain vehicle and equipment assets used in the performance of its daily operations; and

**WHEREAS**, these vehicle and equipment assets have reached the end of their useful life for City purposes; and

**WHEREAS**, the City has chosen GovDeals as the vendor to implement an internet auction; and

**WHEREAS**, the City is additionally permitted to dispose of vehicles and/or equipment assets through transfer to another governmental entity when deemed appropriate.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of the elected members concurring:

Section 1. The City Manager is hereby authorized to dispose of personal property, vehicle and equipment assets that have been declared as surplus through the use of internet auction.

Section 2. This auction will be conducted using a third-party contractor, namely:  
GovDeals, www.GovDeals.com  
Greg Thomas, Client Services Representative  
5907 Carmichael Place  
Montgomery, Alabama 36117  
Telephone No. (800) 613-0156

The contract outlining the specifics of the terms and conditions under which this contractor will carry out this service to the City can be made available upon request to the Department of Finance.

Section 3. The City Manager is hereby authorized to dispose of a 1985 Kohler generator that has been declared surplus through a transfer to the Dublin City Schools.

Section 4. The Council of the City of Dublin hereby declares the property listed in the attached Exhibit as surplus and authorizes the City Manager to dispose of said property in a manner consistent with Section 37.08 of the Dublin Codified Ordinances.

Section 5. This Resolution shall take effect and be in force upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor - Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of Council

## Equipment and Vehicles for Auction

| <b>Year</b> | <b>Serial Number</b> | <b>Make &amp; Model</b> | <b>Asset #</b> | <b>Dept.</b> | <b>Mileage</b> | <b>Reason for Selling</b> |
|-------------|----------------------|-------------------------|----------------|--------------|----------------|---------------------------|
| 2003        | 1FBSS31LX3HA96663    | FORD E350               | 4323           | FACILITIES   | 61,572         | ELEC SYSTEM BURNED UP     |
| 2001        | 3B7KC26Z41M277847    | DODGE 2500              | 4047           | PARKS        | 53,532         | REPLACED BY CNG 41290     |
| 2000        | 1GCGK24R5YR211862    | CHEVY 2500              | 4062           | PARKS        | 43486          | REPLACED BY CNG 41286     |
| 2000        | 1GCGK24YR211877      | CHEVY 2500              | 4077           | PARKS        | 49838          | REPLACED BY CNG 41287     |
| 2001        | 3B7KC26Z61M277848    | DODGE 2500              | 4048           | PARKS        | 54808          | REPLACED BY CNG 41289     |
| 2003        | 1FTNW21L03EB14936    | FORD F250               | 4336           | PARKS        | 91764          | REPLACED BY 41293         |
| 2003        | 1FTNW20L83EB16015    | FORD F250               | 4315           | PARKS        | 70627          | REPLACED BY CNG 41294     |
| 2000        | 1CGCK24R8YR211967    | CHEVY 2500              | 4067           | PARKS        | 73154          | REPLACED BY CNG 41292     |
| 2008        | 2FAHP71V68X176801    | FORD CROWN VIC          | 10811          | POLICE       | 89432          | REPLACED BY 11311         |
| 2003        | 2FAFP71W63X186639    | FORD CROWN VIC          | 1339           | POLICE       | 75869          | REPLACED BY 11332         |
| 2002        | 2FZNAJCBOYAF13843    | STERLING VACTOR         | 2143           | STREETS      | 3657 hrs       | NO LONGER NEEDED          |
| 1995        | 94001837             | CUSHMAN                 | 8019           | PARKS        | 4896 hrs       | REPLACED BY 81303         |
| 1999        | 4X4TSE415XN007024    | ENCLOSED TRAILER        | 8300           | FACILITIES   |                | NO LONGER NEEDED          |
| 1999        | 4XARF50A4XD210722    | POLARIS ATV             | 8722           | STREETS      | 602 HRS        | NO LONGER NEEDED          |
| 2002        | 806                  | BANDIT CHIPPER          | 7286           | STREETS      | 1426 hrs       | REPLACED BY 71254         |
| 1993        | 6607                 | BANDIT CHIPPER          | 7051           | STREETS      | 2705 hrs       | REPLACED BY 81256         |
| 2003        | 888623E000012        | TORO GROOMER            | 8311           | PARKS        | 1182 hrs       | REPLACED BY 81395         |
| 2005        | ZMI0205211           | Z SPRAYER               | 8501           | PARKS        | 452 HRS        | REPLACED BY 81309         |
| 2003        | 3125                 | SEWER HOSE MULE         | 7303           | STREETS      | 260 HRS        | NO LONGER NEEDED          |
| 1985        | 117160               | GENERATOR/80KW          | 8205           | FACILITIES   | 505 Hrs        | NO LONGER NEEDED          |
|             |                      |                         |                |              |                |                           |