

# City of Dublin

Building Standards • 5800 Shier-Rings Road • Dublin, Ohio 43016

Phone: (614) 410-4670 • Inspection Line: (614) 410-4680

## **APPLICATION FOR CONTRACTOR'S REGISTRATION**

City of Dublin Registration No. \_\_\_\_\_ Application Date \_\_\_\_\_

As prescribed by Chapter 150.140-150.146 of the Codified Ordinances of the City of Dublin, **all building trade contractors and subcontractors are required to obtain a Contractor's Registration prior to commencing work in the City.**

The Contractor's **Certificate of Liability Insurance** demonstrating a minimum combined bodily and property damage coverage in the amount of \$300,000.00 and **showing the City of Dublin as a Certificate Holder shall be submitted with this application** and maintained in full force and effect. A copy of any policy changes, including renewal, shall be forwarded to the Building Division throughout the term of the Registration.

**A copy of the current qualification certificate** (which has been issued pursuant to Chapter 4740 of the Ohio Revised Code by the Ohio Construction Industry Licensing Board to the contractor or an employee of the contractor) **shall be submitted with this application if such a certificate is required to perform work in said trade** (i.e. Electrical, Plumbing, HVAC, Fire Protection, etc.)

**Please Note: The Certificate of Liability Insurance and any qualification certificates must be kept current for the registration to remain valid.**

Contact Name: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Emergency Phone: \_\_\_\_\_

Type of Contractor: \_\_\_\_\_

Residential

Commercial

Both

**Your Contractor Registration must remain active until the time that any projects in which you have participated receive an Occupancy Certificate.**

**ALL CONTRACTORS: \$65.00**

**All registrations expire December 31, of the year issued and must be renewed if projects continue into the new year.** The undersigned agrees to comply with all applicable building codes and the Codified Ordinances of the City of Dublin.

Applicant (please print): \_\_\_\_\_

Signature: \_\_\_\_\_