



CITY OF DUBLIN

Office of Clerk of Council
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Memo

To: Members of City Council
From: Anne Clarke, Clerk of Council
Date: October 24, 2013
Re: **Proposed 2014 Regular Meeting Schedule**

Summary

Attached for your review is a proposed Regular meeting schedule for 2014. Revisions have been made based on discussion at the October 14 meeting.

Where practicable, the schedule provides for regular meetings on the second and fourth Mondays of the month for January, February, March, April, June, August, September and October.

An option is identified to meet on the first and third Mondays in March – March 3 and March 17 – thereby avoiding a conflict with spring break week beginning Monday, March 24.

To reduce conflicts with other City events or holidays (Memorial Tournament, Veterans Day, Thanksgiving week), meetings are proposed for the first and third Mondays in the months of May and November.

One meeting is proposed for July (Tuesday, July 1) and one meeting is proposed in December (Monday, December 8). As you are aware, per the Charter, Council is required to meet at least once per month. After the Tuesday, July 1 meeting Council would recess until the August 11 meeting.

CIP and operating budget workshop dates are also proposed: Monday, August 18 (CIP) and Wednesday, November 5 and Wednesday, November 12 (Operating Budget).

In early 2014, staff will identify a potential retreat date in late February/mid-March.

Recommendation

Staff recommends that Council review the proposed schedule for 2014 and adopt the schedule by motion (including any revisions agreed upon by Council) at the October 28, 2013 meeting.

PROPOSED 2014 DUBLIN CITY COUNCIL REGULAR MEETING SCHEDULE

Monday, January 13	Regular Meeting	
Monday, January 27	Regular Meeting	
Monday, February 10	Regular Meeting	
Monday, February 24	Regular Meeting	
Monday, March 10	Regular Meeting	OPTION: Meet Mon., March 3
Monday, March 24	Regular Meeting	OPTION: Meet Mon., March 17
Monday, April 14	Regular Meeting	
Monday, April 28	Regular Meeting	
Monday, May 5	Regular Meeting	
Monday, May 19	Regular Meeting	
Monday, June 9	Regular Meeting	
Monday, June 23	Regular Meeting	
Tuesday, July 1	Regular Meeting	
Monday, August 11	Regular Meeting	
Monday, August 18	Five-Year Capital Improvement Program (CIP) Workshop **	
Monday, August 25	Regular Meeting	
Monday, September 8	Regular Meeting	
Monday, September 22	Regular Meeting	
Monday, October 13	Regular Meeting	
Monday, October 27	Regular Meeting	
Monday, November 3	Regular Meeting	
Wednesday, November 5	Operating Budget Workshop 1 **	
Wednesday, November 12	Operating Budget Workshop 2 **	
Monday, November 17	Regular Meeting	
Monday, December 8	Regular Meeting	

All meetings are held in Council Chambers.

Regular meetings begin at 7 p.m. (Executive sessions may be scheduled at 6 or 6:30 p.m., prior to regular meetings, if needed.)

**The CIP workshop and operating budget workshops begin at 6:30 p.m.

CONSIDERATIONS FOR CITY COUNCIL MEETING CALENDAR PLANNING 2014

JANUARY

New Year's Day observed- Wed., Jan. 1
Rose Bowl – Wed., Jan. 1
Fiesta Bowl – Wed., Jan. 1
Sugar Bowl – Thurs., Jan. 2
Orange Bowl – Fri., Jan. 3
National Championship Game – Mon., Jan. 6
Dublin Schools resume – Mon., Jan. 6
MLK Day – Mon., Jan. 20

FEBRUARY

Leadership Dublin Day – tbd
Valentine's Day – Fri., Feb. 14
Presidents Day – Mon., Feb. 17

MARCH

Ash Wednesday – Wed., March 5
St. Patrick's Day Parade – Sat., March 15
Dublin Schools Spring Break – Mon., March 24 through Fri., March 28

APRIL

Final Four basketball – Sat., April 5 and Mon., April 7 – AT&T Stadium – North Texas
Dublin Schools Healthy Community/Healthy Youth Family Night - Thurs., April 17
Easter Sunday – April 20
APA – Sat., April 26 through Wed., April 30 - Atlanta

MAY

Mother's Day – Sun., May 11
Memorial Day – Mon., May 26
Memorial Tournament – Mon., May 26 through Sun., June 1
Last day of school – Fri., May 30
Dublin Schools - high school graduation – Sat., May 31

JUNE

Memorial Tournament final round – Sun., June 1
Father's Day – Sun., June 15

JULY

Independence Day event – Fri., July 4

AUGUST

Irish Festival – Fri., Aug. 1 – Sun., Aug. 3
Dublin Schools begin on Wed., Aug. 20

SEPTEMBER

Labor Day is Mon., Sept. 1
ICMA – Sun., Sept. 14 through Wed., Sept. 17 – Charlotte, NC

OCTOBER

Spooktacular - Thurs., October 16
Trick or Treat night - tbd

NOVEMBER

Election day - Tues., November 4
Dublin Schools Healthy Community/Healthy Youth Family Night – Wed., Nov. 5
Veterans Day observed - Tues., Nov. 11
NLC - Wed., Nov. 19 through Sat., Nov. 22 – Austin, TX
No School - Wed., Nov. 26 through Fri., Nov. 28
Thanksgiving – Thurs., Nov. 27

DECEMBER

Christmas tree lighting - tbd
Dublin Schools break – begins Mon., Dec. 22; school resumes Mon., Jan. 5, 2015
Christmas - Thurs., Dec. 25

2014

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

 Regular
 CIP/budget
 option for March mtgs.

Holidays, Observances and Events

1 January	New Year's Day	1 September	Labor Day
20 January	Martin Luther King Day	13 October	Columbus Day
17 February	Presidents' Day	11 November	Veterans Day
20 April	Easter	27 November	Thanksgiving
26 May	Memorial Day	25 December	Christmas
4 July	Independence Day		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Rose Bowl Fiesta Bowl	2 Sugar Bowl	3 Orange Bowl	4
5	6 school resumes Natl Championship Game	7	8	9 P&Z mtg. - 6:30 p.m.	10 no school	11
12	13 Regular Council mtg.	14 CSAC	15	16	17	18
19	20 Martin Luther King Day	21	22	23 P&Z mtg. - 6:30 p.m.	24	25
26	27 Regular Council mtg.	28 Amy Salay birthday	29 ARB mtg. - 6:30 p.m.	30 BZA mtg. - 6:30 p.m.	31	Notes:

~ February 2014 ~						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2 Marsha Grigsby birthday	3	4	5	6 P&Z mtg. - 6:30 p.m.	7	8
9	10 Regular Council mtg.	11 CSAC	12	13	14 Valentine's Day	15
16	17 President's Day no school	18	19	20 P&Z mtg. - 6:30 p.m.	21	22
23	24 Regular Council mtg.	25	26 ARB - 6:30 p.m.	27 BZA - 6:30 p.m.	28	Notes:

◀ Feb 2014		~ March 2014 ~					▶ Apr 2014
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
2	3 ALTERNATE MEETING DATE	4 Steve Smith birthday	5 Dublin Schools Family Night Board and commission candidate interviews Ash Wednesday	6 P&Z mtg. - 6:30 p.m.	7 Potential Council retreat	8	
9	10 Regular Council mtg.	11 CSAC mtg. - 6:30 p.m.	12	13	14 Potential Council retreat	15 St. Patrick's Day parade Grand Leprechaun luncheon	
16	17 ALTERNATE MEETING DATE	18	19	20 P&Z mtg. - 6:30 p.m.	21	22	
23	24 Schools spring break Regular Council mtg.	25 Schools spring break	26 schools spring break	27 schools spring break	28 schools spring break	29	
30	31	Notes:					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Final Four BB
6	7 Final Four BB	8 CSAC	9	10	11	12
13	14 Finance Comm. quarterly Regular Council mtg.	15	16	17 HealthyCommunity night	18 no school	19
20 Easter Sunday	21	22	23 ARB mtg. - 6:30 p.m.	24 BZA mtg. - 6:30 p.m.	25	26 APA - Atlanta
27 APA - Atlanta	28 Regular Council mtg. APA Atlanta	29 APA - Atlanta	30 APA - Atlanta	Notes:		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Regular Council mtg.	6	7	8	9	10
11 Mother's Day	12	13	14	15	16	17
18	19 Regular Council mtg.	20	21 ARB - 6:30 p.m.	22 BZA - 6:30 p.m.	23	24
25	26 Memorial Day Memorial Tournament	27 Mem. Tourn.	28 Mem. Tournament	29 Mem. Tournament	30 Mem. Tournament last day of school - Dublin Schools	31 Mem. Tournament High school graduation

◀ May 2014		~ June 2014 ~					Jul 2014 ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1 Memorial Tournament	2	3	4	5 P&Z mtg. - 6:30 p.m.	6	7	
8	9 Regular Council mtg.	10 CSAC mtg. - 6:30 p.m.	11	12	13	14	
15 Father's Day	16	17	18	19	20	21 Frog JUMP???	
22	23 Regular Council mtg.	24	25 ARB mtg. - 6:30 p.m.	26 BZA mtg. - 6:30 p.m.	27	28	
29	30	Notes:					

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- ▶ WinCalendar comes with a free desktop calendar & date picker that also integrates with Microsoft Word & Excel.

◀ Jun 2014		~ July 2014 ~					Aug 2014 ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1 Regular Council mtg.	2	3	4 July 4th Dublin event	5	
6	7	8	9	10	11	12 Arthritis Foundation Auto Show???	
13	14	15	16	17	18	19	
20	21	22	23 ARB - 6:30 p.m.	24 BZA - 6:30 p.m.	25	26	
27	28	29	30	31 DIF 5K Run John Reiner birthday	Notes:		

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~ August 2014 ~						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				SK	1 Irish Festival	2 Irish Festival
3 Irish Festival	4	5	6	7	8	9
10	11 Finance Comm. quarterly Regular Council mtg.	12	13	14	15	16
17	18 CIP workshop	19	20 First day - students at Dublin	21	22	23
24	25 Regular Council mtg.	26	27 ARB - 6:30 p.m.	28 BZA - 6:30 p.m.	29	30 OSU at Navy
31	Notes:					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Labor Day	2	3	4	5	6
				Mariee's birthday		
7	8 Regular Council mtg.	9	10	11	12	13 OSU-Kent State - home
14 ICMA - Charlotte, NC	15 ICMA - Charlotte, NC	16 ICMA - Charlotte, NC	17 ICMA - Charlotte, NC	18	19	20 OSU-Virginia Tech - home
21	22 Regular Council mtg.	23	24 ARB - 6:30 p.m.	25 BZA - 6:30 p.m.	26	27 OSU-UC - home
						Mike Keenan birthday
28	29	30	Notes:			

◀ Sep 20 14 ~ October 2014 ~ Nov 20 14 ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 OSU at Maryland
5	6	7	8	9	10	11
12	13 Finance Comm. quarterly Regular Council mtg.	14	15	16 Spooktacular??	17 no school	18 OSU-Rutgers at home
19	20	21	22 ARB - 6:30 p.m.	23 BZA - 6:30 p.m.	24	25 OSU at Penn State
26	27 Regular Council mtg.	28	29	30	31 Halloween	Notes:

~ November 2014 ~						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 OSU-Illinois at home
2	3 Regular Council mtg.	4 General election day	5 Budget workshop	6	7	8 OSU at Michigan State
9	10	11 Veterans Day	12 Budget workshop	13	14	15 OSU at Minnesota
16	17 Regular Council mtg.	18	19 ARB - 8:30 p.m. NLC - Austin, TX	20 BZA - 6:30 p.m. NLC - Austin, TX	21 NLC - Austin, TX	22 OSU-Indiana at home NLC - Austin, TX
23	24 Finance Committee hotel- motel tax grant review	25	26	27 Thanksgiving	28	29 OSU-Michigan at home
30	Notes:					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
				Rick Gerber birthday		
7	8 Regular Council mtg.	9 CSAC - 6:30 p.m.	10	11	12	13
14	15	16	17	18	19	20
21	22 no school - winter break	23 no school	24 no school	25 Christmas Day no school	26 no school	27 no school
28	29 no school	30 Tim Lecklider birthday no school	31 no school	Notes:		