



CITY OF DUBLIN

**Office of Clerk of Council**  
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# Memo

**To:** Members of City Council  
**From:** Anne Clarke, Clerk of Council  
**Date:** September 23, 2013  
**Re:** **Proposed 2014 Regular Meeting Schedule**

## Summary

Attached for your review is a proposed Regular meeting schedule for 2014. As proposed, the schedule provides for regular meetings on the second and fourth Mondays of the month for January, February, March, June, August, September and October. To reduce conflicts with other City events or national conferences, meetings are proposed for the first and third Mondays in the months of April, May and November. One meeting is proposed for July (Tuesday, July 1) and one meeting is proposed in December (Monday, December 8). As you are aware, per the Charter, Council is required to meet at least once per month. After the Tuesday, July 1 meeting Council would recess until the August 11 meeting.

The options for the date of Council's goal setting retreat are identified as Friday, March 7 or Friday, March 14. This scheduling is dependent upon Council's availability as well as the availability of a consultant selected to facilitate the retreat.

CIP and operating budget workshop dates are also proposed: Monday, August 18 (CIP) and Wednesday, November 5 and Wednesday, November 12 (Operating Budget).

## Recommendation

Staff recommends that Council review the proposed schedule for 2014 and adopt the schedule by motion (including any revisions agreed upon by Council) at the October 14, 2013 meeting.

## PROPOSED 2014 DUBLIN CITY COUNCIL REGULAR MEETING SCHEDULE

<b>Monday, January 13</b>	Regular Meeting
<b>Monday, January 27</b>	Regular Meeting
<b>Monday, February 10</b>	Regular Meeting
<b>Monday, February 24</b>	Regular Meeting
<b>Monday, March 10</b>	Regular Meeting
<b>Monday, March 24</b>	Regular Meeting
<b>Monday, April 7</b>	Regular Meeting
<b>Monday, April 21</b>	Regular Meeting
<b>Monday, May 5</b>	Regular Meeting
<b>Monday, May 19</b>	Regular Meeting
<b>Monday, June 9</b>	Regular Meeting
<b>Monday, June 23</b>	Regular Meeting
<b>Tuesday, July 1</b>	Regular Meeting
<b>Monday, August 11</b>	Regular Meeting
<b>Monday, August 18</b>	Five-Year Capital Improvement Program (CIP) Workshop **
<b>Monday, August 25</b>	Regular Meeting
<b>Monday, September 8</b>	Regular Meeting
<b>Monday, September 22</b>	Regular Meeting
<b>Monday, October 13</b>	Regular Meeting
<b>Monday, October 27</b>	Regular Meeting
<b>Monday, November 3</b>	Regular Meeting
<b>Wednesday, November 5</b>	Operating Budget Workshop 1 **
<b>Wednesday, November 12</b>	Operating Budget Workshop 2 **
<b>Monday, November 17</b>	Regular Meeting
<b>Monday, December 8</b>	Regular Meeting

All meetings are held in Council Chambers.

Regular meetings begin at 7 p.m. (Executive sessions may be scheduled at 6 or 6:30 p.m., prior to regular meetings, if needed.)

\*\*The CIP workshop and operating budget workshops begin at 6:30 p.m.

# 2014 Calendar

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29
														30	31					

  

April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5	27	28	29	30	1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

  

July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
29	30	1	2	3	4	5	27	28	29	30	31	1	2	31	1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
							31													

  

October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

 Regular  
 CIP/budget  
 workshop

## Holidays, Observances and Events

1 January	New Year's Day	1 September	Labor Day
20 January	Martin Luther King Day	13 October	Columbus Day
17 February	Presidents' Day	11 November	Veterans Day
20 April	Easter	27 November	Thanksgiving
26 May	Memorial Day	25 December	Christmas
4 July	Independence Day		

## **CONSIDERATIONS FOR CITY COUNCIL MEETING CALENDAR PLANNING 2014**

### **JANUARY**

New Year's Day observed- Wed., Jan. 1  
Rose Bowl – Wed., Jan. 1  
Fiesta Bowl – Wed., Jan. 1  
Sugar Bowl – Wed., Jan. 2  
Orange Bowl – Fri., Jan. 3  
National Championship Game – Mon., Jan. 6  
Dublin Schools resume – Mon., Jan. 6  
MLK Day – Mon., Jan. 20

### **FEBRUARY**

Leadership Dublin Day – tbd  
Valentine's Day – Fri., Feb. 14  
Presidents Day – Mon., Feb. 17

### **MARCH**

Ash Wednesday – Wed., March 5  
St. Patrick's Day Parade – Sat., March 15  
Dublin Schools Spring Break – Mon., March 24 through Fri., March 28

### **APRIL**

Final Four basketball – Sat., April 5 and Mon., April 7 – AT&T Stadium – North Texas  
Dublin Schools Healthy Community/Healthy Youth Family Night - Thurs., April 17  
Easter Sunday – April 20  
APA – Sat., April 26 through Wed., April 30 - Atlanta

### **MAY**

Mother's Day – Sun., May 11  
Memorial Day – Mon., May 26  
Memorial Tournament – Mon., May 26 through Sun., June 1  
Last day of school – Fri., May 30  
Dublin Schools - high school graduation – Sat., May 31

### **JUNE**

Memorial Tournament final round – Sun., June 1  
Father's Day – Sun., June 15

### **JULY**

Independence Day event – Fri., July 4

### **AUGUST**

Irish Festival – Fri., Aug. 1 – Sun., Aug. 3  
Dublin Schools begin on Wed., Aug. 20

### **SEPTEMBER**

Labor Day is Mon., Sept. 1  
ICMA – Sun., Sept. 14 through Wed., Sept. 17 – Charlotte, NC

### **OCTOBER**

Spooktacular - Thurs., October 16  
Trick or Treat night - tbd

### **NOVEMBER**

Election day - Tues., November 4  
Dublin Schools Healthy Community/Healthy Youth Family Night – Wed., Nov. 5  
Veterans Day observed - Tues., Nov. 11  
NLC - Wed., Nov. 19 through Sat., Nov. 22 – Austin, TX  
No School - Wed., Nov. 26 through Fri., Nov. 28  
Thanksgiving – Thurs., Nov. 27

### **DECEMBER**

Christmas tree lighting - tbd  
Dublin Schools break – begins Mon., Dec. 22; school resumes Mon., Jan. 5, 2015  
Christmas - Thurs., Dec. 25

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> Rose Bowl Fiesta Bowl	<b>2</b> Sugar Bowl	<b>3</b> Orange Bowl	<b>4</b>
<b>5</b>	<b>6</b> school resumes Natl Championship Game	<b>7</b>	<b>8</b>	<b>9</b> P&Z mtg. - 6:30 p.m.	<b>10</b> no school	<b>11</b>
<b>12</b>	<b>13</b> Regular Council mtg.	<b>14</b> CSAC	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> Martin Luther King Day	<b>21</b>	<b>22</b>	<b>23</b> P&Z mtg. - 6:30 p.m.	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> Regular Council mtg.	<b>28</b>  Amy Salay birthday	<b>29</b> ARB mtg. - 6:30 p.m.	<b>30</b> BZA mtg. - 6:30 p.m.	<b>31</b>	Notes:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b>
<b>2</b> Marsha Grigsby birthday	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> P&Z mtg. - 6:30 p.m.	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b> Regular Council mtg.	<b>11</b> CSAC	<b>12</b>	<b>13</b>	<b>14</b> Valentine's Day	<b>15</b>
<b>16</b>	<b>17</b> Presidents Day no school	<b>18</b>	<b>19</b>	<b>20</b> P&Z mtg. - 6:30 p.m.	<b>21</b>	<b>22</b>
<b>23</b>	<b>24</b> Regular Council mtg.	<b>25</b>	<b>26</b> ARB - 6:30 p.m.	<b>27</b> BZA - 6:30 p.m.	<b>28</b>	Notes:

~ March 2014 ~						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Steve Smith birthday	5 Dublin Schools Family Night Board and commission candidate interviews Ash Wednesday	6 P&Z mtg. - 6:30 p.m.	7 Potential Council retreat	8
9	10 Regular Council mtg.	11 CSAC mtg. - 6:30 p.m.	12	13	14 Potential Council retreat	15 St. Patrick's Day parade Grand Leprechaun luncheon
16	17	18	19	20 P&Z mtg. - 6:30 p.m.	21	22
23	24 Schools spring break Regular Council mtg.	25 Schools spring break	26 schools spring break	27 schools spring break	28 schools spring break	29
30	31	Notes:				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Final Four BB
6	7 Final Four BB Finance Comm. quarterly Regular Council mtg.	8 CSAC	9	10	11	12
13	14	15	16	17 HealthyCommunity night	18 no school	19
20 Easter Sunday	21 Regular Council mtg.	22	23 ARB mtg. - 6:30 p.m.	24 BZA mtg. - 6:30 p.m.	25	26 APA - Atlanta
27 APA - Atlanta	28 APA - Atlanta	29 APA - Atlanta	30 APA - Atlanta	Notes:		

◀ Apr 2014

~ May 2014 ~

Jun 2014 ▶

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Regular Council mtg.	6	7	8	9	10
11 Mother's Day	12	13	14	15	16	17
18	19 Regular Council mtg.	20	21 ARB - 6:30 p.m.	22 BZA - 6:30 p.m.	23	24
25	26 Memorial Day Memorial Tournament	27 Mem. Tourm.	28 Mem. Tournament	29 Mem. Tournament	30 Mem. Tournament  last day of school - Dublin Schools	31 Mem. Tournament  High school graduation

◀ May 2014		~ June 2014 ~					Jul 2014 ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>1</b> Memorial Tournament	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> P&Z mtg. - 6:30 p.m.	<b>6</b>	<b>7</b>	
<b>8</b>	<b>9</b> Regular Council mtg.	<b>10</b> CSAC mtg. - 6:30 p.m.	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	
<b>15</b> Father's Day	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b> Frog JUMP???	
<b>22</b>	<b>23</b> Regular Council mtg.	<b>24</b>	<b>25</b> ARB mtg. - 6:30 p.m.	<b>26</b> BZA mtg. - 6:30 p.m.	<b>27</b>	<b>28</b>	
<b>29</b>	<b>30</b>	Notes:					

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- ▶ WinCalendar comes with a free desktop calendar & date picker that also integrates with Microsoft Word & Excel.

◀ Jun 2014		~ July 2014 ~					Aug 2014 ▶
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		<b>1</b> Regular Council mtg.	<b>2</b>	<b>3</b>	<b>4</b> July 4th Dublin event	<b>5</b>	
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> Arthritis Foundation Auto Show???	
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> ARB - 6:30 p.m.	<b>24</b> BZA - 6:30 p.m.	<b>25</b>	<b>26</b>	
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> DIF 5K Run  John Reiner birthday	Notes:		

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- ▶ WinCalendar comes with a free desktop calendar & date picker that also integrates with Microsoft Word & Excel.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				5K	<b>1</b> Irish Festival	<b>2</b> Irish Festival
<b>3</b> Irish Festival	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b> Finance Comm. quarterly Regular Council mtg.	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b> CIP workshop	<b>19</b>	<b>20</b> First day - students at Dublin	<b>21</b>	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b> Regular Council mtg.	<b>26</b>	<b>27</b> ARB - 6:30 p.m.	<b>28</b> BZA - 6:30 p.m.	<b>29</b>	<b>30</b> OSU at Navy
<b>31</b>	Notes:					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Labor Day	<b>2</b>	<b>3</b>	<b>4</b>  Marilee's birthday	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Regular Council mtg.	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b> OSU-Kent State - home
<b>14</b> ICMA - Charlotte, NC	<b>15</b> ICMA - Charlotte, NC	<b>16</b> ICMA - Charlotte, NC	<b>17</b> ICMA - Charlotte, NC	<b>18</b>	<b>19</b>	<b>20</b> OSU-Virginia Tech - home
<b>21</b>	<b>22</b> Regular Council mtg.	<b>23</b>	<b>24</b> ARB - 6:30 p.m.	<b>25</b> BZA - 6:30 p.m.	<b>26</b>	<b>27</b> OSU-UC - home  Mike Keenan birthday
<b>28</b>	<b>29</b>	<b>30</b>	Notes:			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 OSU at Maryland
5	6	7	8	9	10	11
12	13 Finance Comm. quarterly Regular Council mtg.	14	15	16 Spooktacular??	17 no school	18 OSU-Rutgers at home
19	20	21	22 ARB - 6:30 p.m.	23 BZA - 6:30 p.m.	24	25 OSU at Penn State
26	27 Regular Council mtg.	28	29	30	31 Halloween	Notes:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b> OSU-Illinois at home
<b>2</b>	<b>3</b> Regular Council mtg.	<b>4</b> General election day	<b>5</b> Budget workshop	<b>6</b>	<b>7</b>	<b>8</b> OSU at Michigan State
<b>9</b>	<b>10</b>	<b>11</b> Veterans Day	<b>12</b> Budget workshop	<b>13</b>	<b>14</b>	<b>15</b> OSU at Minnesota
<b>16</b>	<b>17</b> Regular Council mtg.	<b>18</b>	<b>19</b> ARB - 6:30 p.m.  NLC - Austin, TX	<b>20</b> BZA - 6:30 p.m.  NLC - Austin, TX	<b>21</b>  NLC - Austin, TX	<b>22</b> OSU-Indiana at home  NLC - Austin, TX
<b>23</b>	<b>24</b> Finance Committee hotel- motel tax grant review	<b>25</b>	<b>26</b>	<b>27</b> Thanksgiving	<b>28</b>	<b>29</b> OSU-Michigan at home
<b>30</b>	Notes:					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
				Rick Gerber birthday		
7	8 Regular Council mtg.	9 CSAC - 6:30 p.m.	10	11	12	13
14	15	16	17	18	19	20
21	22 no school - winter break	23	24	25 Christmas Day	26	27
		no school	no school	no school	no school	no school
28	29 no school	30 Tim Lecklider birthday no school	31 no school	Notes:		