



To: Members of the Dublin City Council

From: Marsha I. Grigsby, City Manager 

Date: December 5, 2013

Initiated By: Angel L. Mumma, Director of Finance
Bryan Thurman, Deputy Finance Director
Melody Kennedy, Financial Analyst

Re: Ordinance No. 94-13 – An Ordinance Amending Chapter 35 of the Codified Ordinances to Revise the Fee and Service Charge Revenue/Cost Comparison System and Establishing a Schedule of Fees and Service Charges for City of Dublin Services and Declaring an Emergency

Background

Attached is Ordinance No. 94-13, which revises the Schedule of Fees and Service Charges for the City of Dublin. This Ordinance with its proposed fee schedule is the annual update to Chapter 35 of the City's Codified Ordinances, which revises the current "City's Schedule of Fees and Service Charges for City of Dublin Services." Proposed changes for 2014 are highlighted in yellow in Appendix A. Each City work unit had the opportunity to review the proposed fee modifications in the Ordinance and provide their input.

The goal of the annual review of service fees is to provide information regarding the actual cost to provide the City's services. With that information, City Council may choose to increase, reduce or modify the proposed fees in consideration of the established target cost recoveries. As you will recall, in a memo to City Council dated January 24, 2013, a plan was established and approved to forgo the comprehensive annual Cost of Services Study (the "Cost Study") review and instead apply the US Midwest CPI-U of 1.8% to the per-unit cost to determine fees for 2014.

Subsequent to the first reading of Ordinance 94-13 on November 18th, several questions were asked by City Council members. They are addressed below:

Parks & Open Space - Cemetery

Regarding the \$150 columbarium niche engraving fee (PK-04A), are there policies or rules with respect to the messaging and size of message?

The City will dictate the engraving fonts for standardization purposes and limit the engravings to name(s), birth date, death date and a simple palate of religious and masonic symbols. Space is limited on the niche plate, as the dimensions are 12" by 12".

A preliminary drawing of the columbarium is attached for reference.

Are there rules or restrictions regarding what can be engraved on a headstone (monuments) in the City’s cemetery?

There are no policies that detail restrictions regarding headstone engravings; however, there are restrictions as to the size and materials for the monuments.

Monuments may be of stone or durable metal. All monuments must be at least eight inches above the ground, and may not have a height of more than twelve feet. Individual monuments must be no more than three feet six inches in length. For double monuments, the maximum length is six feet. For each additional contiguous grave being marked, an additional two feet in length may be added.

For additional details about the City’s cemeteries, see the Cemetery Guide located at <http://dublinohiousa.gov/parks-open-space/cemetery-guide>.

Cost of Services Study in 2014

This year’s Cost of Services Study (“Cost Study”) was completed by applying the CPI to the per unit costs and rounding to the nearest \$10 to determine fees as recommended in Ordinance 94-13. New services and special issues were brought forward as well.

The methodology of using the CPI for this year’s review was undertaken with the idea that, most likely, the full review would be completed the following year (2014). This would ensure the City’s fees are comprehensively reviewed every other year.

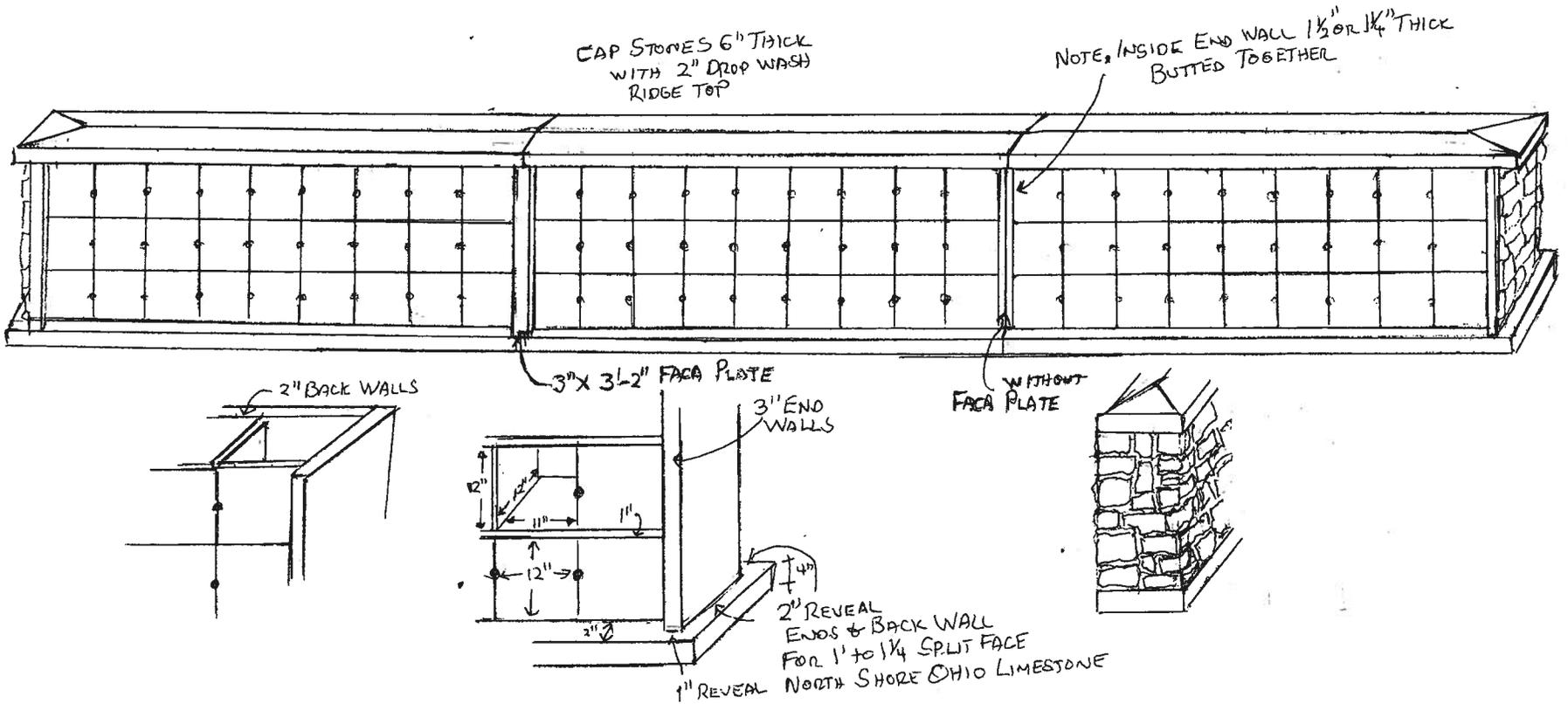
We recognize that changes in the economy are unpredictable, and City initiatives may change from year-to-year which would cause this approach to be re-evaluated. However, for 2014, we are recommending the full Cost Study review be undertaken.

Recommendation

Staff recommends approval of Ordinance No. 94-13 at the second reading/public hearing on December 9, 2013. Fees will become effective on January 1, 2014.

Columbarium Plan

- END WALLS 3" THICK
- INSIDE END WALLS APPROX 1 3/8" THICK
- CAP STONES 6" THICK WITH 2" DROP WASH
- BASE STONES 4" THICK
- FACE PLATES TO COVER JOINTS IN FRONT
- TWO ENDS AND SIDES WE WILL COVER WITH SPLIT FACE LIMESTONE
- SHUTTERS 12" X 0.4 X 12"
- ROSETTE FASTENERS





To: Members of the Dublin City Council

From: Marsha I. Grigsby, City Manager 

Date: November 14, 2013

Initiated By: Angel L. Mumma, Deputy City Manager/Director of Finance & Administration
Bryan Thurman, Deputy Finance Director
Melody Kennedy, Financial Analyst

Re: Ordinance No. 94-13 – An Ordinance Amending Chapter 35 of the Codified Ordinances to Revise the Fee and Service Charge Revenue/ Cost Comparison System and Establishing a Schedule of Fees and Service Charges for City of Dublin Services and Declaring an Emergency

Background

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The goal of the annual review of service fees is to provide information regarding the actual cost to provide the City's services. With that information, City Council may choose to increase, reduce or modify the proposed fees in consideration of the established target cost recoveries. As you will recall, in a memo to City Council dated January 24, 2013 (attached), a plan was established and approved to forgo the comprehensive annual Cost of Services Study (the "Cost Study") review and instead apply the US Midwest CPI-U of 1.8% to the per-unit cost to determine fees for 2014.

Although there are incremental changes in various fees throughout the Ordinance, the following sections provide additional information regarding the most notable charges in this year's review.

COMMUNITY DEVELOPMENT SERVICES

Building Standards

A fee for commercial range hood permits (BL-35) has been added to the fee ordinance. Previously, this service was included with HVAC permits. This resulted in issues with tracking the permits in relation to the fire protection permits, which are required with this type of installation. The permit fee is established at \$95, which is the same as a gas line permit.

Additionally, the permanent sign plan and review service (previously PL-19) has been moved from Planning to Buildings Standards and is now identified as BL-36 on the fee schedule. All permanent sign plans will now be processed as building permits. All temporary sign permits (i.e. sandwich boards, temporary development, seasonal business, grand opening, temporary identification signs, etc.) will remain the primary responsibility of Planning.

Land Use & Long Range Planning

During the August 12th City Council meeting, the issue of the fee for sandwich boards was brought forward. Fees were deferred for sandwich boards until January 1, 2014. Planning has been working with the businesses in the Historic District to manage the number and location of sandwich boards to keep sidewalks clear and safe. Upon review, the \$80 fee currently established is proposed to be initiated on January 1, 2014 (see PL-20). As directed by City Council, this fee will apply only to those businesses/uses that did not have a sandwich board in place prior to January 1, 2014. Planning will continue to request applications (without fees) for those businesses that currently have these signs, or will have them prior to January 1.

Parks & Open Space - Cemetery

The 2014 Operating Budget includes an allocation for construction of a columbarium in the City's main cemetery. The columbarium is planned with 81 niches. Each niche can hold up to two (2) cremations. The fee schedule includes three new fees to cover the costs associated with inurnment (the act of placing the cremains into the niche) to the future columbarium, based on actual cost recovery. The Cemetery staff also completed research on how other cemeteries price columbarium niches to ensure the fees proposed in the 2014 fee schedule are reasonable. A customer wanting to acquire a niche will pay a niche fee (PK-02A) of \$1,700 for residents and \$2,400 for non-residents, an inurnment fee (PK-03A) which is \$100 during weekly business hours and \$150 for after hours and weekends, and a niche engraving fee (PK-04A) of \$150 (each cremains).

Cemetery staff advised that if the columbarium is a desirable option for patrons, there is space in the main cemetery for a second structure in the future.

PUBLIC SAFETY SERVICES

Police Services

In April 2013, City Council approved Resolution 20-13, authorizing the City Manager to enter into contract(s) with neighboring law enforcement agencies for the use of the Dublin Police firearms range. In the spirit of shared services, the City of Dublin made the facility available at a reasonable cost. A fee of \$50 was approved for rental of the facility as well as compensating the City for services provided by the Dublin Police Range Officers. This fee has been incorporated into the City's fee schedule and will be re-evaluated in the next annual review (see PO-12).

Police Cruiser Usage

Currently, the City's cruiser usage fee is \$8 (CR-05). Usage fees are charged when a cruiser is used by an officer during special duty. The number of bookings per year varies, but for reference, during 2012 there were thirteen bookings totaling \$535 in fees. After completing a market survey for cruiser usage fees, staff determined that a comprehensive look at the City's cruiser usage fee was necessary. The City's Fleet Manager reviewed the expenditures and depreciation of the City's Police cruisers and computed the cost of operation to be approximately \$15/hr with the engine running. Cruiser fees for neighboring communities were:

Upper Arlington	\$13/hr
Worthington	\$10/hr
Westerville	\$25/hr
Hilliard	\$15/hr
Franklin Co. Sheriff	\$14/hr

Columbus	\$15/hr
FEMA (reimbursement rate)	\$16.25/hr

Based on review, staff is recommending an increase in the cruiser usage fee to \$15/hr.

LEISURE AND CULTURAL SERVICES

Dublin Community Recreation Center (DCRC)

Military Discount for DCRC Annual Pass (RC-19)

Staff has had a request to provide a discount to military personnel and veterans for annual passes to the DCRC. A recommendation is being brought forward to provide a 10% discount on annual passes for single membership, which is "typical" to discounts offered by other neighboring communities, based on staff's research.

Community Hall Rental (RC-22)

The City's 2013 Operating Budget provided funding for an upgrade to the audio/visual equipment in the City's Community Hall. The equipment installation was completed in August. Based on the cost of the equipment and the average number of rental hours, staff is recommending that a \$5 per hour increase be added to the rental fees for the Community Hall. According to Recreation staff, at least 95% of the rentals use the AV equipment. The most popular use is for rental parties to plug an ipod into the sound system to play their own music selection. Therefore, staff believes it is appropriate to recommend an across-the-board rental fee increase as the vast majority of rentals are using the new system.

Senior Program Dues (RC-16)

Currently, the senior citizen program participation fee is \$15/yr for residents and \$20/yr for non-residents. There has been an informal practice of waiving the membership fees for those participants 90 years of age and over. Staff recommends including this waiver in the fee ordinance.

Recommendation

Staff recommends approval of Ordinance No. 94-13 by emergency at the second reading/public hearing on December 9, 2013 in order that the revised fee schedule will be effective on January 1, 2014.



Office of the City Manager
5200 Emerald Parkway • Dublin, OH 43017-1090
Phone: 614-410-4400 • Fax: 614-410-4490

Memo

To: Members of the Dublin City Council
From: Marsha I. Grigsby, City Manager *MAI*
Date: January 24, 2013
Initiated Angel L. Mumma, Deputy City Manager/Director of Finance
By: Bryan Thurman, Deputy Finance Director
Melody Kennedy, Financial Analyst
Re: 2013 Cost Study Review

Summary

During City Council's 2013 Operating Budget workshops held last November, there was discussion about whether the Cost Study should continue to be completed on an annual basis. As you know, the Cost Study updates the "City's Schedule of Fees and Service Charges for City of Dublin Services" (the Fee Ordinance), which is Chapter 35 of the City's Codified Ordinances. In the first few years of completing the Cost Study, a significant amount of time was dedicated to defining the service centers to be studied, reviewing the assumptions, and developing the language in the Ordinance. City Council established the percentage of cost recovery desired from the various City-provided services and determined which services would be subsidized, and to what level. Over time, a history of service delivery and related cost have been established.

Over the past few years, the annual adjustments in fees have become more predictable for several reasons. The working format has been established and tends to reflect the standard increase in the City's cost of labor and operations, and units of service have remained at a consistent level. As the City has made a concerted effort to maintain its current staffing levels and keep operating costs as stable as possible, fees have not fluctuated as much as they have in past years. In addition to the annual update of information, the recent focus when completing the Cost Study has shifted to reviewing fees for new services and researching other special issues brought forward by the work units.

Taking these factors into consideration, staff would like to again evaluate using the Consumer Price Index (CPI) for potential changes or adjustments to the City's Fee Schedule for fees effective on January 1, 2014. The City took this approach once before in 2008 for the fees effective for the 2009 calendar year. As was done for the 2009 review, any new services or changes to existing services will be included in the fee schedule through the required legislative process.

The CPI-U US Midwest Region Average as reported by the US Department of Labor will be utilized to recommend modifications/adjustments in the City's fee schedule. The CPI is an economic indicator that measures changes over time in the prices paid by urban consumers for a market basket of consumer goods and services. The indicator is updated each month. At the end of November 2012, the CPI Midwest Region was reported as a 1.8 percent change from the end of November 2011. Staff will utilize the unit costs from last year's Cost Study and the CPI

to estimate updated per unit costs and will then follow the past practice of rounding fees to the nearest \$10. As in the past, this will result in some fees remaining unchanged.

The 2013 Operating Budget includes a \$7,500 allocation for the consultant from Revenue & Cost Specialists, LLC who assists with the City's annual review. The consultant will be retained to assist with any issues or questions that arise during the year; however, it is anticipated the cost of the assistance needed during the year will be significantly reduced.

Recommendation

For calendar year 2014, staff recommends foregoing the comprehensive annual Cost Study Review and instead applying the US Midwest CPI-U of 1.8% to the per-unit costs to determine fees for the year.

Any new services or special issues will continue to be analyzed and brought forward with the fee ordinance (using the modified approach) for City Council review and approval in the 4th quarter of 2013.

Recognizing that changes in the economy are unpredictable and City initiatives may change each year, staff further recommends reviewing annually the appropriate approach for the Cost Study Review. Recommendations may include undertaking the full review, applying a CPI factor, or some other method as deemed appropriate.

RECORD OF ORDINANCES

Ordinance No. 94-13

Passed _____, 20____

AN ORDINANCE AMENDING CHAPTER 35 OF THE CODIFIED ORDINANCES TO REVISE THE FEE AND SERVICE CHARGE REVENUE/COST COMPARISON SYSTEM AND ESTABLISHING A SCHEDULE OF FEES AND SERVICE CHARGES FOR CITY OF DUBLIN SERVICES, AND DECLARING AN EMERGENCY

WHEREAS, the City of Dublin, Ohio has conducted an analysis of its services, the full costs of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for the services; and

WHEREAS, based on this analysis, cost analysis worksheets, dated November 2013, have been prepared; and

WHEREAS, the specific fees to be charged for City-provided services must be adopted by the City Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of the elected members concurring:

Section 1. Chapter 35 of the Codified Ordinance of Dublin, Ohio is hereby amended to read as follows:

**Chapter 35
FEE AND SERVICE CHARGE REVENUE/COST COMPARISON
SYSTEM AND FEES**

Section 35.80 "Full Costs" Defined

For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning. "Full Costs" includes the following elements:

- (1) All applicable direct costs including, but not limited to salaries, wages, overtime, employee fringe benefits, services and supplies, maintenance and operating expenses, contracted services, special supplies, and any other direct expense incurred.
- (2) All applicable indirect costs including, but not restricted to, building maintenance and operations, equipment maintenance and operations, communications expenses, computer costs, printing and reproduction, vehicle expenses, insurance, debt service, and like expenses when distributed on an accounted and documented rational proration system.
- (3) Fixed asset recovery expenses, consisting of depreciation of fixed assets, divided by the approximate life expectancy of the fixed asset.
- (4) General overhead, expressed as a percentage, distributing and charging the expenses of the City Council, including the Clerk of Council, Department of Law, City Manager, Accounting and Auditing, Taxation, Procurement, Information Technology, Economic Development, Human Resources and City promotional programs, and all other staff and support service provided to the entire City organization. Overhead shall be prorated between tax-financed services and fee-financed services on the basis of said percentage so that each tax-financed service and fee-financed service shall proportionately defray such overhead costs.
- (5) Departmental overhead, expressed as a percentage, distributing and charging the cost of each department head and his or her supporting expenses as identified in subsections 1, 2, 3, and 6 of this Section.
- (6) Debt service costs, including the payment of interest, and trustee fees and administrative expenses of all applicable bond, certificate, or securities issues or loans of whatever nature or kind.

RECORD OF ORDINANCES

Ordinance No. 94-13

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(7) The "full costs," in most instances, will be rounded to the nearest five or ten dollars, with the actual fee established by the ordinance establishing a schedule of fees and charges for City services.

Section 35.81 Findings and Intent

(a) It is the intent of the City Council to ascertain and recover the specified percentages of full costs from fees, charges, and regulatory license fees levied in providing the regulation, products, or services set forth in this Chapter.

(b) The fee and service charge revenue/cost comparison system set forth in this Chapter provides a mechanism for ensuring that fees adopted by the City for services rendered do not exceed the reasonable estimated cost for providing the services, unless otherwise noted.

(c) It is the intent of the City Council to achieve a more equitable and fair mix for financing services set forth in this Chapter in order to reduce or eliminate subsidizing these services with general tax revenue; thereby, allowing those general tax revenues to be used for general services, including infrastructure maintenance and replacement.

Section 35.82 Delegation of Authority and Direction to the City Manager

(a) The City Manager is hereby delegated the authority and directed to provide documents to the City Council to implement its policy to adjust fees and charges to recover the percentage of full costs as established in this Chapter.

(b) "Full costs" shall be as defined in Section 35.80. In adjusting fees and charges, the City Manager shall act in an administrative and ministerial capacity and shall consider only the standards and criteria established by this Chapter and the applicable State laws.

Section 35.83 Schedule of Fees and Service Charges

(a) The City Manager, Director of Finance, and each City department head, under the direction of the City Manager, shall review annually the fees and service charges listed in Appendix A- Schedule of Fees and Service Charges, and provide an adjusted fee or charge schedule to the City Council for its consideration so as to recover the listed percentage of full costs necessary to provide the listed regulation, product or service as modified by the notes following the list of services. These fees, unless otherwise specified, are for City of Dublin services and are in addition to any charges made by any other governmental agencies.

(b) The services as listed in this Section shall be as defined in the document entitled "Cost Study for the City of Dublin, Ohio" as produced by the City of Dublin.

(c) All fees and charges set pursuant to this Chapter and Section shall take effect as specified in this Ordinance.

(d) The City Manager may vary the review schedule listed in the Section if, in the judgment of the City Manager and a directly affected and requesting department head, a gross inequity would be perpetrated by not revising a fee or charge prior to the next rate review. Any such special rate review shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance.

(e) If fees are not collected at the time that the service is provided, the City has the right to pursue collection of any of the fees listed in this Ordinance, including certification to the County Auditor, remittance to a collection service, or any other appropriate pursuit for payment. When additional fees need to be levied and collected for City-provided services in the amount of \$10 or less, or when a refund is due in the amount of \$10 or less, a refund or additional charge need not be made.

RECORD OF ORDINANCES

Ordinance No. 94-13

Passed Page 3 of 3, 20

(f) Should it become necessary to establish a new service fee or charge during the year, the City Manager may set the fee administratively. Any such fees set by the City Manager shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance. The new service will then be included and analyzed in the next rate review.

Section 35.84 Fee Appeals and Waivers

Irrespective of the percentage of recovery and the "notes" in Section 35.83 - Appendix A, the City Council reserves the right to waive any fee in order to encourage development projects that enhance the City's tax base as outlined in the City's Economic Development Strategy. The City Manager may recommend further waivers or fee adjustments, based on hardship, to be accepted or rejected by City Council at its next regularly scheduled meeting.

Section 2. SEVERABILITY

If any portion of this Chapter is found to be unconstitutional or invalid, the City Council hereby declares that it would have enacted the remainder of this Chapter regardless of the absence of any such invalid part.

Section 3. REPEALER

All Ordinances, the Codified Ordinances of Dublin, Resolutions, City Council Motions, and all actions of all City Boards and Commissions in conflict here within are hereby repealed. The fees and charges established by this Chapter shall supersede all previously established fees or charges for the same regulation, product or service, and all such previous fees and charges are hereby repealed on the effective date of the Order of the City Manager.

Section 4. EFFECTIVE DATE

This ordinance is declared to be an emergency necessary for the immediate preservation of the public peace, health, safety or welfare and for the further reason that the fee changes, except as noted otherwise, must be in effect on January 1, 2014. Therefore, this ordinance shall be in effect on January 1, 2014.

Passed this _____ day of _____, 2013

Mayor - Presiding Officer

ATTEST:

Clerk of Council

Ordinance 94-13			
APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES			
		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Finance and Administrative Services			
AD-01	Returned Check (NSF) Processing	100%	(Note 19) \$15
AD-02	Document Printing & Copying	(Note 4) 100%	\$.05/pg-single-sided black & white copy \$.10/pg double-sided black & white copy \$.10/pg single-sided color copy \$1.50 -City map/blue print \$20 - Code Books and Bid Documents (or at actual cost if higher) \$3-audio/video tape \$1-CD (plus the actual cost of postage, if mailed.)
AD-03	Special Telecommunications Right-of-Way Permit	100%	\$600 \$620
AD-04	General Telecommunications Right-of-Way Permit	100%	\$710 \$730
Community Development Services			
Building Standards Services			
BL-01	Building Permit Application – Residential Plan Review	100%	\$220 plus \$52 \$60 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.
BL-02	Building Permit Application – Commercial Plan Review	100%	\$210 first 1,000 sq. ft. plus \$130 \$140 each additional 1,000 sq. ft. or fraction thereof (plus costs of outside plan review, if necessary, above cost of normal plan review service.)
BL-03	Minor Building Plan Revision – Commercial	100%	\$310
BL-04	Major Building Plan Revision – Commercial	100%	\$970 (plus cost of outside review when necessary.)
BL-05	Building Inspection – Residential	100%	See Appendix A-1.
BL-06	Building Inspection – Commercial	100%	See Appendix A-1.
BL-07	Plumbing Plan Review & Inspection	(Note 5)	Residential - \$60 application and first fixture, plus \$15 each additional fixture. Commercial - \$75 application and first fixture, plus \$20 each additional fixture.
BL-08	Electrical Plan Review	100%	\$130/hr (plus cost of outside review when necessary.)
BL-09	Electrical Inspection/Permit - Residential	100%	See Appendix A-1.
BL-10	Electrical Inspection/Permit - Commercial	100%	See Appendix A-1.
BL-11	HVAC Inspection/Permit - Residential	100%	See Appendix A-1.
BL-12	HVAC Inspection/Permit - Commercial	100%	See Appendix A-1.
BL-13	Fire Protection System Review	100%	(Note 14) \$165 Revisions to plan - \$50
BL-14	Building Plan Revision – Residential	100%	\$20 Administrative Fee plus fee based on levels of review: \$50-Bldg. Division; \$50-Planning Division; \$50-Engineering Division.

Ordinance 94-13			
APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES			
		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Building Standards Services (continued)			
BL-15	Home Improvements	(Note 2)	0 – 1,000 sq. ft. = \$50 1,001 – 1,500 sq. ft. = \$100 1,501 sq. ft. and up = refer to standard residential review and inspection fees.
BL-16	Temporary Structure	100%	\$70
BL-17	Gas Line Permit	100%	\$95
BL-18	Building Preliminary Plan Review	0%	\$0
BL-19	Alternative Building Materials Review	50%	\$670
BL-20	Building Demolition Plan Review & Inspection	100%	\$180
BL-21	Bldg Relocation Plan Review/Inspection – In City	(Note 23) 100%	\$610 \$620 plus costs.
BL-22	Bldg Relocation Plan Review/Inspection – Enter City	(Note 23) 100%	\$610 \$620 plus costs.
BL-23	Bldg Relocation Plan Review/Inspection – Leave City	(Note 23) 100%	\$500 \$510
BL-24	Change of Use Permit	100%	\$265
BL-25	Conditional Occupancy Inspection	100%	\$365 /six month period for residential or commercial premises.
BL-26	Building Permit Extension	100%	\$20
BL-27	Building Permit Reactivation	100%	50% of original permit fee (excluding water and sewer capacity charges.)
BL-28	Special Building Inspection	100%	(Note 14) \$130 minimum for 1 hr. inspection; plus \$90 if written report is requested.
BL-29	Building Re-inspection Service	100%	\$135
BL-30	Contractor Registration	100%	\$65/year
BL-31	Building Construction Appeal	(Note 2)	\$200 (non-refundable)
BL-32	Building Standards Appeal	(Note 21)	(Note 21) \$0
BL-33	Replacement Building Plans	100%	\$45 administrative fee, plus actual cost of reproducing plans.
BL-34	Replacement Building Cards	100%	\$45
BL-35	Range Hood Permit	100%	\$95
BL-36 (previously PL-19)	Sign Plan Review & Inspection – Permanent:	(Note 34)	
	Recognized Dublin HOA's	0%	\$0
	Others	100%	\$380 \$390

Ordinance 94-13

APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
<u>Regulation, Product or Service</u>			
<u>Leisure and Cultural Services</u>			
<u>Community Relations Services</u>			
CR-05	Special Events & Performance Coordination	(Note 9 & 13) 100%	(Note 13b and Appendix A-1 for Waivers) \$125 Application Fee for Community Events <u>Hourly Fee Per Employee:</u> Parks - \$100/hr Custodian Service - \$100/hr Bldg. Inspect. (Note 22) Police Service - \$140 /hr Cruiser Usage - \$8/hr \$15/hr (engine running) Streets & Utilities- \$100/hr (plus costs of signage) Recreation. (seasonal) - \$20/hr
<u>Public Safety Services</u>			
<u>Court Services</u>			
CT-01	Court Service	(Note 6)	\$20
CT-02	Fine Processing	100%	\$18
CT-02A	Computer Fund Fee	(Note 36)	\$3
CT-03	Records Sealing Service	(Note 3)	\$20 (plus State fee).
CT-04	Summons Issuance	100%	\$30
CT-05	Warrant Processing	100%	\$100
CT-06	PNC Monitoring	0%	\$0
CT-07	Presentence Investigation	0%	\$0
CT-08	Probation Monitoring	0%	\$0
CT-09	Continuance Processing	(Note 6) 100%	\$0-1 st continuance \$10 – additional continuance.
CT-10	Witness/Subpoena Processing	(Note 6 & 7) 100%	\$30
CT-11	Adult Diversion	(Note 2)	\$200
CT-12	License Forfeiture	100%	\$20 (plus BMV fee).
CT-13	Interstate Compact	100%	\$20
CT-14	Warrant Blocks	100%	\$20
CT-15	Adult Traffic Diversion	(Note 39) 100%	\$80 Court Cost plus fee for on-line driving course
<u>Community Development Services</u>			
<u>Engineering Services</u>			
EN-01	Right-of-Way Plan Review & Inspection	(Note 15) (Note 2) 100%	Residence - \$50 Other - \$390 \$400
EN-02	ROW Encroachment Plan Review & Inspection	100%	\$1,200
EN-03	Public Improvement Plan Review	100%	2% of estimated costs of improvements.
EN-04	Public Improvement Inspection	100%	7% of estimated costs of improvements.

Ordinance 94-13

APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
<u>Regulation, Product or Service</u>			
<u>Community Development Services (continued)</u>			
<u>Engineering Services (continued)</u>			
EN-05	Easement Encroachment Review	50%	\$340 \$350 (includes recording fees)
EN-06	Review of Utility Company Easements on City Property	100%	\$575 (plus a sq. ft. fee based on the approved per acre fee for raw parkland if equipment or pad is above ground on City property or rights-of-way.)
EN-07	Private Street Dedication Review	100%	\$2,390 \$2,430 plus costs.
EN-08	Street Vacation Review	100%	\$1,425 \$1,450 plus costs.
EN-09	Street Re-Naming (non-staff initiated)	100%	\$660 \$670 (plus costs of signs and labor if necessary)
EN-10	Private Waste Disposal Review	100%	(Note 16) \$520 \$530 res (Note 16) \$910 \$920 non-res
EN-11	Sanitary Sewer Inspection	100%	\$140
EN-12	Flood Plain Inquiry Response: Written Request Others	(Note 1) 50% 0%	(Note 1) \$400 \$110 \$0
EN-13	Flood Plain Development Review	(Note 14) 100%	\$770 - other \$345 \$350 – residents
EN-14	Engineering Re-inspection Service	100%	\$100
EN-15	Damaged Light Pole Repair	100%	(Note 17) \$75/hr
EN-16	Street/Traffic Sign Service	(Note 13a) 100%	\$75/hr plus costs (Plus \$75/hr for installation if needed.)
EN-17	Well Drilling Permit	10%	\$325
<u>Community Development Services</u>			
<u>Park Services</u>			
PK-01	Cemetery Maintenance	100%	\$660– resident \$1,850– non-res.
PK-02	Cemetery Lot Sale	100%	\$160
PK-02A	Columbarium Niche	(Note 40) 100%	\$1,700 – resident \$2,400 –non-resident (see note 40)
PK-03	Interment Service	100%	\$380 \$390 – weekday \$570 \$580 – after hrs and weekends
PK-03A	Inurnment Service	100%	\$100 – weekdays \$150 – after hrs and weekends
PK-04	Monument Foundation Service	100%	\$1.80 /per sq. inch.
PK-04A	Niche Engraving	100%	\$150/each occurrence
PK-05	Veterans Marker Service	0%	\$0
PK-06	Business District Maintenance	0%	\$0

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APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
Community Development Services (continued)			
Land Use & Long Range Planning Services (continued)			
PL-01	PUD/Concept Plan Review	50%	\$2,130 \$2,170
PL-02	PUD/Preliminary Plan Review	50%	(per application) Minor - \$2,005 \$2,040 Major - \$4,180 \$4,230
PL-03	PUD/Final Development Plan Review	50%	\$2,895 \$2,940 for 20 acres or less, plus \$68 for each additional 5 acres or portion thereof over 20 acres.
PL-04	Amended Final Development Plan (previously PUD/Minor Revision): Recognized Dublin HOA's Others	(Note 34) 0% 50%	 \$0 (per application) Minor - \$1,080 \$1,100 Major - \$1,820 \$1,850 Signage - \$745
PL-05	Pre-application Site Plan Review: Residential Commercial (including COIC/EAZ/West Innovation District)	0% 0%	\$0 \$0
PL-06	Rezoning Application Review	100%	\$2,165 \$2,200 SFD on 5 acres or less. —\$4,330 \$4,410 other rezoning.
PL-08	Conditional Use Application Review	(Note 25) 50%	(per application) Minor - \$1,020 \$1,040 Major - \$1,815 \$1,850
PL-09	Parking Lot Alteration/Expansion	100%	\$920 \$940 /lot or facility.
PL-10	Informal Plan Review	(Note 2)	\$500
PL-11	Preliminary Plat Review	100%	\$665 for first two lots, plus \$45 /lot over two lots up to 100 lots. (No increase over 100 lots.) —\$3,455 \$3,520 commercial/Industrial/other.
PL-12	Final Plat Review	100%	\$705 for first two lots, plus \$68 /lot over two lots up to 100 lots. (No increase over 100 lots.) \$1,830 for first two RDUs plus \$68 /unit over two RDUs up to 50 RDUs (No increase over 50 RDU's). —\$3,200 \$3,260 commercial/industrial/other.

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APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES			
		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
<u>Regulation, Product or Service</u>			
<u>Community Development Services (continued)</u>			
<u>Land Use & Long Range Planning (continued)</u>			
PL-13	Lot Split/Minor Subdivision Review	100%	\$490 – residential. \$660 \$670 – commercial/industrial/other.
PL-14	Lot Line Adjustment Review	100%	\$490 – residential. \$660 \$670 – commercial/industrial/other.
PL-15	Variance Application Review: Properties Located in Architectural Review District Existing Single Family Development (SFD) Others	(Note 25) 0% (Note 2) 100%	\$0 \$100 \$1,995 \$2,030
PL-16	Time Extension Review	100%	\$1,240 \$1,260
PL-17	Certificate of Zoning Compliance Review: Residence Commercial & Other	50% 100%	\$60 \$135
PL-18	Certificate of Appropriateness	0%	\$0
PL-19 (Moved to BL-36)	Sign Plan Review & Inspection – Permanent: Recognized Dublin HOA's Others	(Note 34) 0% 100%	\$0 -\$380
PL-20	Sign Plan Review & Inspection - Temporary	100%	\$80
PL-21	Sign Plan Review & Inspection - R-O-W	0%	\$0
PL-22	Annual Permanent Sign Inspection	0%	\$0
PL-23	Temporary Use Review	100%	\$75
PL-24	Seasonal Business Review	100%	\$140-initial appl. \$90-renewal fee. (Plus \$500 refundable bond)
PL-24A	Outdoor Seasonal Plant Display/Sales	100%	\$90
PL-25	Amusement Device Operation Review	(Note 2)	\$1,000/yr.-Facility license, plus \$80 initial filing fee.
PL-26	Sexually Oriented Business License	100%	\$330 \$340
PL-27	R-O-W Solicitation Permit	0%	\$0
PL-28	Peddlers/Solicitation Permit	100%	\$90/license
PL-29	Special Permit Review: For uses permitted in residential zones Others	25% 100%	\$400 \$1,600 \$1,630
PL-30	Home Occupation Permit	100%	\$90-initial two years \$40-each two years after
PL-31	Wireless Facility Administration Review	(Note 35) 100%	New Tower - \$2,115 Alternative Structure - \$2,115 Co-location - \$1,835 Temporary Facility - \$870

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APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
<u>Regulation, Product or Service</u>			
<u>Community Development Services (continued)</u>			
<u>Land Use & Long Range Planning (continued)</u>			
PL-32	Tree Removal Permit	(Note 31) 0%	\$0
PL-33	Block Party Permit	(Note 6)	\$0-standard permit with use of barricades; \$0-first use of block party package to recognized Dublin Civic Associations each calendar year and \$50 each use thereafter.
PL-34	Garage Sale Permit	(Note 2)	\$5/permit plus \$1/sign to a max of 3 signs per address.
	Neighborhood Garage Sale Permit (minimum of 10 participating addresses or more)	(Note 2)	\$3/permit plus \$1/sign to a max of 3 signs per address.
PL-35	Zoning Inquiry Response: Written Request	(Note 1) 100%	\$180
	Others		\$0
PL-36	BZA Appeal Processing/Non-Conforming Use Determination: SFD and Historical Dublin Area	(Note 2)	\$100
	Others	(Note 2)	\$1,370 \$1,390
PL-38	City Council Appeal Processing: SFD	(Note 2)	\$100
	Others	(Note 2)	\$500
PL-39	Planning Pre-Submittal Meeting	0%	\$0
PL-40	Planning Re-inspection Fee	100%	\$100
PL-41	Code Enforcement Inspection	0%	\$0
PL-43	Weed Abatement Service	(Note 6)	\$350 plus contracted cost of mowing for first mowing of the season. \$235 plus contracted cost of mowing for each subsequent mow of the season after the first.
PL-45	Annexation Petition Processing	100%	\$3,700 \$3,750
PL-46	EAZ/West Innovation District Development Plan Application Fee	50%	\$2,440 \$2,480
PL-47	EAZ/West Innovation District Administrative Departure Fee	0%	\$0
PL-48	EAZ/West Innovation District Site Plan Approval Fee	100%	\$2,675
PL-49	Bridge Street District – Basic Plan Review	25%	\$1,000 \$1,090
PL-50	Bridge Street District – Development Plan Review	50%	\$2,440 \$2,620
PL-51	Bridge Street District – Site Plan Review	50%	\$2,440 \$2,760
PL-52	Bridge Street District – Minor Project Review	50%	\$0- Historic District \$100- Residential accessory uses/structures \$1,025- Small \$1,730- Large
PL-53	Bridge Street District – Architectural Review Board (ARB) Review	50%	\$1,000 - Basic Plan \$2,440 \$2,620 - Development Plan \$2,440 \$2,760 - Site Plan
PL-54	Bridge Street District – Waiver Review	50%	\$1,880
PL-55	Bridge Street District – Open Space Fee in Lieu of Determination	(Note 2)	\$0- If included in Basic Plan Review \$0- If open space requirement is less than 300 sq. ft. \$500- Others
PL-56	Bridge Street District – Master Sign Plan Review	25%	\$705 \$810
PL-57	Bridge Street District – Parking Plan Review	25%	\$705 \$740

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APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
<u>Regulation, Product or Service</u>			
<u>Public Safety Services</u>			
<u>Police Services</u>			
PO-01	Police False Alarm Response	100%	\$0-1 st 2 in 6 mos. \$70 -third alarm \$70 -fourth alarm \$80-fifth alarm \$100-6 or more in 6 months.
PO-02	Impounded/Abandoned Vehicle Release: Crime Victim Others	0% 100%	Crime Victim - \$0 Others - \$115
PO-03	Records Check/Clearance Letter	100%	(Note 18) \$20
PO-04	Firearm Permit	100%	\$100
PO-05	Vacation House Watch	0%	\$0
PO-06	Non-Emergency Lock-Out Assistance	0%	\$0
PO-08	Police Report Reproduction	(Note 4)	\$.05 single-sided black & white \$.10 double-sided black & white \$.10 single-sided color copy
PO-09	Police Photo Reproduction	(Note 4)	\$1/print or CD plus postage.
PO-10	Video/Audio Tape Reproduction	(Note 4)	\$3 (tapes supplied).
PO-11	Other Agency Dispatch Service	(Note 5)	(Note 5)
PO-12	Facility Rental – Firing Range (open only to other Law Enforcement Agencies)	(Note 2)	\$50 plus staff time for Range Officer(s)
<u>Public Works Services</u>			
<u>Utility and Enterprise Services</u>			
PW-01	Water Service	100%	(Note 29)
PW-02	Sanitary Sewer Service	100%	(Note 30)
PW-03	Storm Sewer Services	0%	(Note 11) \$0
PW-04	Refuse Collection Service – Residential	0%	\$0
PW-05	Recycling Collection Service	0%	(Note 33) \$0
PW-06	Street Sweeping	0%	\$0
PW-07	Spilled Load Clean-up	(Note 13a) 100%	\$110/hr plus costs
PW-08	Damaged Property Repair	(Note 13a) 100%	\$110 /hr plus costs
PW-09	Fire Hydrant Permit (public or private)	100%	\$105 (fee to be doubled if City required to pump the hydrant) plus, \$350 refundable deposit for hydrant backflow prevention device and hydrant wrench.
PW-10	Fuel Surcharge (Administrative Fee)	(Note 38) 100%	\$.09 per gallon - unleaded or diesel \$.51 per gasoline gallon equivalents (GGE) - compressed natural gas.
PW-11	Salt Surcharge	100%	\$1.45/ton

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APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

		<u>Percentage of Full Costs To be Recovered</u>	<u>Fee</u>
<u>Regulation, Product or Service</u>			
<u>Leisure and Cultural Services</u>			
<u>Leisure and Cultural Services</u>			
RC-01	Youth & Adult Sports Program	(Note 8)	(Note 8 & 26)
RC-02	Adult Recreation Classes	(Note 8)	(Note 8 & 26)
RC-03	Teen Recreation Classes / Camps	(Note 8)	(Note 8 & 26)
RC-04	Preschool & Youth Recreation Classes	(Note 8)	(Note 8 & 26)
RC-06	Preschool Camps & Youth Camps	(Note 8)	(Note 8)
RC-08	Special Needs Programs	(Note 8)	(Note 8)
RC-09	Fitness/Wellness Classes	(Note 8)	(Note 26)
RC-10	Theater Classes & Camps	(Note 8)	(Note 8)
RC-11	Pool Recreation Classes	(Note 8)	(Note 26)
RC-12	Recreational Swimming – Outdoor Pool	(Note 6)	See Appendix A-1
RC-13	Swimming Lessons	(Note 8)	(Note 8 & 26)
RC-14	Swim Team	(Note 8)	(Note 8)
RC-15	Concession Services	(Note 27)	(Note 27)
RC-16	Senior Citizen Recreational Programs	(Note 8)	(Note 2 & Note 37)
RC-17	Park Reservation Service	(Note 2 & 28)	<p><u>Park Shelter & Scioto Amphitheater</u> \$5/hr – Resident \$12.50/hr – Non-Resident</p> <p><u>Coffman Park Amphitheater</u> \$10/hr – Resident \$20/hr – Non-Resident</p> <p><u>Coffman Park Pavilion & Amberleigh Park Pavilion</u> \$12.50/hr (\$100/day) – Resident \$25/hr (\$200/day) – Non-Resident Resident (plus \$100 refundable deposit for all rentals.)</p>
RC-18	Athletic Field Usage/Rental (baseball, softball, and regulation soccer fields)	(Note 32) 100%	<p>Athletic Field Use Fees – Non-recreational (competitive) Youth Soccer - Non-Resident:</p> <p>For non-resident participant \$30 per Spring or Fall session or \$60 per year \$50/day per field for non-profit groups; \$100/day for-profit groups</p> <p><i>(un-groomed and unlit fields; subject to availability.)</i> Field use fees are waived for Dublin-based recreation sports league tournaments. Field use fees apply for all other sports tournaments.</p>
RC-19	DCRC – Passes	(Note 6)	See Appendix A-1.
RC-20	DCRC – Babysitting	(Note 8)	(Note 8)
RC-21	DCRC – Rental Rates	(Note 6 & 28)	See Appendix A-1.
RC-22	Indoor Reservation Service (Previously Community Hall Rental)	(Note 6)	See Appendix A-1.
RC-23	Theater Rental	(Note 6)	See Appendix A-1.

APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES

Notes:

1. Fee not to apply to Dublin residents when request is for primary residential property.
2. A flat fee to be reviewed periodically by City Council.
3. The recovery is to be the maximum allowable under Ohio Law.
4. The recovery is to be the maximum allowable under the Public Records Act.
5. The percentage of recovery is dependent on the agreement negotiated between the parties.
6. Rather than a percentage of recovery, the City Council has specified a fee structure to be adopted.
7. There is to be no recovery of costs for Police Officers subpoenaed.
8. In general, the recreation program will attempt to recover, on an aggregate basis, 50% of direct costs and building maintenance costs, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will ensure that individual fees are reviewed annually, and any set unusually high/low are flagged.
9. For City Services provided aside from the Division of Events Administration.
10. No change, at this time, to the existing rate structure.
11. At the February 8, 1999 meeting of the Committee of the Whole to discuss storm drainage utilities. The consensus was not to implement storm drainage fees.
12. Fee to be negotiated as part of franchise agreements.
13.
 - a. Fee will be based on fully burdened hourly rate plus any out-of-pocket costs and other direct costs.
 - b. For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.
14. Plus costs of any additional outside review services.
15. Plus a \$5,000 refundable bond to cover costs of repairs should they be necessary. Residents are not required to post bond when not cutting into the street pavement.
16. Plus any fees charged by the County or State.
17. Fully-burdened hourly rates of Traffic Technician(s) and any Streets & Utilities Staff used to repair light poles, plus actual cost of parts for repairs.
18. Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.
~~For fingerprinting, the Dublin Police Department will be charged a fee for each web check submission for civilians being printed. The actual cost of the web check submission fee will be charged back to each civilian printed.~~
~~[Some individuals may need a State and National web search while others may need one or the other.]~~
19. Fee applies when check has been deposited twice, is still NSF, and the party must redeem the check in person for cash.
20. Per existing lease agreement.
21. The City does not have a certified Board of Building Appeals and therefore does not have the authority under the Ohio Revised Code to charge a fee.

APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES
Notes (continued)

22. A flat fee for a temporary structure permit.
23. Changes have not been made in the past to the fee or the percentage of recovery based upon the low volume of service delivery.
24. No change to current fee structure due to limited historical financial information. Fees will continue to be monitored and evaluated.
25. Fees to be waived for those properties located within the Architectural Review District in Old Dublin, and for churches and places of worship in residential districts, and for Alternative Energy Applications.
26. A ten percent (10%) discount to apply for Community Recreation Center (DCRC) members on programs held inside the DCRC facility (not to apply to camps & aerobics classes).
27. Concession items will be charged at fees that attempt to recover direct cost of operations.
28. Rental fees for the gymnasium, classrooms, and park shelters are waived for youth organizations and schools, both public and private, serving the Dublin Community.
29. Fees as adopted in Ordinance 13-92 and 24-95 and as amended by Ordinance 07-05, and 94-07, and 64-09, 56-11, and 64-12.
30. Fees as adopted in Ordinance 14-92 and 25-95 and as amended by Ordinance 07-05, and 94-07, and 64-09, 56-11, and 64-12, and 95-13.
31. Tree Removal permit at no charge and tree replacement fee of \$100 per caliper inch.
32. Dublin Youth Athletics (DYA) and Dublin Soccer League (DSL) play on City of Dublin fields without charge as defined by the respective agreements. Fields will be scheduled for other user groups upon availability. Fields are scheduled to “rest” periodically which may affect availability. The need for infield maintenance during rental will be left to the discretion of City Management. Infield maintenance will be charged at the current special events fees for Ground & Maintenance workers, and must be performed by City workers with City equipment. Lights will be charged at a fee of \$6/hr. Lining of fields and goal rental are provided by DSL. DSL fees are above and beyond City rental fees.

Athletic Field Use Fees – Non-recreational (Competitive) Youth Soccer - Non-Resident

A field usage fee for all “non-Dublin community” youth soccer players participating in the various soccer club organizations that operate under the Dublin Soccer League field use “umbrella.” Non-Dublin Community includes all residents outside of the City of Dublin corporate limits and the Dublin School District. These include (but not limited to) Club Ohio Football, Ohio Premier Eagles and Dublin United Soccer Club.

33. First set of recycling bins provided to owners of new homes. Replacement bins will be provided to new residents when needed. This is to be an informal policy, implemented in an effort to improve customer service and facilitate the City’s recycling service.
34. For qualifying Homeowners Association projects located within the public realm of the subdivision.
35. Fees waived if wireless is located on a City facility and the space is leased from the City. Fees for outside review services plus the cost of the City’s Telecommunication Consultant and any Legal fees will be charged to the applicant.
36. Per Ordinance 41-93, which authorizes the Establishment of a Mayor’s Court Computer Fund as approved by the Auditor of State.

APPENDIX A – SCHEDULE OF FEES AND SERVICE CHARGES
Notes (continued)

37. Dublin community senior citizens membership is available for a fee of \$15 for residents and \$20 for non-residents 55 years or older and offers special privileges including eligibility to participate in all general and special senior activities, to serve on the advisory board and committees, and priority registration for certain programs. Fees for senior citizens membership will be waived for those participants age 90 years and over.
38. Resolution 35-11 approved the administrative fee for Compressed Natural Gas (CNG) based on “gasoline gallon equivalents” (GGE). This is amended effective July 1, 2013 to consist of \$.09/GGE for accounting, billing, etc., plus \$.51/GGE for the cost of compressing the fuel and preventative maintenance of the system.
39. The online driving course is through the National Safety Council. The City receives \$25 remittance per course registrant.

The \$80 Court cost is subject to change with increases in State and/or local court costs.

40. Up to two (2) cremains per niche, and the fee includes perpetual care.

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APPENDIX A -1
SCHEDULE OF FEES AND SERVICE CHARGES

BL-05 BUILDING INSPECTION - RESIDENTIAL

Building inspection/permit.- \$195 for the first 1,000 sq. ft. or fraction thereof, plus \$52 for each additional 500 sq. ft. or fraction thereof. *(Note: After hours inspections are charged an additional \$120/hr with a three hour minimum.)*

<u>Description of Service</u>	<u>Fee</u>
Prefabricated fireplace, wood or coal-burning stove.	\$ 40
Shoring permit.	\$ 65
Certificate of occupancy.	\$ 40

BL-06 BUILDING INSPECTION – COMMERCIAL

New building and additions thereto including garages and accessory buildings and all other buildings - \$220 for the first 1,000 sq. ft. plus \$120 per 1,000 sq. ft. of area or fraction thereof. *(Note: After hours inspections are charged an additional \$120/hr with a three hour minimum.)*

<u>Description of Service</u>	<u>Fee</u>	
Alterations permit fees, industrial units, prefabricated assemblies and relocated building permit fees (also includes “walk-through” for interior alterations).	\$120	for the first 1,000 sq. ft. or fraction thereof, plus \$40 for each additional 1,000 sq. ft.
<u>Rehabilitation permit fees:</u> Rehabilitation of condemned building.	\$105	Standard fee plus \$80 for the first 1,000 sq. ft. or fraction thereof, plus \$26 for each additional 1,000 sq. ft.
Existing buildings.	\$80	for the first 1,000 sq. ft. or fraction thereof, plus \$26 for each additional 1,000 sq. ft.
Certificate of occupancy.	\$155	

BL-09 ELECTRICAL INSPECTION/PERMIT-RESIDENTIAL

<u>Description of Service</u>	<u>Fee</u>	
Temporary service	\$50	
New construction or alterations/additions	\$50	minimum fee plus, \$20 each additional 500 sq. ft. or fraction thereof over 1,000 sq. ft.
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	\$50	minimum fee, plus \$10 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.

BL-10 ELECTRICAL INSPECTION/PERMIT-COMMERCIAL

<u>Description of Service</u>	<u>Fee</u>	
Temporary service	\$60	(plus 3% State surcharge.)
New construction or alterations/additions	\$60	first 1,000 sq. ft. (minimum fee \$60) plus additional \$60 \$70 per 1,000 sq. ft. up to 50,000 sq. ft., plus \$40 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft., plus \$30 \$40 per 1,000 sq. ft. over 100,001 sq. ft. (plus 3% State surcharge.)
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	\$30	minimum fee, plus \$20 \$25 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. (plus 3% State surcharge.)

BL-11 HVAC INSPECTION/PERMIT-RESIDENTIAL

\$60 minimum fee for areas up to and including 1,000 sq. ft. plus \$30 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft.

BL-12 HVAC INSPECTION/PERMIT-COMMERCIAL

<u>Description of Service</u>	<u>Fee</u>	
New or Additions	\$70	minimum fee plus \$30 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.
Alterations	\$70	minimum fee plus \$20 per 1,000 sq. ft. or

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APPENDIX A-1 (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC-12 RECREATIONAL SWIMMING-OUTDOOR POOL (Dublin Municipal Pool Passes)

Section 1. Season pass holder categories shall be designated as:

- Residents of the City of Dublin (*residency pertains to where you live not where you work*).
- Non-residents of the City of Dublin.

Section 2. Fees for the categories shall be as follows:

	<u>Resident</u>	<u>Resident Discount Rate for Early Registration **</u>	<u>Non-Resident</u>
Individual	\$ 70	\$ 63	\$160
Family of 2	\$120	\$108	\$240
Family of 3	\$170	\$153	\$340
Family of 4	\$200	\$180	\$400
Family of 5	\$235	\$212	\$470
Senior (age 60 and over)	\$ 40	\$ 32	\$ 70

** - A 10% resident discount will be given for early registration between April 1 and May 1.

Section 3. Daily passes for City of Dublin Residents and their guests (accompanied by a Dublin Resident) will be available for the following fees:

	<u>Resident</u>	<u>Non-Resident Guests</u>
Adult (18 years and older):	\$6.00	\$8.00
Senior (60 years and over):	\$5.00	\$7.00
Child (3 years to 17 years):	\$5.00	\$7.00
Child (2 years and under):	no charge	no charge
After 6 p.m. (3 yrs and older)	\$4.00	\$6.00

Note: The number of Non-Resident guests (accompanying each Dublin Resident) admitted to the facility will be limited in accordance with the municipal pool's ratio policy.

Section 4. The number of Non-Resident season passes available for purchase will be limited to 500.

APPENDIX A-1 (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC-19 COMMUNITY RECREATION CENTER (DCRC) ANNUAL PASSES

The fees for annual pass holders to the Community Recreation Center (DCRC) shall be as follows:

	<u>Individual</u>	<u>Family of Two</u>	<u>Family of Three</u>	<u>Family of Four</u>	<u>Family of Five or Larger</u>
<u>Annual Pass:</u>					
Resident	\$200	\$345	\$455	\$520	\$555
School Dist. Resident	\$390	\$650	\$870	\$940	\$1,000
Non-Resident	\$580	\$1,020	\$1,355	\$1,530	\$1,655
Dublin Based Employees	\$240				
Military/Veterans: (w/valid identification)					
Resident	\$180				
SD Resident	\$350				
Non-Resident	\$520				
Senior:					
Resident	\$100				
SD Resident	\$150				
Non-Resident	\$195				
Note: For annual pass holders who wish to have a monthly automatic deduction from a savings or checking account, there is a \$1per month service fee.					
<u>6 Month Pass:</u>					
Resident	\$120	\$210	\$275	\$310	\$335
<u>70 Visit Annual Pass for College Students:</u> - 25 years of age and under w/valid student identification, and proof of current Class enrollment or be a High School Student who has graduated in the current year, and is between High School graduation and College admission (w/valid identification):					
Resident	\$100				
SD Resident	\$200				
Non-Resident	\$295				
<u>Daily Passes:</u>					
Adults (ages 18 yrs & up)	\$8				
Child (ages 3-17 yrs)	\$4				
Infant (ages 2 & under)	no charge				
City of Dublin residents may receive a discounted daily pass with their City of Dublin I.D. card. These photo I.D. cards may be purchased at the DCRC for \$2/person/card. Proof of residency and age are required to purchase a resident card. Individuals under the age of 18 years must have a parent or guardian complete registration. Discounted daily pass rate for City of Dublin residents with a resident I.D. card is \$4/adult and \$3/child.					

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APPENDIX A-1 (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC21 COMMUNITY RECREATION CENTER (DCRC) – RENTAL RATES

Section 1. That the following schedule of rental rate fees be established for exclusive use of the specified areas with the Community Recreation Center:

Lap Pool

- \$6.00 per hour per lane for Dublin resident recreational use. (Payment for daily admission fee or DCRC membership is required).
- \$6.00 per hour per lane for authorized Dublin City School district functions.
- \$20.00 per hour per lane for charitable organizations. (Includes admission fee for participants.)
- \$40.00 per hour per lane for non-resident recreational use. (Payment for daily admission fee or DCRC membership is required.)
- \$40.00 per hour per lane for organized team/instructional activities. (Includes admission fees for participants.)

Saturday After-Hours Pool Rentals

Pool amenities are available for rental after-hours on Saturday evening from 8:15 p.m. – 10:15 p.m. Rental fees for this time period (Resident / Non-Resident):

- \$250 / \$375 for rental of the leisure pool only.
- \$275 / \$415 for rental of the leisure pool and slide.
- \$250 / \$375 for rental of the lap pool only.
- \$375 / \$565 for rental of the lap pool and leisure pool only.
- \$400 / \$600 for rental of the lap pool and leisure pool with slide.
- \$275 / \$415 for rental of the leisure pool and diving boards only.
- \$325 / \$490 for rental of the leisure pool, slide and diving boards.

The use of Classroom C is included with any of the after-hours rentals listed above.

Maximum capacities of the facilities and the number of lifeguards and other supervisory staff are mandated by DCRC policy.

Gymnasium – Court A & Court B

- \$25.00 per court per hour for Dublin residents.
- \$45.00 per court per hour for non-residents.

Classroom A, B, and C

- \$15.00 per hour for Dublin residents.
- \$35.00 per hour for non-residents.

Section 2. That each area has designated hours of operation and an additional \$20 per hour will be charged for time rented after those established hours with the exception of the Leisure Pool.

Section 3. That in order to implement the rental fees established herein, the City Manager or designee shall have the authority to promulgate and amend written administrative rules, regulations, and procedures not inconsistent with sections 1, 2, and 3 within this service center (S-160), and related policies adopted by City Council.

RC-22 COMMUNITY HALL AND MEETING ROOM RENTAL RATES

Community Hall Rental Rates (per hour)

<u>Customer</u>	<u>Percentage of Cost Recovery</u>	<u>1/3 Hall</u>	<u>2/3 Hall</u>	<u>Hall</u>
Resident	70%	\$40 \$45	\$75 \$80	\$105 \$110
School District Resident	100%	\$60 \$65	\$105 \$110	\$150 \$155
Non-Resident	200%	\$120 \$125	\$210 \$215	\$300 \$305
Corporate Resident	100%	\$60 \$65	\$105 \$110	\$150 \$155
Non For Profit (Dublin) (A)	70%	\$40 \$45	\$75 \$80	\$105 \$110

(A)– As defined within current City policies.

APPENDIX A-1 (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC-22 COMMUNITY HALL AND MEETING ROOM RENTAL RATES (continued)
Community Hall Rental Rates (per hour) (continued)

Table and chair set-up is included in the rental fee. A warming kitchen is available. Podiums, a PA system, and other basic AV support are available upon request, and must be set up by Dublin employees. A dance floor and risers (platforms) are available to rental groups and may be subject to at an additional fee (\$75 and \$50, respectively) to cover costs of additional set-up and tear down time.

Meeting Room Rental Rates (per hour)

<u>Customer</u>	<u>Percentage of Cost Recovery</u>	<u>Meeting Room 1</u>	<u>Meeting Room 2</u>
Resident	70%	\$25	\$25
School District Resident	100%	\$35	\$35
Non-Resident	200%	\$70	\$70
Corporate Resident	100%	\$35	\$35
Non For Profit (Dublin) (A)	70%	\$25	\$25

(A)– As defined within current City policies.

Deposit:

There will be a \$200 deposit for renting any portion of the Community Hall. An additional damage deposit will be collected when the rental group is serving alcohol (see “Alcohol” below). Groups renting the facilities are financially liable for any damage to the facility or equipment caused by them during use. Payment of the deposit is due at time of reservation. The remaining balance (rental fees) is due at least 60 days prior to scheduled event. Deposits are non-refundable if the event is canceled.

Alcohol:

Rental groups are limited to serving beer and wine after 7:30 p.m. on Thursday, Friday, and Saturday nights only. All other circumstances will require a waiver from City Council at its next regularly scheduled meeting. Consumption is limited to the confines of the Community hall, and must comply with State of Ohio liquor laws. Additional proof of insurance may be required (see “Insurance Coverage” below). The City of Dublin is not liable for any injuries to guest or negligence where alcohol is involved. Special Duty Police Officer(s) must be contracted by the rental group and are required on the premises throughout the entire event when alcohol is being served. An additional \$100 refundable damage deposit will be collected for rental groups serving alcohol.

Catering:

Caterers will be asked to provide a current professional caterer’s license and proof of insurance, and will be asked to sign a letter of agreement.

Insurance Coverage:

Depending on the risk classification of the event, the rental group may be required to obtain appropriate insurance. If the City requires insurance for the event, the rental group will be asked to provide proof of liability insurance satisfying the City’s lease requirements.

Rental Hours:

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

Rental Contract and Policies:

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

Refund Policies:

Community Hall – Upon cancellation of a reservation, the City will refund the rental fees collected, less the rental deposit.

Meeting Rooms, Classrooms, Pavilions and Shelter houses – Upon cancellation of a reservation at least two weeks before the scheduled event, the City will refund the rental fees collected, less a \$10 administrative fee. Refunds will not be issued for cancellations made within two weeks of the event.

APPENDIX A-1 (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

RC-23 COMMUNITY THEATER RENTAL RATES

<u>Customer</u>	<u>Percentage of Cost Recover</u>	<u>Half-Day Rate (up to 5 hours)</u>	<u>Fee Per Hour (2 hour minimum)</u>	<u>Rehearsal Fee Per Hour (2 hour minimum)</u>
Standard Rate	100%	\$585	\$145	\$80
Corporate Resident	85%	\$500	\$125	\$65
Not For Profit (Dublin) (A)	80%	\$470	\$120	\$60
Non-Profit Performing Arts Groups (501c 3)	Flat fee determined periodically by City Council	\$300	\$70	\$50
Dublin Arts Council (DAC)	*	*	*	*

(A)– As defined within current City policies.

*- Fees will be waived for rental groups falling under the umbrella organization of the DAC. DAC will be charged a fully burdened hourly rate for the Theater Technician's time upon request of that service. The Theater Technician will be charged at \$45 per hour.

City employees (or City-contracted professional service) are the only ones authorized to use/program the theater's technical equipment, lighting, and any other theatrical appurtenances.

Rental Rates and Collection Fee:

In most cases, rental rates will be quoted to prospective rental groups in four-hour blocks. There may be certain times when a rental group will not need four hours for an event. In those situations, a per-hour rental rate will be optional, with a two-hour minimum. Should a rental group request the City of Dublin to facilitate ticket sales and collections for its performance(s), the City of Dublin will charge a 12% collection fee. This fee will be calculated based on total ticket sales, and the balance of ticket collections will be remitted to the rental group.

Rehearsal Rates:

Rehearsal rates will be available for those rental groups renting the theater facility for their performances. Rehearsal rates include "work lights" only. Rental groups desiring "technical" rehearsals must pay regular rental rates.

Deposit:

A \$200 deposit will be required from groups renting the theater. The deposit will assure the City that funds are available should the event go past its schedule rental time and additional rental fees are levied. Groups renting the facilities are financially liable for any damage to the facility or equipment caused by them during use. Payment in full of rental fees and rental deposit is due upon receipt of the rental contract. Deposits are non-refundable if the event is canceled.

Rental Hours:

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

Insurance Coverage:

Rental groups will be required to obtain appropriate insurance. The rental group may be asked to provide proof of liability insurance that satisfies the City's lease requirements.

Rental Contract and Policies:

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

APPENDIX A-1 (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Dublin Community Recreation Center (DCRC) Facility Waivers
(RC-21, RC-22, and RC-23)

City Staff is hereby authorized to waive fees for various types of Facility uses at the Dublin Community Recreation Center based on the table following.

Type	Description/Examples	Waiver	
		Yes	No
After Prom	Dublin City Schools, private schools located in Dublin, Hilliard City Schools which Dublin residents attend <i>(Dublin City Schools have first scheduling priority)</i>	X	
Community service organization sponsored events/activities that provide broad benefit to the Dublin community	Glaucoma screenings; immunization clinics; blood drives; Leadership Dublin Community Service Day	X	
School programs, both public and private serving children and young adults with special needs in programs that benefit the Dublin community <i>[Participants are to be supervised and assisted by School Teachers and Staff, and use the facility as approved by the Director of Recreation. The City and School District will sign an agreement for services and provide City Council with notification of the agreement.]</i>	Participants of the Dublin School's Power Plus Program (Postsecondary Options Work Employability Results)	X	
Fund raising	Swim for Diabetes; Cancer Society; Heart Association; Booster Clubs		X
International exchange sponsored by Dublin based not for profit organizations	Overnight exchange students; rotary program; Russian exchange program	X	
Schools, both public and private; and school related organizations	PTO's; Young Professionals Academy; Special Needs In-Service for Parents; Wrestling Club award ceremony; theater boosters; Work Study Appreciation Breakfast		X
Other Dublin based not for profit and profit events/activities not previously addressed			X
Non-Dublin based not for profit and profit events/activities not previously addressed			X

City administrative staff is hereby authorized to implement administrative procedures as necessary to manage the fee waiver request process as outlined above. Fee waiver requests for the above-described purposes will not be forwarded to City Council; likewise, Council will refer to staff any fee waiver requests presented to Council that have not been first reviewed/addressed by staff.

City of Dublin
 Cost Study Update-Recap
 Finance and Miscellaneous

SERVICE	Service #	2009 Approved Fee	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED) PROPOSED FEE (effective 1-1-2014)	1-1-2014 INCREASE	1-1-2014 DECREASE
Returned Check Processing	AD-01	\$15 (check deposited twice)	no change.	no change.	no change.	no change.	no change.		
Document Printing and Copying	AD-02	Fees were adjusted in late September 2007 to comply with HB 9. \$.05 - single-sided blk/wht \$.10 - double sided blk/wht \$.10 - single-sided color copy	no change.	no change.	no change.	no change.	no change.		
City Service to Special Events:	CR-05	Add-\$25 permit fee for community events.	\$125 - application fee for special events.				no change.		
* Streets & Utility Worker		\$49/hr per person plus costs.	\$100/hr per person plus costs.				no change.		
* Custodian Worker		\$49/hr per person plus costs.	\$100/hr per person plus costs.				no change.		
* Parks Worker		\$49/hr per person plus costs.	\$100/hr per person plus costs.	no change.	no change.	\$140/hr per officer; \$8/hr for cruiser usage.	no change.		
* Building Inspector		S-165 temporary structure permit.	no change.				no change.		
* Police Service (Officer)		\$70/hr per Officer.	\$130/hr per officer.				no change.		
* Police Service (Cruiser Usage)		\$7/hr	no change.				\$15/hr engine running		
* Recreation Worker-seasonal		\$18/hr per person (seasonals).	\$20/hr per person (seasonals).				no change.	X	

NOTE:

* For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.

City of Dublin
 Cost Study Update-Recap
 Building Standards

SERVICE	Service #	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
						PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Building Permit Appl-Res Plan Review	BL-01	\$220 plus \$52 each 500 sq. ft. or fraction thereof over 1,000 sq. ft..	no change.	no change.	no change.	\$220 plus \$60 each 500 sq. ft. or fraction thereof over 1,000 sq. ft..	X	
Building Permit Appl-Commercial Plan Review	BL-02	\$210 first 1,000 sq. ft. plus \$130 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review).	no change.	no change.	no change.	\$210 first 1,000 sq. ft. plus \$140 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review).	X	
Minor Building Plan Revision-Commercial	BL-03	\$295	\$310	no change.	no change.	no change.		
Major Building Plan Revision-Commercial	BL-04	\$885 plus actual cost of any outside review.	\$970 plus actual cost of any outside review.	no change.	no change.	no change.		
Building Inspection-Residential	BL-05	30% increase in fees. See Appendix A.	no change.	no change.	no change.	no change.		
Building Inspection-Commercial	BL-06	30% increase in fees. See Appendix A.	no change.	no change.	no change.	no change.		
Plumbing Plan Review & Inspection (Note: Fees set by Franklin County BOH)	BL-07	\$60 application and first fixture, plus \$15 each add'l fixture for residential; \$75 application and first fixture, plus \$20 each add'l fixture for commercial.	no change.	no change.	no change.	no change - fees are established by Franklin County BOH		
Electrical Plan Review	BL-08	\$125/hr plus any costs of outside review.	no change.	no change.	\$130/hr plus any costs of outside review.	no change.		
Electrical Inspection-Residential	BL-09	\$50 - temporary service; \$50 minimum fee plus \$20 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$50 minimum fee plus \$10 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	no change.	no change.	no change.	no change.		
Electrical Inspection/Permit-Commercial	BL-10	\$60 - temporary service; \$60 minimum fee plus \$60 each 1,000 sq. ft. up 50,000 sq. ft. plus \$40 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$30 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$30 minimum fee plus \$20 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric (plus any state fees).	no change.	no change.	no change.	\$60 - temporary service; \$60 minimum fee plus \$70 each 1,000 sq. ft. up 50,000 sq. ft. plus \$50 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$40 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$30 minimum fee plus \$25 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric (plus any state fees).	X	
HVAC Inspection-Residential	BL-11	\$60 minimum fee for areas up to and including 1,000 sq. ft., plus \$30 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	no change.	no change.	no change.	no change.		
HVAC Inspection/Permit-Commercial	BL-12	\$70-minimum fee plus \$30 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; \$70 minimum fee plus \$20 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	no change.	no change.	no change.	no change.		

City of Dublin
 Cost Study Update-Recap
 Building Standards

SERVICE	Service #	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
						PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Fire Protection System Permit	BL-13	\$155 plus actual costs of any outside plan review (plus any applicable State fees)	no change.	\$165 - plus actual costs of any outside plan review (plus any applicable State fees) \$50 - Revision to plan	no change.	no change.		
Building Plan Revision-Residential	BL-14	\$20 admin. Fee plus fee based on level of review- \$50/each Division Building, Planning, Engineering	no change.	no change.	no change.	no change.		
Home Improvements (previously Deck and Small Access. Bldg. Permit and Remodels & Basement Finishes.)	BL-15	0 - 1,000 sq. ft. = \$50 1,001 - 1,500 sq ft. = \$100	no change.	no change.	no change.	no change.		
Temporary Structure Permit	BL-16	\$70	no change.	no change.	no change (B).	no change (A).		
Gas Line Permit	BL-17	\$85	\$95	no change.	no change.	no change.		
Building Preliminary Plan Review	BL-18	\$0 - no charge.	no change.	no change.	no change.	no change.		
Alternative Building Materials Review	BL-19	\$605	\$670	no change.	no change.	no change.		
Building Demolition Plan Review & Inspection	BL-20	\$160	\$180	no change.	no change.	no change.		
Building Relocation Plan Review-In City	BL-21	\$590 plus costs.	no change.	\$605 plus costs.	\$610 plus costs.	\$620 plus costs.	X	
Building Relocation Plan Review-enter City	BL-22	\$590 plus costs.	no change.	\$605 plus costs.	\$610 plus costs.	\$620 plus costs.	X	
Building Relocation Plan Review-leave City	BL-23	\$480	no change.	\$500	no change.	\$510 plus costs.	X	
Change of Use Permit	BL-24	\$250	no change.	\$255	\$265	no change.		
Conditional Occupancy Inspection	BL-25	\$330	no change.	\$355 per 6 month period.	\$365 per 6 month period.	no change.		
Building Permit Extension	BL-26	\$20	no change.	no change.	no change.	no change.		
Building Permit Reactivation	BL-27	50% of original building permit fee.	no change.	no change.	no change.	no change.		
Special Building Inspection	BL-28	\$120 one hr. (minimum) inspection, plus \$80 written report (if requested)	\$130 one hr. (minimum) inspection, plus \$90 written report (if requested)	no change.	no change.	no change.		
Building Reinspection Service	BL-29	\$135	no change.	no change.	no change.	no change.		
Contractor Registration	BL-30	increase to \$60 (see notes)	\$65 per year (flat fee)	no change.	no change.	no change.		
Building Construction Appeal	BL-31	\$200 (non-refundable)	no change.	no change.	no change.	no change.		
Building Standards Appeal	BL-32	No charge, per City Attorney's Office.	no change.	no change.	no change.	no change.		
Replacement Building Plans	BL-33	\$40 admin. Fee plus actual cost of copies.	\$45 admin. Fee plus actual cost of copies.	no change.	no change.	no change.		
Replacement Building Card	BL-34	\$40	\$45	no change.	no change.	no change.		
Range Hood Permit (NEW)	BL-35		Included with HVAC fees.	Included with HVAC fees.	Included with HVAC fees.	\$95	NEW	
Sign Plan Rev & Inspection-Perm (1)	BL-36 (previously PL-19)	\$375 (Fee Waivers for Dublin HOAs)	no change.	no change.	\$380 (Fee Waivers for Dublin HOA's)	\$390 (plus applicable State surcharge) (Fee Waivers for Dublin HOA's)	X	

NOTES:
 modified in future Studies per results of the review.

(1) - previously PL-19 was in LU&LRP.

City of Dublin
 Cost Study Update-Recap
 Administrative Services - Court Services

SERVICE	Service #	2009	2010	2011	2012	2013	(SUGGESTED) PROPOSED FEE (effective 1-1-2014)	1-1-2014 INCREASE	1-1-2014 DECREASE
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee			
Court Services	CT-01	\$15	20 (see note A).	no change.	no change.	no change.	no change.		
Fine Processing	CT-02	\$14	\$16 / \$18 (see note E).	\$18	no change.	no change.	no change.		
Computer Fund Fee	CT-02A	\$5	\$5 / \$3 (see note E & F).	\$3	no change.	no change.	no change.		
Record Sealing	CT-03	\$20 plus State fee.	no change.	no change.	no change.	no change.	no change.		
Summons	CT-04	\$20	\$28	\$30	no change.	no change.	no change.		
Warrant Processing	CT-05	\$70	\$90	\$100	no change.	no change.	no change.		
PNC Monitoring	CT-06	\$0	no change.	no change.	no change.	no change.	no change.		
Pre-sentence investigation	CT-07	\$0	no change.	no change.	no change.	no change.	no change.		
Probation Monitoring	CT-08	\$0	no change.	no change.	no change.	no change.	no change.		
Continuance	CT-09	\$0 -first continuance. \$10-additional continuance	no change.	no change.	no change.	no change.	no change.		
Witness/Subpoena	CT-10	\$20 (see note B).	no change.	\$30 (see note B).	no change.	no change.	no change.		
NSF Check	AD-01	\$15	no change.	no change.	no change.	no change.	no change.		
Adult Diversion	CT-11	\$160 (see note C).	\$200 (see note D).	no change.	no change.	no change.	no change.		
License Forfeiture	CT-12	\$20 -plus BMV fee.	no change.	no change.	no change.	no change.	no change.		
Interstate Compact	CT-13	\$20	no change.	no change.	no change.	no change.	no change.		
Warrant Blocks	CT-14	\$20	no change.	no change.	no change.	no change.	no change.		
Adult Traffic Diversion Review - NEW (2011/2012)	CT-15	N/A	N/A	N/A	\$80 - court cost plus cost of online driving course (see note G)	no change.	no change.		

NOTES:

- A - rather than a percentage of recovery, City Council has specified a fee structure to be adopted.
- B - no cost recovery for Police Officers subpoenaed.
- C - no change recommended per City Council's direction from prior year.
- D- review fee each year for a gradual increase.
- E- \$2 re-allocation of court computer fund fee.
- F- Per Ordinance 41-93. Previously not included in the Cost Study.
- G- Court costs can be more depending upon case history and action taken by the Court. A \$49.95 fee for the online driving course is collected by the National Safety Council of which \$25 is remitted back to the City.

City of Dublin
 Cost Study Update-Recap
 Engineering

SERVICE	Service #	2009	2010	2011	2012	2013	(SUGGESTED) PROPOSED FEE (effective 1-1-2014)	1-1-2014	1-1-2014
		Approved Fee	Approved Fee	Approved Fee	Approved Fee	Approved Fee		INCREASE	DECREASE
ROW Plan Review & Inspection	EN-01	Residence - \$50 Others - \$230 (see note B).	Residence - no change. Others - \$390 (see note B).	no change.	no change.	no change.	\$400	X	
ROW Encroachment Plan Review & Inspection	EN-02	\$1,030	\$1,110	\$1,200	no change.	no change.	no change.		
Public Improvement Plan Review	EN-03	2% of estimated costs of improvements.	no change.	no change.	no change.	no change.	no change.		
Public Improvement Inspection	EN-04	7% of estimated costs of improvements.	no change.	no change.	no change.	no change.	no change.		
Easement Encroachment Review	EN-05	\$300 (see note C)	no change.	no change.	\$320 (see note C).	\$340 - includes recording fee.	\$350 - includes recording fee.	X	
Review of Utility Company Easements on City Property	EN-06	\$520 (see note D).	no change.	\$575 (see note D).	no change.	no change.	no change.		
Private Street Dedication Review	EN-07	\$1,910 plus costs.	\$2,285 plus costs.	no change.	\$2,345 plus costs.	\$2,390 plus costs.	\$2,430 plus costs	X	
Street Vacation Review	EN-08	\$1,420 plus costs.	\$1,340 plus costs.	no change.	\$1,390 plus costs.	\$1,425 plus costs.	\$1,450 plus costs	X	
Street Renaming (non-staff initiated)	EN-09	\$500 plus cost of signs and labor if necessary.	\$630 plus cost of signs and labor if necessary.	no change.	\$650 plus cost of signs and labor if necessary.	\$660 plus cost of signs and labor if necessary.	\$670 plus cost of signs and labor if necessary	X	
Private Waste Disposal Review	EN-10	\$180-res. (plus State/County fees). \$510-non-res. (plus State/County fees).	\$495-res. (plus State/County fees). \$875-non-res. (plus State/County fees).	no change.	\$515- res. (plus State/County fees). \$900- non-res. (plus State/County fees).	\$520- res. (plus State/County fees). \$910- non-res. (plus State/County fees).	\$530 - res. (plus State/County fees) \$920- non-res (plus State/County fees)	X	
Sanitary Sewer Inspection	EN-11	\$120	\$130	no change.	\$140	no change.	no change.		
Flood Plain Inquiry Response	EN-12	\$90 (see note A).	written request - \$100	no change.	no change.	no change.	written request - \$110	X	
Flood Plain Development Review	EN-13	\$760 plus any outside costs.	\$690 plus any outside costs.	\$770 plus any outside costs - others \$345 - residents (same as EN-05) plus any outside costs.	no change.	no change.	\$350 - residents (same as EN-05) plus any outside costs.	X	
Engineering Re-inspection Service	EN-14	\$100	no change.	no change.	no change.	no change.	no change (covers one hour of a Project Inspector's time)	X	
Damaged Light Pole Repair	EN-15	\$65/hr plus cost of parts.	\$75/hr labor plus cost of parts.	no change.	no change.	no change.	no change		
Street/Traffic Sign Service	EN-16	\$55/hr plus costs (\$55/hr installation service).	\$75/hr labor plus cost of parts.	no change.	no change.	no change.	no change		
Well Drilling Permit	EN-17	\$20 (per City Code)	\$20 (per City Code)	\$325	no change.	no change.	no change		

NOTES:

- A - fee not to apply to Dublin residents when request is for primary residential property (written response.)
- B - plus a \$5,000 refundable bond for repairs, should they be necessary.
- C - plus county recording costs.
- D - plus per sq ft. fee using approved raw parkland value if equipment is placed on pad or above ground on City-owned land.

SERVICE	Service #	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
						PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
PUD/Concept Plan Review	PL-01	\$1,970	no change.	\$2,045	\$2,130	\$2,170	X	
PUD/Preliminary Plan Review	PL-02	Minor (see Note F) - \$1,845 per application Major (see Note F) - \$3,825 per application	no change.	Minor (see Note F) - \$1,910 per application Major (see Note F) - \$3,980 per application	Minor (see Note F) - \$2,005 per application Major (see Note F) - \$4,180 per application	Minor (see Note F) - \$2,040 per application Major (see Note F) - \$4,230 per application	X	
PUD/Final Dev Plan Review	PL-03	\$2,675 for 20 acres or less, plus \$60 for each add'l 5 acres or portion thereof over 20 acres.	no change.	\$2,775 for 20 acres or less, plus \$65 for each add'l 5 acres or portion thereof over 20 acres.	\$2,895 for 20 acres or less, plus \$68 for each add'l 5 acres or portion thereof over 20 acres.	\$2,940 for 20 acres or less, plus \$68 for each add'l 5 acres or portion thereof over 20 acres.	X	
PUD/Amended Final Development Plan	PL-04	Minor (see Note H) - \$985 per application Major (see Note H) - \$1,670 per application Signage - \$680 per application Fee Waivers for Dublin HOA's.	no change.	Minor (see Note H) - \$1,025 per application Major (see Note H) - \$1,730 per application Signage - \$705 per application Fee Waivers for Dublin HOA's.	Minor (see Note H) - \$1,080 per application Major (see Note H) - \$1,820 per application Signage - \$745 per application Fee Waivers for Dublin HOA's.	Minor (see Note H) - \$1,100 per application Major (see Note H) - \$1,850 per application Signage - \$745 per application Fee Waivers for Dublin HOA's.	X	
Pre-Application Review	PL-05	no charge.	no change.	no change.	no change.	no change.		
Rezoning Application Review	PL-06	\$1,995 SFD on 5 acres or less, or \$3,985 - others.	no change.	\$2,070 SFD on 5 acres or less, or \$4,145 - others.	\$2,165 SFD on 5 acres or less, or \$4,330 - others.	\$2,200 SFD on 5 acres or less, or \$4,410 - others.	X	
Corridor Development District Review	PL-07	\$980 minor amendment to an approved plan or building addition of less than 1,000 sq. ft. or \$1,410 - others. \$650 - sign review.	no change.	\$1,010 minor amendment to an approved plan or building addition of less than 1,000 sq. ft. or \$1,455 - others. \$680 - sign review.	DELETED. See Note J.	DELETED. See Note J.		
Conditional Use Application Review (DELETED FROM 2013 FEE SCHEDULE PER ORD. 19-12)	PL-08	Minor (see Note G) - \$925 per application Major (see Note G) - \$1,660 per application (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts)	no change.	Minor (see Note G) - \$965 per application Major (see Note G) - \$1,725 per application (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	Minor (see Note G) - \$1,020 per application Major (see Note G) - \$1,815 per application (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	Minor (see Note G) - \$1,040 per application Major (see Note G) - \$1,850 per application (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	X	
Parking Lot Expansion/Alteration	PL-09	\$870/lot or facility	no change.	\$900/lot or facility	\$920/lot or facility	\$940/lot or facility	X	
Informal Plan Review	PL-10	\$500 [flat fee determined by City Council]	no change.	no change.	no change.	no change.		
Preliminary Plat Review	PL-11	\$600 for first two lots, plus \$40/lot over two lots up to 100 lots. No increase over 100 lots. \$3,015 commercial/industrial/other.	no change.	\$650 for first two lots, plus \$43/lot over two lots up to 100 lots. No increase over 100 lots. \$3,330 commercial/industrial/other.	\$665 for first two lots, plus \$45/lot over two lots up to 100 lots. No increase over 100 lots. \$3,455 commercial/industrial/other.	\$665 for first two lots, plus \$45/lot over two lots up to 100 lots. No increase over 100 lots. \$3,520 commercial/industrial/other.	X	
Final Plat Review	PL-12	\$650 for first two lots, plus \$60/lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,700 for first two RDU's plus \$60/unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$2,965 commercial/industrial.	no change.	\$675 for first two lots, plus \$65/lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,750 for first two RDU's plus \$65/unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$3,075 commercial/industrial.	\$705 for first two lots, plus \$68/lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,830 for first two RDU's plus \$68/unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$3,200 commercial/industrial.	\$705 for first two lots, plus \$68/lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,830 for first two RDU's plus \$68/unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. \$3,260 commercial/industrial.	X	
Lot Split / Minor Subdivision Review	PL-13	\$475 - residential. \$635 - comm/industrial/other.	no change.	\$480 - residential. \$650 - commercial/industrial/other	\$490 - residential. \$660 - commercial/industrial/other	\$490 - residential. \$670 - commercial/industrial/other	X	

SERVICE	Service #	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
						PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Lot Line Adjustment Review	PL-14	\$475 - residential \$635 - commercial/industrial/other	no change.	\$480 - residential \$650 - commercial/industrial/other	\$490 - residential. \$660 - commercial/industrial/other	\$490 - residential. \$670 - commercial/industrial/other	X	
Variance Application Review	PL-15	\$1,800 - others.	no change.	\$100 existing SFD. \$1,880 - others. <i>[waiver/exemption for properties located in the Architectural Review District.]</i>	no change. \$1,995 - others. <i>[waiver/exemption for properties located in the Architectural Review District.]</i>	\$100 existing SFD. \$2,030 - others. <i>[waiver/exemption for properties located in the Architectural Review District.]</i>	X	
Time Extension Review	PL-16	\$1,160	no change.	\$1,195	\$1,240	\$1,260	X	
Cert. of Zoning Compliance Review	PL-17	\$60 - residence. \$135 - commercial & other	no change.	no change.	no change.	no change.		
Certificate of Appropriateness	PL-18	\$0 - no charge.	no change.	no change.	no change.	no change.		
Sign Plan Review & Inspection-permanent	PL-19	\$375 Fee Waivers for Dublin HOA's.	no change.	no change.	\$380 Fee Waivers for Dublin HOA's.	See BL-36		
Sign Plan Rvw & insp-temporary	PL-20	\$80	no change.	no change.	no change.	no change.		
Sign Plan Rvw & insp-ROW	PL-21	\$0 - no charge.	no change.	no change.	no change.	no change.		
Annual Perm Sign Inspection	PL-22	\$0 - no charge.	no change.	no change.	no change.	no change.		
Temporary Use Review	PL-23	\$70	no change.	no change.	\$75	no change.		
Seasonal Business Review	PL-24	\$140-initial applic. (plus bond.) \$90-renewal fee (plus bond.)	no change.	no change.	no change.	no change.		
Outdoor Seasonal Plant Display/Sale	PL-24A	N/A	\$90	no change.	no change.	no change.		
Amusement Device Operation Review	PL-25	\$1,000/yr facility license, plus \$80 initial filing fee. (interpretation of Ordinance 112-95)	no change.	no change.	no change.	no change.		
Sexually Oriented Business License	PL-26	\$300	no change.	\$320	\$330	\$340	X	
R-O-W Solicitation Permit	PL-27	\$0 - no charge.		no change.	no change.	no change.		
Peddlers/Solicitors Permit	PL-28	\$90 per license.	no change.	no change.	no change.	no change.		
Special Permit Review	PL-29	\$330 uses permitted in residential zones. \$1,320 - others.	no change.	\$335 uses permitted in residential zones. \$1,425 - others.	\$400 uses permitted in residential zones. (See Note K) \$1,600 - others.	\$400 uses permitted in residential zones. (See Note K) \$1,630- others.	X	
Home Occupation Permit	PL-30	\$90-initial 2 yrs. \$40-each 2 yrs after.	no change.	no change.	no change.	no change.		
Wireless Facility Administration Review	PL-31	No change. Cost recovery included in negotiated agreements.	New Tower - \$2,115 Alternative Structure - \$2,115 Co-location - \$1,835 Temporary Facility - \$870 <i>[See note I.]</i>	No change in base fees. Note 1 modified to include outside costs.	no change.	no change.		
Tree Removal Permit	PL-32	\$0 (see note D.)	no change.	no change.	no change.	no change.		
Block Party Permit	PL-33	\$0-first use; \$50-each additional use. (within guidelines)	no change.	no change.	no change.	no change.		

SERVICE	Service #	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
						PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Garage Sale Permit	PL-34	\$5/permit plus \$1/sign to a max of 3 signs; neighborhood garage sale permits (min of 10 participating addresses) - \$3/permit plus \$1/sign to a max of 3 signs per address.	no change.	no change.	no change.	no change.		
Zoning Inquiry Response	PL-35	\$150 (written response-see note B.)	no change.	\$160 (written response-see note B.)	\$180 (written response-see note B.)	no change.		
BZA Appeal Processing	PL-36	\$100 SFD. \$1,210 - others.	no change.	no change. \$1,270 - others.	no change. \$1,370 - others.	no change. \$1,390 - others.	X	
City Council Appeal Processing	PL-38	\$100 SFD. \$500 others.	no change.	no change.	no change.	no change.		
Planning Pre-Submittal Meeting	PL-39	\$0 - no charge.	no change.	no change.	no change.	no change.		
Planning Re-Inspection Fee	PL-40	\$100	no change.	no change.	no change.	no change.		
Code Enforcement Inspection	PL-41	\$0 - no charge.	no change.	no change.	no change.	no change.		
Weed Abatement Service	PL-43	First clearing per calendar year - \$350 plus contracted cost of mowing/trim Each subsequent clearing per calendar year - \$235 plus contracted cost of mowing/trim	no change.	no change.	no change.	no change.		
Annexation Petition Processing	PL-45	\$3,605	no change.	\$3,700	no change.	\$3,750	X	
West Innovation District (EAZ):								
EAZ Development Plan Approval	PL-46	\$2,375	no change.	\$2,405	\$2,440	\$2,480	X	
EAZ Administrative Departure Fee	PL-47	No charge. Included in fee for PL-46	no change.	no change.	no change.	no change.		
EAZ Site Plan Approval Fee	PL-48	\$2,675 (same as FDP, PL-46)	no change.	no change.	no change.	no change (under review)		
Bridge Street District (BSD):								
BSD- Basic Plan Review	PL-49	N/A	N/A	\$1,000	no change.	\$1,090	X	
BSD- Development Plan Review	PL-50	N/A	N/A	\$2,405	\$2,440	\$2,620	X	
BSD- Site Plan Review	PL-51	N/A	N/A	\$2,405	\$2,440	\$2,760	X	
BSD- Minor Project Review	PL-52	N/A	N/A	\$0- Historic District \$100- Residential accessory uses/structures small large \$1,025- \$1,730-	no change.	no change.		
BSD- Architectural Review Board Review	PL-53	N/A	N/A	\$0- Basic Plan \$2,405- Development Plan \$2,405- Site Plan	\$1,000- Basic Plan \$2,440- Development Plan \$2,440- Site Plan	\$1,000- Basic Plan \$2,620- Development Plan \$2,760- Site Plan	X	
BSD- Waiver Review	PL-54	N/A	N/A	\$1,880	no change.	no change.		
BSD- Open Space Fee In Lieu of Determination	PL-55	N/A	N/A	\$0- If included in Basic Plan Review \$500- Others	No change but modify language to say that if open space requirement is less than 300 sq. ft. then the fee is \$0.	no change.		
BSD- Master Sign Plan Review	PL-56	N/A	N/A	\$705	no change.	\$810	X	
BSD- Parking Plan Review	PL-57	N/A	N/A	\$705	no change.	\$740	X	

SERVICE	Service #	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED) PROPOSED FEE <i>(effective 1-1-2014)</i>	1-1-2014 INCREASE	1-1-2014 DECREASE
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NOTES:

- B - fee not to apply to Dublin residents when request is for non-commercial purposes.
- C - per Ordinance 67-99.
- D - \$100 per caliper inch replacement fee.
- E - Staff recommended a waiver/exemption for those properties located within the Architectural Review District in Old Dublin which was approved for year 2001.
- F- "Minor" is text-only changes and minor issues like access controls that are text issues but are also noted in the drawings. All others are considered "major."
- G - "Minor" is patio additions, applications that are proposed for existing structures with no external modifications. All others are considered "major."
- H - "Minor" are issues like LS only changes, parking lot only, access only arrangements. All others are considered "major."
- I - Fees waived if wireless is located on a City facility and the space is leased from the City. Only fees for outside review services will be charged.
- J- CDD no longer exists in the code and the service will be removed from the fee ordinance for 2013.
- K- Model homes fall under PL-17, Certificate of Zoning Plan Approval now.

City of Dublin
 Cost Study Update-Recap
 Department of Safety
 Police

SERVICE	Service #	2009 Approved Fee	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
							PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Police False Alarm	PO-01	\$0 -1st two in six months \$70 - third alarm \$70 - fourth alarm \$80 - fifth alarm \$100 - six or more in six months	no change.	no change.	no change.	no change.	no change.		
Impound/Abandoned Vehicle Release	PO-02	\$0 -victims of crime. \$100- others	\$0 -victims of crime. \$105-others	\$0 -victims of crime. \$115-others	no change.	no change.	no change.		
Record Check/Clearance Letter	PO-03	\$20 (see note A).	no change.	no change.	no change.	no change.	no change.		
Firearm Permit	PO-04	\$80	\$90	\$100	no change.	no change.	no change.		
Vacation House Watch	PO-05	\$0	no change.	no change.	no change.	no change.	no change.		
Non-Emergency Lock-Out Assistance	PO-06	\$0	no change.	no change.	no change.	no change.	no change.		
Fingerprinting (DELETED FROM FEE SCHEDULE FOR 2013)	PO-07	\$20 plus actual cost of WebCheck fee.	no change.	no change.	See note D below.	DELETED. No longer providing this service.	N/A		
Police Report Reproduction	PO-08	\$.05 blk & wht single-sided copies \$.10 blk & wht double-sided copies \$.10 color single-sided copies	no change.	no change.	no change.	no change.	no change.		
Police Photo Reproduction	PO-09	\$1/photo or CD plus actual cost of postage. (see note C.)	no change.	no change.	no change.	no change.	no change.		
Video/Audio Tape Reproduction	PO-10	\$3/tape or video. (see note C.)	no change.	no change.	no change.	no change.	no change.		
Other Agency Dispatch Service	PO-11	per Ord. 54-07	per Ord. 17-10	no change.	no change.	no change.	no change.		
Facility Rental - Firing Range (open only to other Law Enforcement Agencies)	PO-12 (NEW)	N/A	N/A	N/A	N/A	per Res. 20-13 (fee is set at \$50 for rental of the facility plus staff time for a minimum of one Dublin Range Officer)	no change.		

NOTES:

A - Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.

B - Maximum allowable by the Public Records Act and HB 9.

C - Per legal advisory from SZD, the City may charge the actual cost of photos (or photos on CD) and/or the actual cost of video/audio tapes, but may not include the cost of Staff time to retrieve or make the reproductions.

D - As of January 1, 2007, the State of Ohio Bureau of Criminal Identification & Investigation no longer accepts rolled fingerprints.

The City will be charged a \$15 processing fee to use WebCheck, which will be required. As of 2012, the WebCheck terminal is maintained for conducting background checks on police employee candidates as required by the State. No civilian fingerprinting is done.

City of Dublin
 Cost Study Update-Recap
 Public Service
 Streets & Utilities

SERVICE	Service #	2009 Approved Fee	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
							PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Water Service	PW-01	1) \$100 increase to the 3/4" water tap fee effective on 1/1/09. 2) Re-allocate 25 cents per MCF in user charges from the water fund to the sewer fund effective 1/1/09.	<u>Per Ordinance 64-09:</u> current rate is \$4.05 per MCF 2010 re-allocated .25 cents from water to sewer = \$3.80 per MCF.	no change.	<u>Per 2012 CIP (Ord 56-11)</u> 2012 re-allocates .25 cents from water to sewer = \$3.55 per MCF. 2013 = \$3.30	no change. Tap fee increase in separate legislation for 2013.	No change.		
Sanitary Sewer Service	PW-02	1) Re-allocate 25 cents per MCF in user charges from the water fund to the sewer fund effective 1/1/09. 2) \$100 increase to the 3/4" tap fee effective 1/1/09. 3) Increase the sewer user charges by 25 cents per MCF effective 1/1/09.	<u>Per Ordinance 64-09</u> current rate is \$9.35 per MCF 2010 re-allocated .25 cents to sewer from water; 2010 increase fee .25 cents to \$9.85 per MCF; 2011 increase fee .25 cents to \$10.10 per MCF.	<u>Per Ordinance 64-09</u> increase fee .25 cents to \$10.10 per MCF.	<u>Per 2012 CIP (Ord 56-11)</u> 2012 re-allocates .25 cents from water to sewer = \$10.35 per MCF. 2013= \$10.60	no change for 2013. .50 per MCF increase anticipated in 2014, 2015, 2016, and 2017 Tap fee increase in separate legislation for 2013.	See Ord. 95-13.	X	
Storm Sewer Service	PW-03	no charge.	no charge.	no change.	no change.	no change.	no change.		
Refuse Collection Service-Residential	PW-04	no charge.	no charge.	no change.	no change.	no change.	no change.		
Recycling Collection Service	PW-05	no charge.	no charge.	no change.	no change.	no change.	no change.		
Street Sweeping	PW-06	no charge.	no charge.	no change.	no change.	no change.	no change.		
Spilled Load Clean-up	PW-07	\$55/hr plus costs (note A).	\$110/hr plus costs.	no change.	no change.	no change.	no change.		
Damaged Property Repair	PW-08	\$55/hr plus costs.	\$110/hr plus costs.	no change.	no change.	no change.	no change.		
Fire Hydrant Permit	PW-09	\$70 (see note B.)	\$85 (see note B.)	no change.	\$105 (see note B.)	no change.	no change due to services being limited.		
Fuel Surcharge	PW-10	\$.08 /gallon gasoline	no change.	no change.	\$.08/gallon diesel or unleaded; \$.50/GGE compressed natural gas (see note C).	\$.09/gallon diesel or unleaded; \$.51/GGE compressed natural gas (see note C).	no change.		
Salt Surcharge	PW-11	n/a	n/a	\$1.45 per ton	no change.	no change.	no change.		
Special Telecommunications ROW Permit	AD-03	\$790	\$585	\$600	no change.	no change.	\$620	X	
General Telecommunications ROW Permit	AD-04	\$1,330	\$685	\$710	no change.	no change.	\$730	X	

NOTE:

A- Ordinance #28-98, passed May 4, 1998 established penalties for placing mud and other construction debris in the road and enables the City to charge a fee for clean-up (see spilled load clean-up fees.)

B- Fee to be doubled if City required to pump hydrant. Due to changes made by the City of Columbus, this service is very limited.

C- Fee to be effective on **July 1, 2013** to give adequate notice of the fee increase to users.

City of Dublin
 Cost Study Update-Recap
 Public Service
 Parks & Open Space

SERVICE	Service #	2009 Approved Fee	2010 Approved Fee	2011 Approved Fee	2012 Approved Fee	2013 Approved Fee	(SUGGESTED)	1-1-2014	1-1-2014
							PROPOSED FEE (effective 1-1-2014)	INCREASE	DECREASE
Cemetery Maintenance	PK-01	\$660 resident. \$1,850 non-resident.	no change.	no change.	no change.	no change.	no change.		
Cemetery Lot Sale	PK-02	\$150	no change.	\$160 (1)	no change.	no change.	no change.		
Columbarium Niche (NEW)	PK-02A	N/A	N/A	N/A	N/A	N/A	\$1,700 Res (2) \$2,400 Non-Res (up to two (2) cremations per niche)	NEW	
Interment Service	PK-03	\$290	weekday - \$380 After hours/weekend - \$570	no change.	no change.	no change.	weekday - \$390 After hours/weekend - \$580	X	
Inurnment Service (NEW) *	PK-03A	N/A	N/A	N/A	N/A	N/A	weekday - \$100 After hours/weekend - \$150	NEW	
Monument Foundation Service	PK-04	\$1.60 per sq. inch.	\$1.80 per sq. inch	no change.	no change.	no change.	no change.		
Niche Engraving (NEW)	PK-04A	N/A	N/A	N/A	N/A	N/A	\$150	NEW	
Veterans Marker Service	PK-05	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.		
Business District Maintenance	PK-06	\$0 - no charge.	no change.	no change.	no change.	no change.	no change.		

* - the act of putting cremains into the columbarium.

City of Dublin
 Cost Study Update-Recap
 Recreation Services

SERVICE	Service #	Proposed Modification In Policy Direction (effective 1-1-2010)	2010	2011	2012	2013	(SUGGESTED) PROPOSED FEE (effective 1-1-2014)	1-1-2014	1-1-2014	
			Approved Fee	Approved Fee	Approved Fee	Approved Fee		INCREASE	DECREASE	
Youth & Adult Sports Programs	RC-01	In general, the recreation programs and DCRC programs will attempt to recover, on an aggregate basis 50% of direct costs and building maintenance costs recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will insure that individual fees are reviewed annually and any set unusually high or low are flagged.	no change.	no change.	no change.	no change.	see note 1.			
Adult Recreation Classes	RC-02		no change.	no change.	no change.	no change.	see note 1.			
Teen Recreation Classes / Camps	RC-03		no change.	no change.	no change.	no change.	see note 1.			
Pre-School & Youth Recreation Classes	RC-04		no change.	no change.	no change.	no change.	see note 1.			
Preschool Camps	RC-05		n/a	n/a	n/a	n/a	see note 1.			
Preschool & Youth Camps	RC-06		no change.	no change.	no change.	no change.	see note 1.			
Teen Camps	RC-07		n/a	n/a	n/a	n/a	see note 1.			
Special Needs Programs	RC-08		no change.	no change.	no change.	no change.	see note 1.			
Fitness/Wellness Classes	RC-09		no change.	no change.	no change.	no change.	see note 1.			
Theater Classes & Camps	RC-10		no change.	no change.	no change.	no change.	see note 1.			
Pool Recreation Classes	RC-11		no change.	no change.	no change.	no change.	see note 1.			
Recreational Swimming-Outdoor Pool	RC-12		no change.	no change.	no change.	no change.	Establish an early registration 10% discount (April 1 - May 1)	see note 1.		
Swimming Lessons	RC-13		no change.	no change.	no change.	no change.	no change.	see note 1.		
Swim Team	RC-14		no change.	no change.	no change.	no change.	no change.	see note 1.		
Concession Services	RC-15		no change.	no change.	no change.	no change.	no change.	see note 1.		
Senior Citizen Recreation Programs	RC-16		Increase non-resident fees from \$12 to \$16. No fee increase for residents.	Increase non-resident fees from \$12 to \$20. No fee increase for residents.	no change.	Increase resident fee to \$15 for senior membership.	Senior adult dues waived for membership to the senior citizens program for those age 90 yrs and over.			
Outdoor Reservation Service (previously Park Reservation Service)	RC-17		no change.	no change.	see note 1.	no change.	see note 1.			
Athletic Field Usage/Rental (baseball, softball, soccer)	RC-18		Non-resident participant - \$18 per Spring or Fall session or \$36/yr.	no change.	Non-resident participant - \$30 per Spring or Fall session or \$60/yr.	no change.	see note 1.			
DCRC - Passes	RC-19		no change.	no change.	no change.	no change.	10% pass discount to members of the military with appropriate ID			
DCRC - Babysitting	RC-20		no change.	no change.	no change.	no change.	see note 1.			
DCRC - Lap Lane Rental	RC-21		no change.	no change.	Per hour fee increase for pool lap lanes. See Ordinance 54-11.	no change.	see note 1.			
Indoor Reservation Service (previously Community Hall Rental)	RC-22		Fees increased.	no change.	Extended hours proposed for Sunday night rentals pending staff and facility availability.	no change (see note 2)	\$5 increase per hour in Talia rentals to recover the cost of the new audio/visual system	X		
Theater Rental	RC-23		no change.	no change.	Extended hours proposed for Sunday night rentals pending staff and facility availability.	no change.	see note 1.			

Notes:

1- Fees to be set in compliance with established target recovery policies.

A ten percent (10%) discount applies for Community Recreation Center (DCRC) members to programs held inside the DCRC facility (excludes camps and aerobics classes).