



**Office of the City Manager**  
5200 Emerald Parkway • Dublin, OH 43017-1090  
Phone: 614-410-4400 • Fax: 614-410-4490

# Memo

**To:** Members of Dublin City Council  
**From:** Marsha I. Grigsby, City Manager *MIG*  
**Date:** December 5, 2013  
**Initiated By:** Angel L. Mumma, Director of Finance  
**Re:** Ordinance No. 97-13 - Amending the Annual Appropriations for Fiscal Year Ending December 31, 2013

## Background

Ordinance No. 97-13 amends the annual appropriations for the fiscal year ending December 31, 2013 in the General Fund and in various other funds to provide sufficient funding in certain budget accounts.

Section 1 requests additional funding authorization in General Fund accounts.

Additional funding is requested in Procurement due to a change in the postage meters. The City was given the opportunity to upgrade its postage machines with comparable pricing, merge all meters under one contract, and provide additional opportunities for savings. As a result, the City received payment for the buy-out which was booked as revenue to the General Fund. The City then used those funds to pay for the buy-out which was not budgeted. Additionally, funds are being requested for additional fees related to the sale of assets through GovDeals. Fees are dependent on the price received on assets sold. Buyers are charged a premium as part of the sale to cover related fees.

Funding is requested in Finance - Miscellaneous to cover additional real estate taxes due to various real estate transactions.

Funding is requested in Taxation - Salaries/Wages due to additional conversion requests over previous years and changes to staffing allocations, in Miscellaneous Contractual Services for fees related to increased use of online filing, in Professional Services for additional payments paid for the collection of delinquent taxes, and in Refunds for the overpayment of income taxes which resulted in the issuance of refunds to taxpayers.

Funding is requested in Engineering – Overtime for the use of in-house staff to replace the existing 250 watt high pressure Kim street lights with Light Emitting Diode (LED) street lights and work on other CIP projects, in Engineering Inspection for additional geo inspections for non-TIF projects, and in Other Professional Services for unbudgeted work for grant writing assistance on the US33/I270 interchange project.

Funding is requested in Legislative Affairs – Ceremonial Functions for the purchase of art prints, President's Cup related items, and the retirement of a Councilmember.

Funding is requested in Administrative Services – Office of the Director for the classification change of the Director of Administrative Services to Assistant City Manager. This position will be funded out of City Manager – Office of the Director in 2014.

Section 2 requests additional funding in the Hotel/Motel Tax Fund for expenses related to the President's Cup as approved by Council in June and for additional alcohol purchases needed for the Dublin Irish Festival. The City is reimbursed for any unused alcohol and was reimbursed over \$55,000 in 2013.

Section 3 requests additional funding in the Accrued Leave Fund for additional accrued leave payments for employees who have terminated employment or retired from the City.

Section 4 requests additional funding in the Parkland Acquisition Fund for the acquisition of approximately 4.4 acres (known as the Kilbury property) on North High Street.

Section 5 requests additional funding in the Perimeter West TIF Fund for additional debt transfers due to the reduction in Build America Bond (BAB) interest subsidies.

Section 6 requests additional funding in the Upper Metro Place TIF Fund for rights-of-way costs related to the US33/I270 interchange project.

Section 7 requests additional funding in the Rings/Frantz TIF Fund for additional professional services related to the future extension of Tuttle Crossing Boulevard west of Wilcox Road.

Section 8 requests additional funding in the Emerald Parkway Phase 8 TIF Fund for costs, including construction, debt issuance costs and premium, related to the Emerald Parkway Phase 8 roadway project.

Section 9 requests additional funding in the Bridge Street TIF Fund for costs related to the design of John Shields Parkway, the purchase of 7+ acres of future parkland located at 94 and 100 North High Street, as well as the debt issuance costs and premium related to land acquisition in the Bridge Street District. Funding for the acquisition of the future parkland will be advanced from the General Fund and repaid from future service payments generated from the Bridge Street District.

Section 10 requests additional funding in the Water Fund for additional interest on outstanding debt.

Section 11 requests additional funding in the Sewer Fund for additional principle due to rounding.

Sections 12 and 13 requests additional funding within agency funds. Appropriations are needed in the Unclaimed Monies Fund to cover payments for unclaimed checks and in the Agency Fund for refunds of conditional occupancy permits, surcharges, deposits, and funds

Memo re. Ordinance 97-13 - Amending Annual Appropriations  
For Fiscal Year Ending December 31, 2013  
December 5, 2013  
Page 3 of 3

collected on behalf of other agencies.

**Recommendation**

Staff recommends that Council dispense with the public hearing and approve Ordinance 97-13 (Amending the Annual Appropriations for the Fiscal Year Ending December 31, 2013) at the December 9 meeting.

# RECORD OF ORDINANCES

Dayton Legal Blank, Inc.

Form No. 30043

**97-13**

Ordinance No. \_\_\_\_\_

Passed \_\_\_\_\_, 20\_\_\_\_

## AN ORDINANCE AMENDING THE ANNUAL APPROPRIATIONS ORDINANCE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013

**WHEREAS**, the Ohio Revised Code requires, when necessary, amendments to the annual appropriations ordinance be made in order that appropriations are not over expended; and

**WHEREAS**, it is necessary to amend the annual appropriations ordinance to provide funding in certain budget accounts.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of the elected members concurring that:

**Section 1.** There be appropriated from the unappropriated balance in the General Fund the amount of \$478,200 as follows:

### Procurement

101-1211-710-2330	Rents/Leases	\$27,000
101-1211-710-2390	Misc. Contractual Services	12,000

### Finance Miscellaneous

101-1219-710-2398	Real Estate Taxes	\$8,500
-------------------	-------------------	---------

### Taxation

101-1230-710-2110	Salaries/Wages	\$4,500
101-1230-710-2120	Employee Benefits	3,000
101-1230-710-2349	Professional Services	2,200
101-1230-710-2390	Misc. Contractual Services	13,000
101-1230-710-2910	Refunds	270,000

### Engineering

101-1330-720-2111	Overtime	\$50,000
101-1330-720-2346	Engineering Inspection	36,000
101-1330-720-2349	Other Professional Services	16,000

### Legislative Affairs

101-1510-710-2240	Ceremonial Functions	\$20,000
101-1510-710-2370	Advertising	8,000

### Administrative Services -

#### Office of Director

101-1910-710-2110	Salaries/Wages	\$5,000
101-1910-710-2120	Employee Benefits	3,000

**Section 2.** There be appropriated from the unappropriated balance in the Hotel/Motel Tax Fund the amount of \$199,300. Of the total, \$2,500 is to be appropriated to account 217-1130-740-2112, \$80,000 to account 217-1130-740-2349, \$1,800 to account 217-1130-2813, and \$75,000 to account 217-1230-740-2825 for expenses related to the President's Cup and the KIA memorial; and \$40,000 is to be appropriated to account 217-1130-740-2420 for additional alcohol purchases needed for the Dublin Irish Festival.

**Section 3.** There be appropriated from the unappropriated balance in the Accrued Leave Reserve Fund the amount of \$115,000 to account 222-1210-710-2124 for additional accrued leave payments for employees who have terminated employment or retired from the City.

# RECORD OF ORDINANCES

97-13

Page 2 of 3

Ordinance No. \_\_\_\_\_ Passed \_\_\_\_\_, 20\_\_\_\_

Section 4. There be appropriated from the unappropriated balance in the Parkland Acquisition Fund the amount of \$726,000 to account 402-0210-780-2510 for the acquisition of property located on North High Street.

Section 5. There be appropriated from the unappropriated balance in the Perimeter West TIF Fund the amount of \$11,250 to account 431-0314-810-2790 for additional debt transfers due to the reduction in Build America Bond (BAB) interest subsidies.

Section 6. There be appropriated from the unappropriated balance in the Upper Metro Place TIF Fund the amount of \$500,000 to account 432-0314-780-2510 for Rights-of-Way costs related to the US33/I270 interchange project.

Section 7. There be appropriated from the unappropriated balance in the Rings/Frantz TIF Fund the amount of \$270 to account 433-0314-710-2349 for additional professional services related to the future extension of Tuttle Crossing Boulevard west of Wilcox Road.

Section 8. There be appropriated from the unappropriated balance in the Emerald Parkway Phase 8 TIF Fund the amount of \$7,885,100. Of the total, \$7,752,100 is to be appropriated to account 441-0314-780-2551 for costs related to the construction of Emerald Parkway Phase 8; \$69,000 is to be appropriated to account 441-0314-790-2601 for cost of issuance and underwriters discount related to the bonds issued for the Emerald Parkway Phase 8 roadway project; and \$64,000 is to be appropriated to account 441-0314-810-2790 for transfer of the premium earned on the bonds to the bond retirement fund.

Section 9. There be appropriated from the unappropriated balance in the Bridge Street TIF Fund the amount of \$2,669,500. Of the total, \$72,500 is to be appropriated to account 457-0314-780-2349 for professional services related to the detailed design of John Sheilds Parkway; \$2,500,000 is to be appropriated to account 457-0314-780-2510 for the purchase of 7± acres located at 94 and 100 North High Street; \$50,000 is to be appropriated to account 457-0314-790-2601 for costs of issuance and underwriters discount related to the bonds issued for land acquisition in the Bridge Street District; and \$47,000 is to be appropriated to account 457-0314-810-2790 for transfer of the premium earned on the bonds to the bond retirement fund.

Section 10. There be appropriated from the unappropriated balance in the Water Fund the amount of \$1,850 to account 610-1210-790-2610 for additional interest on outstanding debt.

Section 11. There be appropriated from the unappropriated balance in the Sewer Fund the amount of \$1.00 to account 620-1210-790-2614 for additional principle due to rounding.

Section 12. There be appropriated from the unappropriated balance in the Unclaimed Monies Fund the amount of \$10,000 to account 803-0210-710-2913 for payment of income tax refund checks that were originally unclaimed.

Section 13. There be appropriated from the unappropriated balance in the Agency Fund the amount of \$572,500. Of the total, \$250,000 is to be appropriated to account 805-0210-710-2304 for sewer tap paybacks, \$260,000 is to be appropriated to account 805-0210-710-2914 for conditional occupancy refunds, \$2,000 is to be appropriated to account 805-0210-710-2915 and \$500 to account 805-0210-710-2916 for state required residential and commercial surcharges, \$11,000 is to be appropriated to account 805-0210-710-2917 for Park/CRC deposit refunds, \$12,000 is to be appropriated to account 805-0210-710-2925 for Washington Township inspection paments, and \$37,000 is to be appropriated to account 805-0210-710-2925 for Dublin City School program payments.

# RECORD OF ORDINANCES

Ordinance No. 97-13

Page 3 of 3  
Passed \_\_\_\_\_, 20\_\_\_\_

Section 14. The public hearing be waived to provide immediate funding authorization for these projects and programs.

Section 15. This ordinance shall take effect and be in force in accordance with Section 4.04(a) of the Dublin City Charter.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Mayor – Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of Council