



City of Dublin

Office of the City Manager
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Memo

To: Members of Dublin City Council
From: Marsha I. Grigsby, City Manager *mg*
Date: December 5, 2013
Initiated By: Angel L. Mumma, Director of Finance
Re: Ordinance 98-13 - Establishing Appropriations Based on the 2014 Operating Budget of the City of Dublin for the Fiscal Year Ending December 31, 2014

Summary

Ordinance 98-13 appropriates funds for 2014 based on the 2014 Operating Budget. The 2014 appropriations, as stated in the memo accompanying Ordinance 85-13, include any modifications to the proposed operating budget requested by City Council during the budget workshops.

Recommendation

Staff recommends that Council dispense with the public hearing and approve Ordinance 98-13 at the December 9, 2013 Council meeting.

RECORD OF ORDINANCES

Ordinance No. 98-13 Passed _____, 20____

AN ORDINANCE TO ESTABLISH APPROPRIATIONS BASED ON THE 2014 OPERATING BUDGET OF THE CITY OF DUBLIN, STATE OF OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014

WHEREAS, City Council has adopted the 2014 Operating Budget; and

WHEREAS, prior to the expenditure of money, funds are required to be appropriated; and

WHEREAS, Section 5705.38 of the Ohio Revised Code requires that on or about the first day of each fiscal year, an annual appropriation measure is to be passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of its elected members concurring, that:

Section 1. There be appropriated from the GENERAL FUND:

101-1110	<u>OFFICE OF CITY MANAGER</u>		
	Personal Services	937,670	
	Other Expenses	<u>41,185</u>	
			978,855
101-1119	<u>OFFICE OF THE CITY MANAGER - MISCELLANEOUS</u>		
	Other Expenses	<u>780,775</u>	
			780,775
101-1120	<u>HUMAN RESOURCES</u>		
	Personal Services	1,083,035	
	Other Expenses	<u>689,940</u>	
			1,772,975
101-1130	<u>COMMUNITY RELATIONS</u>		
	Personal Services	743,680	
	Other Expenses	<u>709,880</u>	
			1,453,560
101-1140	<u>LEGAL SERVICES</u>		
	Other Expenses	<u>1,736,000</u>	
			1,736,000
101-1210	<u>FINANCE - OFFICE of the DIRECTOR</u>		
	Personal Services	1,135,270	
	Other Expenses	<u>125,975</u>	
			1,261,245
101-1211	<u>PROCUREMENT</u>		
	Personal Services	75,055	
	Other Expenses	<u>116,190</u>	
			191,245
101-1217	<u>TRANSFERS</u>	<u>15,850,000</u>	
			15,850,000
101-1219	<u>FINANCE - MISCELLANEOUS</u>		
	Other Expenses	<u>524,100</u>	
			524,100
101-1230	<u>TAXATION</u>		
	Personal Services	548,025	
	Other Expenses	2,393,595	
	Capital Outlay	<u>2,000</u>	
			2,943,620

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Dayton Legal Blank, Inc.

Form No. 30043

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101-1310	<u>PUBLIC SERVICE -- OFFICE of the DIRECTOR</u> Personal Services Other Expenses	255,980 <u>14,450</u>	270,430
101-1311	<u>SOLID WASTE MANAGEMENT</u> Personal Services Other Expenses Capital Outlay	671,315 2,973,080 <u>3,485</u>	3,647,880
101-1321	<u>FLEET MANAGEMENT</u> Personal Services Other Expenses Capital Outlay	803,750 2,303,450 <u>1,000</u>	3,108,200
101-1330	<u>ENGINEERING</u> Personal Services Other Expenses Capital Outlay	2,531,835 243,500 <u>1,500</u>	2,776,835
101-1339	<u>PUBLIC SERVICE - MISCELLANEOUS</u> Other Expenses	<u>343,500</u>	343,500
101-1340	<u>BUILDING STANDARDS</u> Personal Services Other Expenses Capital Outlay	1,359,550 136,500 <u>500</u>	1,496,550
101-1410	<u>LAND USE/LONG RANGE PLANNING</u> Personal Services Other Expenses	1,734,800 <u>281,720</u>	2,016,520
101-1510	<u>CITY COUNCIL</u> Personal Services Other Expenses	381,955 <u>79,480</u>	461,435
101-1520	<u>BOARDS and COMMISSIONS</u> Personal Services Other Expenses	9,800 <u>25,250</u>	35,050
101-1620	<u>PARKS and OPEN SPACE</u> Personal Services Other Expenses Capital Outlay	4,952,005 2,184,965 <u>321,470</u>	7,458,440
101-1710	<u>ECONOMIC DEVELOPMENT</u> Personal Services Other Expenses	581,465 <u>5,390,125</u>	5,971,590
101-1920	<u>INFORMATION TECHNOLOGY</u> Personal Services Other Expenses Capital Outlay	1,307,565 2,143,915 <u>1,000</u>	3,452,480
101-1930	<u>COURT SERVICES</u> Personal Services Other Expenses Capital Outlay	287,765 108,050 <u>10,000</u>	405,815

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101-1931	<u>RECORDS MANAGEMENT</u>		
	Personal Services	105,060	
	Other Expenses	52,700	
			157,760
101-1940	<u>FACILITIES MANAGEMENT</u>		
	Personal Services	1,277,730	
	Other Expenses	999,160	
		<u>48,500</u>	
			2,325,390
101-2010	<u>VOLUNTEER SERVICES</u>	175,255	
	Personal Services	<u>37,900</u>	
	Other Expenses		
			<u>213,155</u>
	GENERAL FUND TOTAL		<u>61,633,405</u>
101-1931	<u>RECORDS MANAGEMENT</u>		
	Personal Services	105,060	
	Other Expenses	52,700	
			157,760

Section 2. That there be appropriated from the following SPECIAL REVENUE FUNDS:

STREET MAINTENANCE AND REPAIR FUND:

210-1320	<u>STREETS and UTILITIES</u>		
	Personal Services	2,128,190	
	Other Expenses	671,735	
	Capital Outlay	<u>3,000</u>	
			2,802,925
210-1330	<u>ENGINEERING</u>		
	Personal Services	346,775	
	Other Expenses	490,800	
	Capital Outlay	<u>25,000</u>	
			862,575

STATE HIGHWAY IMPROVEMENT FUND:

211-1330	<u>ENGINEERING</u>		
	Other Expenses	25,750	
	Capital Outlay	<u>805,000</u>	
			830,750

CEMETERY FUND:

212-1621	<u>CEMETERY MAINTENANCE</u>		
	Personal Services	127,625	
	Other Expenses	18,180	
	Capital Outlay	<u>64,500</u>	
			210,305

RECREATION FUND:

213-1630	<u>RECREATION SERVICES</u>		
	Personal Services	1,440,415	
	Other Expenses	799,935	
	Capital Outlay	<u>2,000</u>	
			2,242,350
213-1631	<u>COMMUNITY RECREATION CENTER</u>		
	Personal Services	2,460,180	
	Other Expenses	1,176,150	
	Capital Outlay	<u>71,450</u>	
			3,707,780

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RECREATION FUND:

213-1940	<u>COMMUNITY RECREATION CENTER – FACILITIES</u>		
	Personal Services	816,270	
	Other Expenses	468,200	
	Capital Outlay	<u>444,000</u>	
			1,728,470

SAFETY FUND:

214-1820	<u>POLICE</u>		
	Personal Services	9,535,045	
	Other Expenses	515,220	
	Capital Outlay	<u>58,300</u>	
			10,108,565
214-1821	<u>COMMUNICATION</u>		
	Personal Services	1,836,360	
	Other Expenses	<u>78,350</u>	
			1,914,710

SWIMMING POOL FUND:

215-1630	<u>RECREATION</u>		
	Personal Services	579,475	
	Other Expenses	304,560	
	Capital Outlay	<u>18,500</u>	
			902,535

PERMISSIVE TAX FUND:

216-1330	<u>ENGINEERING</u>		
	Capital Outlay	<u>167,000</u>	
			167,000

HOTEL/MOTEL TAX FUND:

217-1110	<u>OFFICE of the CITY MANAGER</u>		
	Personal Services	30,145	
	Other Expenses	<u>139,900</u>	
			170,045
217-1130	<u>EVENTS ADMINISTRATION</u>		
	Personal Services	609,130	
	Other Expenses	<u>2,154,650</u>	
			2,763,780
217-1220	<u>ACCOUNTING and AUDITING</u>		
	Other Expenses	<u>3,000</u>	
			3,000
217-1230	<u>TAXATION</u>		
	Grants	695,735	
	Transfers	<u>161,900</u>	
			857,635
217-1320	<u>STREETS and UTILITIES</u>		
	Other Expenses	<u>26,000</u>	
			26,000
217-1620	<u>PARKS and OPEN SPACE</u>		
	Other Expenses	<u>12,100</u>	
			12,100
217-1820	<u>POLICE</u>		
	Other Expenses	<u>22,500</u>	
			22,500
LAW ENFORCEMENT TRUST FUND:			
219-1820	<u>POLICE</u>		
	Other Expenses	8,320	
	Capital Outlay	<u>6,720</u>	
			15,040

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MAYOR'S COURT COMPUTER FUND:			
221-1930	<u>COURT SERVICES</u>		
	Other Expenses	<u>18,360</u>	18,360
ACCRUED LEAVE RESERVE FUND:			
222-1210	<u>FINANCE</u>		
	Personal Services	<u>160,000</u>	160,000
WIRELESS 9-1-1 FUND:			
223-1820	<u>SAFETY</u>		
	Transfers	<u>80,000</u>	80,000

Section 3. That there be appropriated from the following DEBT SERVICE FUNDS:

GENERAL OBLIGATION DEBT SERVICE FUND:			
310-0210	<u>FINANCE</u>		
	Debt Service	<u>8,397,550</u>	8,397,550
SPECIAL ASSESMENT DEBT SERVICE FUNDS:			
	<u>FINANCE</u>		
321-0210	Debt Service	106,560	
322-0210	Debt Service	<u>129,840</u>	236,400

Section 4. That there be appropriated from the following CAPITAL PROJECTS FUNDS:

CAPITAL IMPROVEMENTS TAX FUND:			
	<u>CAPITAL OUTLAY</u>		
401-0221	Other Expenses	45,000	
401-0314	Capital Outlay	19,505,000	
	Transfers	<u>3,710,775</u>	23,260,775
PARKLAND ACQUISITION FUND:			
	<u>FINANCE</u>		
402-0210	Other Expenses	11,400	
	Capital Outlay	385,000	
401-0221	Other Expenses	11,000	
402-0314	Transfers	<u>242,650</u>	650,050
422-0314	CAPITAL CONSTRUCTION FUND:		
	<u>CAPITAL OUTLAY:</u>		
	Capital Outlay	<u>850,712</u>	850,712

Section 5. That there be appropriated from the following ENTERPRISE FUNDS:

WATER FUND:			
	<u>FINANCE</u>		
610-1210	Debt Service	<u>686,075</u>	686,075

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610-1320	<u>STREETS and UTILITIES</u>		
	Personal Services	145,125	
	Other Expenses	245,400	
	Capital Outlay	<u>2,000</u>	
			392,525

610-1330	<u>ENGINEERING</u>		
	Personal Services	20,665	
	Other Expenses	207,500	
	Capital Outlay	<u>1,255,200</u>	
			1,483,365

SEWER FUND:

<u>FINANCE</u>			
620-1210	Debt Service	1,708,770	
			1,708,770

620-1320	<u>STREETS and UTILITIES</u>		
	Personal Services	710,255	
	Other Expenses	142,650	
	Capital Outlay	<u>34,700</u>	
			887,605

620-1330	<u>ENGINEERING</u>		
	Personal Services	144,840	
	Other Expenses	160,500	
	Capital Outlay	<u>265,000</u>	
			570,340

MERCHANDISING FUND:

<u>COMMUNITY RELATIONS:</u>			
630-1130	Other Expenses	8,000	
			8,000

Section 6. That there be appropriated from the following INTERNAL SERVICE FUNDS:

EMPLOYEE BENEFITS SELF-INSURANCE FUND:

<u>HUMAN RESOURCES</u>			
701-1120	Personal Services	106,155	
	Other Expenses	<u>4,743,395</u>	
			4,849,550

WORKERS' COMPENSATION SELF-INSURANCE FUND:

<u>HUMAN RESOURCES</u>			
703-1120	Other Expenses	331,100	
			331,100

Section 7. That there be appropriated from the following FIDUCIARY FUNDS:

804-0211	Convention and Visitor's Bureau Fund	500,000	
805-0210	Agency Fund	494,000	
807-1210	Central Ohio Interoperable Radio System	<u>91,000</u>	

TOTAL APPROPRIATIONS FOR ALL FUNDS **\$136,637,647**

Section 8. That the Director of Finance is hereby authorized to issue payments from the City Treasury against any of the foregoing appropriations upon receiving proper documentation, approved by the officer(s) authorized by law to approve the same; provided that no payment shall be paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance; and provided that appropriations within a work unit which is exceeded, can be offset by savings within

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another appropriations for the same work unit. Any internal amendments made within a work unit will be approved by the City Manager. Appropriations are based on the 2014 Operating Budget, which has been reviewed and adopted by separate Ordinance by City Council and which documents shall serve as the basis for determining the legality of an expenditure.

Section 9. That this ordinance shall take effect and be in force on January 1, 2014.

Passed this _____ day of _____, 2013.

Mayor - Presiding Officer

ATTEST:

Clerk of Council