2014 WYANDOT CAMP & KIDZONE
REFUND/CREDIT/TRANSFER REQUEST FORM

*My First Camp, teen camps, and specialty camps follow the standard DCRC Refund Policy as outlined online and in the Healthy brochure.

Child Name(s)_____
Last First

Parent Name_____
Last First

E-Mail Address_____

Cell Phone_____ Work Phone_____ Home Phone_____

2014 Refund/Credit/Transfer Policy

Priority Camp Registration, beginning April 1 through 2, is for families who commit to and register for the entire 8-week camp season, assuring your camper is active and engaged the entire summer. By registering early and reserving a spot for the 8-week camp season, you are NOT eligible for any refunds, credits or transfers.

Weekly Camp Registration, beginning April 3 through 7, is for families who register for any of the remaining individual weeks of camp. By registering for camp on a week-to-week basis, you are eligible for refunds, credits or transfers according to the following schedule only:

Beginning at 6am on Mon., April 7 through Fri., April 18 (prior to NOON):

- Families are permitted to cancel up to 2 weeks of camp per child, free of charge.
- If canceling more than 2 weeks per child, a $25 administrative fee will be charged per child for EACH WEEK of camp that is refunded, credited or transferred.

Beginning at 6am on Mon., April 21 through Fri., May 2 (prior to NOON):

- Families are permitted to request a refund, credit or transfer,
- A $25 administrative fee will be charged **per child** for **EACH WEEK of camp that is refunded, credited or transferred**.

NO Refunds, Credits and/or Transfers granted *after* NOON on Fri., May 2:

- This includes the need to miss any portion of camp due to vacations, athletic camps, scheduling conflicts, or any non-emergency situation that arises. DCRC cannot accommodate a refund, credit or transfer request after NOON on May 2, therefore families will lose their camp fees (unless they choose to remain in the program).
- Refunds for hardship situations can be requested in writing to the Director of Recreation Services and must be accompanied by proof. A hardship situation is defined as a job transfer of 25 miles or more away, job loss or camper's serious medical condition.

***There will be no exceptions to the above Refunds, Credits and Transfers Policy as outlined above. Please use the grace periods provided to adjust your *weekly* camp dates based on any vacation plans, athletic camps, etc. that arise after registering for summer camp.**

*****Please circle any weeks you would like to cancel*****

Week 1	June 9-13
Week 2	June 16-20
Week 3	June 23-27
Week 4	June 30-July 3 (no camp on 7/4)
Week 5	July 7-11
Week 6	July 14-18
Week 7	July 21-25
Week 8	July 28-Aug 1(no camp at KZ on 8/1)
Week 9	August 4-8 (extended weeks)
Week 10	August 11-15 (extended weeks)

I agree to the terms stated on this form_____
Parent Signature Date

For Office Use:

_____ _____
Front Desk Staff Signature Date