



**Office of the City Manager**  
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# Memo

**To:** Members of Dublin City Council

**From:** Marsha I. Grigsby, City Manager */mrc*

**Date:** February 20, 2014

**Initiated By:** Michelle Crandall, Assistant City Manager  
Darryl Syler, Fleet Manager

**Re:** Resolution 13-14 – Disposal of City-Owned Property (Motorcycles and Mowers)

## Summary

Section 37.08 of the Dublin Codified Ordinance requires City Council authorization for disposal of all motor vehicles or other property valued at \$5,000 or above. As Council is aware, a replacement schedule for vehicles and equipment is identified as part of the Capital Improvements Program (CIP). Before vehicles are taken out of service, an evaluation is completed as to current condition and maintenance history. If, after the evaluation, the vehicle is determined to have had minimal maintenance costs and staff believes the vehicle provides continued value to the City, the vehicle will be maintained as part of the City's fleet and the replacement schedule will be modified.

Resolution No 13-14 authorizes the City Manager to dispose of certain vehicles and equipment that are no longer in service. The motor vehicles and pieces of equipment, which fleet has identified for auction are detailed in the attached Exhibit.

## Vehicles

The following motorcycles are no longer needed: #10m3 and #10m4

## Equipment

The following mowers will be replaced: #P1201, #P1202, #P1203, #P1204, #P1205, #P1206, #P1207, #P1208, #P1209, #P1210, #P1211, #P1212, #P1213, #P1214, #P1215, #P1216, #P1217, #P1218, #P1219, #P1220

The City replaces the zero-turn mowers that are used by Parks and Open Space every two years. These mowers are purchased with two-year warranties and when work is needed on any particular mower, a loaner is provided as part of the warranty. This type of equipment typically has a high resale value when placed on auction. This approach provides for reliable availability of needed mowers in good working condition and an excellent return on investment when sold.

The motorcycles and mowers will be sold by internet auction, as authorized by Section 37.08 of the Dublin Codified Ordinances. Upon approval of this resolution, bidding will open as soon as practicable and will remain open the required minimum of two weeks. This information will be posted on the City of Dublin website, along with a link to take customers directly to the auction website at [www.GovDeals.com](http://www.GovDeals.com).

Under the terms of the City's agreement with GovDeals, the City will pay a commission to GovDeals of 7.5% of sale proceeds; however, the City will incur no cost unless the items are sold. The GovDeals site is well-known among public entities and will provide a broad pool of prospective buyers for City surplus items.

**Recommendation**

Staff recommends adoptions of Resolution No. 13-14 at the February 24, 2014 Council meeting.

# RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. 13-14 Passed \_\_\_\_\_, 20\_\_\_\_

**A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN ACCORDANCE WITH SECTION 37.08 OF THE DUBLIN CODIFIED ORDINANCES**

**WHEREAS**, the City of Dublin possesses certain vehicle and equipment assets used in the performance of its daily operations; and

**WHEREAS**, these vehicle and equipment assets have reached the end of their useful life for City purposes; and

**WHEREAS**, it has been determined that the City should maximize the return on investment by selling these assets; and

**WHEREAS**, the City has chosen GovDeals as the vendor to implement an internet auction.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of the elected members concurring:

Section 1. The City Manager is hereby authorized to dispose of personal property, vehicle and equipment assets that have been declared as surplus through the use of internet auction.

Section 2. This auction will be conducted using a third-party contractor, namely:  
GovDeals, www.GovDeals.com  
Greg Thomas, Client Services Representative  
5907 Carmichael Place  
Montgomery, Alabama 36117  
Telephone No. (800) 613-0156

The contract outlining the specifics of the terms and conditions under which this contractor will carry out this service to the City can be made available upon request to the Department of Finance.

Section 3. The Council of the City of Dublin here by declares the property listed in the attached Exhibit as surplus and authorizes the City Manager to dispose of said property in a manner consistent with Section 37.08 of the Dublin Codified Ordinances.

Section 4. This Resolution shall take effect and be in force upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor - Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of Council

				Equipment and Vehicles for Auction		
Unit #	Serial Number	Dept.	Make and Model	Hours/Mileage	Reason for Selling	
P1201	12011983	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H607	Replacement	
P1202	12011984	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H460	Replacement	
P1203	12021055	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H371	Replacement	
P1204	12022946	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H374	Replacement	
P1205	12022933	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H373	Replacement	
P1206	12022947	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H475	Replacement	
P1207	12022293	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H240	Replacement	
P1208	12022938	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H596	Replacement	
P1209	12022936	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H229	Replacement	
P1210	12023153	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H980	Replacement	
P1211	12022934	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H446	Replacement	
P1212	12022948	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H830	Replacement	
P1213	12022937	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H747	Replacement	
P1214	12023157	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H797	Replacement	
P1215	12023158	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H265	Replacement	
P1216	12022928	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H353	Replacement	
P1217	12022935	Parks	Hustler Zero Turn Mowers 60 Inch Deck	H298	Replacement	
P1218	12022690	Parks	Hustler Zero Turn Mowers 72 Inch Deck	H713	Replacement	
P1219	12021649	Parks	Hustler Zero Turn Mowers 72 Inch Deck	H641	Replacement	
P1220	12011619	Parks	Hustler Zero Turn Mowers 72 Inch Deck	H567	Replacement	
10M3	WB10418A3YZC67406	Police	BMW Police Motorcycle	M30109	No Longer Needed	
10M4	WB10499A14ZE93032	Police	BMW Police Motorcycle	M13270	No Longer Needed	