



**To:** Members of Dublin City Council

**From:** Marsha I. Grigsby, City Manager

**Date:** June 27, 2014

**Initiated By:** Michelle L Crandall, Assistant City Manager *MLC*  
Brian K. Ashford, Facilities Manager

**Re: Resolution 57-14 - Accepting the Lowest and Best Bid for Replacement of the Flat Roof at the Dublin Community Recreation Center**

## Background

On June 17, 2014, six bids were opened for the replacement of the flat roof at the Dublin Community Recreation Center. The flat roof represents approximately 45 percent of the total roof area. The shingled roof represents the other 55 percent of roof surface and is scheduled to be replaced within the next two years. Both the flat and shingled roofs are in the normal 15 to 20-year replacement cycle. Any skylights associated with both the flat and shingled roofs will be replaced with a product that will allow more natural light into the facility.

Most of the flat roof will be replaced with a similar 60 mil membrane and will carry a 20-year warranty for all materials and workmanship. The plants that make up the Green Roof that was installed in 2010 will be temporarily relocated to other areas to allow installation of a 90 mil membrane underneath. This thicker membrane will carry a 30-year warranty. Once the new membrane is in place, the Green Roof will be moved back to the current location, and a new walkway will be installed later this year by the Division of Parks and Open Space.

The roofing project will begin in the latter half of July and be completed by early November. The Recreation Center will be in normal operation throughout the installation, however, on certain days, patrons will notice an odor, which is unavoidable. Though some roof installations involve the use of blow torches to seal the seams, this process will not be used on this installation.

The budget for the flat roof replacement is \$600,000. After examining the past experience and references of both the company and its project team, the Dublin-based firm Schorr Architects determined that the bid submitted by Windsor Construction in the amount of \$472,000 represents the lowest and best bid.

## Recommendation

Staff recommends approval of Resolution 57-14 accepting the bid submitted by Windsor Construction in the amount of \$472,000 for the replacement of the flat roof at the Dublin Community Recreation Center and authorizing the City Manager to enter into a contract with Windsor Construction.

# RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc. Form No. 30045

Resolution No. **57-14** Passed \_\_\_\_\_, 20\_\_\_\_

## A RESOLUTION ACCEPTING THE LOWEST AND BEST BID FOR THE DUBLIN COMMUNITY RECREATION CENTER FLAT ROOF REPLACEMENT

**WHEREAS**, formal advertising and competitive bidding procedures have been conducted, pursuant to Section 8.04 of the Revised Charter for replacement of the flat roof at the Dublin Community Recreation Center; and

**WHEREAS**, Council has determined that the bid submitted by Windsor Construction in the amount of \$472,000 constitutes the lowest and best bid for the construction work.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Dublin, State of Ohio, \_\_\_\_\_ of the elected members concurring, that:

Section 1. The bid submitted by Windsor Construction in the amount of \$472,000 is hereby accepted for the replacement of the flat roof at the Dublin Community Recreation Center.

Section 2. The City Manager is hereby authorized to enter into a contract with Windsor Construction for said project as specified within the bid proposal and the City's bid documents.

Section 3. This Resolution shall take effect immediately upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
Mayor – Presiding Officer

Attest:

\_\_\_\_\_  
Clerk of Council

