



CITY OF DUBLIN

Office of Clerk of Council
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Memo

To: Members of City Council
From: Anne Clarke, Clerk of Council *ac*
Date: September 4, 2014
Re: **Proposed 2015 Regular Council Meeting Schedule**

Summary

Attached for your review is a proposed Regular Council meeting schedule for 2015.

The schedule provides for regular meetings on the second and fourth Mondays of the month for January, February, March, April, June, August and October. To accommodate City events and holiday schedules, meetings are proposed for the first and third Mondays in the months of May and November. The first meeting in September is adjusted to Tuesday, September 8 due to the Labor Day holiday on Monday, September 7. One meeting is proposed for July (Wednesday, July 1) and one meeting is proposed in December (Monday, December 7). As you are aware, the Revised Charter requires that Council meet at least once per month. After the Wednesday, July 1 meeting Council would recess until the August 10 meeting.

The options for the date of Council's goal setting retreat in the first quarter have not been identified at this point, pending the transition of the City Manager that will take place in early 2015.

CIP and operating budget workshop dates are also proposed: Monday, August 17 (CIP) and Monday, November 9 and Wednesday, November 18 (Operating Budget). Some additional options are identified for scheduling of the workshops, based on Council's preferences.

Recommendation

Staff recommends that Council review the proposed schedule for 2015 and adopt the schedule by motion (including any revisions agreed upon by Council) at the October 13, 2014 meeting.

PROPOSED 2015 DUBLIN CITY COUNCIL REGULAR MEETING SCHEDULE

Monday, January 12	Regular Meeting	
Monday, January 26	Regular Meeting	
Monday, February 9	Regular Meeting	
Monday, February 23	Regular Meeting	
Monday, March 9	Regular Meeting	
Monday, March 23	Regular Meeting	
Monday, April 13	Regular Meeting	
Monday, April 27	Regular Meeting	
Monday, May 4	Regular Meeting	
Monday, May 18	Regular Meeting	
Monday, June 8	Regular Meeting	
Monday, June 22	Regular Meeting	
Wednesday, July 1	Regular Meeting	Charter requires at least one Regular mtg. per month
Monday, August 10	Regular Meeting	
Monday, August 17	Five-Year CIP Workshop **	(option of Wed., August 12)
Monday, August 24	Regular Meeting	
Tuesday, September 8	Regular Meeting	
Monday, September 21	Regular Meeting	
Monday, October 12	Regular Meeting	
Monday, October 26	Regular Meeting	
Monday, November 2	Regular Meeting	
Monday, November 9	Operating Budget Workshop 1 **	(option of Wed., Nov. 4)
Monday, November 16	Regular Meeting	(option of Mon., Nov. 23)
Wednesday, November 18	Operating Budget Workshop 2 **	
Monday, December 7	Regular Meeting	

All meetings are held in Council Chambers.

Regular meetings begin at 7 p.m. (Executive sessions may be scheduled at 6 or 6:30 p.m., prior to regular meetings, if needed.)

**The CIP workshop and operating budget workshops begin at 6:30 p.m.

CONSIDERATIONS FOR CITY COUNCIL MEETING CALENDAR PLANNING 2015

JANUARY

New Year's Day observed- Thursday, Jan. 1
Rose Bowl – Thurs., Jan. 1
Sugar Bowl – Thurs., Jan. 1
National Championship Game – Mon., Jan. 12
Dublin Schools resume – Mon. Jan. 5
MLK Day – Monday, Jan. 19

FEBRUARY

Valentine's Day – Sat., Feb. 14
Presidents Day – Monday, Feb. 16
Ash Wednesday – Wed., Feb. 18

MARCH

St. Patrick's Day Parade – Saturday, March 14
Dublin Schools Spring Break – week of March 16 through 20

APRIL

Final Four basketball –
Dublin Schools Healthy Community/Healthy Youth Family Night - Thurs., April 16
Easter Sunday – April 5
APA – Sat., April 18 through Wed., April 22 – Seattle
Emerald Celebration – ??

MAY

Mother's Day – Sun., May 10
Memorial Day – Mon., May 25
Dublin Schools - high school graduation – Sat., May 30

JUNE

Memorial Tournament – Monday, June 1 through Sunday, June 7
Last day of school – Tues., June 2
Father's Day – Sun, June 21

JULY

Independence Day event – Saturday, July 4

AUGUST

Irish Festival – July 31, August 1 and 2
Dublin Schools begin on Wed., Aug. 26

SEPTEMBER

Labor Day is Mon., Sept. 7
ICMA – September 27-30 – Seattle, WA

OCTOBER

Spooktacular - Thurs., Oct. 15
Trick or Treat night – Thursday, Oct. 29

NOVEMBER

Election day – Tuesday, Nov. 3
NLC - Wed., Nov. 4 through Sat., Nov. 7 – Nashville
Veterans Day observed – Wed., Nov. 11
Thanksgiving break – Wed., Nov. 25 through Friday, Nov. 27

DECEMBER

Christmas tree lighting – tbd
Dublin Schools break – Dec. 21 through Jan. 1
Christmas –Friday, Dec. 25

January 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Rose Bowl Sugar Bowl New Year's Day	2	3
4	5 School resumes	6	7	8	9	10
11	12 Council mtg. Nat'l Championship game	13	14	15	16	17
18	19 Martin Luther King, Jr. Day	20	21	22	23	24
25	26 Council mtg.	27	28	29	30	31

February 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Council mtg.	10	11	12	13	14 <i>Valentine's Day</i>
15	16 <i>Presidents Day</i>	17	18 <i>Ash Wednesday</i>	19	20	21
22	23 Council mtg.	24	25	26	27	28

March 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8 Daylight Savings Begins	9 Council mtg.	10	11	12	13	14 Dublin St. Patrick's Day parade
15	16 Spring break Dublin Schools	17 St. Patrick's Day Spring break Dublin Schools	18 Spring break Dublin Schools	19 Spring break Dublin Schools	20 Spring Begins Spring break Dublin Schools	21
22	23 Council mtg.	24	25	26	27	28
29 Palm Sunday	30	31				

April 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5 Easter Sunday	6	7	8	9	10	11
12	13 Council mtg.	14	15	16 HealthyCommunity night – Dublin Schools	17	18 APA - Seattle
19 APA Seattle	20 APA Seattle	21 APA Seattle	22 Earth Day APA Seattle	23	24	25
26	27 Council mtg.	28	29	30		

May 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council mtg.	5	6	7	8	9
10	11	12	13	14	15	16
Mother's Day						
17	18 Council mtg.	19	20	21	22	23
24	25	26	27	28	29	30
	Memorial Day					Dublin Schools graduation
	31					

June 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Mem. Tournament	2 Last day of school for Dublin Mem. Tournament	3 Mem. Tournament	4 Mem. Tournament	5 Mem. Tournament	6 Mem. Tournament
7 Mem. Tournament	8 Council mtg.	9	10	11	12	13
14 Flag Day	15	16	17	18	19	20
21 Father's Day	22 Council mtg.	23	24	25	26	27
28	29	30				

July 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council mtg.	2	3	4 Independence Day
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30 Pub Crawl 5K Run Hon. Chair dinner	31 DIF	

August 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 DIF
2 DIF	3	4	5	6	7	8
9	10 Council mtg.	11	12 (alternate date for CIP workshop)	13	14	15
16	17 Five Year CIP	18	19	20	21	22
23	24 Council mtg.	25	26 Dublin Schools begin.	27	28	29
	30	31				

September 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Labor Day	8 Council mtg.	9	10	11	12
13	14	15	16	17	18	19
20	21 Council mtg.	22	23	24	25	26
27 ICMA - Seattle	28 ICMA Seattle	29 ICMA Seattle	30 ICMA Seattle			

October 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12 Council mtg. Columbus Day	13	14	15 Spooktacular	16	17
18	19	20	21	22	23	24
25	26 Council mtg.	27	28	29 Trick or Treat night	30	31 Halloween

November 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Daylight Savings Ends	2 Council mtg.	3 Election Day	4 Operating budget wkshp 1 (option) NLC - Nashville	5 NLC - Nashville	6 NLC - Nashville	7 NLC - Nashville
8	9 Operating budget workshop 1 (option)	10	11 Veterans Day	12	13	14
15	16 Council mtg.	17	18 Operating Budget Workshop 2	19	20	21
22	23 Council mtg. (option)	24	25	26 Thanksgiving	27	28
29	30					

December 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Council mtg.	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Dublin school break begins	22	23	24	25 Christmas Day	26
27	28	29	30	31 New Year's Eve		