



City of Dublin

Office of the City Manager

5200 Emerald Parkway • Dublin, OH 43017-1090
Phone: 614-410-4400 • Fax: 614-410-4490

Memo

To: Members of Dublin City Council

From: Marsha I. Grigsby, City Manager *MA*

Date: December 4, 2014

Initiated By: Angel L. Mumma, Director of Finance

Re: Ordinance No. 119-14- Establishing Appropriations Based on the 2015 Operating Budget of the City of Dublin for the Fiscal Year Ending December 31, 2015

Summary

Ordinance 119-14 appropriates funds for 2015 based on the 2015 Operating Budget. The 2015 appropriations, as stated in the memo accompanying Ordinance 109-14, include any modifications to the proposed operating budget requested by City Council during the budget workshops.

Recommendation

Staff recommends that City Council dispense with the public hearing and approve Ordinance 119-14 at the December 8, 2014 Council meeting.

RECORD OF ORDINANCES

119-14

Ordinance No. _____ Passed _____, 20____

**AN ORDINANCE TO ESTABLISH APPROPRIATIONS BASED ON
THE 2015 OPERATING BUDGET OF THE CITY OF DUBLIN, STATE
OF OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015**

WHEREAS, City Council has adopted the 2015 Operating Budget; and

WHEREAS, prior to the expenditure of money, funds are required to be appropriated; and

WHEREAS, Section 5705.38 of the Ohio Revised Code requires that on or about the first day of each fiscal year, an annual appropriation measure is to be passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of its elected members concurring, that:

Section 1. There be appropriated from the GENERAL FUND:

101-1110	<u>OFFICE OF CITY MANAGER</u>		
	Personal Services	909,480	
	Other Expenses	<u>51,595</u>	
			961,075
101-1119	<u>OFFICE OF THE CITY MANAGER - MISCELLANEOUS</u>		
	Other Expenses	<u>812,065</u>	
			812,065
101-1120	<u>HUMAN RESOURCES</u>		
	Personal Services	1,045,365	
	Other Expenses	<u>749,415</u>	
			1,794,780
101-1130	<u>COMMUNITY RELATIONS</u>		
	Personal Services	883,790	
	Other Expenses	<u>848,700</u>	
			1,732,490
101-1140	<u>LEGAL SERVICES</u>		
	Other Expenses	<u>1,750,000</u>	
			1,750,000
101-1210	<u>FINANCE - OFFICE of the DIRECTOR</u>		
	Personal Services	1,306,260	
	Other Expenses	<u>134,800</u>	
			1,441,060
101-1211	<u>PROCUREMENT</u>		
	Other Expenses	<u>125,475</u>	
			125,475
101-1217	<u>TRANSFERS</u>	<u>17,100,000</u>	
			17,100,000
101-1219	<u>FINANCE - MISCELLANEOUS</u>		
	Other Expenses	<u>678,400</u>	
			678,400
101-1230	<u>TAXATION</u>		
	Personal Services	643,440	
	Other Expenses	2,654,470	
	Capital Outlay	<u>1,200</u>	
			3,299,110

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Dayton Legal Blank, Inc.

Form No. 30043

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101-1310	<u>PUBLIC SERVICE – OFFICE of the DIRECTOR</u> Personal Services Other Expenses Capital Outlay	775,785 64,230 <u>2,000</u>	842,015
101-1311	<u>SOLID WASTE MANAGEMENT</u> Personal Services Other Expenses Capital Outlay	692,865 2,600,085 <u>1,000</u>	3,293,950
101-1321	<u>FLEET MANAGEMENT</u> Personal Services Other Expenses Capital Outlay	850,205 2,611,225 <u>500</u>	3,461,930
101-1330	<u>ENGINEERING</u> Personal Services Other Expenses Capital Outlay	2,669,730 406,240 <u>3,600</u>	3,079,570
101-1339	<u>ENGINEERING – MISCELLANEOUS</u> Other Expenses	<u>350,000</u>	350,000
101-1340	<u>BUILDING STANDARDS</u> Personal Services Other Expenses Capital Outlay	1,359,745 189,000 <u>500</u>	1,549,245
101-1410	<u>PLANNING</u> Personal Services Other Expenses	1,968,026 <u>328,134</u>	2,296,160
101-1510	<u>CITY COUNCIL</u> Personal Services Other Expenses	510,325 <u>94,290</u>	604,615
101-1520	<u>BOARDS and COMMISSIONS</u> Personal Services Other Expenses	9,700 <u>25,250</u>	34,950
101-1620	<u>PARKS and OPEN SPACE</u> Personal Services Other Expenses Capital Outlay	5,246,200 2,238,745 <u>264,950</u>	7,749,895
101-1710	<u>ECONOMIC DEVELOPMENT</u> Personal Services Other Expenses	619,480 <u>4,927,145</u>	5,546,625
101-1920	<u>INFORMATION TECHNOLOGY</u> Personal Services Other Expenses Capital Outlay	1,412,980 2,281,540 <u>1,000</u>	3,695,520
101-1930	<u>COURT SERVICES</u> Personal Services Other Expenses	289,600 <u>109,260</u>	398,860
101-1931	<u>RECORDS MANAGEMENT</u> Personal Services Other Expenses	109,125 <u>42,600</u>	151,725

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101-1940	<u>FACILITIES MANAGEMENT</u>		
	Personal Services	1,319,790	
	Other Expenses	1,118,020	
	Capital Outlay	<u>115,000</u>	
			2,552,810
101-2010	<u>VOLUNTEER SERVICES</u>		
	Personal Services	214,155	
	Other Expenses	<u>40,200</u>	
			<u>254,355</u>
	GENERAL FUND TOTAL		<u>65,556,680</u>

Section 2. There be appropriated from the following SPECIAL REVENUE FUNDS:

STREET MAINTENANCE AND REPAIR FUND:

210-1320	<u>STREET and UTILITIES OPERATIONS</u>		
	Personal Services	2,287,460	
	Other Expenses	1,162,060	
	Capital Outlay	<u>1,500</u>	
			3,451,020
210-1330	<u>ENGINEERING</u>		
	Other Expenses	<u>350,000</u>	
			350,000

STATE HIGHWAY IMPROVEMENT FUND:

211-1330	<u>ENGINEERING</u>		
	Other Expenses	<u>22,000</u>	
			22,000
211-0314	<u>TRANSFERS</u>	<u>25,000</u>	
			25,000

CEMETERY FUND:

212-1621	<u>CEMETERY MAINTENANCE</u>		
	Personal Services	134,990	
	Other Expenses	22,050	
	Capital Outlay	<u>15,950</u>	
			172,990

RECREATION FUND:

213-1630	<u>RECREATION SERVICES</u>		
	Personal Services	1,551,000	
	Other Expenses	881,270	
	Capital Outlay	<u>1,000</u>	
			2,433,270
213-1631	<u>COMMUNITY RECREATION CENTER</u>		
	Personal Services	2,450,080	
	Other Expenses	1,228,740	
	Capital Outlay	<u>59,200</u>	
			3,738,020
213-1940	<u>COMMUNITY RECREATION CENTER – FACILITIES</u>		
	Personal Services	772,705	
	Other Expenses	553,550	
	Capital Outlay	<u>410,000</u>	
			1,736,255

SAFETY FUND:

214-1820	<u>POLICE</u>		
	Personal Services	10,363,130	
	Other Expenses	521,930	
	Capital Outlay	<u>30,300</u>	
			10,915,360

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214-1821	<u>COMMUNICATION</u>		
	Personal Services	2,008,355	
	Other Expenses	75,200	
	Capital Outlay	<u>3,000</u>	
			2,086,555
SWIMMING POOL FUND:			
215-1630	<u>RECREATION</u>		
	Personal Services	605,450	
	Other Expenses	310,720	
	Capital Outlay	<u>61,750</u>	
			977,920
PERMISSIVE TAX FUND:			
216-1330	<u>ENGINEERING</u>		
	Capital Outlay	<u>750,000</u>	
			750,000
HOTEL/MOTEL TAX FUND:			
217-1110	<u>OFFICE of the CITY MANAGER/PARKS & OPEN SPACE</u>		
	Personal Services	61,115	
	Other Expenses	<u>136,080</u>	
			197,195
217-1130	<u>EVENTS ADMINISTRATION</u>		
	Personal Services	655,150	
	Other Expenses	<u>2,343,400</u>	
			2,998,550
217-1220	<u>ACCOUNTING and AUDITING</u>		
	Other Expenses	<u>3,000</u>	
			3,000
217-1230	<u>TAXATION</u>		
	Other Expenses	718,545	
	Transfers	<u>161,300</u>	
			879,845
217-1320	<u>STREET and UTILITIES OPERATIONS</u>		
	Other Expenses	<u>24,000</u>	
			24,000
217-1620	<u>PARKS and OPEN SPACE</u>		
	Other Expenses	<u>26,500</u>	
			26,500
217-1820	<u>POLICE</u>		
	Other Expenses	<u>26,000</u>	
			26,000
EDUCATION AND ENFORCEMENT FUND			
218-1920	<u>POLICE</u>		
	Personal Services	10,000	
	Capital Outlay	<u>2,000</u>	
			12,000
LAW ENFORCEMENT TRUST FUND:			
219-1820	<u>POLICE</u>		
	Other Expenses	2,000	
	Capital Outlay	<u>6,500</u>	
			8,500
MAYOR'S COURT COMPUTER FUND:			
221-1930	<u>COURT SERVICES</u>		
	Other Expenses	<u>19,490</u>	
			19,490
ACCRUED LEAVE RESERVE FUND:			
222-1210	<u>FINANCE</u>		
	Personal Services	<u>275,000</u>	
			275,000
WIRELESS 9-1-1 FUND:			
223-1820	<u>SAFETY</u>		
	Transfers	<u>80,000</u>	
			80,000

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Section 3. There be appropriated from the following DEBT SERVICE FUNDS:

GENERAL OBLIGATION DEBT SERVICE FUND:

310-0210	<u>FINANCE</u>		
	Other Expenses	<u>9,274,000</u>	
			9,274,000

SPECIAL ASSESMENT DEBT SERVICE FUNDS:

	<u>FINANCE</u>		
321-0210	Transfers	53,378	
322-0210	Other Expenses	<u>128,900</u>	
			182,278

Section 4. There be appropriated from the following CAPITAL PROJECTS FUNDS:

CAPITAL IMPROVEMENTS TAX FUND:

	<u>CAPITAL OUTLAY</u>		
401-0221	Other Expenses	50,000	
401-0314	Capital Outlay	24,327,500	
	Transfers	<u>3,727,700</u>	
			28,105,200

PARKLAND ACQUISITION FUND:

	<u>FINANCE</u>		
402-0210	Other Expenses	15,000	
	Capital Outlay	385,000	
402-0221	Other Expenses	12,500	
402-0314	Transfers	<u>233,500</u>	
			646,000

Section 5. There be appropriated from the following ENTERPRISE FUNDS:

WATER FUND:

	<u>FINANCE</u>		
610-1210	Other Expenses	<u>294,500</u>	
			294,500
610-1320	<u>STREET and UTILITIES OPERATIONS</u>		
	Personal Services	145,560	
	Other Expenses	267,550	
	Capital Outlay	<u>1,000</u>	
			414,110
610-1330	<u>ENGINEERING</u>		
	Personal Services	21,975	
	Other Expenses	147,750	
	Capital Outlay	<u>560,000</u>	
			729,725

SEWER FUND:

	<u>FINANCE</u>		
620-1210	Other Expenses	<u>1,939,700</u>	
			1,939,700
620-1320	<u>STREET and UTILITIES OPERATIONS</u>		
	Personal Services	702,230	
	Other Expenses	242,460	
	Capital Outlay	<u>26,000</u>	
			970,690
620-1330	<u>ENGINEERING</u>		
	Personal Services	151,450	
	Other Expenses	168,000	
	Capital Outlay	<u>400,000</u>	
			719,450

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MERCHANDISING FUND:

630-1130	<u>COMMUNITY RELATIONS:</u>		
	Other Expenses	<u>8,000</u>	8,000

Section 6. There be appropriated from the following INTERNAL SERVICE FUNDS:

EMPLOYEE BENEFITS SELF-INSURANCE FUND:

	<u>HUMAN RESOURCES</u>		
701-1120	Personal Services	110,790	
	Other Expenses	<u>5,857,255</u>	5,968,045

WORKERS' COMPENSATION SELF-INSURANCE FUND:

703-1120	<u>HUMAN RESOURCES</u>		
	Other Expenses	<u>368,800</u>	368,800

Section 7. There be appropriated from the following FIDUCIARY FUNDS:

804-0211	Convention and Visitor's Bureau Fund	500,000
805-0210	Agency Fund	745,000
807-1210	Central Ohio Interoperable Radio System	90,900

TOTAL APPROPRIATIONS FOR ALL FUNDS \$147,721,548

Section 8. The Director of Finance is hereby authorized to issue payments from the City Treasury against any of the foregoing appropriations upon receiving proper documentation, approved by the officer(s) authorized by law to approve the same; provided that no payment shall be paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance; and provided that appropriations within a work unit which is exceeded, can be offset by savings within another appropriations for the same work unit. Any internal amendments made within a work unit will be approved by the City Manager. Appropriations are based on the 2015 Operating Budget, which has been reviewed and adopted by separate Ordinance by City Council and which documents shall serve as the basis for determining the legality of an expenditure.

Section 9. This ordinance shall take effect and be in force on January 1, 2015.

Passed this _____ day of _____, 2014.

Mayor - Presiding Officer

ATTEST:

Clerk of Council