

2015 Pre-Season Camp Information Packet **Wyandot Camp, Kidzone & My First Camp**

Dear 2015 Camp Families,

Thank you for your interest in the 2015 preschool/youth summer camp season. We are busy planning a safe and fun summer camp experience for your child(ren) this upcoming camp season. For your convenience, we would like to provide you with the 2015 pre-season camp information in order to help you plan your child's summer break.

After reviewing the registration information, if you have more specific questions related to the upcoming camp season, please review the camp policies and procedures in the 2015 Parent Handbook when it becomes available online at <http://dublinohiousa.gov/recreation-services/camps/>.

The Preschool/Youth team will continue to send additional camp information to families as it becomes available via the preschool/youth camp email distribution list. In the meantime, please feel free to contact anyone within the Preschool/Youth programming team at the contact information listed below.

Sincerely,
Preschool/Youth Programming Team
410-4550



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2015 Brief Camp Descriptions:

The 2015 **Wyandot Camp** season begins on Monday, June 8 and will operate through Friday, August 7 and will be located at Wyandot Elementary School (5620 Dublinshire Dr., Dublin, OH 43017) and Scottish Corners Elementary School (5950 Sells Mill Dr., Dublin, OH 43017).

The 2015 **Kidzone Camp** season begins on Monday, June 8 and will operate through Friday, August 7 and will be located at Kaltenbach Park (5985 Cara Rd., Dublin, OH 43016).

The 2015 **My First Camp** season begins on Monday, June 8 and will operate through Friday, August 7 and will be located at the Dublin Community Recreation Center (5600 Post Rd., Dublin, OH 43017). There will be no camp on Friday, July 31.

2015 Camp Fees:

Wyandot Camp: \$160/week for city residents & school district residents, \$176/week for non-residents.
(Lunch can be purchased at Wyandot Camps for an additional \$26.25 per week.)

Kidzone: \$75/week for city residents, \$85/week for school district residents & non-residents.

My First Camp: \$75/week for city residents, \$85/week for school district residents & non-residents.

Payment Schedule:

My First Camp and Kidzone require 100% payment at the time of registration.

Wyandot Camps at Wyandot and Scottish Corners Elementary Schools require 50% payment at the time of registration and the remaining 50% is due prior to 5pm on or before Friday, May 29.

Wyandot Camp families who do not pay in full at the time of registration must pay the remaining 50% prior to 5pm on May 29 if they wish to remain enrolled in camp.

Families have three options to pay the remaining 50%:

1. Call Sharon Adamek (614-410-4575) on Mondays, Tuesdays, Wednesdays or Fridays before May 30 and pay with a credit card over the phone.
2. Drop off check or cash at the DCRC prior to 5pm on May 29 during DCRC business hours.
3. Log on to the website (www.dublinohiousa.gov) and pay in your online account (which is the same place you register for camp).



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2015 Wyandot Camp and Kidzone Registration Options: **Choose Priority Registration OR Week-To-Week Registration:**

- 1. Priority Registration** begins on Tue., March 31 at 6am through Wed., April 1 at 5pm and is for families who want to register and commit to the entire 9-week camp season for the most holistic summer camp experience. Part of that "total camp experience" for a camper is participating in the entire 9-week camp season at Wyandot Camp at Wyandot or Scottish Corners Elementary Schools assuring your camper is active and engaged the entire summer break. However, when choosing to register during priority registration, you are NOT eligible for any refunds, credits or transfers by registering early and reserving a spot for the 9-week season. We will not negotiate this policy. Nonetheless, as a BONUS for registering for the entire 9-week camp season during priority registration, families may also register for the extended weeks of camp (Aug 10-14 and Aug 17-21) during this time. ***These extended weeks must be added to your cart separately during online registration.***
- 2. OR Choose Week-to-Week Registration** beginning on Thur., April 2 at 6am through Mon., April 6 at 5pm and is for families who register for any of the remaining individual weeks of camp. During this time, families can pick and choose any of the 11 weeks (at the school sites & at the DCRC) that remain. By registering for camp on a week-to-week basis, you are eligible for refunds, credits or transfers-but only as outlined in the *Refund/Credit and Transfer Policy* for Wyandot and Kidzone.

2015 My First Camp Registration Options:

The registration for My First Camp is week-to week only and begins on April 2 at 6am through April 6 at 5pm.

Registration is Online Only:

To allow everyone access at the same time and to keep you from having to stand in line, we choose to process your registration online and will not do so in person. However, if you need access to a computer or the internet, the DCRC computer lab is available, as well as computers at your local library.

Wyandot Camp registration will be ONLINE ONLY from March 31-April 6 for Residents and School District Residents.

Kidzone registration will be ONLINE ONLY from March 31-April 6 for Residents only.

My First Camp registration will be ONLINE ONLY from April 2-6 for Residents only.

Registration opens to non-residents on April 7 until all camp spots are full.





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2015 Registration Options Timeline:

| Priority Camp Registration Begins: | Who is Eligible? | Specific Camp Info | Priority Camp Registration Ends: |
|------------------------------------|--|---|----------------------------------|
| Tue., March 31 at 6am | <p>Wyandot Camp: City Residents & School District Residents ONLY</p> <p>Kidzone: City Residents ONLY</p> | <p>Wyandot Camps & Kidzone Priority Registration is ONLY for families who want to register for the entire 9-week camp season from June 8-August 7 with the <i>OPTION</i> of adding extended weeks on from August 10-14 and/or August 17-21</p> <p><i>(NO REFUNDS, CREDITS, OR TRANSFERS AVAILABLE IF YOU REGISTER DURING PRIORITY REGISTRATION.)</i></p> | Wed., April 1 at 5pm |

| Week-to-Week Registration Begins: | Who is Eligible? | Specific Camp Info | Week-to-Week Registration Ends: |
|-----------------------------------|---|--|---------------------------------|
| Thur., April 2 at 6am | <p>Wyandot Camp: City Residents & School District Residents ONLY</p> <p>Kidzone: City Residents ONLY</p> <p>My First Camp: City Residents ONLY</p> | <p>Wyandot Camps, Kidzone & My First Camp: Week-to-Week Registration for 9 weeks from June 8 through August 7 and if extended weeks is available (after priority registration) from August 10-14 and/or August 17- 21</p> | Mon., April 6 at 5pm |

Registration opens to non-residents on April 7 until all camp spots are full.



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2015 Wyandot/Kidzone Refund, Credit and Transfer Policy:

If you registered during *Priority Registration* (beginning March 31 at 6am through April 1 at 5pm), you are NOT eligible for any refunds, credits or transfers.

If you registered during *Week-to-Week Camp Registration* (beginning April 2 at 6am through April 6 at 5pm), you are eligible for refunds, credits or transfers according to the following schedule ONLY:

Beginning at 6am on Mon., April 6 through Fri., April 17 prior to NOON:

- Families are permitted to cancel up to 2 weeks of camp per child, free of charge.
- If canceling more than 2 weeks per child, a \$25 administrative fee will be charged per child for EACH WEEK of camp that is refunded, credited or transferred.

Beginning at 6am on Mon., April 20 through Fri., May 1 prior to NOON:

- Families are permitted to request a refund, credit or transfer,
- A \$25 administrative fee will be charged **per child** for **EACH WEEK of camp that is refunded, credited or transferred.**

NO Refunds, Credits and/or Transfers granted after NOON on Fri., May 1:

- This includes the need to miss any portion of camp due to vacations, athletic camps, scheduling conflicts, or any non-emergency situation. DCRC cannot accommodate a refund, credit or transfer request after NOON on May 2, therefore families will lose their camp fees (unless they choose to remain in the program).
- Refunds for hardship situations can be requested in writing to the Director of Recreation Services and must be accompanied by proof. A hardship situation is defined as a job transfer of 25 miles or more away, job loss or camper's serious medical condition.

***There will be no exceptions to the above Refunds, Credits and Transfers Policy as outlined above. Please use the grace periods provided to adjust your *weekly* camp dates based on any vacation plans, athletic camps, etc. that arise after registering for summer camp.**

*My First Camp, teen camps, and specialty camps follow the standard DCRC Refund Policy as outlined in the Healthy brochure. A Cancellation Request Form must be submitted to the DCRC Welcome Desk at least seven days before the first day of class, for a refund of fees paid less a \$10 administrative fee. Refunds are not made after this time.



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Special Needs Participant Registration Info:

DCRC promotes an inclusive policy for all our programs. To provide the best overall camp experience for your child or to carry over IEP accommodations, an appointment must be made for an *Inquiry of Needs*. This must be done before **March 31, 2015** to assure placement in our summer camps. If you participated in camps last summer, you will still need to have an updated accommodation plan. Please contact Jodi Shealy, Adaptive Recreation Coordinator at 410-4574 or jshealy@dublin.oh.us

Additional Camp Information:

Additional pre-season camp information will be sent out to parents via the camp email distribution list on a monthly basis beginning in January each year and will continue to be sent out on a monthly basis until camp begins in June. Upcoming camp information is usually posted on the City of Dublin's website beginning in February. Once camp begins, a weekly newsletter will be emailed to parents on the Friday before each week of camp.

2015 Spring/Summer Healthy Brochure:

The 2015 spring/summer Healthy brochure outlining all upcoming spring/summer programming, activities, and camps will be distributed to city residents on March 12. Online registration for programming and activities will begin on March 16 for residents and March 24 for non-residents. Camp registration begins March 31 according to the above information.



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FREQUENTLY ASKED QUESTIONS:

Registration Open to School District Resident/Non-Residents/Public:

School District Residents are permitted to register beginning on March 31-April 6 with City of Dublin Residents, but *only* for Wyandot Camp. Beginning on April 7, camp registration is open to non-residents/public until all remaining camp spots are filled on a first-come, first-served basis. The *Camp Refund/Credit/Transfer Policy* applies specifically to Wyandot and Kidzone camps only. My First Camp, teen camps, and specialty camps follow the standard Dublin Community Recreation Center Refund Policy. (The standard refund policy indicates a Cancellation Request Form must be submitted to the DCRC Welcome Desk at least seven days before the first day of class, for a refund of fees paid less a \$10 administrative fee. Refunds are not made after this time.)

What's the Difference Between a City of Dublin Resident & School District Resident?

Dublin residents reside within the City of Dublin corporate limits (paying property tax to the City of Dublin). School district residents reside in the Dublin School District, but not within the City of Dublin corporate limits. School district residents are granted "resident status" for Wyandot Camp ONLY because the program takes place in Dublin City School buildings that are supported by school district residents' tax dollars.

Specialty Camp Info:

For more information about other week-to-week specialty camps such as Nature Camp, Cooking Camp, Safety City, Safety City Plus or other preschool/youth programming, please visit <http://dublinohiousa.gov/recreation-services/camps/>.

Teen Camp Info:

For more information about Wyandot Next, Adventure Camp, Country Club Camp or other teen camps and programming, please visit <http://dublinohiousa.gov/recreation-services/teens/> or contact Scott Hanks at shanks@dublin.oh.us or Stacie Neilan at sneilan@dublin.oh.us or call 614-410-4578.

Questions? Please feel free to contact our Preschool/Youth Programming Team if you have any questions.

Program Specialists:

Sharon Adamek (M/T/W/F)—614-410-4575 or sadamek@dublin.oh.us
Jill Niswonger (T/W/TH)—614-410-4596 or jniswonger@dublin.oh.us

Adaptive Recreation Coordinator:

Jodi Shealy (varies)—614-410-4574 or jshealy@dublin.oh.us

Preschool/Youth Program Coordinator:

Jennifer Vosters (M-F)—614-410-4573 or jvosters@dublin.oh.us

Preschool/Youth Program Supervisor:

Erin Duffee (M-F)—614-410-4558 or eduffee@dublin.oh.us

