



**Land Use and Long
Range Planning**

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ADMINISTRATIVE REVIEW TEAM

MEETING MINUTES

APRIL 16, 2015

ART Members and Designees: Steve Langworthy, Planning Director; Colleen Gilger, Economic Development Director; Alan Perkins, Fire Marshal; Ray Harpham, Commercial Plans Examiner; and Aaron Stanford, Civil Engineer, II.

Other Staff: Gary Gunderman, Planning Manager; Dave Marshall, Review Services Analyst; Marie Downie, Planner I; Andrew Crozier, Planning Assistant; Michael Hendershot, Civil Engineer, II; and Laurie Wright, Staff Assistant.

Applicants: None were present.

Steve Langworthy called the meeting to order. He asked if there were any amendments to the April 9, 2015, meeting minutes. The minutes were accepted into the record as presented.

DETERMINATION

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| 1. BSD Indian Run Neighborhood District – OCLC – Sign
15-021MPR | 6565 Kilgour Place
Minor Project Review |
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Steve Langworthy said this is a replacement of an existing corporate office sign facing I-270 with a new 296-square-foot sign. The office building is located west of Kilgour Place, east of I-270. He said this is a request for review and approval of a Minor Project Review under the provisions of Zoning Code Section 153.066(G).

Mr. Langworthy said there was a miscalculation identified on the plans since this was approved at the ART meeting on March 19, 2015. He explained the ART's approval with no conditions was for a new 184-square-foot office sign. He presented the new proposed sign and measurements that still meet the Zoning Code requirements.

Mr. Langworthy asked the ART if there were any questions or comments.

Colleen Gilger asked why this application was not approved administratively.

Mr. Langworthy explained that since the difference in the calculations was over 100 square feet, he felt more comfortable asking the ART to review and approve the Minor Project for a second time with the amended plans.

As there were no further questions or concerns, Mr. Langworthy confirmed the ART's approval of this Minor Project Review with no conditions.

ADMINISTRATIVE

Mr. Langworthy asked if there were any additional administrative issues or other items for discussion. [Hearing none.]

Mr. Langworthy adjourned the meeting at 2:10 pm.