



## ADMINISTRATIVE REVIEW TEAM

### MEETING MINUTES

SEPTEMBER 17, 2015

**ART Members and Designees:** Vince Papsidero, Planning Director; Donna Goss, Director of Development; Alan Perkins, Fire Marshal; Jeff Tyler, Building Standards Director; Aaron Stanford, Senior Civil Engineer; and Laura Ball, Landscape Architect.

**Other Staff:** Marie Downie, Planner I; Jennifer Rauch, Senior Planner; Claudia Husak, Planner I; and Laurie Wright, Staff Assistant.

**Applicants:** None present.

Vince Papsidero called the meeting to order at 2:00 pm. He asked if there were any amendments to the September 10, 2015, meeting minutes. The minutes were accepted into the record as presented.

#### DETERMINATIONS

**1. BSD HC – Vesna – Sign  
15-084ARB/MPR**

**91 S. High Street  
Minor Project Review**

Jennifer Rauch said this is a request for the installation of a new projecting sign for an existing multi-tenant building on the west side of North High Street, north of the intersection with Pinney Hill Lane. She said this is a request for review and recommendation of approval to the Architectural Review Board for a Minor Project Review under the provisions of Zoning Code Sections 153.065, 153.066, 153.170 and the *Historic Dublin Design Guidelines*.

Ms. Rauch presented the revised 7.9-square-foot projecting sign designed to identify both tenants consisting of white and black text and details on a green background. She said the proposed two-sided sign, a high density unit (HDU) panel with raised letters and details, will be attached with an existing decorative metal bracket. She stated the sign meets the requirements for number/type, size, location, color, and height.

Laura Ball recommended the hardware be concealed in the HDU panel. The ART agreed to add that as a condition.

Ms. Rauch said approval to the Architectural Review Board is recommended for this Minor Project Review with one condition:

- 1) All sign hardware be concealed, including the hanging bracket fasteners.

Ms. Rauch said the condition would be included in the ART's recommendation to the ARB.

Vince Papsidero asked if there were any further questions or concerns regarding this application. [There were none.] He confirmed the ART's recommendation of approval to the Architectural Review Board for a Minor Project Review with one condition.

**2. BSD SCN – Journey Church – Sign  
15-085MPR**

**6608 Dublin Center Drive  
Minor Project Review**

Jennifer Rauch said this is a request for the installation of a monument sign for a church on the east side of Dublin Center Drive, approximately 200 feet north of the intersection with Village Parkway. She said this is a request for review and approval of a Minor Project Review under the provisions of Zoning Code Sections 153.065(H) and 153.066.

Ms. Rauch presented the illustration of the proposed 19-square-foot monument sign that was originally submitted. She reported that there were no revised illustrations, but she had met with the applicant and they were agreeable to adding a brick base to match the building, white painted cedar trim around the edges to hide hardware, and low-grade landscaping to allow visibility of the sign. She described the sign that is approximately three feet above grade as having four colors: white, royal blue, Columbia blue, and green.

Ms. Rauch presented an aerial view and street view of the site, noting the location of the sign on Dublin Center Drive with parking located between the building and the street. She explained Journey Church is the only tenant in the building.

Ms. Rauch said the sign meets the requirements for number, size, location, height, and color, therefore, approval is recommended for this Minor Project Review with three conditions:

- 1) That the applicant incorporates a brick base to the sign to match the building, along with the appropriate landscaping;
- 2) That the applicant incorporates white painted trim to match the sign and cover the sign hardware; and
- 3) That the applicant provides a revised sign detail with the sign permit, including the first two conditions.

Ms. Rauch confirmed the applicant had agreed to the above three conditions, prior to the meeting.

Vince Papsidero asked if there were any questions or concerns regarding this application. [There were none.] He confirmed the ART's approval of this Minor Project Review with three conditions.

**ADMINISTRATIVE**

Vince Papsidero asked if there were any additional administrative issues or other items for discussion. [There were none.]

Mr. Papsidero adjourned the meeting at 2:07 pm.

As approved by the Administrative Review Team September 24, 2015.