



Office of the Clerk of Council
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Memo

To: Members of City Council
From: Anne C. Clarke, Clerk of Council
Re: Proposed 2016 Council meeting schedule
Date: September 21, 2015 (first distributed on August 6, 2015)

Summary

Attached for your review is a proposed Regular Council meeting schedule for 2016, including options as listed.

The schedule provides for regular meetings on the second and fourth Mondays of the month for January, February, April, May, June, August, September and October. To accommodate holiday travel schedules, meetings are proposed for the first and third Mondays in March and November. One meeting is proposed in December (Monday, December 5), consistent with past practice.

The Revised Charter requires that Council meet at least once per month. As July 1 falls on a Friday and Monday, July 4 is a City holiday and event, Council may want to consider meeting on Tuesday, July 5. Typically, Council then recesses after the July meeting until the first meeting date in August, which would be Monday, August 8. Another option would be to schedule the July meeting on Monday, July 25, which would provide a recess from June 27 until July 25.

Tentative dates for Council's goal setting retreat in the first quarter have not been identified at this time.

CIP and operating budget workshop dates are also proposed: Monday, August 15 (CIP workshop) and Wednesday, November 9 and Monday, November 14 (Operating Budget workshops). Some additional options are identified for scheduling of the workshops, based on Council's preferences.

Recommendation

Staff recommends that Council review the proposed schedule for 2016 and adopt the schedule by motion (including any revisions agreed upon by Council) at a September 2015 meeting. (Note: we will schedule this item on the agenda for the October 12 Council meeting.)

OPTIONS FOR 2016 DUBLIN CITY COUNCIL REGULAR MEETINGS
(revised 9-22-15)

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|------------------------------|--------------------------------|--|
| Monday, January 11 | Regular Meeting | (National Championship game night – alternate Tuesday, January 12) |
| Monday, January 25 | Regular Meeting | |
| Monday, February 8 | Regular Meeting | |
| Monday, February 22 | Regular Meeting | |
| Monday, March 7 | Regular Meeting | 1 st and 3 rd Mondays to avoid meeting Monday after Easter |
| Monday, March 21 | Regular Meeting | |
| Monday, April 11 | Regular Meeting | |
| Monday, April 25 | Regular Meeting | |
| Monday, May 9 | Regular Meeting | |
| Monday, May 23 | Regular Meeting | |
| Monday, June 13 | Regular Meeting | alternate Mon., June 6 (Tournament ends June 5) |
| Monday, June 27 | Regular Meeting | alternate Mon., June 20 |
| Tuesday, July 5 | Regular Meeting | Charter requires at least one Regular mtg. per month – July 1 is on Friday |
| Monday, August 8 | Regular Meeting | |
| Monday, August 15 | Five-Year CIP Workshop ** | (alternates Wed., Aug. 10 or Wed., Aug. 17) |
| Monday, August 22 | Regular Meeting | |
| Monday, September 12 | Regular Meeting | alternate Tues., Sept. 6 |
| Monday, September 26 | Regular Meeting | alternate Mon., Sept 19 |
| Monday, October 10 | Regular Meeting | |
| Monday, October 24 | Regular Meeting | |
| Monday, November 7 | Regular Meeting | |
| Wednesday, November 9 | Operating Budget Workshop 1 ** | (alternate Mon. Nov. 14) |
| Monday, November 14 | Operating Budget Workshop 2 ** | (alternate Wed., Nov. 16) |
| Monday, November 21 | Regular Meeting | |
| Monday, December 5 | Regular Meeting | |

All meetings are held in Council Chambers.

Regular meetings begin at 7 p.m. (Executive sessions may be scheduled at 6 or 6:30 p.m., prior to regular meetings, if needed.)

**The CIP workshop and operating budget workshops begin at 6:30 p.m.

2016 Calendar

January 2016

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February 2016

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| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | | | | | | | 20 | 21 | 22 | 23 | 24 | 25 | 26 | | | | | | | | |
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March 2016

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April 2016

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June 2016

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July 2016

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August 2016

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September 2016

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October 2016

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November 2016

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December 2016

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| 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | | | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | |

Proposed

Alternate dates

CIP/budget options

CONSIDERATIONS FOR CITY COUNCIL MEETING CALENDAR PLANNING 2016

JANUARY

New Year's Day - Friday, January 1
Rose Bowl – Friday, January 1
Sugar Bowl – Friday, January 1
Dublin Schools resume – Monday, January 4
National Championship Game – Monday, January 11
MLK Day – Monday, January 18

FEBRUARY

Ash Wednesday – Wednesday, February 10
Valentine's Day – Sunday, February 14
Presidents Day – Monday, February 15

MARCH

St. Patrick's Day Parade – Saturday, March 12
Dublin Schools Spring Break – week of March 21 through 25
Easter Sunday – March 27

APRIL

APA – Saturday, April 2 through Tuesday, April 5 - Phoenix
Final Four basketball – Saturday, April 2 and Monday, April 4 - Houston
Dublin Schools Healthy Community/Healthy Youth Family Night - Thursday, April 21

MAY

Mother's Day – Sunday, May 8
Memorial Day – Monday, May 30
Memorial Tournament – Monday, May 30 through Sunday, June 5

JUNE

Memorial Tournament – Monday, May 30 through Sunday, June 5
Dublin Schools - high school graduation – Saturday, June 4
Last day of school – Monday, June 6
Father's Day – Sunday, June 19

JULY

Independence Day event – Monday, July 4

AUGUST

Irish Festival – August 5, 6, 7
Dublin Schools begin on Wednesday, August 17

SEPTEMBER

Labor Day - Monday, September 5
ICMA – Sunday, September 25 through Wednesday, September 28 – Kansas City, Missouri

OCTOBER

Spooktacular - Thursday, October 13
Trick or Treat night – Monday, October 31 (MORPC established date)

NOVEMBER

Election day – Tuesday, November 8
NLC - Wednesday, November 16 through Saturday, November 18 - Pittsburgh
Veterans Day – Friday, November 11
Thanksgiving – Thursday, November 24

DECEMBER

Christmas tree lighting – Thursday, December 1
Dublin Schools break – Thursday, December 22 through Tuesday, January 3, 2017
Christmas – Sunday, December 25