

2016 Pre-Season Camp Information Packet 1

Wyandot Camp, Kidzone & My First Camp

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Thank you for your interest in the 2016 preschool/youth summer camp season. As we begin planning an amazing summer camp experience for your children, we wanted to begin the communication process to provide the necessary information to help you determine your child's summer break plans. We understand this can be a tedious experience, so we want to simplify the process as much as we can for you.

After reviewing the information in this packet, please review the Camp Policies and Procedures in the 2016 Parent Handbook online at <http://dublinohiousa.gov/recreation-services/camps/>. New and Returning Families are required to review the packet in its entirety and contact the PSY Programming team with any questions.

All Preschool/Youth Summer Camp Information will continue to be posted on the City of Dublin's website and via the camp email distribution list as it becomes available, January-March. We strongly encourage families interested in our camps to review the information and contact us with any questions.

Preschool/Youth Programming Team

PSY Program Supervisor:

Heath Gorden (M-F)—614-410-4552 or hgorden@dublin.oh.us

PSY Program Coordinator:

Jennifer Vosters (M-F)—614-410-4573 or jvosters@dublin.oh.us

PSY Program Specialist:

Sharon Adamek (M/T/W/F)—614-410-4575 or sadamek@dublin.oh.us

Adaptive Recreation Coordinator:

Jodi Shealy (varies)—614-410-4574 or jshealy@dublin.oh.us



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2016 CAMP DESCRIPTIONS

Wyandot Camp: Our traditional, full day summer camp that focuses on: creative arts; health, wellness & physical activities; nature/science exploration, and character development. Campers have a variety of structured indoor and outdoor, age-appropriate activities scheduled each day. Swimming and field trips included each week. Registration is open to City Residents, School-District Residents, and Non-Residents*.

Ages: 6-12yrs (must have completed kindergarten)

Times: 7a-6p

Dates: Monday, June 13 - Friday, July 29 (No Camp July 4)

Available Locations: Wyandot Elementary School, 5620 Dublinshire Dr., Dublin, OH 43017
Scottish Corners Elementary School, 5950 Sells Mill Dr., Dublin, OH 43017

Kidzone Camp: Kidzone provides a supportive and enjoyable smaller camp environment. Activities are designed to increase social development, self-esteem, and independence through structured games, songs, crafts, nature, and sports. Campers have a variety of structured indoor and outdoor, age-appropriate activities scheduled each day. Swimming is included once a week. There is one field trip scheduled at the end of the summer. Registration is open to City Residents **ONLY**.

Ages: 5-12yrs

Times: 9a-4p

Dates: Monday, June 13 - Friday, July 29 (No Camp July 4)

Location: Ted Kaltenbach Park, 5985 Cara Road, Dublin, OH 43016

My First Camp: My First Camp combines learning and fun in a setting that provides a great introduction to summer camp for children. Activities are designed to increase social development, self-esteem, and independence through structured games, songs, crafts, nature, and sports. Campers have a variety of structured indoor and outdoor, age-appropriate activities scheduled each day. There is NO swimming and NO field trips. Registration is open to City Residents, School-District Residents, and Non-Residents*.

Ages: 3-6yrs (children must be potty trained)

Times: 9a-noon

Dates: Monday, June 13 - Friday, July 29 (No Camp July 4)

Location: DCRC, Arts & Crafts Room

**Open enrollment for Non-Residents is based on availability after Priority & Weekly Registration*



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2016 CAMP FEES:

Wyandot Camp

PRIORITY REGISTRATION* FEES:

City Residents & School District Residents: \$1,120/total for 7 weeks of camp

WEEKLY REGISTRATION* FEES:

City Residents & School District Residents: \$160/week

Non-Residents: \$176/week

CAMP MEAL FEES** (optional): \$26.55/week

Kidzone Camp:

PRIORITY REGISTRATION* FEES:

City Residents: \$525/total for 7 weeks of camp

No weekly registration is available. *If enrollment is still available after priority registration, City Residents have an opportunity to enroll for the seven week camp at \$525.*

My First Camp:

WEEKLY REGISTRATION* FEES:

City Residents: \$75/week

School District & Non-Residents: \$85/week

****Please see Priority / Weekly Registration Information for complete details.***

*****Please see Parent Handbook for complete details on optional Camp Meals.***

PAYMENT SCHEDULE:

Kidzone and My First Camp require payment in full at the time of registration.

Wyandot Camps require 50% payment at the time of registration and the remaining 50% is due prior to 5pm on or before Tuesday, May 31, 2016. This applies to both priority & weekly registration.

Wyandot Camp Families have three options to pay the remaining 50%:

1. Call Sharon Adamek (614-410-4575) on Mondays, Tuesdays, Wednesdays or Fridays before May 31 and pay with a credit card over the phone.
2. Drop off check or cash at the DCRC prior to 5pm on Tuesday, May 31 during DCRC business hours.
3. Log on to the website (www.dublinohiousa.gov) and pay in your online account (which is the same place you register for camp).



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CAMP REGISTRATION IS ONLINE ONLY!

To allow everyone access at the same time and to keep you from having to stand in line, we choose to process your registration online and will not do so in person. However, if you need access to a computer or the internet, the DCRC computer lab is available, as well as computers at your local library.

PRIORITY REGISTRATION & WEEKLY REGISTRATION:

Choose the option that works best for your family

Priority Registration (Wyandot & Kidzone Camps only)

Tuesday, March 29 at 6am through Wednesday, March 30 at 5pm

For families who want to register and commit to the entire 7 week camp season for the most holistic summer camp experience. **By choosing priority registration for the entire 7 week camp season, you are NOT eligible for any refunds, credits or transfers.** We will not negotiate this policy.

As a **BONUS** for choosing Priority Registration, families may also register for the Extended Camp Weeks (Aug 1-5 and Aug 8-12). **Extended Camp Weeks must be added to your cart separately during your online Priority Registration enrollment.**

Week-to-Week Registration (Wyandot and My First Camp only)

Thursday, March 31 at 6am through Monday, April 4 at 5pm

For families who would like to choose the weeks their child is registered for camp, and be eligible for refunds, credits and transfers. During this enrollment period, families may request enrollment in any weeks of camp still available at both Wyandot locations, including Extended Camp Weeks. **This registration period also includes My First Camp week to week enrollments, for Residents only.**

By registering for camp on a week-to-week basis, you are eligible for refunds, credits or transfers - but only as outlined in the Refund/Credit and Transfer Policy.

Open Enrollment & Non-Resident Registration

Begins Tuesday, April 5 at 8am until all remaining camp spots are filled.



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2016 Registration Options Timeline:

Priority Camp Registration Begins:	Who is Eligible?	Specific Camp Info	Priority Camp Registration Ends:
Tuesday March 29 6am	<p>Wyandot Camp: City Residents & School District Residents ONLY</p> <p>Kidzone: City Residents ONLY</p>	<p>Wyandot Camps & Kidzone Priority Registration is ONLY for families who want to register for the entire 7 week camp season from June 13-July 29</p> <p>OPTION of adding Extended Camp Weeks August 1-5 and/or August 8-12</p> <p>Extended Camp Weeks must be added to your cart separately during your online Priority Registration enrollment.</p> <p><i>(NO REFUNDS, CREDITS, OR TRANSFERS AVAILABLE IF YOU REGISTER DURING PRIORITY REGISTRATION)</i></p>	Wednesday March 30 5pm

Week-to-Week Registration Begins:	Who is Eligible?	Specific Camp Info	Week-to-Week Registration Ends:
Thursday March 31 6am	<p>Wyandot Camp: City Residents & School District Residents ONLY</p> <p>My First Camp: City Residents ONLY</p>	<p>Wyandot Camps & My First Camp</p> <p>Week-to-Week Registration for 7 week camp season June 13 through July 29 and if extended weeks are available from August 1-5 and/or August 8- 12</p> <p><i>(REFUNDS, CREDITS, OR TRANSFERS AVAILABLE - but only as outlined in the Refund/Credit and Transfer Policy).</i></p>	Monday April 4 5pm

There is no weekly registration available for Kidzone. If enrollment is still available after priority registration, City Residents have an opportunity to enroll for the seven week camp at \$525. No refunds, credits, or transfers available with Kidzone registration.

Open Enrollment & Non-Resident Registration

Begins Tuesday, April 5 at 8am until all remaining camp spots are filled.



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2016 Wyandot/Kidzone Refund, Credit and Transfer Policy:

If you registered during *Priority Registration* (beginning March 29 at 6am through March 30 at 5pm), you are NOT eligible for any refunds, credits or transfers.

If you registered during *Week-to-Week Camp Registration* (beginning March 31 at 6am through April 4 at 5pm), you are eligible for refunds, credits or transfers according to the following schedule ONLY:

Beginning at 6am on Monday, April 4 through Friday, April 15 prior to NOON:

- Families are permitted to cancel up to 2 weeks of camp per child, free of charge.
- If canceling more than 2 weeks per child, a \$25 administrative fee will be charged per child for EACH WEEK of camp that is refunded, credited or transferred.

Beginning at 6am on Monday, April 18 through Friday, April 29 prior to NOON:

- Families are permitted to request a refund, credit or transfer,
- A \$25 administrative fee will be charged **per child** for **EACH WEEK of camp that is refunded, credited or transferred.**

NO Refunds, Credits and/or Transfers granted *after NOON* on Friday, April 29:

- This includes the need to miss any portion of camp due to vacations, athletic camps, scheduling conflicts, or any non-emergency situation. DCRC cannot accommodate a refund, credit or transfer request after NOON on April 29, therefore families will lose their camp fees (unless they choose to remain in the program).
- Refunds for hardship situations can be requested in writing to the Director of Recreation Services and must be accompanied by proof. A hardship situation is defined as a job transfer of 25 miles or more away, job loss or camper's serious medical condition.

***There will be no exceptions to the above Refunds, Credits and Transfers Policy as outlined above. Please use the grace periods provided to adjust your *weekly* camp dates based on any vacation plans, athletic camps, etc. that arise after registering for summer camp. Refunds may not be granted for illness or dismissal from the program due to behavior.**

*My First Camp, Teen Camps, and Specialty Camps follow the standard DCRC Refund Policy as outlined in the Healthy Brochure. A Cancellation Request Form must be submitted to the DCRC Welcome Desk at least seven days before the first day of the program, for a refund of fees paid less a \$10 administrative fee. Refunds are not made after this time.



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Special Needs Participant Registration Info:

The Dublin Recreation Center promotes an Inclusive Policy for all of our programs. To provide the best overall camp experience for your child or to carry over IEP accommodations, an appointment must be made for an *Inquiry of Needs*. This must be done before **March 31, 2016** to assure placement in our summer camps. If you participated in camps last summer, you will still need to have an updated accommodation plan. Please contact Jodi Shealy, Adaptive Recreation Coordinator at 410-4574 or jshealy@dublin.oh.us with any questions and to schedule your child's Inquiry of Needs.

FREQUENTLY ASKED QUESTIONS:

What's the difference between a City of Dublin Resident & School District Resident?

Dublin residents reside within the City of Dublin corporate limits (paying property tax to the City of Dublin). School district residents reside in the Dublin School District, but not within the City of Dublin corporate limits. School district residents are granted "resident status" for Wyandot Camp registration ONLY because the program takes place in Dublin City School buildings that are supported by school district residents' tax dollars.

What is the WAIT LIST and how does it work?

When a camp enrollment reaches the set maximum capacity, it is deemed FULL. Families are encouraged to enroll their child on the wait list for that camp because cancellation requests do occur and open up some availability.

There is no guarantee that a spot will open up for a child, so we do not charge fees for placing children on the wait list. If/when an enrollment spot would open up, the Preschool/Youth Programming Team would notify the next person on the wait list to determine interest in enrolling. We strongly recommend having additional enrollment options if your child's camp week is full at the time you register.

Additional Camp Information:

All Preschool/Youth Summer Camp Information will continue to be posted on the City of Dublin's website and via the camp email distribution list as it becomes available, January-March. We strongly encourage families interested in our camps to review the information and contact us with any questions.

Once camp begins, a weekly newsletter will be emailed to parents on the Friday before each week of camp.

TEEN CAMP INFORMATION

For more information about Wyandot Next, Adventure Camp, Country Club Camp or other teen camps and programming, please visit <http://dublinohiousa.gov/recreation-services/teens/> or contact Scott Hanks at shanks@dublin.oh.us or Stacie Neilan at sneilan@dublin.oh.us or call 614-410-4578.

