City of Dublin

Office of the City Manager
5200 Emerald Parkway • Dublin, OH 43017-1090
Phone: 614-410-4400 • Fax: 614-410-4490

Memo

To: Members of Dublin City Council

From: Dana L. McDaniel, City Manager

Date: December 3, 2015

Initiated By: Angel L. Mumma, Director of Finance

Re: Ordinance No. 95-15- Establishing Appropriations Based on the 2016 Operating Budget of the City of Dublin for the Fiscal Year Ending December 31, 2016

Summary

Ordinance 95-15 appropriates funds for 2016 based on the 2016 Operating Budget. The 2016 appropriations have been modified based on the budget requests authorized by City Council during the budget workshops.

Recommendation

Staff recommends that City Council dispense with the public hearing and approve Ordinance 95-15 at the December 7, 2015 City Council meeting.

Ordinance No. 95-15 *Passed* _____, 20____

AN ORDINANCE TO ESTABLISH APPROPRIATIONS BASED ON THE 2015 OPERATING BUDGET OF THE CITY OF DUBLIN, STATE OF OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016

WHEREAS, City Council has adopted the 2016 Operating Budget; and

WHEREAS, prior to the expenditure of money, funds are required to be appropriated; and

WHEREAS, Section 5705.38 of the Ohio Revised Code requires that on or about the first day of each fiscal year, an annual appropriation measure is to be passed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, _____ of its elected members concurring, that:

Section 1. There be appropriated from the GENERAL FUND:

101-1110	OFFICE OF CITY MANAGER		
	Personal Services	988,085	
	Other Expenses	373,305	
			1,361,390
101-1119	OFFICE OF THE CITY MANAGER - MISCELLANEOUS		
	Other Expenses	873,990	
			873,990
101-1120	HUMAN RESOURCES		
	Personal Services	1,330,450	
	Other Expenses	775,775	
			2,106,225
101-1130	COMMUNITY RELATIONS		
	Personal Services	948,615	
	Other Expenses	917,250	
			1,865,865
101-1140	LEGAL SERVICES		
	Other Expenses	1,750,000	
			1,750,000
101-1210	FINANCE - OFFICE of the DIRECTOR		
	Personal Services	1,274,180	
	Other Expenses	141,400	
			1,415,580
101-1211	PROCUREMENT		
	Other Expenses	129,900	
			129,900
101-1217	TRANSFERS	18,030,000	
			18,030,000
101-1219	FINANCE - MISCELLANEOUS		
	Other Expenses	577,850	
			577,850
101-1230	TAXATION		
	Personal Services	677,585	
	Other Expenses	2,608,045	
			3,285,630

101-1310	PUBLIC SERVICE – OFFICE of the DIRECTOR		
	Personal Services	756,735	
	Other Expenses	83,530	
	Capital Outlay	2,000	
			842,265
101-1311	SOLID WASTE MANAGEMENT		
	Personal Services	701,595	
	Other Expenses	2,593,590	
	Capital Outlay	1,000	
			3,296,185
101-1321	FLEET MANAGEMENT		
	Personal Services	898,835	
	Other Expenses	2,673,225	
	Capital Outlay	500	
			3,572,560
101-1330	ENGINEERING		
	Personal Services	2,816,375	
	Other Expenses	633,960	
	Capital Outlay	16,400	
			3,466,735
101-1339	ENGINEERING – MISCELLANEOUS		
	Other Expenses	350,000	
			350,000
101-1340	BUILDING STANDARDS		
	Personal Services	1,475,725	
	Other Expenses	258,600	
	Capital Outlay	500	
			1,734,825
101-1410	PLANNING		
	Personal Services	2,005,755	
	Other Expenses	417,150	
			2,422,905
101-1510	CITY COUNCIL		
	Personal Services	566,850	
	Other Expenses	94,070	
			660,920
101-1520	BOARDS and COMMISSIONS		
	Personal Services	9,700	
	Other Expenses	25,250	
			34,950
101-1610	PARKS & RECREATION – OFFICE OF THE DIRECTOR		
	Personal Services	606,205	
	Other Expenses	14,150	
			620,355
101-1620	PARKS OPERATIONS		
	Personal Services	4,766,135	
	Other Expenses	2,079,880	
	Capital Outlay	302,950	
			7,148,965
101-1710	DEVELOPMENT – OFFICE OF THE DIRECTOR		
	Personal Services	294,625	
	Other Expenses	4,910	
			299,535
101-1720	ECONOMIC DEVELOPMENT		
	Personal Services	459,600	
	Other Expenses	4,735,615	
			5,195,215

101-1920	INFORMATION TECHNOLOGY		
	Personal Services	1,692,570	
	Other Expenses	3,180,660	
	Capital Outlay	1,000	
			4,874,230
101-1930	COURT SERVICES		
	Personal Services	307,760	
	Other Expenses	112,185	
			419,945
101-1931	RECORDS MANAGEMENT		
	Personal Services	114,350	
	Other Expenses	42,600	
			156,950
101-1940	FACILITIES MANAGEMENT		
	Personal Services	1,395,385	
	Other Expenses	1,132,170	
	Capital Outlay	85,000	
			2,612,555
101-2010	VOLUNTEER SERVICES		
	Personal Services	222,595	
	Other Expenses	40,200	
			262,795
	GENERAL FUND TOTAL		**69,368,320**

Section 2. There be appropriated from the following SPECIAL REVENUE FUNDS:

STREET MAINTENANCE AND REPAIR FUND:			
210-1320	STREET and UTILITIES OPERATIONS		
	Personal Services	2,256,450	
	Other Expenses	1,260,850	
	Capital Outlay	1,500	
			3,518,800
210-1330	ENGINEERING		
	Personal Services	4,500	
	Other Expenses	349,000	
	Capital Outlay	11,000	
			364,500
STATE HIGHWAY IMPROVEMENT FUND:			
211-1330	ENGINEERING		
	Other Expenses	22,000	
	Capital Outlay	70,000	
			92,000
211-0314	TRANSFERS	25,000	
			25,000
CEMETERY FUND:			
212-1621	CEMETERY MAINTENANCE		
	Personal Services	142,075	
	Other Expenses	20,800	
	Capital Outlay	14,010	
			176,885

RECREATION FUND:			
213-1630	RECREATION SERVICES		
	Personal Services	1,662,650	
	Other Expenses	963,160	
	Capital Outlay	12,000	
			2,637,810
213-1631	COMMUNITY RECREATION CENTER		
	Personal Services	2,587,395	
	Other Expenses	1,320,175	
	Capital Outlay	80,500	
			3,988,070
213-1940	COMMUNITY RECREATION CENTER – FACILITIES		
	Personal Services	818,360	
	Other Expenses	559,995	
	Capital Outlay	195,000	
			1,573,355
SAFETY FUND:			
214-1820	POLICE		
	Personal Services	10,809,650	
	Other Expenses	559,485	
	Capital Outlay	26,000	
			11,395,135
214-1821	COMMUNICATIONS		
	Personal Services	2,218,065	
	Other Expenses	71,700	
			2,289,765
SWIMMING POOL FUND:			
215-1630	RECREATION		
	Personal Services	609,640	
	Other Expenses	307,025	
	Capital Outlay	76,400	
			993,065
PERMISSIVE TAX FUND:			
216-1330	ENGINEERING		
	Capital Outlay	2,400,000	
			2,400,000
HOTEL/MOTEL TAX FUND:			
217-1110	PARKS & RECREATION		
	Personal Services	64,485	
	Other Expenses	75,800	
	Capital Outlay	45,000	
			185,285
217-1130	EVENTS ADMINISTRATION		
	Personal Services	697,375	
	Other Expenses	2,424,660	
	Capital Outlay	34,500	
			3,156,535
217-1220	ACCOUNTING and AUDITING		
	Other Expenses	3,000	
			3,000
217-1230	TAXATION		
	Other Expenses	730,280	
	Transfers	162,300	
			892,580
217-1320	STREET and UTILITIES OPERATIONS		
	Other Expenses	24,000	
			24,000
217-1620	PARKS OPERATIONS		

	Other Expenses	26,600	26,600
217-1820	POLICE		
	Other Expenses	26,000	26,000
MAYOR'S COURT COMPUTER FUND:			
221-1930	COURT SERVICES		
	Other Expenses	19,490	19,490
ACCRUED LEAVE RESERVE FUND:			
222-1210	FINANCE		
	Personal Services	350,000	350,000
WIRELESS 9-1-1 FUND:			
223-1820	SAFETY		
	Transfers	80,000	80,000

Section 3. There be appropriated from the following DEBT SERVICE FUNDS:

GENERAL OBLIGATION DEBT SERVICE FUND:			
310-0210	FINANCE		
	Other Expenses	12,735,710	12,735,710
SPECIAL ASSSESMENT DEBT SERVICE FUNDS:			
	FINANCE		
321-0210	Transfers	0	
322-0210	Other Expenses	129,200	129,200

Section 4. There be appropriated from the following CAPITAL PROJECTS FUNDS:

CAPITAL IMPROVEMENTS TAX FUND:			
	CAPITAL OUTLAY		
401-0221	Other Expenses	38,500	
401-0314	Capital Outlay	21,397,500	
	Transfers	4,132,000	25,568,000
PARKLAND ACQUISITION FUND:			
	FINANCE		
402-0210	Capital Outlay	403,300	
402-0221	Other Expenses	10,000	
402-0314	Transfers	236,700	650,000

Section 5. There be appropriated from the following ENTERPRISE FUNDS:

WATER FUND:			
	FINANCE		
610-1210	Other Expenses	296,200	296,200

610-1320	STREET and UTILITIES OPERATIONS		
	Personal Services	165,385	
	Other Expenses	277,400	
	Capital Outlay	1,000	
			443,785
610-1330	ENGINEERING		
	Personal Services	23,630	
	Other Expenses	189,650	
	Capital Outlay	995,000	
			1,208,280
SEWER FUND:			
	FINANCE		
620-1210	Other Expenses	1,857,805	
			1,857,805
620-1320	STREET and UTILITIES OPERATIONS		
	Personal Services	826,645	
	Other Expenses	287,410	
	Capital Outlay	26,000	
			1,140,055
620-1330	ENGINEERING		
	Personal Services	161,390	
	Other Expenses	129,750	
	Capital Outlay	460,000	
			751,140
MERCHANDISING FUND:			
630-1130	COMMUNITY RELATIONS:		
	Other Expenses	5,000	
			5,000

Section 6. There be appropriated from the following INTERNAL SERVICE FUNDS:

EMPLOYEE BENEFITS SELF-INSURANCE FUND:			
	HUMAN RESOURCES		
701-1120	Personal Services	148,160	
	Other Expenses	6,926,745	
			7,074,905
WORKERS' COMPENSATION SELF-INSURANCE FUND:			
703-1120	HUMAN RESOURCES		
	Other Expenses	268,950	
			268,950

Section 7. There be appropriated from the following FIDUCIARY FUNDS:

803-0210	Unclaimed Monies	
25,795		
804-0211	Convention and Visitor's Bureau Fund	765,000
805-0210	Agency Fund	803,000
807-1210	Central Ohio Interoperable Radio System	507,400
	TOTAL APPROPRIATIONS FOR ALL FUNDS	**$157,816,420**

Section 8. The Director of Finance is hereby authorized to issue payments from the City Treasury against any of the foregoing appropriations upon receiving proper documentation, approved by the officer(s) authorized by law to approve the same; provided that no payment shall be paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance; and provided that appropriations within a work unit which is exceeded, can be offset by savings within another

appropriations for the same work unit. Any internal amendments made within a work unit will be approved by the City Manager. Appropriations are based on the 2016 Operating Budget, which has been reviewed and adopted by separate Ordinance by City Council and which documents shall serve as the basis for determining the legality of an expenditure.

Section 9. The Director of Finance is hereby authorized to reflect these appropriations in the new financial software, which may result in an appropriation to a different fund/department/division number as otherwise listed in this appropriation.

Section 10. This ordinance shall take effect and be in force on January 1, 2016.

Passed this _____ day of _____, 2015.

_____
Mayor - Presiding Officer

ATTEST:

_____
Clerk of Council