



## ADMINISTRATIVE REVIEW TEAM

### MEETING MINUTES

**APRIL 7, 2016**

**ART Members and Designees:** Vince Papsidero, Planning Director; Jeff Tyler, Building Standards Director; Aaron Stanford, Senior Civil Engineer; Mike Altomare, Deputy Fire Marshall; and Matt Earman, Director of Parks and Recreation.

**Other Staff:** Jenny Rauch, Planning Manager; Claudia Husak, Senior Planner; Logan Stang, Planner I; and Laurie Wright, Administrative Support II.

**Applicants:** Shannon Schaible, National Sign Systems (Case 1); and Barb Anderson, Dublin Community Church (Case 2).

Vince Papsidero called the meeting to order at 2:00 pm. He asked if there were any amendments to the March 31, 2016, meeting minutes. The minutes were accepted into the record as presented.

#### DETERMINATION

**1. BSD SCN - Discount Fashion Warehouse - Sign  
16-024MPR**

**6599 Dublin Center Drive  
Minor Project Review**

Logan Stang said this is a request for the installation of a new 45-square-foot wall sign for a tenant within Dublin Village Center. The site is located on the west side of Dublin Center Drive approximately 300 feet north of the intersection with Village Parkway. He said this is a request for review and approval of a Minor Project Review under the provisions of Zoning Code Section 153.066.

Mr. Stang presented the proposed wall sign as it would be installed on the storefront. He said the sign meets the Code for number, height, size, and location.

Vince Papsidero asked Mr. Stang if he thought this design meets the intent of the standards in the Bridge Street District. Mr. Stang said he supported the design for the proposed wall sign as the tenant space within the existing shopping center is limited by the sign band, which is a consistent part of the architecture.

Mr. Stang said approval is recommended for a Minor Project Review with no conditions.

Based upon the information received from the applicant that no work will be done within the tenant space, Jeff Tyler stated a building permit would not be required.

Mr. Papsidero asked if there were any further questions or concerns regarding this case. [There were none.] He confirmed the ART's approval of the Minor Project Review.

## **INTRODUCTION**

### **2. BSD P – Dublin Community Church 16-026ARB-MPR**

### **81 W. Bridge Street Minor Project Review**

Jennifer Rauch said this is a request for exterior modifications to an existing door of a church within the Bridge Street Public District. She said the site is located on the southwest corner of the intersection with West Bridge Street and Franklin Street. She said this is a request for a review and recommendation of approval to the Architectural Review Board for a Minor Project Review under the provisions of Zoning Code Sections 153.066(G) and 153.170 and the *Historic Dublin Design Guidelines*.

Ms. Rauch said the applicant would like to replace the existing wooden double doors with an automatic metal and glass door that has glass on the upper half and a black metal panel covering the bottom half. She presented a photo of the existing door and a graphic of the proposed double doors. She said she would like feedback from the ART before proposing the change of materials to the ARB. She said she is investigating why a wooden door was installed originally.

Barb Anderson, Dublin Community Church, explained the church is desiring a glass door that will match the adjacent door at the entrance for the daycare. She said the church added an awning a couple of years ago to provide some protection for the wood door from the elements but the door has been in use since 1997 and has begun to show wear and tear. She noted the black metal panels would provide protection from the food pantry delivery carts and an automated door would assist the older parishioners. She said the church considered automatic wooden doors but they would be double the cost and could still be damaged by the food carts and warped from the weather.

Jeff Tyler asked if the size of the door would be increased to which Ms. Rauch answered it would remain the same size.

Matt Earman agreed the proposed door should match the existing door at that daycare entrance because otherwise it appears as two separate buildings.

Aaron Stanford asked if the applicant is proposing any signs or graphics for the doors. Ms. Anderson answered the church is considering a United Church of Christ symbol for the door in the future but are not pursuing a graphic at this time.

Ms. Rauch said the doors could be approved first and then the applicant could return with a separate application to request sign graphics.

Vince Papsidero asked if there were any further questions or concerns regarding this case. [There were none.] He stated a recommendation to the ARB is scheduled for Thursday, April 14<sup>th</sup>.

## **ADMINISTRATIVE**

Vince Papsidero asked if there were any additional administrative issues or other items for discussion. [There were none.]

Mr. Papsidero adjourned the meeting at 2:13 pm.

As approved by the Administrative Review Team on April 14, 2016.