

## BOARD OF ZONING APPEALS

### MEETING MINUTES

**MARCH 31, 2016**

#### AGENDA

**1. HC Condominium Office Building  
16-014V**

**31 South High Street  
Non-Use (area) Variance (Tabled 5 – 0)**

The Chair, Brian Gunnoe, called the meeting to order at 6:45 p.m. to provide additional time for the applicant to arrive. Other Board members present were Patrick Todoran, Jamie Zitesman, Rion Myers, and Martha Cooper. City representatives present were Tammy Noble, JM Rayburn, Lori Burchett, and Flora Rogers.

#### **Administrative Business**

Tammy Noble said she wanted to recognize Patrick Todoran for his outstanding, professional service to the Board of which he filled two terms from 2009 - 2016.

Brian Gunnoe presented Mr. Todoran with the service award as a gesture of appreciation.

Tammy Noble announced an appointee to the Board of Zoning Appeals has been selected, Sarah Herbert, an attorney specializing in real estate and environmental law. She said the new member will be sworn in and elections for chair and vice chair will be held at the meeting on April 28<sup>th</sup>.

#### **Motion and Vote**

Mr. Gunnoe moved, Mr. Zitesman seconded, to accept the documents into the record. The vote was as follows: Mr. Todoran, yes; Ms. Cooper, yes; Mr. Myers, yes; Mr. Zitesman, yes; and Mr. Gunnoe, yes. (Approved 5 – 0)

#### **Motion and Vote**

Mr. Todoran moved, Mr. Myers seconded, to approve the January 28, 2016, meeting minutes. The vote was as follows: Mr. Zitesman, yes; Mr. Gunnoe, yes; Ms. Cooper, yes; Mr. Myers, yes; and Mr. Todoran, yes. (Approved 5 – 0)

#### **Communications**

Tammy Noble introduced JM Rayburn, Planner I, and Lori Burchett, Planner II, as two new members of the Division of Planning.

Jamie Zitesman said after their last meeting held January 28, 2016, he received a phone call from a reporter regarding the Administrative Appeal for the Brand Road property. He stated that he did not provide comments and referred the reporter to staff.

Brian Gunnoe said he had lunch with Donna Goss, Director of Development, to discuss the development in the Bridge Street District. He asked if there is an opportunity for this Board to take a tour of that area, facilitated by staff.

Ms. Noble responded that the developer provided a tour, for Dublin staff, on March 30. She said she would explore scheduling a tour for all the boards and commissions.

Rion Myers asked if training would be provided in 2016. Ms. Noble answered training is being planned from Greg Dale for each individual board and commission as well as group training or work sessions. She added that if there are topics the Board would like to pursue, she would make sure training was available.

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16-014V**

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Non-Use (area) Variance**

The Chair, Brian Gunnoe, introduced the first case and said Tammy Noble was the presenter. Ms. Noble said she spoke with the applicant prior to the meeting and discussed the recommendation of disapproval. She noted the applicant was not present and that attendance is mandatory. She asked that the Board table the application to the next available meeting so that staff can contact the applicant to determine whether the application will move forward.

**Motion and Vote**

Mr. Gunnoe made a motion, seconded by Ms. Cooper, to table this application because the applicant was not present. The vote was as follows: Mr. Myers, yes; Mr. Zitesman, yes; Mr. Todoran, yes; Ms. Cooper, yes; and Mr. Gunnoe, yes. (Tabled 5 – 0)

Mr. Gunnoe said the next meeting is scheduled for April 28, 2016, and adjourned the meeting at 6:54 p.m.

As approved by the Board of Zoning Appeals on June 30, 2016.

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