![City of Dublin logo]

Mobile Stage Rental Form

Events Administration
6555 Shier Rings Rd.
Dublin, Ohio 43016

phone 614.410.4545

www.dublinohiousa.gov

Equipment	Cost Per Day
Mobile Stage (Showmobile) – with or without stage extensions	$ 750 (plus labor)
Labor - delivery, set-up, tear-down	$ 900

The stage is available for rental to entities providing a community event. The stage is only available for rental within 25 miles of Dublin. Full payment of stage rental and labor must be made at least 2 weeks in advance. The community event organizer is responsible for obtaining any and all applicable permits related to setup and teardown of equipment.

Name of Event: _____

Day & Date of Event: _____

Location of Event: _____
Responsible
Organization: _____

Web site: _____

Contact Name: _____
Please note whether the following mailing address is for the ☐organization or the ☐contact residence.

Address: _____

City/State: _____ Zip: _____

Office Phone _____ Home Phone _____

Cell Phone: _____ Fax: _____

Email: _____

Setup Day and Time: _____
Teardown Day and Time: _____

Exact location stage is to be placed (include direction to face, etc.)
Attach an event site map and surrounding areas, highlighting the location of the stage:

_____

_____

_____

Other Information (include extra staging if needed, driving directions to location, etc.):

_____

_____

_____

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said unit and its accessories between the time the City completes setting it up and the time the City takes it down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the mobile stage as outlined in the rental policy.

Signature: _____

Organization Name: _____

Date: _____

Total Fee: _____

City of Dublin signature and date:

_____