



Please review the program guidelines and requirements before completing this application.

I. Applicant Information

a) Association Name

BISHOPS RUN - BISHOPS CROSSING HOA

b) First-time applicant? Please circle Y or (N)

c) Project Leader: KRIS MILLER Office Held: TRUSTEE

d) Address: 7898 TOLLYMORE DR. DUBLIN OH 43016

e) Telephone: 614-778-5335 E-mail: MILLKR@EARTHLINK.NET

II. Project Information

a) Briefly describe the Beautify Your Neighborhood project including the location, existing conditions, specific need, and public benefit. Include any project planning documents such as landscape drawings, plans, maps, and/or pictures of the project area.

PLEASE REFER TO ATTACHMENTS

b) Parcel number of proposed project area, can be obtained using GIS on City website at

(<http://maps.dublin.oh.us/dubscopy/>) PID 3900 2901 00010

PID 3900 2901 00810

III. Funding Information

a) Estimated Total Project Costs: \$10,900 + TAX

Who provided this cost estimate(s)? ENVIRONMENTAL MANAGEMENT
(Name, Title, Agency)

614 - 876 - 9988
(Phone Number)

b) Total amount of funds requested: \$5,000

c) Association 100% match, and any additional amount above 100% of grant request: \$5,900 + tax

d) Total amount to be donated through in-kind donations and/or cash assistance: _____

Association dues and/or cash donations - _____

In-kind donations such as professional services or donated materials - \$1,000

e) Itemized cost estimates:

ITEM	NUMBER OF UNITS	COST PER UNIT	TOTAL
SWAMP WHITE OAK	(10) 2 1/2" installed	\$445-	\$4,450
LIMESTONE STEPPERS	4.5 Ton +/- installed	\$1000-	\$4,500
LIMESTONE SLABS	4.5 Ton +/- installed	\$433-	\$1,950

f) Please include:

- Association budget reflecting the ability to meet 1:1 matching requirements;
- Documentation reflecting the Association's current spending on landscape and landscape maintenance;
- Bank documents reflecting what the Association has in reserve, to demonstrate the ability to provide maintenance and upkeep for the proposed project;

Please remove all account numbers from any bank statements that are submitted as part of the grant application

CHECKLIST

Please consult this checklist prior to submitting the grant application and supporting materials to the City of Dublin, Office of the City Manager by January 11, 2014.

Project is new or rehab, not on-going or routine maintenance.	<input checked="" type="radio"/> Y	<input type="radio"/> N
Has your Association received funding in the previous 3	<input type="radio"/> Y	<input checked="" type="radio"/> N
Can your Association demonstrate the ability to meet the 1:1 match requirement?	<input checked="" type="radio"/> Y	<input type="radio"/> N
Your project does not include installation of pond aerators or sprinkler/irrigation systems?	<input type="radio"/> Y	<input checked="" type="radio"/> N
The grant application is complete and accurate.	<input checked="" type="radio"/> Y	<input type="radio"/> N
Project planning documents (landscape drawings, plans, maps, photos, etc) have been included.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The parcel number for the project location has been documented.	<input checked="" type="radio"/> Y	<input type="radio"/> N
Information demonstrating neighborhood commitment to implementing project (survey, list of residents who have pledged support) is included?	<input checked="" type="radio"/> Y	<input type="radio"/> N
Detailed financial information and project budget is included with the application submission.	<input checked="" type="radio"/> Y	<input type="radio"/> N
A copy of the official Association budget is included with the application.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Certification of Funds and Local Match form is complete and included.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Letter of Intent for in-kind donations is/are complete and included.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Plant List has been reviewed for projects involving landscaping elements.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Selection Criteria Matrix has been reviewed.	<input checked="" type="radio"/> Y	<input type="radio"/> N
City staff have been involved in initial project development discussions with Association representatives if necessary/desired.	<input checked="" type="radio"/> Y	<input type="radio"/> N

Remember to contact the City of Dublin (Parks and Open Space at 410-4700 and Engineering at 410-4622) and AEP Ohio OUPS (1-800-362-2764 or online at http://www.oups.org/homeowners/homeowner_edig.html) before digging!!!



I understand the Homeowners Association or Civic Association will be reimbursed by the City of Dublin upon satisfactory completion of the project. To receive reimbursement, I understand that original documents and receipts must be presented. No reimbursements will be made by the City without completion of the project and appropriate documentation.

I am aware that the Homeowners Association or Civic Association is not eligible to receive grant funding in the calendar year following the year of a grant award.

As the President of the Homeowners Association making this submission to the City of Dublin's grant fund, I hereby certify that the Association is aware of the grant requirements and is able to fulfill its obligation. The funding and required match indicated in this submission will complete the proposed project.

Kris Allen

Signature of Association President (use blue ink)

Jan 7, 2016

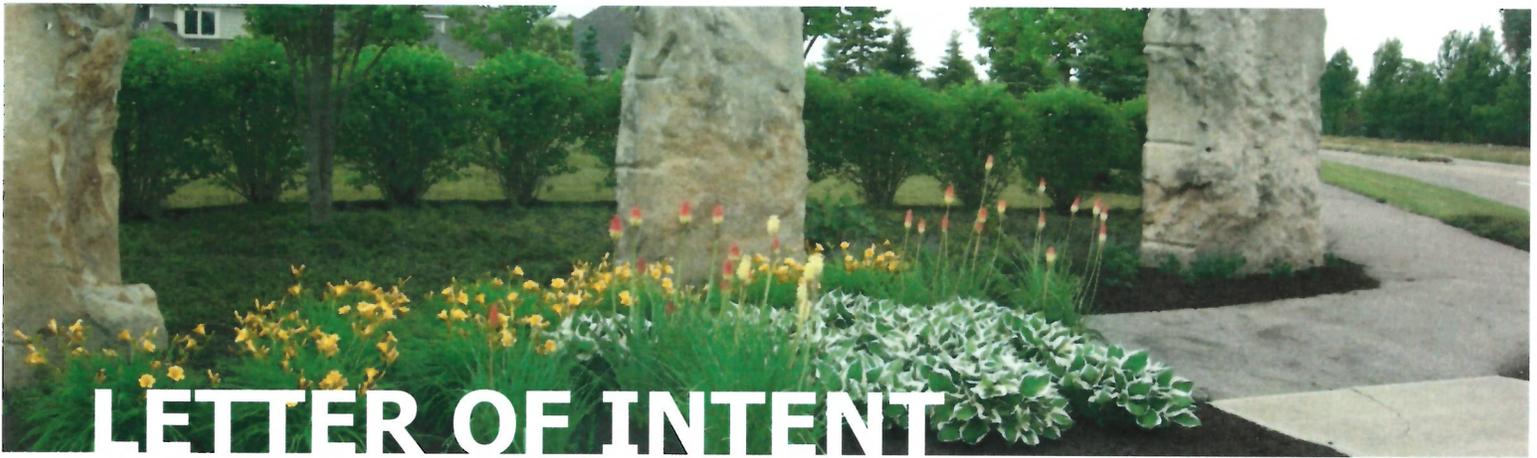
Date

Kris Mullen

Print Name

Bishops Run - Bishops Crossing

Name of Association



LETTER OF INTENT

This letter confirms that I, ENVIRONMENTAL MANAGEMENT SERVICES
(Company/agency or individual's name)

will partner with BISHOPS RUN / BISHOPS CROSSING HOA
(Name of Association)

in the implementation of it's Beautify Your Neighborhood grant project.

Our contribution will consist of (please check all that apply):

- Cash Donation** in the amount of _____
- In-kind donation of goods and/or services** in the amount of \$1000.00

(Please provide a detailed description of the service, supplies, equipment. For example, if providing professional services, include a description of the services, the dollar amount typically charged, ect.)

- CAD/D DESIGN
- MEETINGS W/ DUBLIN
- COST PROJECTIONS

The total value of my donation is \$ _____

Signature [Handwritten Signature]

Date 1-8-16

PLEASE PRINT

Name DENNIS P. KARLOM, ASLA

Company EMI

Address 8220 INDUSTRIAL PARKWAY

City PERIN CITY Zip 43064

Phone 614-207-2003

Email dkarem@landscapepros.com

BISHOPS RUN – BISHOPS CROSSING HOA

COMMON GROUND PROJECTS

PHASES	(Grant Eligible)	BUDGET EST
A.	REFIT LOW VOLTAGE LIGHTING SYSTEM WITH LED FIXTURES	\$7,500
	a. Existing Transformers Remain, apx 36 New Fixtures, Wire & Supplies	
B.	REMOVE CHERRY TREE BOSQUES ALONG TULLYMORE & INSTALL (40 TREES) IN NEW DESIGN	
	a. Install (30) Mixed Evergreens, Native Hardwood & Flowering Trees	\$13,500
	b. Install (10) Oaks inside Tullymore Bikepath & Side Walk (formal spacing)	\$4,450
C.	ENHANCE 3 EXISTING BENCH SEATING AREAS (from 2012 Dublin Grant project)	
	a. Stepping Stones	\$4,500
	b. Additional Slabs for Seating (13 Slabs – 4.5 Ton)	\$1,950
	c. Additional Plantings	\$10,000
D.	INSTALL (30) ADDITIONAL TREES FROM BOSQUE REPLACEMENT	\$14,000
	a. Native Evergreens (Spruce, Fir, Woodland/Shade Trees, Etc. in Hyland-Croy frontage)	
E.	INSTALL (30) ADDITIONAL TREES FROM BOSQUE REPLACEMENT	\$14,000
	a. Native Evergreens (Spruce, Fir, Woodland/Shade Trees, Etc. in Hyland-Croy frontage)	
F.	INSTALL (2) NEW BENCHES – ONE EACH AT NORTH & SOUTH END OF PROPERTY (With planting)	\$5,000
	a. One Each At North & South End of Property with Plantings	
G.	DRAINAGE	\$3,000
	a. Install Drainage at (2) Poorly Graded Areas That Hold Water	
PHASES	(Grant Ineligible)	BUDGET EST
A.	REFIT IRRIGATION HEADS	\$26,460
	a. 588 Heads at apx \$45ea.	

BISHOPS RUN – BISHOPS CROSSING HOA

PROJECT INFORMATION: BACKGROUND OF COMMON GROUND PROJECTS

Character of Area - The Common Space in the Project Area contains 14+/- Acres adjacent to the quickly developing Hyland-Croy Corridor just south of Jerome High School and immediately across from the southern entry into Glacier Ridge Metro Park and the Oak Park Subdivision. A major Bike Path (Coffman Park/Glacier Ridge) bisects the Common Area and receives heavy use by BR-BC residents, other neighboring developments, as well as Metro Park visitors arriving by foot or bicycle. The HOA participated in Dublin's Neighborhood Grant Project (2012) and installed (3) Benches along the Bike Path accompanied by native plantings and refitted (1) lighting system to LED fixtures. During good weather the Benches closest to the entry are often full or overflowing in the evenings.

A series of improvements is being proposed to preserve and enhance the aesthetic integrity of this "City Gateway" as well as provide increased accommodation for HOA & City residents through additional sitting/rest areas and reinforcement of the Hyland-Croy Road screening (increased tree plantings) to mitigate the negative effects of increasing vehicular traffic to the homes along our western edge and our Open Space frontage. A significant component of the modifications is also included to improve a poorly performing design concept (Bosque Plantings) of apx 90 trees that originated with the development's inception. These Bosque areas would be transformed into more free flowing plantings of native tree – such as has been introduced recently at our neighboring Park Place – Post Preserve HOA.

A Listing of Project Phases is separately attached to further detail the depth and potential cost of the project in whole. As the total estimated project budget is a large investment to be funded by the 161 parcels in the HOA, it is anticipated that the Phases will be submitted to the Neighborhood Matching Grant Program as permitted to secure matching funds to accelerate completion. Our hope is that the project might be complete in 3-5 years dependent upon the levels of support granted.

Our submittal for this Grant is to perform the following SubPhases:

B. REMOVE CHERRY TREE BOSQUES ALONG TULLYMORE & INSTALL (40 TREES) IN NEW DESIGN

a. Install (10) Oaks inside Tullymore Bikepath & Side Walk (formal spacing) \$4,450

C. ENHANCE 3 EXISTING BENCH SEATING AREAS

a. Stepping Stones \$4,500

b. Additional Slabs for Seating (13 Slabs – apx 4.5 Ton) \$1,950

TOTAL \$10,900

2016 PROJECTED OPERATING BUDGET
BISHOPS RUN/BISHOPS CROSSING

PROJECTED INCOME

RESIDENT COLLECTIONS (169 Lots at \$375 per Year)

4100 Allocated to Operations	\$ 53,549.00
4110 Allocated to Reserves	<u>\$ 9,826.00</u>
<i>TOTAL RESIDENT COLLECTIONS</i>	<u>\$ 63,375.00</u>

TOTAL PROJECTED INCOME **\$ 63,375.00**

PROJECTED EXPENSES AND RESERVE ALLOCATIONS

SITE MAINTENANCE

5210 Landscape Contract	\$ 37,921.00
5228 Irrigation Contract	\$ 700.00
5228A Backflow Inspection	\$ 290.00
5236 Annuals	<u>\$ 500.00</u>
<i>TOTAL SITE MAINTENANCE EXPENSES</i>	\$ 39,411.00

UTILITIES

5110 Electricity	\$ 700.00
5120 Water & Sewer	<u>\$ 6,000.00</u>
<i>TOTAL UTILITY EXPENSES</i>	\$ 6,700.00

ADMINISTRATIVE EXPENSES

5020 Administrative & Postage	\$ 845.00
5031 Accounting Fees	\$ 280.00
5040 Management Contract	\$ 3,718.00
5050 Insurance Expense	\$ 1,695.00
5060 Bad Debt Bankruptcy/Foreclosures	\$ 750.00
5095 Social	<u>\$ 150.00</u>
<i>TOTAL ADMINISTRATIVE EXPENSES</i>	\$ 7,438.00

RESERVE ALLOCATIONS

9511 Plant Removal and Replacement	\$ 3,245.00
9523 Fence Maintenance and Replacement	\$ 2,000.00
9532 Lighting Maintenance	\$ 750.00
9533 Irrigation Maintenance	\$ 1,500.00
9537 Hardscape Maintenance	\$ 400.00
9559 General Operating Reserve	<u>\$ 1,931.00</u>
<i>TOTAL RESERVE ALLOCATIONS</i>	<u>\$ 9,826.00</u>

TOTAL PROJECTED EXPENSES AND RESERVE ALLOCATIONS **\$ 63,375.00**

Projected Surplus/Shortfall **\$ -**

Bishop's Run/Bishop's Crossing Homeowners' Association, Inc.
Balance Sheet
Period Through: 11/30/2015

Assets

Funds on Deposit

1001 - Cash - Operating - CAB \$40,119.66

1021 - Reserve - CAB \$57,402.30

Funds on Deposit Total **\$97,521.96**

Current Assets

1210 - Accounts Receivable \$131.08

Current Assets Total **\$131.08**

Assets Total **\$97,653.04**

Liabilities and Equity

Other Current Liabilities

2150 - Transfer Fee due Omni \$450.00

2155 - Late Fee due Omni \$100.00

2161 - Design Review Application Fee \$25.00

2165 - Statement Fee \$60.00

Other Current Liabilities Total **\$635.00**

Equity

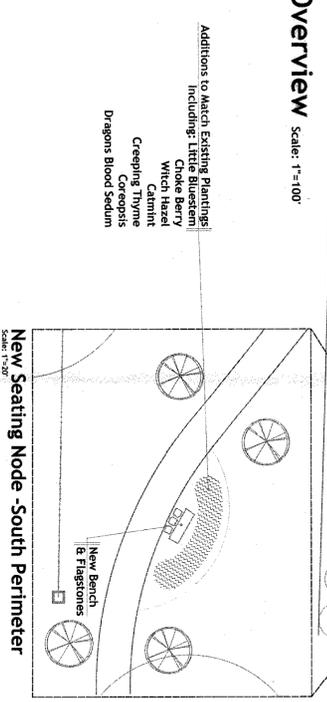
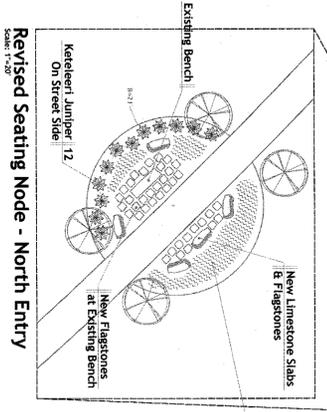
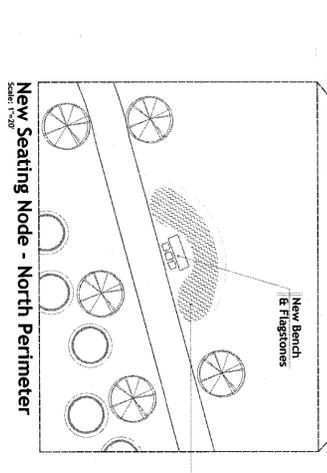
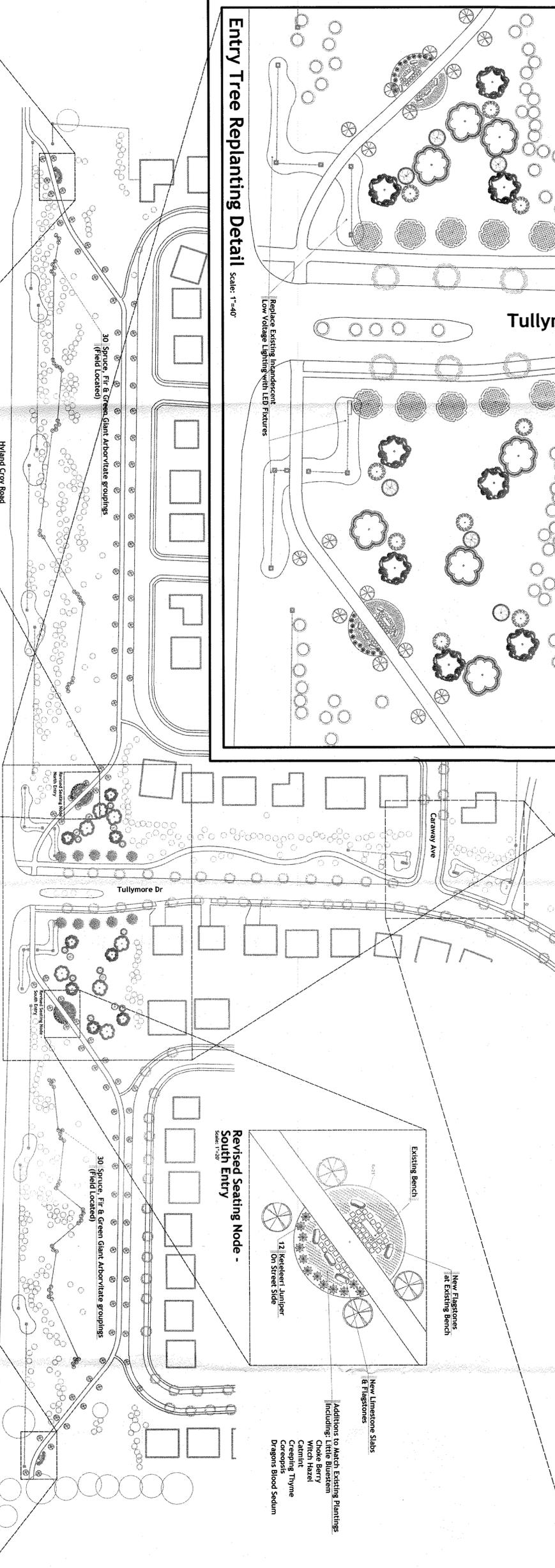
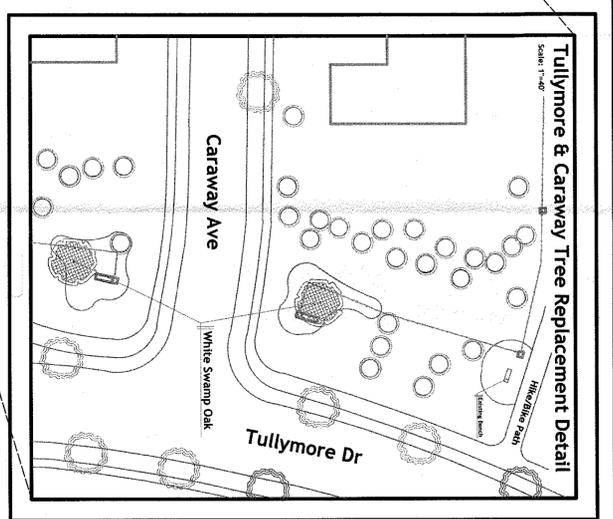
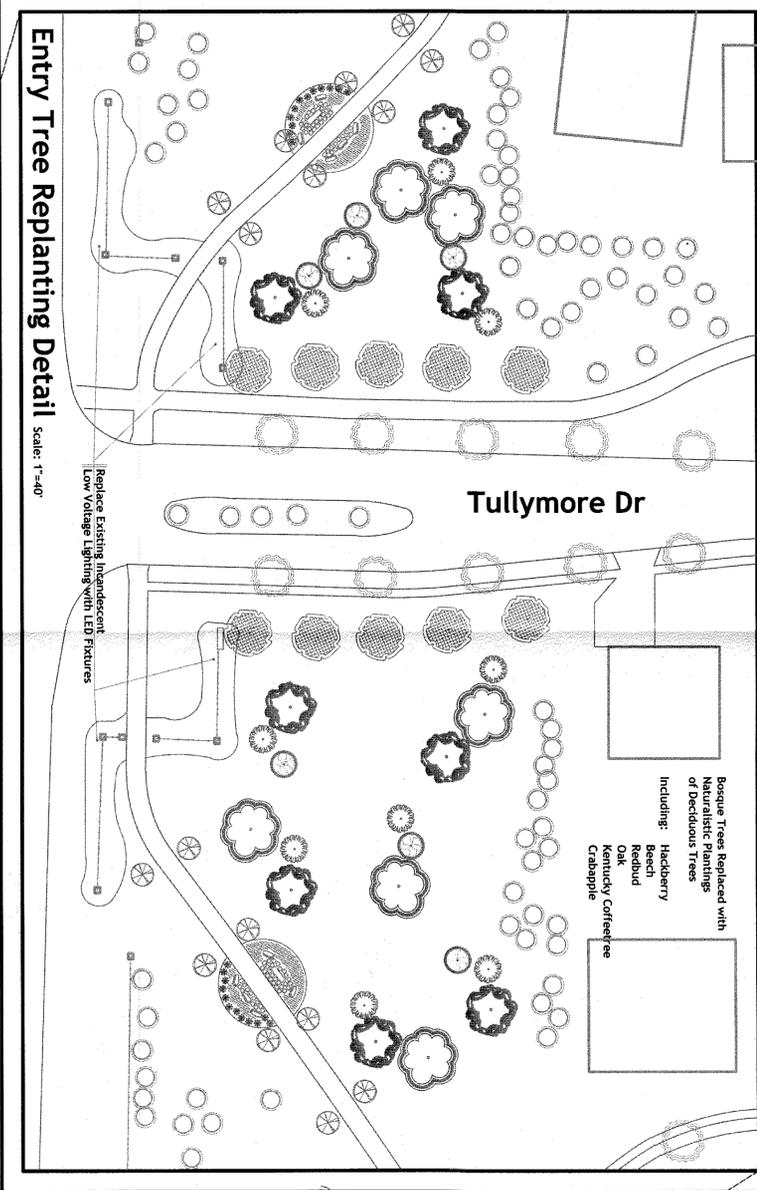
3100 - Retained Earnings \$77,612.15

Equity Total **\$77,612.15**

Net Income **\$19,405.89**

Liabilities & Equity Total **\$97,653.04**

Legend		Native Hardwood Mix Species to be Approved by City of Dublin	
	Existing Street Tree - to remain		8 - Large Deciduous Replacement Tree
	Existing Tree - to remain		9 - Large Deciduous Replacement Tree
	New Evergreen Trees		6 - Medium Deciduous Replacement Tree
	Spruce		6 - Medium Deciduous Replacement Tree
	Fir		
	Green Giant		
	Arborvitae		
	12 - White Swamp Oak (Tullymore)		



**Bishops Crossing
Plant Replacement Plan &
Detailed Seating Areas
Plantings**

North

This design is property of EMI all rights reserved

Date: 2016 01 08 1453

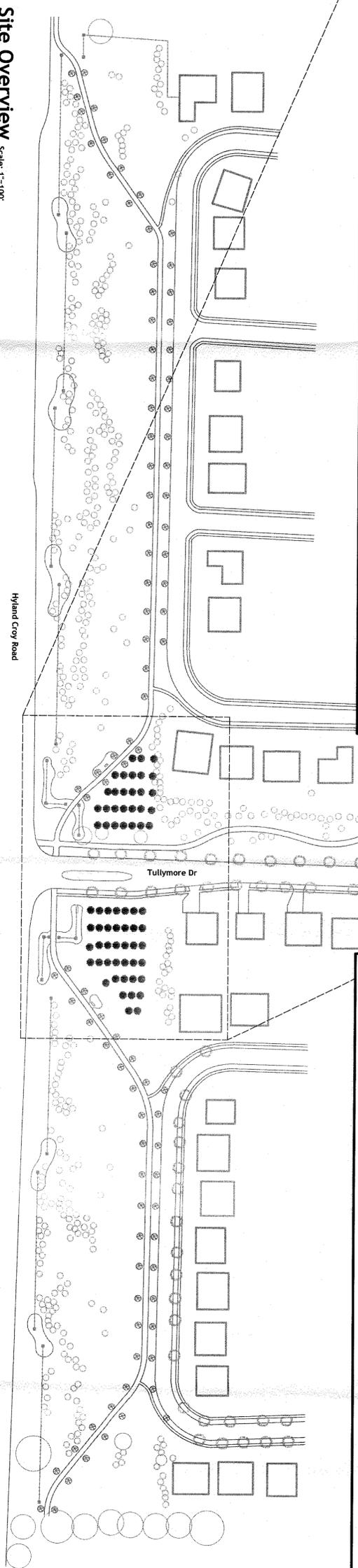
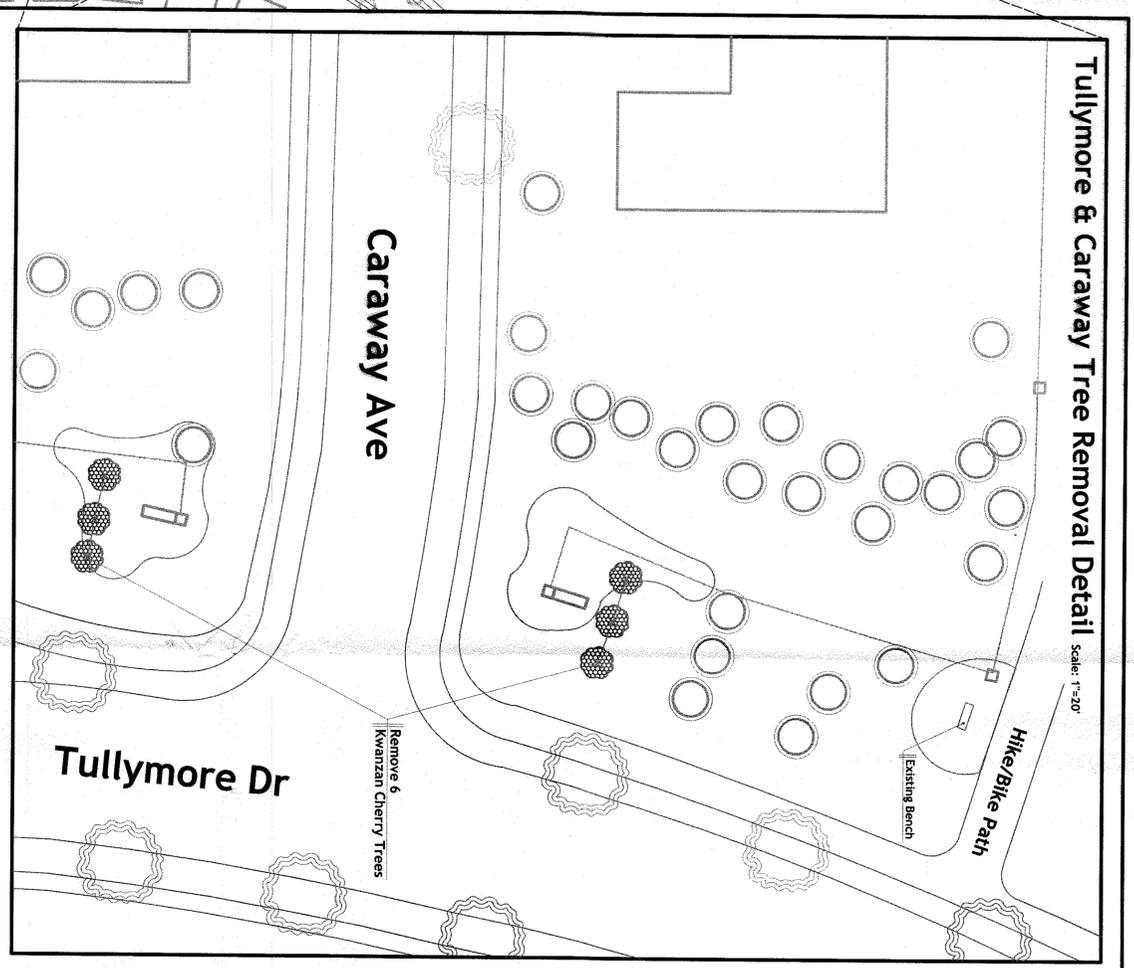
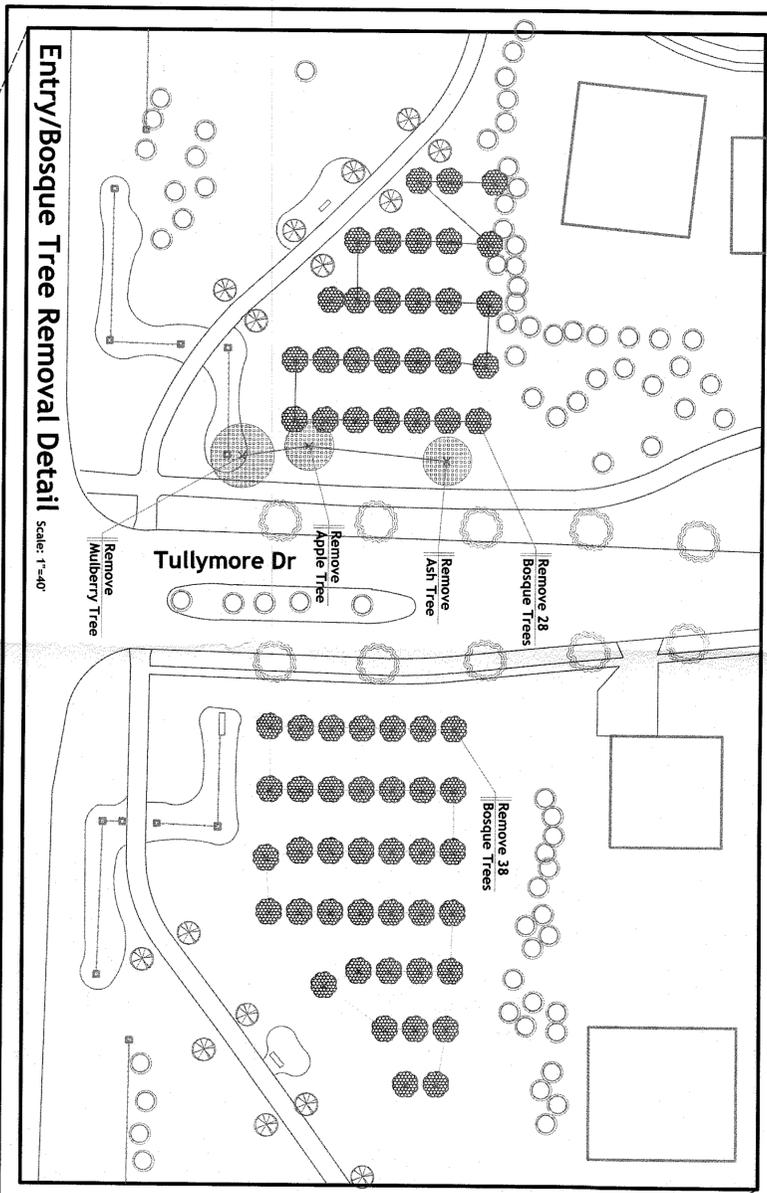
Scale: Site: 1"=100' on 24X36
Details: various scales as noted

Drawn By: EMN

Drawing Number: L2

Legend

-  3 - Existing Tree to be removed (Total - Ash, Apple & Mulberry)
-  72 - Existing (Bosque) Kwanzan Cherry Tree (&/or root ball) to be removed
-  Existing Street Tree - To Remain
-  Existing Bike/Hike Pathway Tree - To Remain
-  Existing Tree - To Remain



Tullymore & Caraway Tree Removal Detail

Scale: 1"=20'

Caraway Ave

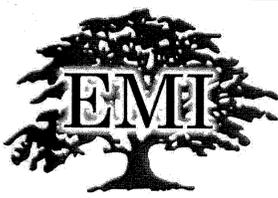
Tullymore Dr

Remove 6
Kwanzan Cherry Trees

Existing Bench

Hike/Bike Path

Bishops Crossing Site Overview & Removal Plan



P.O. BOX 175
DUBLIN, OHIO
43017-0175
(614) 876-9988



landscape industry
certified
technician



This design
is property
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reserved
©

Date:

2015 12 07 1012

Scale:

Site: 1"=100' on 24x36
Details as noted

Drawn By:

EMN

Drawing Number:

L1