



**Please review the program guidelines and requirements before completing this application.**

### **I. Applicant Information**

a) Association Name

Lowell Trace Neighborhood Civic Association

b) First-time applicant? Please circle Y or N

c) Project Leader: Gary Murcer Office Held: President

d) Address: 6862 Roundwood CT Dublin, Ohio 43016

e) Telephone: 614-929-4317 E-mail: gary\_murcer@yahoo.com

### **II. Project Information**

a) Briefly describe the Beautify Your Neighborhood project including the location, existing conditions, specific need, and public benefit. Include any project planning documents such as landscape drawings, plans, maps, and/or pictures of the project area.

The project is a renovation of the Lowell Trace Neighborhood entrance located at the intersection of Tulleymore Drive and Avery-Muirfield Drive. This intersection is a major entryway not only for Lowell Trace, but many neighborhoods up Tulleymore Drive and heading north on Avery-Muirfield Drive.

The proposal reflects a natural design that will compliment the adjacent Red Trabue Nature Preserve. Included in this proposal is an allocation for energy efficient LED lighting improvements that will enhance the entryway at night.

b) Parcel number of proposed project area, can be obtained using GIS on City website at (<http://maps.dublin.oh.us/dubscopy/>) 273-004484

### III. Funding Information

a) Estimated Total Project Costs: \$7,356.56

Who provided this cost estimate(s)? Environmental Management Services Inc. (EMI)  
(Name, Title, Agency)

614-876-9988 Mr. Dennis Karem - Account Representative  
(Phone Number)

b) Total amount of funds requested: \$3,428,28 (removed a \$500 allocation for irrigation revisions)

c) Association 100% match, and any additional amount above 100% of grant request: \$3,928,28

d) Total amount to be donated through in-kind donations and/or cash assistance: \$0.00

Association dues and/or cash donations - 100% funding through Lowell Trace annual dues

In-kind donations such as professional services or donated materials - \$0.00

e) Itemized cost estimates:

ITEM	NUMBER OF UNITS	COST PER UNIT	TOTAL
See attached proposal			

f) Please include:

- Association budget reflecting the ability to meet 1:1 matching requirements;
- Documentation reflecting the Association's current spending on landscape and landscape maintenance;
- Bank documents reflecting what the Association has in reserve, to demonstrate the ability to provide maintenance and upkeep for the proposed project;

**Please remove all account numbers from any bank statements that are submitted as part of the grant application**

# CHECKLIST

Please consult this checklist prior to submitting the grant application and supporting materials to the City of Dublin, Office of the City Manager by January 11, 2014.

Project is new or rehab, not on-going or routine maintenance.	<input checked="" type="radio"/> Y	<input type="radio"/> N
Has your Association received funding in the previous 3	<input type="radio"/> Y	<input checked="" type="radio"/> N
Can your Association demonstrate the ability to meet the 1:1 match requirement?	<input checked="" type="radio"/> Y	<input type="radio"/> N
Your project does not include installation of pond aerators or sprinkler/irrigation systems?	<input type="radio"/> Y	<input checked="" type="radio"/> N
The grant application is complete and accurate.	<input checked="" type="radio"/> Y	<input type="radio"/> N
Project planning documents (landscape drawings, plans, maps, photos, etc) have been included.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The parcel number for the project location has been documented.	<input checked="" type="radio"/> Y	<input type="radio"/> N
Information demonstrating neighborhood commitment to implementing project (survey, list of residents who have pledged support) is included?	<input type="radio"/> Y	<input checked="" type="radio"/> N
Detailed financial information and project budget is included with the application submission.	<input checked="" type="radio"/> Y	<input type="radio"/> N
A copy of the official Association budget is included with the application.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Certification of Funds and Local Match form is complete and included.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Letter of Intent for in-kind donations is/are complete and included.	<input type="radio"/> Y	<input checked="" type="radio"/> N
The Plant List has been reviewed for projects involving landscaping elements.	<input checked="" type="radio"/> Y	<input type="radio"/> N
The Selection Criteria Matrix has been reviewed.	<input checked="" type="radio"/> Y	<input type="radio"/> N
City staff have been involved in initial project development discussions with Association representatives if necessary/desired.	<input type="radio"/> Y	<input checked="" type="radio"/> N

Remember to contact the City of Dublin (Parks and Open Space at 410-4700 and Engineering at 410-4622) and AEP Ohio OUPS (1-800-362-2764 or online at [http://www.oups.org/homeowners/homeowner\\_edig.html](http://www.oups.org/homeowners/homeowner_edig.html)) before digging!!!



# CERTIFICATION OF FUNDS & LOCAL MATCH AVAILABILITY

I understand the Homeowners Association or Civic Association will be reimbursed by the City of Dublin upon satisfactory completion of the project. To receive reimbursement, I understand that original documents and receipts must be presented. No reimbursements will be made by the City without completion of the project and appropriate documentation.

**I am aware that the Homeowners Association or Civic Association is not eligible to receive grant funding in the calendar year following the year of a grant award.**

As the President of the Homeowners Association making this submission to the City of Dublin's grant fund, I hereby certify that the Association is aware of the grant requirements and is able to fulfill its obligation. The funding and required match indicated in this submission will complete the proposed project.

*Gary M. Murcer*

*1/8/16*

Signature of Association President (use blue ink)

Date

*GARY M. MURCER*

Print Name

*LOWELL TRACE NEIGHBORHOOD CIVIC ASSOCIATION*

Name of Association

City of Dublin  
Ms Claudia D. Husak, AICP, Planner  
5800 Shier Rings Road  
Dublin, Ohio 43017

January 6, 2016

Subject: Lowell Trace Application for the Beautify Your Neighborhood Matching Grant Program

Dear Ms Husak:

The Lowell Trace Neighborhood Civic Association is pleased to submit its funding application for renovation of the Lowell Trace entrance property. The property is located at the intersection of Tullymore Drive and Avery-Muirfield Drive; two major access roads to many Dublin neighborhoods. The planning for this renovation is to coincide with the recent restructure, successfully led by the City of Dublin, to improve the safety and flow of this busy intersection. The entrance receives high visibility due to its location.

Our Board of Directors have approved the selection of Environmental Management Services, Inc. ("EMI"), a local landscaping company, for the design and installation of this renovation process. The design does include some selections from the Dublin recommended plant listings. EMI's proposal also includes an allocation of \$500 to evaluate the currently installed irrigation system to ensure its functionality. This charge was omitted from the funding request and will be paid in full using Lowell Trace funding in accordance with our understanding of the Grant application process.

Lowell Trace has been planning for this renovation for three years, which aligns with the time that I was elected as President of our Neighborhood Civic Association. At that time, City plans to address the traffic concerns of this busy intersection were not yet finalized. As President, I authorized a nominal increase in the annual dues paid by each homeowner to create a funding base to support a full entrance renovation, since those current dues payments only covered the annual maintenance costs.

In 2015 Lowell Trace conserved funds to support our future renovation by not contracting for maintenance with a landscaping company, due to the reconstruction of the Avery-Muirfield / Tulleymore intersection. I have provided in this application, a copy of our 2014 annual maintenance contract with Luxury Landscaping Inc. since our budget for last year did not include a line item for landscaping services.

With the support of the Beautify Your Neighborhood Matching Grant Program, Lowell Trace will be able to implement their renovation plan sooner than expected. It is our strategic desire to maintain the natural beauty of the entrance by creating a design that resembles the natural beauty that surrounds Lowell Trace, specifically the Red Trabue Nature Reserve. We have relied on our partnership with EMI and their expertise guide us in the design process; as well as utilizing the Lowell Trace Board of

Director's individual talent to study and provide a homeowner input in the design. Our design will incorporate existing rocks and boulders in a natural setting, the use of energy efficient LED lighting for both functional and accent illumination. There is also a need to ensure that the concrete sign is structurally supported to maintain its look for many years to come. This renovation will have a

In addition to this front entrance renovation proposal, Lowell Trace is also developing a new neighborhood website that will become a central point of communication for all Lowell Trace residents. This site will include safety information, special announcements, meeting and event notifications and general community comradery.

As part of our strategy, this website will also be a source of information for realtors and prospective new home buyers considering purchasing a home in Lowell Trace. It will be an opportunity to share what makes Lowell Trace special. As a neighborhood, we are thankful for our traditions; from the annual Christmas Eve luminaires, to the fun we have supporting the Dublin Irish Festival. We are proud to share in giving back to the community and a picture of our renovated neighborhood entrance will become a main focal point for our new website.

This entrance renovation will be a final touch to the successful three years of planning and execution.

We appreciate your consideration in making our development a success. Please accept our Grant application with our sincere appreciation to the City of Dublin for offering the opportunity to our neighborhoods. If you have any questions, please contact me at your convenience.

Sincerely,

Gary Murcer

President  
Lowell Trace Neighborhood Civic Association.  
6862 Roundwood Court  
Dublin, OH 43016

Phone: 614-307-3741  
e-mail: gary\_murcer@yahoo.com.



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Landscape Improvements For  
Lowell Trace HOA  
Lowell Trace- Revised Entrance Landscape  
Dublin, Ohio

Dennis Karem

Revised 1-6-15

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**I JOB:**

Landscape Improvements to the Lowell Trace entrance signage- intersection of Avery Road and Muirfield Drive, Dublin, Ohio. Work includes all labor and materials to complete job per EMI design revised and dated 12-21-15 attached.

**II SCOPE AND PRICES: (Prices do not include tax and are based on regular wage)**

**A. Landscape Improvements Lowell Trace Entrance Signage \$ 7,356.56  
(Refer to attached Revised EMI plan for clarification)**

Removal of all plant material per plan (landscape architect to determine plants for re-use)  
Removal of all stone- salvage large boulders for use in new landscape  
Relocate one Magnolia per plan

Column Re-installation

Remove columns salvaging stone  
Install concrete basing per plan- 2'-0" x 2'-0" x 18" depth  
Re-install stacked stone columns

Wall and Boulder installation per plan

1.5	Oakfield Limestone- Wallstone	Ton	(Create Walls per plan 12-18" ht.)_
1	Limestone Boulders	Ton	(Large wall Anchors per plan)

Topsoil backfill for walls

3	Organic Blend Topsoil	Cubic Yard
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Landscape Installation as follows;

8	Green Gem Boxwood	15-18" ht.
30	Happy Returns Daylily	#1 container
10	Catmint	#1 container
7	Fragrant Viburnum	24-30" ht.
6	Knock-Out Shrub Rose	#3 container

5	Shredded Hardwood Mulch	Cubic Yard
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Reduce front beds per plan and sod remainder

Irrigation revisions- \$500.00 allowance included in cost

**B. Removal of large yew mass and sod area- north of main planting** **\$ 2,465.80**

Removal of large taxus (yew) mass to north of main signage planting  
Remove plants and root masses  
Re-grade and level area  
Sod area at completion

**C. Option plant Evergreen Trees- north of main sign refer to plan** **\$ 1,196.25**

Install three (3) Colorado Blue Spruce 7-8'ht.  
  
Coordinate location with HOA

**D. Reduce Beds West of Main Sign and Sod** **\$ 922.90**

Reduce bed area to west of sign  
Remove mulch/lower grades  
Sod at completion

**E. New LED Landscape Lighting** **\$ 2,162.00**

Installation of Landscape lighting as follows;  
2 Vista 5103 Series Warm White Flood- LED Main Sign  
3 Vista 5271 Tree Up light- uplight Magnolias  
  
1 300 Watt Vista Transformer with Digital Timer- mounted on rear of wall

**F. Electrical revisions as needed- allowance** **\$ 500.00**

**III CLARIFICATION OF SCOPE OF WORK AND WARRANTIES:** To the extent that the foregoing "Scope of Work" includes the following types of work, these clarifications are made. Inclusion of the clarifications herein without specific reference to such work in the "Scope of Work" shall not expressly or impliedly obligate EMI to perform such work.

**A. PLANT WARRANTY:** Plant material will be healthy and free of disease and display normal growth habits. All plants are guaranteed for one full year- one time replacement. Warranty does not cover bulbs, perennials and annual plantings and any damage caused by lack of water or any other conditions beyond EMI's control. Plants will be replaced once each and will be done at EMI's expense. Replacements will be installed in fall or spring.

All plants installed by EMI shall remain the property of EMI until such time as full payment is received by EMI. EMI specifically reserves the right to remove any installed plants if payment is not received pursuant to the terms of this Agreement. Removal shall be done in a manner which is not damaging to the property.

**B. TURF SEED:** Turf seed installation will consist of loosening and preparing seedbed to a depth of 1", removing objects 1" or larger and smoothing soil. Seed will be applied by hydroseed that includes a seed mixture suitable for that site, starter fertilizer, fiber mulch, and tackifier. Guarantee includes a one-time follow

**C. STONE WALLS:** Stonewalls shall be installed in a dry laid fashion. This includes excavating base of wall 6-8" deep, adding 4" of aggregate leveling base and tamping. Base row of stone will set on top of aggregate with additional rows on top of that. Each row will be backfilled with aggregate and battered back to provide sufficient support. Top 12" of wall will be backfilled with topsoil. This type of work is guaranteed for one full year.

#### **IV. OWNER RESPONSIBILITIES**

A. **LANDSCAPE BEDS**: Landscape beds and turf areas will be received, from owner, free of construction debris and within ½" of finish grade. Grade received must be of positive slope and allow for proper drainage. EMI is not responsible for rough grades as provided by others or for settling of grade caused by preexisting conditions beyond EMI's control.

B. **WATER**: Owner must supply an accessible water source. Plant areas will be watered following initial installation and be maintained by EMI until completion and acceptance of that phase of work. **Maintenance and watering of plants after acceptance will be the responsibility of owner unless noted otherwise.**

C. **PROPERTY BOUNDARIES**: The client is responsible for locating and marking the exact locations of all property lines and property line pins and markers. EMI will not be responsible for work that may extend beyond a property line that is not clearly marked.

#### **V. SITE PREPARATION:**

A. **UTILITIES**: EMI shall notify the Ohio Utilities Protection Service (OUPS) 3 days prior to construction to locate utility lines. Repairs to damaged utility lines that are covered under OUPS and are not marked are the responsibility of that utility. The client shall notify EMI as to the exact location of sprinkler lines, down spout lines, underground utilities and any other hidden or concealed installations. Repair to any and all such concealed contingencies shall be subject to additional charges.

#### **VI: TITLE TO MATERIALS:**

A. EMI shall procure and maintain, in effect during the term of this agreement, the necessary insurance coverage as required by the state of Ohio. Title to all materials supplied by EMI shall be and remain the sole property of EMI until payment has been received pursuant to the terms and conditions of the contract. EMI reserves the right to remove any and all material if contract amount is not paid.

#### **VII: PHOTOGRAPHING:**

A. EMI reserves the right to photograph the project for advertising purposes, project management documentation, awards submittals, etc.

#### **IX. WARRANTY:**

EMI warrants that it shall perform the work as defined in the "Scope of Work" in a workmanlike manner free of material defects. The warranty is limited to repair or replacement of warranted work and shall exclude any other implied or express warranties other than those set forth herein, including any warranty of fitness for a specific purpose.





**PROFESSIONAL  
OUTDOOR LIGHTING**

Type:

Model:

Project:

## SPECIFICATION SHEET

### MODEL 5103 Landscape Series • Up & Accent Lights FIXTURE

#### SPECIFICATIONS:

##### HOUSING:

Die-cast, copper-free aluminum.

##### SHROUD:

Die-cast, copper-free aluminum fitted to housing with a silicone O-ring gasket – providing a superior weather-tight seal. Hinged shroud opens easily for access to lamp and is latched securely with a stainless steel screw at top to assure compartment maintains its weather-tight seal.

##### FINISH:

Polyester powder-coat finish available in Black, Verde, Architectural Brick, Architectural Bronze, Light Bronze, Dark Bronze, Granite, Pewter, Terracotta, Rust, Hunter Green, Mocha, Weathered Bronze, Weathered Iron, and White.

##### SOCKET/LAMP HOLDER:

Top grade American-made ceramic socket with nickel contacts, stainless steel springs, & Teflon-jacketed wire leads.

##### LENS:

Clear, tempered, shock & heat-resistant, soda-lime glass lens. Optical effect lenses are available; see accessories column on fixture ordering information chart.

##### LAMP TYPE:

T4 – 75W max. LN-20 T4 Halogen (20W) Standard.

##### REFLECTOR:

Mirror-finish high-performance aluminum reflector for maximum light output.

##### MOUNTING:

Injection-molded, glass-reinforced Ryton® R-4 composite adjustable knuckle with ½" NPT. Fixture may be mounted into threaded hubs in junction boxes, ground stakes, tree-mount boxes, or mounting canopies.

##### FASTENERS:

All fasteners are stainless steel.

##### WIRING:

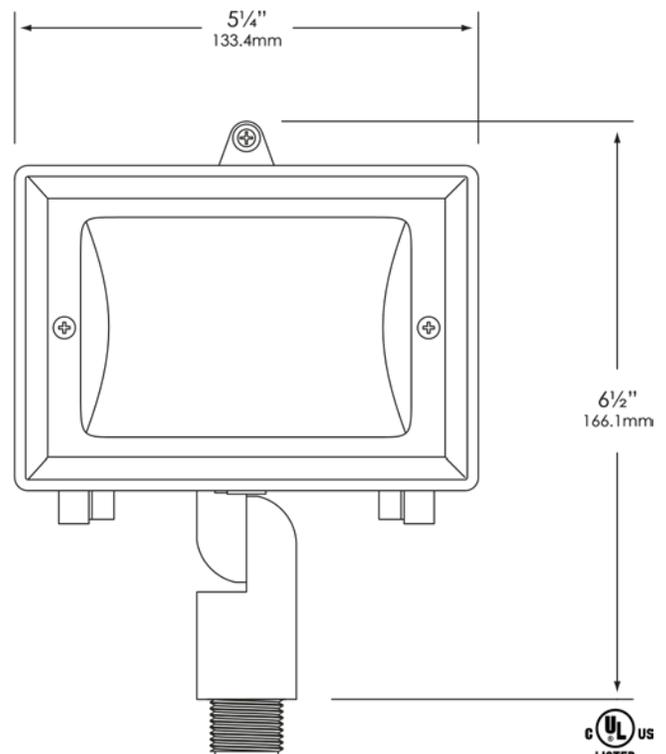
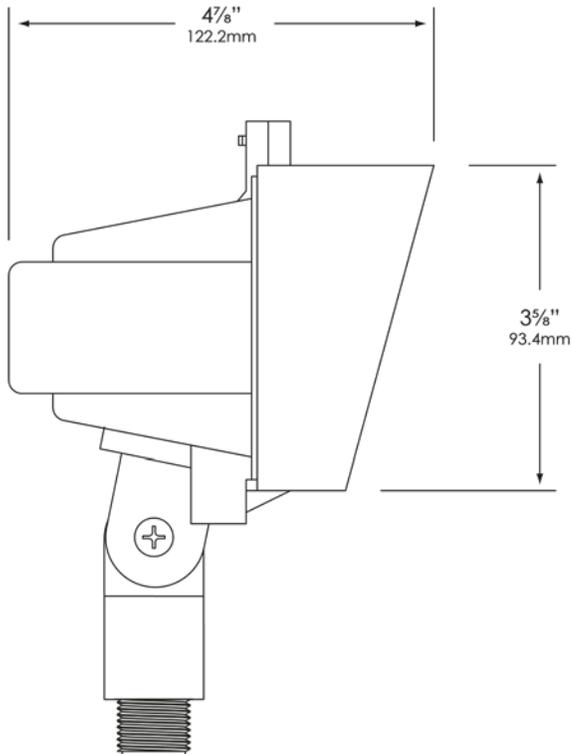
Prewired with a 3' pigtail of 18-2 direct-burial cable & underground connectors for a secure connection to supply cable.

##### CERTIFICATION:

UL Listed to U.S. & Canadian safety standards for low voltage landscape luminaires (UL 1838). Maximum wattages allowed by Underwriters Laboratories (UL) for U.S. & Canadian markets may vary. Maximum wattages specified are Underwriters Laboratories U.S. standard. Please contact Vista for any questions about maximum wattages allowed by UL Canadian standards.

All Vista luminaires are **MADE IN U.S.A.**

#### DIMENSIONS:



Vista Professional Outdoor Lighting reserves the right to modify the design and/or construction of the fixture shown without further notification.





# SPECIFICATION SHEET

## MODEL 5103 Landscape Series • Up & Accent Lights

### FIXTURE ORDERING INFORMATION

TO ORDER FIXTURE: Select appropriate choice from each column as in the following example.

**EXAMPLE: GR--5103-B-20T4-FR**

MOUNTING	MODEL	FINISH	LAMP	ACCESSORIES
GR- ABS ground stake TR- Tree mount J-box WR- Wall mount canopy	5103	B - Black G - Verde BR - Architectural Brick Z - Architectural Bronze LZ - Light Bronze DZ - Dark Bronze GT - Granite P - Pewter TC - Terracotta R - Rust HG - Hunter Green M - Mocha WB - Weathered Bronze WI - Weathered Iron W - White	20T4 - 20 watt  T4 Halogen 75W Maximum LN-20 T4 Halogen (20W) Standard  <i>(Please see lamp order code column on lamp guide, Vista product catalog.)</i>	FR – Flat Frosted lens HL – Honeycomb louver

Fixtures shipped with standard lamp, unless otherwise specified. Fixtures shipped with specified mounting hardware.

*Vista Professional Outdoor Lighting reserves the right to modify the design and/or construction of the fixture shown without further notification.*

## Lowell Trace Proposed Plant Materials



**Walkers Glow Nepeta**



**Happy Returns Daylily**



**Fragrant Viburnum**



**Knock-Out Shrub Rose**



**Green Gem Boxwood**

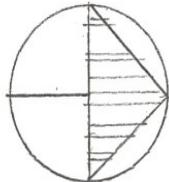
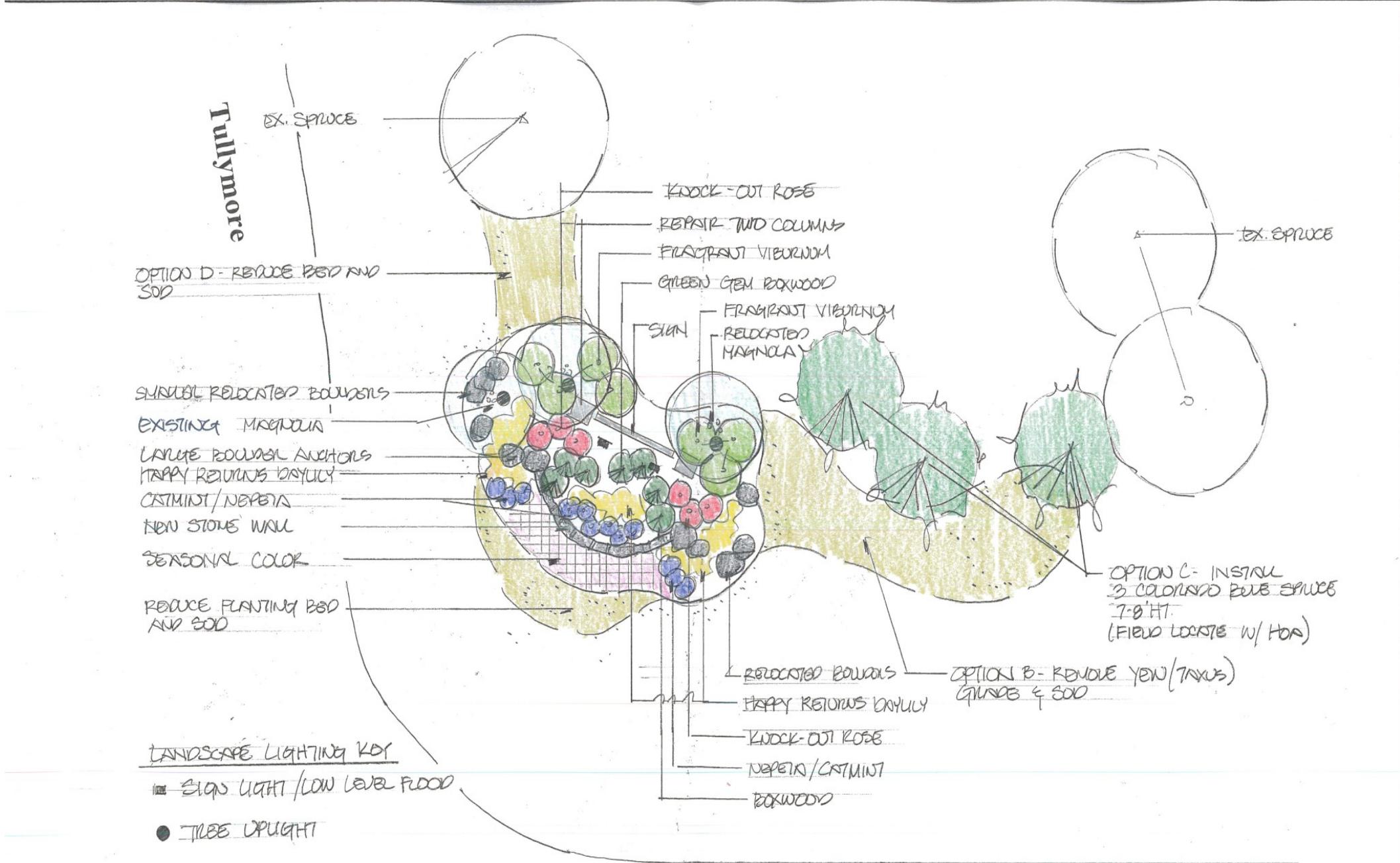


**Colorado Blue Spruce**

## Lowell Trace Wall Stone



**Oakfield Limestone**



Scale 1/8" = 1'-0"

Muirfield Drive

Landscape Improvements For  
Lowell Trace HOA

Lowell Trace- Revised Entrance Landscape  
Dublin, Ohio