

2016 WYANDOT CAMP & KIDZONE

REFUND/CREDIT/TRANSFER REQUEST FORM

*My First Camp, teen camps, and specialty camps follow the standard DCRC Refund Policy.

Child Name(s) _____
Last First

Parent Name _____
Last First

E-Mail Address _____

Cell Phone _____ Work Phone _____ Home Phone _____

2016 Wyandot/Kidzone Refund, Credit and Transfer Policy:

If you registered during *Priority Registration* (beginning March 29 at 6am through March 30 at 5pm), you are NOT eligible for any refunds, credits or transfers.

If you registered during *Week-to-Week Camp Registration* (beginning March 31 at 6am through April 4 at 5pm), you are eligible for refunds, credits or transfers according to the following schedule ONLY:

Beginning at 6am on Mon., April 4 through Fri., April 15 prior to NOON:

- Families are permitted to cancel up to 2 weeks of camp per child, free of charge.
- If canceling more than 2 weeks per child, a \$25 administrative fee will be charged per child for EACH WEEK of camp that is refunded, credited or transferred.

Beginning at 6am on Mon., April 18 through Fri., April 29 prior to NOON:

- Families are permitted to request a refund, credit or transfer,
- A \$25 administrative fee will be charged **per child** for **EACH WEEK of camp that is refunded, credited or transferred.**

NO Refunds, Credits and/or Transfers granted after NOON on Friday, April 29:

- This includes the need to miss any portion of camp due to vacations, athletic camps, scheduling conflicts, or any non-emergency situation. DCRC cannot accommodate a refund, credit or transfer request after NOON on April 29, therefore families will lose their camp fees (unless they choose to remain in the program).
- Refunds for hardship situations can be requested in writing to the Director of Recreation Services and must be accompanied by proof. A hardship situation is defined as a job transfer of 25 miles or more away, job loss or camper's serious medical condition.

***There will be no exceptions to the above Refunds, Credits and Transfers Policy as outlined above. Please use the grace periods provided to adjust your *weekly* camp dates based on any vacation plans, athletic camps, etc. that arise after registering for summer camp. Refunds may not be granted for illness or dismissal from the program due to behavior.**

*****Please circle any weeks you would like to cancel*****

Week 1	Week 1: June 13-17
Week 2	Week 2: June 20-24
Week 3	Week 3: June 27-July 1
Week 4	Week 4: July 5-July 8
Week 5	NO CAMP 4 TH OF JULY Week 5: July 11-15
Week 6	Week 6: July 18-22
Week 7	Week 7: July 25-29
Week 8	August 1-5 (extended weeks)
Week 9	August 8-12 (extended weeks)

I agree to the terms stated on this form _____
Parent Signature Date

For Office Use: _____
Front Desk Staff Signature Date