

MOODY•NOLAN INC.
300 SPRUCE STREET
COLUMBUS, OHIO 43215

BID OPENING: May 09, 2016

ADDENDUM DATE: April 29, 2016

ADDENDUM NO. 1

TO THE PLANS AND SPECIFICATIONS FOR:

**CITY OF DUBLIN
SERVICE CENTER ADDITION/RENOVATION
6555 SHIER RINGS ROAD
DUBLIN, OHIO 43016**

TO ALL BIDDERS:

Addendum No. 1 to the Drawings and Project Manual, dated April 14, 2016, for City of Dublin Service Center Addition / Renovation, as prepared by Moody Nolan, Inc., 300 Spruce St. Suite 300, Columbus, OH 43215.

Acknowledge receipt of this Addendum on the Form of Proposal.

This Addendum supplements and amends the original plans and specifications and shall be taken into account in preparing proposals and shall become a part of the Contract Documents.

NOTE: Bidders are responsible for becoming familiar with every item of this Addendum.

I. BID CLARIFICATIONS / QUESTIONS

CLARIFICATIONS

Deadline for inquiries is close of business on Monday, May 2, 2016. Submit all questions in writing to:

Karen Danko
Moody Nolan
Email: kdanko@moodynolan.com

QUESTIONS

Question 1: Clarify the construction time frame for the project and each phase. The Proposal form states 210 calendar days, however June 8, 2016-March 8, 2017 (273 days) were the dates discussed in the pre-bid meeting. Also, identify any milestone dates for the phases of the project.

See answer to Question 2 below.

Question 2: There is a discrepancy between the schedule that was stated at the pre-bid and the schedule that was shown on the bid form. The bid form states 210 consecutive calendar days (approximately 7 months), while it was state in the pre-bid the schedule is 273 consecutive calendar days (approximately 9 months). Please confirm the amount of time allotted for this project.

The total construction timeframe shall be 245 consecutive calendar days from Notice to Proceed. Phase I duration is 180 calendar days from Notice to Proceed. Phase II duration is 65 calendar days from completion of Phase I. The total construction timeframe includes a 14-day Owner move-in period between Phase I and Phase II.

Milestone Dates (based on estimated Notice to Proceed date of June 8, 2016):

<i>Council Approval / Intent to Award</i>	<i>May 23, 2016</i>
<i>Notice to Proceed / Phase I Construction Start</i>	<i>June 8, 2016</i>
<i>Phase I Construction Complete</i>	<i>December 5, 2016</i>
<i>Phase II Construction Start</i>	<i>December 19, 2016</i>
<i>Construction Complete</i>	<i>February 8, 2017</i>

Question 3: Please confirm that the contractor is responsible to acquire and pay for all tap and capacity fees related to the project.

Confirmed. The Contractor is responsible to acquire and pay for all tap and capacity fees related to the project. Reference Section 22 00 00, Article 1.03; Section 21 00 00, Article 1.03; and Section 33 31 00, Article 1.01.

Question 4: Who is responsible for holding Builder's Risk Insurance?

The Contractor is responsible for holding Builder's Risk Insurance.

Question 5: At the pre-bid, it was stated that the front parking lot is being milled and repaved. However, this item is not shown on the drawings. Please clarify if this is needed.

Milling and repaving of the front parking lot is included in the project. The work is described as the 6555 Shier-Rings Road Parking Lot and Entrance Drive. A copy of the drawings covering this scope of work is attached hereto.

Question 6: Please clarify who is to pay for the front footage fees associated with the new water and sanitary lines.

The Contractor is responsible for the front footage fees. Reference Section 33 31 00, Article 1.01.

II. GENERAL REVISIONS

- A. Proposal: Pages 2-2 and 2-3 have been revised and are being reissued. The changes are to change "210 consecutive calendar days" to read "245 consecutive calendar days" and add a new payment item to the Base Bid.

- B. Liquidated Damages – Page 2-3: Note: Liquidated damages apply to both Phase I work completion and Phase II work completion.
- C. Notice to Proceed
 - 1. Page 3-29: Change “two hundred and ten (210) consecutive calendar days” to read “two hundred and forty-five (245) consecutive calendar days:

III. SPECIFICATION REVISIONS

- A. Section 01 12 16 – Work Sequence
 - 1. Article 1.02: Add the following Paragraph:
 - “F. Milestone Completion Dates – Number of Calendar Day
 - 1. Phase I: 180 calendar days from Notice to Proceed.
 - 2. Phase II: 65 calendar days from Phase I completion.
 - 3. Total project: 245 calendar days.
 - 4. Note: There is a 14 day Owner move –in period between Phase I and Phase II.”
- B. Section 01 32 16 – Construction Schedules: This is a new section. A copy is attached hereto.
- C. Section 01 35 13 – Special Project Procedures
 - 1. Paragraph 1.02F: Change to read as follows:
 - F. Work Hours: Normal working hours are between 7:00 am and 5:00 pm. All weekend work and work performed other than “Normal Working Hours” must be approved by the Owner. Provide Owner 48 hour advance notice for approval.
- D. Section 07 41 13 – Metal Roof Panels
 - 1. Paragraph 2.04B: Add the following:
 - “6. PETERSEN ALUMINUM PAC-CLAD”
- E. Section 12 21 13 – Horizontal Louver Blinds: Delete this section entirely.
- F. Section 12 24 13 – Roller Window Shades
 - 1. Paragraph 2.01B: Add the following to Other Acceptable Manufacturers:
 - “SPRINGS WINDOW FASHIONS”

IV. DRAWING REVISIONS

- A. 6555 Shier-Rings Road Parking Lot and Entrance Drive drawings: These are new drawings for the front parking lot milling and resurfacing. A copy is attached hereto.
- B. A2.11 – First Floor RCP – Area ‘A’
 - 1. Provide roller window shades at all exterior windows, except at ST-1 Stair.
- C. A2.21 – Mezz / Upper Level RCP – Area ‘A’
 - 1. Provide roller window shades at all exterior windows, except at ST-1 Stair.

V. ATTACHMENTS

- A. Proposal pages 2-2 and 2-3.
- B. Specification Section 01 32 16.
- C. 6555 Shier-Rings Road Parking Lot and Entrance Drive (13 sheets total)

END OF ADDENDUM

PROPOSAL
Dublin Service Center Addition/Renovation

_____ (the "Bidder") submits this Proposal having read and examined the contract documents, including but not limited to the Invitation to Bid; the City of Dublin, Ohio

All bids will be based upon elements indicated within the Drawings and Specifications. All changes to actual length, either additions or subtractions, will be through Change Order(s) using unit price(s) provided by contractor on proposal form.

<u>Addenda Number</u>	<u>Date of Receipt</u>
_____	_____
_____	_____
_____	_____

The Bidder proposes to provide the above named **Dublin Service Center Addition/Renovation** in accordance with the contract documents for the following sum:

Base Bid

Total Bid from Parking Lot and Entrance Drive drawings (in figures)	\$ _____
Total Bid – Remainder of Work (in figures)	\$ _____
Total Base Bid (in figures):	\$ _____
Total Base Bid (in words):	\$ _____

Bid Alternate No. 1 – Concrete Patio

Bid Alternate No. 1 – Add/Deduct (in figures):	\$ _____
Bid Alternate No. 1 – Add/Deduct (in words)	\$ _____

Bid Alternate No. 2 – Fitness Room Expansion

Bid Alternate No. 2 – Add/Deduct (in figures):	\$ _____
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Bid Alternate No. 2 – Add/Deduct (in words) \$ _____

Bid Alternate No. 3 – Expanded Parking Area

Bid Alternate No. 3 – Add/Deduct (in figures): \$ _____

Bid Alternate No. 3 – Add/Deduct (in words) \$ _____

Bid Alternate No. 4 – Replace HVAC Units No. 5 and 6

Bid Alternate No. 4 – Add/Deduct (in figures): \$ _____

Bid Alternate No. 4 – Add/Deduct (in words) \$ _____

Bid Alternate No. 5 – Replace Carpet in Existing Facility Mezzanine

Bid Alternate No. 5 – Add/Deduct (in figures): \$ _____

Bid Alternate No. 5 – Add/Deduct (in words) \$ _____

Bid Alternate No. 6 – Replace Sidewalk and Curb

Bid Alternate No. 6 – Add/Deduct (in figures): \$ _____

Bid Alternate No. 6 – Add/Deduct (in words) \$ _____

The Bidder understands and agrees that delivery under the Agreement for **Dublin Service Center Addition/Renovation** shall be complete **245 consecutive calendar days**, or as specified in bid documents unless an extension of time is granted by the City of Dublin.

Upon failure to have all work completed within the project time, the City of Dublin, Ohio shall be entitled to retain or recover from the Bidder, as liquidated damages, and not as a penalty, the amounts set forth in the following table for each and every calendar day until completion. The right of the City of Dublin, Ohio to recover liquidated damages shall not substitute for any recovery for additional costs in the event the Bidder fails to complete the Agreement for construction according to the contract documents.

SECTION 01 32 16

CONSTRUCTION SCHEDULES

PART 1 GENERAL

1.01 GENERAL REQUIREMENTS

- A. These requirements generally describe the form of the construction schedule, a basic description of the schedule contents and the submittal procedures.
- B. Authorization to proceed with the work will not be given until the construction schedule has been approved by the Architect.

1.02 FORM OF SCHEDULES

- A. Prepare schedules in the form of a time-scaled logic diagram, defined as a network logic diagram with connecting lines specifically identifying relationships between all activities of the work using the "Critical Path Method".
 - 1. Diagram may be machine plotted or hand drafted showing the activities duration time-scaled to the appropriate calendar in an easily readable format as approved by Architect. Base schedule on the early start early finish dates of the activities. All relationships between activities must be clearly noted including associated lag times, if required. The diagram must also have the critical path (the series of activities with the least value of total float) clearly marked. In addition, the Contractor must provide a tabular report indicating the early start, early finish, late start, late finish, and total float for every activity in the schedule.

1.03 CONTENT OF SCHEDULES

- A. Quantity of Activities: Defined by complexity of the project. An adequate number of activities are to be included in the project in order that sufficient detail of the demolition process (and resulting temporary construction) and weekly progress requirements are clearly stated.
- B. Where applicable, progress schedule must also include a shop drawing schedule with the activities "Prepare Shop Drawings", "Architect Review and Approval", and "Fabricate and Deliver to the Jobsite". This sequential series of activities must be assigned to each item on the project which requires a shop drawing or performance data submittal prior to its installation. The shop drawing schedule shall be tied directly to the progress schedule, but shall be provided to the Architect as a separate time-scaled logic diagram.
- C. Architect reserves the right to request that the schedule of activities be presented in a different format or organization than described above.

1.04 PROGRESS REVISIONS

- A. Update schedule and submit in the above format each month with pay requests. Progress completion shall be defined as the remaining duration of any activity which started on or before the schedule update. In addition, revise the duration of all activities as more accurate scheduling information becomes available.
 - 1. Indicate progress of each activity to date of submission.
 - 2. Show changes occurring since previous submission of schedule:
 - a. Major changes in scope.
 - b. Activities modified since previous submission.
 - c. Revised projections of progress and completion.
 - d. Other identifiable changes.

- B. Provide a narrative report as needed to define:
 - 1. Problem areas, anticipated delays, and the schedule.
 - 2. Corrective action recommended, and its effect.

1.05 SUBMITTALS

- A. Submit initial schedules within 15 days after award of Contract.
 - 1. Architect will review schedules and return review copy within 10 days after receipt.
 - 2. If required, resubmit within 7 days after return of review copy.

- B. Submit revised progress schedules with each application for payment.

- C. Submit four opaque copies of initial schedule, large enough to show entire schedule for entire construction period.
 - 1. Submit an electronic copy of schedule, using software indicated, in .pdf format. Include type of schedule (Initial or Updated) and date on label.

1.06 DISTRIBUTION

- A. Distribute copies of the reviewed schedules to:
 - 1. Job site file.
 - 2. Subcontractors.
 - 3. Owner.
 - 4. Architect.
 - 5. Other concerned parties.

END OF SECTION