

**DUBLIN CITY COUNCIL
COMMUNITY DEVELOPMENT COMMITTEE**
Monday, March 14, 2016
Minutes of Meeting

Vice Mayor Reiner called the meeting of the Community Development Committee to order at 5:32 p.m. in Council Chambers.

Committee members present: Vice Mayor Reiner, Ms. Alutto, Ms. Amorose Groomes.

Staff members present: Claudia Husak, Senior Planner and Michael Hiatt, Zoning Inspector for Landscaping.

Vice Mayor Reiner moved approval of the 8-24-15 Community Development Committee minutes.

Ms. Alutto seconded the motion.

Motion carried unanimously.

• **Review of 2016 Applications for Beautify Your Neighborhood Grants**

Ms. Husak stated that the City received five completed 2016 Beautify Your Neighborhood Grant applications. The approved 2016 budget for grants is \$32,000. The total amount of grant funds requested from the five homeowner association applicants is \$18,510.78:

- Bishop's Run/Bishop's Crossing (\$5,000)
- Carrowmoor (\$2,380.50)
- Donegal Cliffs (\$3,802.50)
- Lowell Trace (\$3,428.28)
- Muirfield (\$3,780)

Bishop's Run/Bishop's Crossing

Total Grant Amount Requested:	\$ 5,000
Total Project Cost:	\$10,980
Match Amount:	\$ 5,980
In-kind Donations:	\$ 1,000
Volunteer:	Yes
National Wildlife Federation Certification:	No

Ms. Husak stated that Bishop's Run is proposing to update their Tullymore Drive entrance off Hyland Croy Road. This will include the removing of the Cherry Tree Bosques along Tullymore Drive. These trees have not been doing well under their current conditions. The proposal is to install 10 Swamp White Oak trees and enhanced landscaping around their bench seating areas. The proposal requires approval of an Amended Final Development Plan by the Planning and Zoning Commission.

The following conditions are recommended by staff:

- 1) Receive approval of an Amended Final Development Plan from the Planning and Zoning Commission.
- 2) Update plans to clarify phasing.
- 3) Work with staff to increase variety of plant material.
- 4) Work with staff to include landscaping along with installation of benches.

Committee comments:

Ms. Amorose Groomes inquired if these conditions vary slightly from the ones the Committee received in the packet. Previously, one condition stated that the ten Swamp White Oaks would not be all the same species of tree.

Ms. Husak responded that Condition #3 states that the applicant will work with staff to increase the variety of plant material, but the condition is not specific in regard to that variety.

Ms. Amorose Groomes stated that, assuming the new trees would be located five on each side of Tullymore Drive, she prefers that they be all the same species. This is a formal entryway, and it would be preferable to line both sides with the same species. She has no objection to the balance of the request, and the ten White Oaks is entirely acceptable to her.

Vice Mayor Reiner stated that he is in agreement with Ms. Amorose Groomes. To unify an entry to a neighborhood, it is important to use the same species.

Ms. Amorose Groomes noted that there is plenty of diversity throughout the entry feature. It is not heavily planted with one type of tree.

Ms. Husak responded that condition would be removed.

Ms. Amorose Groomes moved to approve the Bishop's Run/Bishop's Crossing grant request with removal of Condition #3.

Ms. Alutto seconded the motion.

The motion was carried unanimously.

Carrowmoor

Total Grant Amount Requested:	\$ 2,380.50
Total Project Cost:	\$ 4,761.00
Match Amount:	\$ 2,380.50
In-kind Donations:	\$ 500.00
Volunteer:	Yes

Ms. Husak stated that the application for Carrowmoor is a small project. The proposal focuses on enhancing the landscaping around the entrance sign and upgrading the entryway on Corbins Mill to Carrowmoor Court. It includes power washing and repainting the entrance sign, the addition of an electrical outlet and upgrading to a more energy efficient decorative lighting.

The following conditions are recommended by staff:

- 1) Clarify the amount of funds requested.
- 2) Update plans with the correct name of plant species.

Committee comments:

Ms. Amorose Groomes stated that she likes the proposal. This is a well-kept neighborhood, and investing in an upgrade of their sign is great.

Ms. Amorose Groomes moved approval of the Carrowmoor grant request.

Ms. Alutto seconded the motion.

The motion was carried unanimously.

Donegal Cliffs

Total Grant Amount Requested:	\$3,802.50
Total Project Cost:	\$7,605.00
Match Amount:	\$3,802.50
In-kind Donations:	None
Volunteer:	None

Ms. Husak stated that Donegal Cliffs is proposing to upgrade landscaping at the two entrances -- Donegal Cliffs Drive and Dunleary Drive. The Donegal Cliffs Drive entrance upgrades consist of adding blue spruce trees to both sides of the entrances; replacing the existing crab apple trees at the entrance pillars with flowering hydrangea trees to add color and similarity with the Dunleary Drive entrance; and replacing the missing boxwood shrubs. The upgrades to the Dunleary Drive entrance include installing new boxwoods around the entrance pillars and relocating the existing perennials to accommodate these changes. Electrical outlets at both entrances will be upgraded to permit the use of seasonal lighting.

The following conditions are recommended by staff:

- 1) Substitute the Blue Spruces with "Fat Albert Spruce" Tree or a species as approved by the City Forester.
- 2) Install two Spruce trees in preference of the proposed three.

Peter Nowell, 8009 Inistork Drive, representing Donegal Cliffs, stated that the proposal has two objectives. The neighborhood has two entrances, and their intent was to add synergy between the two. The house on the left corner is exposed, because the screening materials on that corner died and were removed. The other three corners are screened with vegetation. Adding spruce on the north entrance will create a synergy with the low-growing globe spruces that exist on the south entrance.

Committee comments:

Ms. Amorose Groomes inquired if the spruce would go in front of or behind the wall.

Mr. Nowell responded that they would be installed in front of the wall.

Ms. Amorose Groomes inquired if it is possible to place them behind the wall.

Mr. Nowell stated that is not the HOA's property.

Vice Mayor Reiner inquired if they could come back in the future and ask for more plant material.

Ms. Husak responded that last year, staff asked if Council would agree with eliminating the requirement that there be a three-year waiting period between BYN grant requests. Council indicated support of that change. Since then, HOAs have been able to re-apply.

Vice Mayor Reiner stated that, actually, more could be done here to make this entranceway interesting.

Mr. Nowell stated that the neighborhood has not experienced a significant upgrade in landscaping for 10 years. Of the three landscape companies considered, Builderscape was the best option for them. Their proposals were reasonable and met the objectives. He noted that the scope of the project includes an upgrade to the entranceway lighting.

Ms. Amorose Groomes inquired if it is possible to approach the homeowner about placing the trees behind the wall. It is a lovely wall to be hidden.

Mr. Nowell responded that is not feasible. The Association's desire is to have the same on both sides of the entrance way, and the north side has plantings.

Ms. Alutto moved to approve the Donegal Cliffs grant request.

Ms. Amorose Groomes seconded the motion.

The motion was carried unanimously.

Lowell Trace

Total Grant Amount Requested: **\$3,428.28**

Total Project Cost: \$7,356.56

Match Amount: \$3,928.28

In-kind Donations: None

Volunteer: None

Ms. Husak stated that the application for Lowell Trace includes renovating the entrance located at the intersection of Tullymore Drive and Avery-Muirfield Drive. The proposal includes an allocation for energy efficient LED lighting improvements; removal of all plant material and stone; and relocation of one magnolia per the plan. The application also includes column re-installation, wall and boulder installation, and topsoil backfill for walls and landscaping. Landscaping includes installing eight green gem boxwoods, 30 happy returns daylily, 10 catmint, 7 fragrant viburnum and 6 knock-out shrub roses.

The following conditions were recommended by staff:

- 1) The HOA work with staff on a Maintenance Agreement for the entry feature that is located on City property.
- 2) Substitute the Blue Spruces with "Fat Albert Spruce" Tree or a species as approved by the City Forester.
- 3) Install two Spruce trees in preference of the proposed three.

Committee comments:

Ms. Amorose Groomes inquired if Mr. Reiner had an objection to the knock-out roses.

Mr. Reiner responded that he likes them, because they are hardy and add a good amount of color.

Ms. Alutto moved to approve the Lowell Trace grant request.

Ms. Amorose Groomes seconded the motion.

The motion was carried unanimously.

Muirfield Village

Total Grant Amount Requested: **\$3,780**

Total Project Cost: \$7,560

Match Amount: \$3,780

In-kind Donations: None

Volunteer: Yes

National Wildlife Federation Certification: No

Ms. Husak stated that the application for Muirfield Village focuses on upgrading and enhancing the intersection at Carnoustie Drive and Glick Road (Muirfield Village 12). The proposal includes

removing overgrown aged materials, refreshing the soil and installing trees, shrubs, annuals and accent lighting to give the intersection a fresh, updated, inviting appearance with materials hardy to the plant zone.

The following conditions were recommended by staff:

- 1) Work with staff to select the appropriate plants for the desired color at the intersections.

Committee comments:

Ms. Amorose Groomes inquired what is the desired color.

Ms. Husak responded that is uncertain. Staff was unsure if it was purple or gold; but whichever it is, they want to make sure that is what is chosen.

Ms. Amorose Groomes stated that she likes the proposal. Since the footpath was added, this corridor needed some attention, and this will accomplish that.

Ms. Alutto moved to approve the Muirfield Village grant request.

Ms. Amorose Groomes seconded the motion.

The motion was carried unanimously.

Other:

Ms. Husak stated that staff is also requesting permission for a fall grant application cycle for award of the remainder of the 2016 BYN grant funds (\$12,000 remaining). Some interest from the community has already been expressed.

Vice Mayor Reiner stated that would be good, as the purpose of this grant is to involve the citizens in making upgrades to their neighborhood/community.

Ms. Amorose Groomes stated that she really likes the proposals that include a volunteerism component. If the funds become limited, that might be an important credit for those applications.
Ms. Alutto concurred.

Vice Mayor Reiner summarized that the Committee has approved and recommends the following BYN grant awards for approval by Council at their next meeting on April 11, 2016:

- Bishop's Run/Bishop's Crossing (\$5,000) (REMOVAL OF CONDITION #3)
- Carrowmoor (\$2,380.50)
- Donegal Cliffs (\$3,802.50)
- Lowell Trace (\$3,428.28)
- Muirfield (\$3,780)

The meeting was adjourned at 5:50 p.m.

Clerk of Council