



Case # \_\_\_\_\_ - \_\_\_\_\_

# SITE PLAN **WAIVER** REVIEW

## I. **PROPERTY INFORMATION:** Provide information to identify properties and the proposed development. Attach additional sheets if necessary.

**GENERAL INFORMATION**  
Please complete one Site Plan Waiver Review form for each design issue or instance and attach to the **Application for Development.**

**APPLICATION REQUIREMENTS**

- Completed original Application for Development
- Site Plan Waiver Review criteria statement (below, or attached)
- Associated applicable site plans/elevations/etc. clearly identifying the proposed Site Plan Waivers
- Electronic copies (PDF, JPEG, Word, etc. as appropriate) of all application materials
- 10 scaled copies (11x17 or 22x34) specifically showing the proposed Site Plan Waiver, with the Waiver clearly indicated on all other submitted plans and application materials

Property Address(es):	
Tax ID/Parcel Number(s):	Zoning District:
List the Zoning Code Section for which a Waiver is requested.	
Briefly describe the proposed Site Plan Waiver(s). Attach additional pages as needed.	

## II. **SITE PLAN WAIVER REVIEW CRITERIA:** Address the following review criteria specific to the proposed Site Plan Waiver (refer to Zoning Code Section 153.066(F)(4) for additional information). Attach additional pages as needed.

Describe how the need for the Site Plan Waiver is caused by unique site conditions, the use of or conditions on the property or surrounding properties, or other circumstances outside the control of the owner/lessee, including easements and rights-of-way.	
Explain whether the Waiver is being requested solely as a means to reduce costs or as a matter of general convenience.	
Explain whether the Waiver, if approved, will have the effect of authorizing any use or open space type that is not otherwise permitted in that zoning district.	
Describe how the Waiver, if approved, will ensure that the development is of equal or greater development quality with respect to design, material, and other similar features than without the Waiver.	

FOR OFFICE USE ONLY: PLANNING AND ZONING COMMISSION DETERMINATION	
Administrative Review Team Recommendation:	Date of Administrative Review Team Recommendation:
Planning & Zoning Commission Determination:	Date of Planning and Zoning Commission Decision:
Notes:	