



To: Members of Dublin City Council

From: Dana L. McDaniel, City Manager 

Date: November 17, 2016

Initiated By: Megan O'Callaghan, Director of Public Works
Darryl Syler, Fleet Manager

Re: Resolution 59-16 – Declaring Certain City-Owned Property As Surplus And Authorizing the City Manager to Dispose of Said Property In Accordance With Section 37.07 of the Dublin Codified Ordinances

Summary

Section 37.07 of the Dublin Codified Ordinances requires City Council authorization for disposal of all motor vehicles or other property valued at \$5,000 or above. A replacement schedule for vehicles and equipment is identified as part of the Capital Improvements Program. Before vehicles are taken out of service, an evaluation is completed as to current condition and maintenance history. If, after the evaluation, the vehicle is determined to have had minimal maintenance costs and staff believes the vehicle provides continued value to the City, the vehicle will be maintained as part of the City's fleet and the replacement schedule will be modified.

The following vehicles and equipment have been identified for disposal and will be sold through the use of an internet auction:

Unit Number	Year	Make/Model	Serial Number	Miles/Hours	Department	Reason for Disposal
4304	2003	Ford E350	1FBNE31L93HB53004	55,718 Miles	Recreation & Parks	Replaced
2440	2005	International Truck	1HTWDADR35J033446	6,497 Hours	Public Works	Replaced
41147	2011	Ford F150	1FTNF1EF7BKE10647	27,431 Miles	Public Works	Replaced

Upon approval of this resolution, bidding will open as soon as practicable and will remain open the required minimum of two weeks. This information will be posted on the City of Dublin website, along with a link to take customers directly to the auction website at www.GovDeals.com.

Under the terms of the City's agreement with GovDeals, the City will pay a commission to GovDeals of 7.5% of sale proceeds; however, the City will incur no cost unless the items are sold. The GovDeals site is well-known among public entities and will provide a broad pool of prospective buyers for City surplus items.

Recommendation

Staff recommends approval of Resolution No. 59-16 at the November 21, 2016 Council meeting.

RECORD OF RESOLUTIONS

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. 59-16 Passed _____, 20____

**A RESOLUTION DECLARING CERTAIN CITY-OWNED
PROPERTY AS SURPLUS AND AUTHORIZING THE CITY
MANAGER TO DISPOSE OF SAID PROPERTY IN ACCORDANCE
WITH SECTION 37.07 OF THE DUBLIN CODIFIED ORDINANCES**

WHEREAS, the City of Dublin possesses certain vehicle and equipment assets used in the performance of its daily operations; and

WHEREAS, these vehicle and equipment assets have reached the end of their useful life for City purposes; and

WHEREAS, it has been determined that the City should maximize the return on investment by selling these assets; and

WHEREAS, the City has chosen GovDeals as the vendor to implement an internet auction.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, State of Ohio, _____ of the elected members concurring:

Section 1. The City Manager is hereby authorized to dispose of personal property, vehicle and equipment assets that have been declared as surplus through the use of internet auction.

Section 2. This auction will be conducted using a third-party contractor, namely:
GovDeals, www.GovDeals.com
Greg Thomas, Client Services Representative
5907 Carmichael Place
Montgomery, Alabama 36117
Telephone No. (800) 613-0156

The contract outlining the specifics of the terms and conditions under which this contractor will carry out this service to the City can be made available upon request to the Department of Finance.

Section 3. The Council of the City of Dublin hereby declares the property listed in the attached Exhibit as surplus and authorizes the City Manager to dispose of said property in a manner consistent with Section 37.07 of the Dublin Codified Ordinances.

Section 4. This Resolution shall take effect and be in force upon passage in accordance with Section 4.04(a) of the Revised Charter.

Passed this _____ day of _____, 2016.

Mayor - Presiding Officer

ATTEST:

Clerk of Council