



CONCEPT PLAN

Application Requirement Checklist

Application & Supporting Materials

1 APPLICATION FEE

- 2 CD** - ONE (1) DIGITAL COPY CONTAINING ALL APPLICATION MATERIALS REQUIRED FOR SUBMISSION.
Files must be labeled and submitted as PDFs or JPEGs, or other appropriate electronic format.

- 3 ORIGINAL SIGNED AND NOTARIZED PLANNING AND ZONING COMMISSION APPLICATION FORM** - TWO (2) ORIGINAL COPIES

- 4 REZONING STATEMENT** - ONE (1) COPY INCLUDING RESPONSES TO THE FOLLOWING:

- A** Explain the proposed Planned Unit Development, outlining the basic scope, character and nature of the project.
- B** State how the proposed Planned Unit Development relates to the existing land use character of the vicinity.
- C** State how the proposed Planned Unit Development will relate to the Dublin Community Plan and any other applicable standards/resolutions such as Conservation Design and the Residential Appearance standards.

- 5 LEGAL DESCRIPTION AND/OR PROPERTY SURVEY FOR EACH PARCEL INCLUDED** - ONE (1) COPY

- 6 LIST OF PROPERTY OWNERS AND REGISTERED HOMEOWNERS ASSOCIATIONS WITHIN 150 FEET** - TWO (2) COPIES THAT INCLUDE:

- A** Parcel number
- B** Owner name
- C** Complete address

Plans & Maps

All plans require FIVE (5) small (11 x 17) and FIVE (5) large (22 x 34) to scale copies unless otherwise noted. Plans must be stapled, collated, and folded. Additional copies of plans may be requested prior to the case being placed on a meeting agenda.

- 1 VICINITY MAP** - SHOW THE FOLLOWING:

- A** General location of the site within the city.
- B** General location of principal thoroughfares.

- 2 REGIONAL CONTEXT MAP** - SHOW THE FOLLOWING:

- A** 2,000-foot radius.
- B** Proposed site layout and adjacent property lines.

- 3 EXISTING CONDITIONS PLAN** - INCLUDE THE FOLLOWING:

- A** At least 100-foot radius.
- B** North arrow and bar scale.
- C** Accurate boundaries of the development area including dimensions, total acreage and all adjacent rights-of-way.
- D** Existing public improvements, permanent facilities, easements and property boundaries.
- E** General indication of existing structures on the site and abutting properties.
- F** Physical features and natural conditions of the site including the location of streams, tree masses, open spaces, Stream Corridor Protection Zones, etc.
- G** General topography.

- H** Existing zoning district boundaries and jurisdictional boundaries.
- I** Surface drainage and areas subject to flooding.
- J** Existing public and private utility systems.
- K** Regional transportation system.

4 CONCEPT PLAN - INCLUDE THE FOLLOWING:

- A** North arrow and bar scale.
- B** All adjacent rights-of-way and 100 foot radius of property immediately adjacent to the site.
- C** Depiction of proposed land uses, including open space areas, indicating the approximate acreage by land use, density, and type of buildings or dwelling units.
- D** The location of any lands to be dedicated to any public agency.
- E** The general vehicular circulation pattern.
- F** Pedestrian and bicycle circulation plan.
- G** The relationship of the proposed project to the surrounding area.

5 CONCEPTUAL ARCHITECTURAL ELEVATIONS (if applicable)

The elevations should indicate the general character of the proposed development.