

**DUBLIN CITY COUNCIL
ADMINISTRATIVE COMMITTEE**

Monday, August 1, 2022
5:00 p.m.

5555 Perimeter Drive
Council Chamber

Meeting Minutes

Vice Mayor De Rosa called the August 1, 2022 Administrative Committee meeting to order at 5:00 p.m.

Committee Members Present: Vice Mayor De Rosa, Ms. Kramb, Ms. Alutto

Staff present: Ms. Delgado, Ms. Rauch, Ms. Readler, Ms. Weisenauer, Mr. Rogers, Ms. Miglietti

Approval of Minutes

Vice Mayor De Rosa moved to approve the June 7, 2022 minutes of the Administrative Committee:

Ms. Alutto seconded the motion.

Vote: Ms. Alutto, yes; Ms. Kramb, yes; Vice Mayor De Rosa, yes.

Boards and Commission Annual Joint Meeting Agenda

Vice Mayor De Rosa shared that later in August, there will be a joint meeting with Council and Boards and Commissions. A memo was distributed from the Clerk regarding potential discussion topics suggested by City Council. Vice Mayor De Rosa invited Ms. Rauch to offer staff's perspective. Ms. Rauch stated that there have been recent inquiries related to sustainability (solar panels) and staff is interested in Council's desire for how far to push sustainability. Right now solar panels are considered an accessory structure. Another topic would be related to infill projects and mixed-use projects and how those work together. Dublin is seeing a lot of infill development on an individual site basis. There are current studies under way. There is a site in the middle of Bridge Street as an example. Ms. Kramb clarified that staff is looking for direction on use versus building materials. Ms. Alutto asked if that would include the sense of place as listed in the memo. Ms. Rauch stated that since the City is updating the Community Plan and the Housing Study, conversations around these topics can help educate those discussions. There is also the opportunity for staff to administer some things. Staff would be interested to see if there are items Council would want staff to administer in order to expedite approval processes. Ms. Kramb asked if these are topics for August 31 and if there is a work session before then. Mr. Rogers stated that there is a work session scheduled for August 15. Ms. Kramb posed the question of whether these items could be discussed at a work session between

now and then. Vice Mayor De Rosa stated that it is highly unlikely that there will be a work session dedicated to this. This joint meeting is a fairly new process. She provided examples of past meeting strategies. Typically they have not shared Council's position. These meetings have taken a variety of angles. Ms. Autto stated that these topics fall into 3 categories: board/commission topics, items staff would like to talk to Council about, and items staff is seeking Council direction on. Questions for Council to discuss and provide clear direction on, should be taken to a work session. Ms. Alutto stated that these need to be prioritized. Vice Mayor De Rosa asked about discussion items scheduled for August 15. Mr. Rogers stated that the items currently scheduled are 5-year CIP and Moving Council Initiatives Forward. Ms. Alutto stated that we usually have one CIP work session that we don't typically use. Vice Mayor De Rosa asked if it would make sense to use this to prioritize. It might make sense to put these on board/commission agendas for their thoughts. Ms. Rauch stated that has been done before. Boards/Commissions have put up a list of items for discussion. Ms. Kramb stated that she is not sure Council should get into detailed discussions with the board/commission members. She suggested the joint meeting be used to determine what the boards/commission want Council to prioritize and come back with. Ms. Alutto stated that some of this could be delegated to CSAC as well. Ms. Rauch stated that she would be happy to provide feedback on Council's topics. Ms. Alutto stated that her topic (HOA pro forma) is something she would like to ask information from the boards/commissions. Ms. Kramb summarized as follows: Council is asking questions, Boards/Commission is giving Council a list of priorities, and Council should present something. She suggested that Council share their Goals and how that impacts boards/commissions. Ms. Rauch stated that would be helpful for them to understand that. Ms. Alutto stated that she would like to leave a lot of time for discussion. Vice Mayor De Rosa asked staff – for the update at the August 8 Council meeting - to put together 3 categories (strategic goals, topics that Council would like to discuss, and items boards/commissions would like to discuss with Council) and put together sample topics that can be decided upon at that meeting. Ms. Rauch stated that she would take care of that. Mr. Rogers shared that the tentative work session is in November.

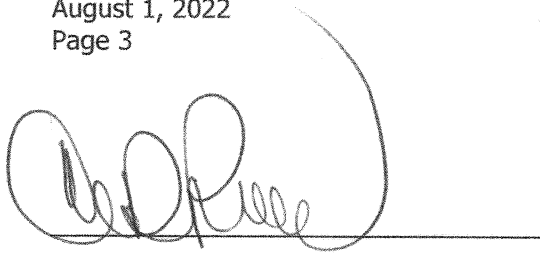
Adjournment to Executive Session

Vice Mayor De Rosa moved to adjourn to executive session for discussion of personnel matters considering the employment of a public employee.

Ms. Alutto seconded the motion.

Vote: Vice Mayor De Rosa, yes; Ms. Alutto, yes; Ms. Kramb, yes.

The meeting reconvened and adjourned at 6:13 p.m.

A handwritten signature in black ink, appearing to be "A. P. Lee", written over a horizontal line.

Chair, Administrative Committee

A handwritten signature in black ink that reads "Jayne Maxwell", written over a horizontal line.

Deputy Clerk of Council