



## MEETING MINUTES

### Chief's Advisory Committee

Thursday, September 19, 2024

The Thursday, September 19, 2024, Chief's Advisory Committee meeting was called to order at 5:41 p.m. in the Development Large Conference Room, 5200 Emerald Parkway.

#### Welcome

Chief Páez welcomed the Committee.

Chair Maynard welcomed committee members and wished well those supporting children starting school. He shared his thoughts regarding the theme of thinking globally, being aware nationally and being focused locally.

Committee Members Present: Emmet Apolinario, Lisa Baer, Kimberly Hollie (Vice Chair), Dwayne Maynard (Chair), Alex O'Ryan, Susan Ortega, Zhen Xing, Ron Barnes, and Pat Foley

Committee Members Absent: Guarav Goel

Staff Present: Chief Páez, Deputy Chief Lattanzi, Deputy Chief Tabernik, Lieutenant Dalgord

#### Approval of Previous Meeting Minutes

Chair Maynard asked for amendments or corrections to the August 15, 2024 minutes of the Chief's Advisory Committee meeting.

Chair Maynard shared the following amendments:

Page 2 – 4<sup>th</sup> paragraph, add the word "his" to Chair Maynard's comments.

Page 6 – change the salutation Ms. to CP.

Page 7 – Clarify final sentence regarding translation.

Community Partner (CP) Ortega moved and Vice Chair Hollie seconded approval of the August 15, 2024 meeting minutes as amended.

The motion passed by the following vote: CP Apolinario, yes; CP Xing, yes; CP O'Ryan, yes; Chair Maynard, yes; CP Baer, yes; CP Ortega, yes; CP Foley, yes; Vice Chair Hollie, yes; CP Barnes, yes.

#### Old Business and Public Comments

Chair Maynard asked CP Ortega to restate her request from the August meeting. CP Ortega asked if staff had demographic information broken down by rank. Chief Paez stated that staff can share that information with the Committee.

There were no public comments.

## **New Business**

- **Legislative Services Update and Training**

Ms. Maxwell introduced Clerk of Council Jennifer Delgado.

Ms. Delgado provided the Committee general advisory committee training on the following topics:

### Legislative Services Staff

- Mandates of Ohio Revised Code and Dublin Codified Ordinances

### The Role of the Committee

- Establishing Resolution Amendments
- Doing the work of City Council
- Sharing perspectives and input
- Tasks as referred by City Council
- Rules & Regulations

### The Role of a Member

- Appointee of Council
- Code of Conduct
- Required Training

### The Role of a Chair/Vice Chair

- Meeting facilitation
- Annual reporting to City Council
- Summarizing discussion points
- Gathering consensus

### The Role of the Staff Liaison

- General support for the Committee
- Works closely with Legislative Services and City Manager

### Public Records

- Definition of records
- City emails
- Social Media

### Open Meetings

- Definition of public meeting
- Quorum
- Recordings
- All discussions must be held in public

### Committee Questions & Answers

In response to a question about quorum, Ms. Delgado stated that having conversation regarding Committee business without a quorum is inappropriate and unfair to members not in attendance as well as any public. Chief Paez added that this rule guards against the risk that an outcome may be invalidated due to it being generated out of a conversation by a group too small to constitute a quorum or full body.

In response to a question about meeting notice, Ms. Delgado shared that City practice is to publish/share agendas seven days prior to the scheduled meeting date.

In response to a question about attendance requirements, Ms. Delgado explained that the attendance requirement for boards is the impetus for a conversation about availability. Context surrounding absences matters.

- **Body-worn Cameras, In-Cruiser Video**

Deputy Chief Tabernik recognized Lt. Dalgord and shared that he is the second shift lieutenant and has been engaged with this program since 2017.

Lt. Dalgord provided a history of body-worn cameras in the City of Dublin. Dublin Police Department began testing body-worn cameras in September of 2017. After testing a couple of different cameras, the decision was made to go with WatchGuard for five years. In 2019, cameras were rolled out to patrol officers and by 2020, everyone in the Police Department was issued body-worn cameras (uniformed officers, administrative, plain clothes, detectives). In 2023, new cameras were tested, as the past system was coming to its end of life. The company no longer existed and no longer supported the camera. In 2024, AXON body cameras were selected and issued to officers. With that came new cruiser cameras, new technology, and new features. Lt. Dalgord shared a camera with the committee. He stated that the cameras can be activated different ways, such as:

- By pressing the record button on the front of the camera;
- Activation of cruiser lights when synced with the cruiser camera;
- Activation of a taser in proximity to the camera; or
- When the officer's vehicle is involved in a crash resulting in activation of the synced cruiser camera or speed in excess of 80 mph.

Lt. Dalgord shared that officers are required to have their cameras on them if they are in a uniform capacity. Cameras should be activated any time an officer is involved in something that generates a call for service. There are exceptions, such as privileged communication or privacy concerns. That requires documentation. Data retention for all items of evidentiary value is set by the Dublin Records Commission. Any evidence is kept for a minimum of 10 years. If there is something related to a major incident, it can be kept for a longer period. Anything determined to not be of evidentiary value is deleted after 180 days. These are high-definition cameras (1080p). The City currently has 31 terabytes of data in audio, video and other evidence. It is all cloud stored so there is no local server. Axon is the current company used. Dublin Police Department has used their tasers and has a long relationship with the company. The City has a 5-year commitment with Axon that began in 2024. Motorola is their competition. Data is stored for cases, defense attorneys, public records requests and is subject to internal review. As a supervisor, he must review any use of force, pursuit, or citizen complaint. Every four months a review must be done of a body cam video from each officer on their shift. Body cameras are beneficial to the community and the Dublin Police Department. They are an asset for training and supervising. The cameras allow the review and evaluation of major incidents, tactics and training being employed in the field, and commendations. They are amazing tools used by police and help build trust with the community.

CP Apolinario asked about the audio delay after the units are turned on. Lt. Dalgord stated that there is a setting for pre-event recording. Any time the camera is activated, the recording starts back 60 seconds with video only. There is a feature that allows the retrieval of video and audio prior to the event.

CP Ortega asked about the location of the cameras on cruisers. Lt. Dalgord stated that there are two high-definition cameras mounted inside the cruiser facing forward and one in the rear prisoner area that is infrared. This captures a wide angle in front of the cruiser. There is also a license plate reader camera that interacts with various databases to identify numbers.

CP Barnes stated that the device seems heavy. He asked where officers wear it and if the officer activates it themselves. Lt. Dalgord stated that it must be located on the center front of the body. It has a wide-angle view. There are different types of mounts. A double press of a button activates the camera. If lights on the cruiser are activated, it sends out a signal and turns on any camera within a 50' radius. If a taser is drawn and turned on, any camera within a 50' radius is activated.

CP Foley asked if plain clothes officers are required to wear the cameras at all times. Lt. Dalgord stated that policy dictates the situations in which they are required to wear them, such as serving warrants.

CP Foley asked about protections in case an officer fails to activate his camera. Lt. Dalgord stated that Dublin's camera system goes back to approximately 18 hours for retrieval.

CP Apolinario asked if the 31 terabytes is just camera data. Lt. Dalgord stated that it is all audio/video evidence stored by the Police Department.

CP Barnes asked about the required retention of data. Lt. Dalgord stated that the requirements are set by the City of Dublin and evidence is required to be kept for a minimum of 10 years. Anything determined not to be evidentiary is deleted automatically within 180 days.

CP Ortega asked about media request guidelines. DC Tabernik stated that the Police Department is required to comply with the Ohio Sunshine Laws – public records laws. Some things can be withheld or redacted as part of active investigations. DC Tabernik stated that Dublin has good relationships with local media.

Vice Chair Hollie asked about the mechanism for the video to upload. Lt. Dalgord explained that cameras are kept at the station where they are docked and charged. There is no other place for the cameras to be docked and data to be uploaded. The school resources' camera data is automatically uploaded when connected to the Wifi.

CP Ortega asked if officers are required to keep cameras on their person when off duty. Lt. Dalgord stated that the cameras are kept at the Police Department. Each officer is assigned their own. In the instance of a call, the officer would have to stop by the office to pick up their equipment anyway.

- **Responding to Persons in Crisis**

*Due to the time and technical difficulties, this item will be heard at the next meeting of the Committee.*

DC Tabernik gave a preview of the mental health policy. Dublin had an outdated policy. In order to update it to reflect current and best practices and take a trauma-informed and culturally-competent approach, staff engaged with an internal working group and changed the policy.

Chief Páez stated that once the policy was signed, he would distribute it to the committee in advance of their next meeting.

## **Chief's Update**

- **Deputy Chief Search**

There is no update at this time.

- **Update on Crime Trends and Police Activity**

Chief Páez updated the Committee on public safety activities and trends. In the last couple of months, staff has reported that crime is trending down in areas tracked. There is less violent crime than this time last year. Thefts are down significantly across the city. Theft from vehicles is down by half. Motor vehicle thefts are down significantly. Breaking and Entering is trending up. While no upward trends are desired, there are two more than reported at this time last year. The trend is mostly construction related – theft of materials from commercial sites. The Police Department has had some success with officers being in the right place at the right time and recovering stolen vehicles throughout the year.

Chair Maynard shared with the group that he and Vice Chair Hollie have been invited to present at the Dublin Citizens Police Academy class taking place next Thursday (September 26, 2024).

There being no further business for discussion, the meeting was adjourned at 7:41 p.m.

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Chair, Chief's Advisory Committee

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Deputy Clerk of Council

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