



Office of the City Manager
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Memo

To: Members of Dublin City Council
From: Megan D. O'Callaghan, P.E., City Manager
Date: November 8, 2022
Initiated By: Matt Earman, Parks and Recreation Director
Shawn Krawetzki, Landscape Architect Manager
Re: Resolution 57-22 – Accepting the Lowest and Best Bid for the Emerald Fields – Bike Track Project

Background

On October 25, 2022, three (3) bids were received and publicly opened for the Emerald Fields – Bike Track Project (Project). The Project will install a modular pump track at Emerald Fields and will consist of site area grading, a concrete foundation for the installation of the pump track system, storm water bio-retention basins, plantings for the bio-retention basins, and site restoration. The pump track system has already been purchased and is ready for installation once the site work is complete. A rendering of the complete pump track system is attached for reference, and a location map showing where the pump track system will be located is included below.

The engineer's estimate for the Project was \$150,000 in 2021. The budgeted amount for the Project included in the 2022 – 2026 Capital Improvements Program (CIP) is also \$150,000.

Janco LLC (Janco) submitted the lowest and best bid amount of \$176,002.00, including two alternate bids to switch the foundation and infield materials from asphalt to concrete for the amount of \$2.00. Staff has contacted Janco to ensure the \$2.00 alternate bid is accurate, and Janco confirmed the \$2.00 alternate bid is correct. In preparing its bid for the Project, Janco intended to use concrete for the entire project rather than asphalt; therefore, Janco included the cost of concrete in its base bid. However, Janco was not able to submit a \$0.00 amount in the bidding software for the alternates. Janco included the \$2.00 bid for the alternate bids to complete its bid submission in the bidding software.

Staff has reviewed all bids, and a summary of the bids received is listed below.

Bidder	Bid as Read	Total Add Alternates	Bid as Read Over (+) or Under (-) Engineer's Estimate
Janco LLC	\$176,000.00	\$2.00	+ 14.78%
Strawser Paving Company	\$219,500.00	\$10,100.00	+ 34.53%
2K General Company	\$217,000.00	\$31,200.00	+ 39.57%

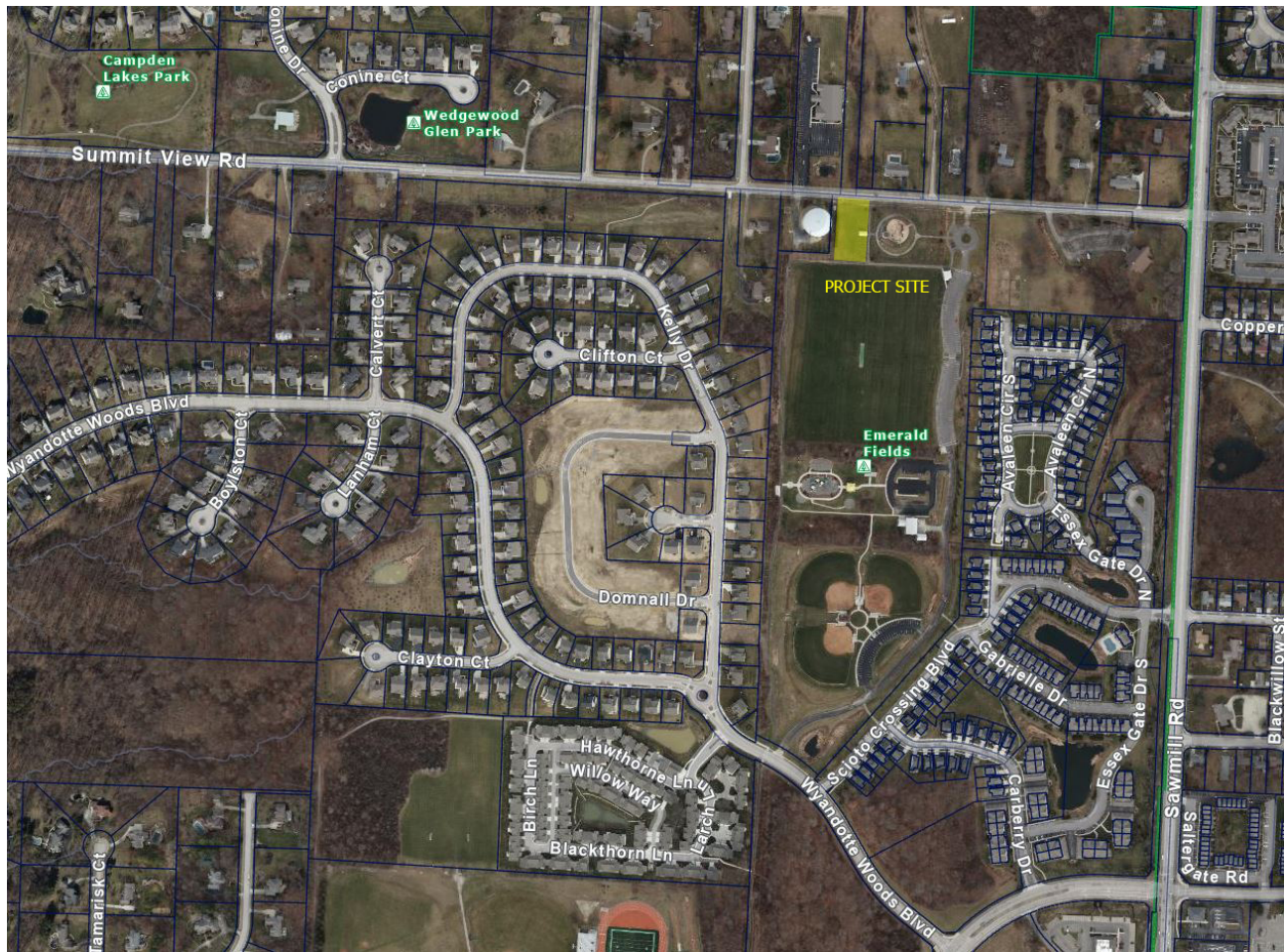
As can be seen above, the three (3) bids the City received are higher than the engineer's estimate. Upon analysis of the bids, Staff determined this is due to inflationary price increases associated with the construction materials necessary for the Project. The Parks and Recreation Department consulted with the Finance Department, and Finance Staff determined the funds necessary to cover the additional Project cost are available from previously appropriated funds in the 2022-2026 CIP. These funds are available from projects that will not proceed in 2022 and have been included in the 2023 – 2027 CIP.

Recommendation

Staff has thoroughly reviewed the bid submitted by Janco LLC and determined it to be complete and acceptable to perform the specified work for the Project. Janco LLC has performed several previous projects for the City, and the City's experience with Janco's work is favorable.

Staff recommends Council approve Resolution 57-22, accepting as lowest and best the bid from Janco LLC in the amount of \$176,002.00 and authorizing the City Manager to enter into a contract with Janco LLC for this Project.

Location Map



PROGRESSIVEBIKERAMPS.COM



RECORD OF RESOLUTIONS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30045

Resolution No. 57-22 Passed , 20

A RESOLUTION ACCEPTING THE LOWEST AND BEST BID FOR THE EMERALD FIELDS – BIKE TRACK PROJECT

WHEREAS, formal advertising and competitive bidding procedures have been conducted, pursuant to Section 8.04 of the Revised Dublin Charter and Chapter 37 of the Dublin Code, for the Emerald Fields – Bike Track Project; and

WHEREAS, Council has determined that the bid submitted by Janco LLC on October 25, 2022 constitutes the lowest and best bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Dublin, Delaware, Franklin and Union Counties, State of Ohio, of its elected members concurring, that:

Section 1. The bid submitted by Janco LLC in the amount of \$176,002.00 is hereby accepted.

Section 2. The City Manager is hereby authorized to enter into contracts with Janco LLC for the performance and completion of the Emerald Fields – Bike Track Project pursuant to the Advertisement, Proposal and Contract Documents for said Project on file in the Department of Parks and Recreation.

Section 3. This Council further hereby authorizes and directs the City Manager, the Director of Law, the Director of Finance, the Clerk of Council, or other appropriate officers of the City to prepare and sign all other agreements and instruments and to take any other actions as may be necessary to implement this Resolution and complete the Project.

Section 4. This Resolution shall take effect upon passage in accordance with Section 4.04(a) of the Revised Dublin Charter.

Passed this 14th day of November, 2022.

Mayor – Presiding Officer

Attest:

Clerk of Council