

## CITY OF DUBLIN ADMINISTRATIVE ORDERS OF THE CITY MANAGER

## **ADMINISTRATIVE ORDER 5.11**

TO: All City Employees

FROM: Dana McDaniel, City Manager

**SUBJECT:** Personal Use of Copiers and Fax Machines

**DATE:** June 22, 2022

Rescinds Administrative Order 5.11, dated December 8, 1993 regarding same subject.

**PROPONENT:** All City Employees

## 1. PURPOSE

This Administrative Order is hereby rescinded, as it served its original purpose and is deemed no longer necessary, the City of Dublin does not charge \$0.05 per page for personal use of the fax machine. This Administrative Order will be removed from DubNet effective immediately.