



CITY OF DUBLIN
ADMINISTRATIVE ORDERS
OF THE CITY MANAGER

ADMINISTRATIVE ORDER 6.2
TO: All Employees Within The Police Department
FROM: Megan O'Callaghan, City Manager <i>Megan O'Callaghan</i>
SUBJECT: Designation of Acting Chief of Police in the Absence or Disability of the Chief of Police
DATE: October 2, 2023
<i>Supersedes and replaces Administrative Order 6.2, dated November 1, 1993 regarding same subject.</i>
PROPONENT: Police Department

1. PURPOSE

The purpose of this Administrative Order is to establish a formal written policy regarding the designation of an Acting Chief of Police in the absence or disability of the Chief of Police. Questions regarding this Administrative Order should be directed to the Chief of Police or City Manager.

2. POLICY

A. Effective immediately, it is the policy of the City Manager that in the absence or disability of the Chief of Police, either the Operations Bureau Commander (Deputy Chief), Support Services Bureau Commander (Deputy Chief), or Community and Professional Services Bureau Commander (Deputy Chief) shall be designated as Acting Chief of Police.

B. Prior to each absence or period of disability (if possible) the Chief of Police shall designate, in writing, either the Operations Bureau Commander, Support Services Bureau Commander, or Community and Professional Services Bureau Commander as Acting Chief and shall file such written designation with the Office of the City Manager. In the event the Chief of Police is unable to make such designation prior to their absence or disability, the City Manager shall make such designation.