

## ADDENDUM NO. 1

For: Event Consultation Services

Due Date: Oct. 19, 2023 at 5:00 p.m.

**To prospective consultants: the following information shall be used to clarify parts of the request for proposals.**

*1. Can companies from outside the USA apply for this?*

- The successful bidder is asked to show proof of legal authority to do business in the State of Ohio.

*2. Do we need to come over there for meetings?*

- As part of the process, it is important for consultants to see the event locations. Respondents should include 2 visits to Dublin in their responses – the first to familiarize themselves with the city and the second to present to the City Council.

*3. Can we perform tasks related to the RFP outside the USA?*

- Consultants with legal authority to do business in the State of Ohio may perform work related to this RFP outside the USA. Any and all virtual meetings with city staff will occur during the City of Dublin's normal operating hours (8 a.m. – 5 p.m. ET).

