

RECORD OF ORDINANCES

Ordinance No. 56-22 Passed , 20

AN ORDINANCE AMENDING CHAPTER 35 OF THE CODIFIED ORDINANCES TO REVISE THE SCHEDULE OF FEES AND SERVICE CHARGES FOR CITY OF DUBLIN SERVICES

WHEREAS, the City of Dublin, Ohio has conducted an analysis of its services, the full costs of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for the services; and

WHEREAS, based on this analysis, cost analysis worksheets have been prepared; and

WHEREAS, the specific fees to be charged for City-provided services must be adopted by the City Council.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Dublin, State of Ohio, 7 of the elected members concurring:

Section 1. Chapter 35 of the Codified Ordinance of Dublin, Ohio is hereby amended to read as follows:

Chapter 35
FEE AND SERVICE CHARGE REVENUE/COST COMPARISON
SYSTEM AND FEES

Section 35.80 "Full Costs" Defined

For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning. "Full Costs" includes the following elements:

- (1) All applicable direct costs including, but not limited to salaries, wages, overtime, employee fringe benefits, services and supplies, maintenance and operating expenses, contracted services, special supplies, and any other direct expense incurred.
- (2) All applicable indirect costs including, but not restricted to, building maintenance and operations, equipment maintenance and operations, communications expenses, computer costs, printing and reproduction, vehicle expenses, insurance, debt service, and like expenses when distributed on an accounted and documented rational pro-ration system.
- (3) Fixed asset recovery expenses, consisting of depreciation of fixed assets, divided by the approximate life expectancy of the fixed asset.
- (4) General overhead, expressed as a percentage, distributing and charging the expenses of the City Council, including the Clerk of Council, Department of Law, City Manager, Accounting and Auditing, Taxation, Procurement, Information Technology, Economic Development, Human Resources and City promotional programs, and all other staff and support service provided to the entire City organization. Overhead shall be prorated between tax-financed services and fee-financed services on the basis of said percentage so that each tax-financed service and fee-financed service shall proportionately defray such overhead costs.
- (5) Departmental overhead, expressed as a percentage, distributing and charging the cost of each department head and his or her supporting expenses as identified in subsections 1, 2, 3, and 6 of this Section.
- (6) Debt service costs, including the payment of interest, and trustee fees and administrative expenses of all applicable bond, certificate, or securities issues or loans of whatever nature or kind.
- (7) The "full costs," in most instances, will be rounded to the nearest five or ten dollars, with the actual fee established by the ordinance establishing a schedule of fees and charges for City services.

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Section 35.81 Findings and Intent

(a) It is the intent of the City Council to ascertain and recover the specified percentages of full costs from fees, charges, and regulatory license fees levied in providing the regulation, products, or services set forth in this Chapter.

(b) The fee and service charge revenue/cost comparison system set forth in this Chapter provides a mechanism for ensuring that fees adopted by the City for services rendered do not exceed the reasonable estimated cost for providing the services, unless otherwise noted.

(c) It is the intent of the City Council to achieve a more equitable and fair mix for financing services set forth in this Chapter in order to reduce or eliminate subsidizing these services with general tax revenue; thereby, allowing those general tax revenues to be used for general services, including infrastructure maintenance and replacement.

Section 35.82 Delegation of Authority and Direction to the City Manager

(a) The City Manager is hereby delegated the authority and directed to provide documents to the City Council to implement its policy to adjust fees and charges to recover the percentage of full costs as established in this Chapter.

(b) "Full costs" shall be as defined in Section 35.80. In adjusting fees and charges, the City Manager shall act in an administrative and ministerial capacity and shall consider only the standards and criteria established by this Chapter and the applicable State laws.

Section 35.83 Schedule of Fees and Service Charges

(a) The City Manager, Director of Finance, and each City department head, under the direction of the City Manager, shall review annually the fees and service charges listed in Appendix A- Schedule of Fees and Service Charges, and provide an adjusted fee or charge schedule to the City Council for its consideration so as to recover the listed percentage of full costs necessary to provide the listed regulation, product or service as modified by the notes following the list of services. These fees, unless otherwise specified, are for City of Dublin services and are in addition to any charges made by any other governmental agencies.

(b) The services as listed in this Section shall be as defined in the document entitled "Cost Study for the City of Dublin, Ohio" as produced by the City of Dublin.

(c) All fees and charges set pursuant to this Chapter and Section shall take effect as specified in this Ordinance.

(d) The City Manager may vary the review schedule listed in the Section if, in the judgment of the City Manager and a directly affected and requesting department head, a gross inequity would be perpetrated by not revising a fee or charge prior to the next rate review. Any such special rate review shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance.

(e) If fees are not collected at the time that the service is provided, the City has the right to pursue collection of any of the fees listed in this Ordinance, including certification to the County Auditor, remittance to a collection service, or any other appropriate pursuit for payment. When additional fees need to be levied and collected for City-provided services in the amount of \$10 or less, or when a refund is due in the amount of \$10 or less, a refund or additional charge need not be made.

(f) Should it become necessary to establish a new service fee or charge during the year, the City Manager may set the fee administratively. Any such fees set by the City Manager shall be reported to the City Council at its next succeeding meeting where the City Council may revise the fee or charge by Ordinance. The new service will then be included and analyzed in the next rate review.

Section 35.84 Fee Appeals and Waivers

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Irrespective of the percentage of recovery and the "notes" in Section 35.83 - Appendix A, the City Council reserves the right to waive any fee in order to encourage development projects that enhance the City's tax base as outlined in the City's Economic Development Strategy. The City Manager may recommend further waivers or fee adjustments, based on hardship, to be accepted or rejected by City Council at its next regularly scheduled meeting.

Section 2. SEVERABILITY

If any portion of this Chapter is found to be unconstitutional or invalid, the City Council hereby declares that it would have enacted the remainder of this Chapter regardless of the absence of any such invalid part.

Section 3. REPEALER

All Ordinances, the Codified Ordinances of Dublin, Resolutions, City Council Motions, and all actions of all City Boards and Commissions in conflict here within are hereby repealed. The fees and charges established by this Chapter shall supersede all previously established fees or charges for the same regulation, product or service, and all such previous fees and charges are hereby repealed on the effective date of the Order of the City Manager.

Section 4. EFFECTIVE DATE

This ordinance shall be in effect on January 1, 2023.

Passed this 7th day of November, 2022

Jane Felt
Mayor - Presiding Officer

ATTEST:
Jennifer Delgado
Clerk of Council

APPENDIX A
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Finance and Administrative Services			
AD-01	Returned Check (NSF) Processing Declined ACH Processing	(Note 17) 100%	\$30 \$20
AD-02	Document Printing & Copying	(Note 4) 100%	\$.05/pg-single-sided black & white copy \$.10/pg double-sided black & white copy \$.10/pg single-sided color copy \$1.50 -City map/blue print \$20—Code Books and Bid Documents \$3-audio/video tape \$1-CD (plus postage, if mailed.)
AD-03	Special Telecommunications R-O-W Permit	100%	\$650
AD-04	General Telecommunications Right-of-Way Permit	100%	\$770
AD-05	PACE Commercial Fee	(Note 6)	\$1,000
Community Development Services			
Building Standards Services			
BL-01	Building Permit Application – Residential Plan Review	100%	\$460 \$355 plus \$115 \$90 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. (After hours reviews an additional \$145 per hour 3 hour minimum)
BL-02	Building Permit Application – Commercial Plan Review	100%	\$430 \$330 first 1,000 sq. ft. plus \$285 \$220 each additional 1,000 sq. ft. or fraction thereof (plus costs of outside plan review, if necessary, above cost of normal plan review service.) After hours reviews an additional \$145 per hour 3 hour minimum
BL-03	Minor Building Plan Revision – Commercial	100%	\$475 \$370
BL-04	Major Building Plan Revision – Commercial	100%	\$1,215 \$1,160 (plus cost of outside review when necessary.)
BL-05	Building Inspection – Residential	100%	See Appendix A.
BL-06	Building Inspection – Commercial	100%	See Appendix A.
BL-07	Plumbing Plan Review & Inspection	(100% - To be set equal to the Franklin County rate.)	Currently, Residential - \$60 application and first fixture, plus \$15 each add'l fixture. Commercial - \$200 application and first fixture, plus \$20 each add'l fixture
BL-08	Electrical Plan Review	100%	\$180 \$150 /hr (Note 12)
BL-09	Electrical Inspection/Permit - Residential	100%	See Appendix A.
BL-10	Electrical Inspection/Permit - Commercial	100%	See Appendix A.
BL-11	HVAC Inspection/Permit - Residential	100%	See Appendix A.
BL-12	HVAC Inspection/Permit - Commercial	100%	See Appendix A.
BL-13	Fire Protection System Review	100%	(Note 12) \$395 \$390 Revisions to plan - \$170 minor:
BL-14	Building Plan Revision – Residential	100%	\$30 Admin Fee plus based on levels of review: \$60-Building Div. \$60-Planning Div. \$60-Engineering Div.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Building Standards Services (continued)			
BL-15	Home Improvements	(Note 2)	0 – 1,000 sq. ft. = \$100 1,001 – 1,500 sq. ft. = \$200 1,501 sq. ft. and up = refer to standard residential review and inspection fees.
BL-16	Temporary Structure	40%	\$150 \$145
BL-16A	Temporary Membrane Structures, Tents and Canopies Fire Inspection	To be set by Washington Township	Currently: 1 to 5 Tents \$50 6 to 10 Tents \$75 11 to 15 Tents \$100 16 to 20 Tents \$150 20 or More Tents \$200
BL-17	Gas Line Permit	100%	\$135
BL-20	Building Demolition Plan Review & Inspection	100%	\$420 \$390
BL-21	Building Relocation Plan Review/Inspection	(Note 20) 100%	\$750 plus costs.
BL-24	Change of Use Permit	100%	\$360
BL-25	Conditional Occupancy Inspection	100%	\$465 six month period for residential or commercial premises.
BL-26	Building Permit Extension	100%	\$40
BL-28	Special Building Inspection	100%	(Note 12) \$180 minimum for 1 hr. inspection; plus \$135 if written report is requested.
BL-29	Building Re-inspection Service	100%	\$190
BL-30	Contractor Registration	100%	\$75 /year
BL-31	Building Construction Appeal	(Note 2)	\$210 (non-refundable)
BL-32	Building Standards Appeal	(Note 18)	(Note 18) \$0
BL-33	Replacement Building Plans	100%	\$50 administrative fee, plus actual cost of reproducing plans.
BL-34	Replacement Building Cards	100%	\$50
BL-35	Range Hood Permit	100%	\$450
BL-36	Sign Plan Review & Inspection – Permanent: Recognized Dublin HOA’s Others	(Note 30) 0% 100%	\$0 \$495

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered		Fee
Regulation, Product or Service				
Leisure and Cultural Services				
Community Events Services				
CE-05	City Services to Special Events, Community Events and Sports Events.	Tier 1 25% Tier 2 50% Tier 3 100%		Event Permit Fees Tier 1 = \$75 \$50 Tier 2 = \$380 Tier 3 (New/Substantially Different) = \$5,000 \$3,475 Tier 3 (Reoccurring) = \$2,500 See Appendix A for discussion of tiers. Hourly Fee Per Employee: Parks - \$120 \$115/hr Custodian Service – \$120 \$115/hr Bldg. Inspect. (Note 19) Police Service \$155 Cruiser Usage - \$20/hr Streets & Utilities- \$120 \$115/hr (plus costs of signage) Recreation (seasonal) - \$20/hr
Public Safety Services				
Court Services				
CT-01	Court Service	(Note 6)		\$25
CT-02	Fine Processing		100%	\$20
CT-02A	Computer Fund Fee	(Note 32)		\$8
CT-03	Records Sealing Service	(Note 3)		\$20 (plus State fee)
CT-04	Summons Issuance		100%	\$35
CT-05	Warrant Processing		100%	\$100
CT-06	PNC Monitoring		0%	\$0
CT-07	Presentence Investigation		0%	\$0
CT-08	Probation Monitoring		0%	\$0
CT-09	Continuance Processing	(Note 6)	100%	\$0-1 st continuance \$10 – additional continuance
CT-10	Witness/Subpoena Processing	(Notes 6 & 7)	100%	\$30
CT-11	Adult Diversion	(Note 2)		\$200
CT-12	License Forfeiture		100%	\$20 (plus BMV fee)
CT-13	Interstate Compact		100%	\$20
CT-14	Warrant Blocks		100%	\$20
CT-15	Adult Traffic Diversion		100%	(Note 35)
CT-16	Parking Registration Block		100%	\$20
CT-17	Case Transfer		100%	\$25
Community Development Services				
Engineering Services				
EN-01	Right-of-Way Plan Review & Inspection	(Note 2) (Note 13)	100%	Residence - \$55 Other - \$430
EN-02	ROW Encroachment Plan Review & Inspection		100%	\$1,290
EN-03	Public Improvement Plan Review		100%	2% of estimated costs of improvements.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Engineering Services (continued)			
EN-04	Public Improvement Inspection	100%	7% of estimated costs of improvements.
EN-05	Easement Encroachment Review	50%	\$350 (includes recording fees)
EN-06	Review of Utility Company Easements on City Property	100%	\$620 (plus a sq. ft. fee based on the approved per acre fee for raw parkland if equipment or pad is above ground on City property or rights-of-way.)
EN-07	Private Street Dedication Review	100%	\$2,830 plus costs.
EN-08	Street Vacation Review	100%	\$2,415 plus costs.
EN-09	Street Re-Naming (non-staff initiated)	100%	\$1,100 \$1,095 plus costs.
EN-10	Private Waste Disposal Review	100%	(Note 14) \$775 \$740 res (Note 14) \$1,045 \$1,010 non-res
EN-11	Sanitary Sewer Inspection	100%	\$150
EN-12	Flood Plain Inquiry Response: Written Request Others	(Note 1) 50% 0%	(Note 1) \$130 \$125 \$0
EN-13	Flood Plain Development Review	(Note 12) 100%	\$600 residents \$1,490 other
EN-14	Engineering Re-inspection Service	100%	\$100
EN-15	Damaged Light Pole Repair	100%	(Note 15) \$100 \$95 /hr
EN-16	Street/Traffic Sign Service	(Note 11a) 100%	\$100 \$95 /hr plus costs
EN-17	Well Drilling Permit	100%	\$360
EN-18	Change of Address Review	100%	\$480 \$370
Community Development Services			
Parks			
PK-01	Cemetery Maintenance	100%	\$720 — resident \$2,010 — non-res.
PK-02	Cemetery Lot Sale	100%	\$405
PK-02A	Columbarium Niche	(Note 36) 100%	\$1,915 – resident \$2,630 – non-resident (see Note 36)
PK-03	Interment Service	100%	\$530 \$510 – weekday \$780 \$750 – after hrs and weekends
PK-03A	Inurnment Service	100%	\$130 – weekdays \$200 – after hrs and weekends
PK-04	Monument Foundation Service	100%	\$1.80 /per sq. inch
PK-04A	Niche Engraving	100%	\$425/each occurrence

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Parks (continued)			
PK-07	Cemetery Lot Ownership Transfer	100%	\$115
PK-08	Legacy Tree/Bench	100%	\$1,435 \$1,065 tree; \$2,070 \$2,055 bench
Community Development Services			
Planning			
PL-01	Concept Plan Review	50%	\$2,420
PL-02	Preliminary Plan Review	(Note 38) 50%	(per application) Minor - \$2,400 Major - \$5,045
PL-03	Final Development Plan Review	50%	\$3,405 for 20 acres or less, plus \$ 75 for each additional 5 acres or portion thereof over 20 acres.
PL-04	Amended Final Development Plan (previously PUD/Minor Revision): Recognized Dublin HOA's Others	(Note 30 & 38) 0% 50%	\$0 (per application) Minor - \$1,320 Major - \$2,240 Signage - \$900
PL-05	Pre-application Site Plan Review: Residential Commercial (including COIC/EAZ/WID)	0% 0%	\$0 \$0
PL-06	Rezoning Application Review	100%	\$2,300 SFD on 5 acres or less. \$4,590 other rezoning.
PL-08	Conditional Use Application Review	(Note 21 and 38) 50%	(per application) Minor - \$1,395 Major - \$2,320
PL-09	Parking Lot Alteration/Expansion	100%	\$1,035 /lot or facility
PL-10	Informal Plan Review	(Note 2)	\$700
PL-11	Preliminary Plat Review	100%	\$730 for first two lots, plus \$50/lot over two lots up to 100 lots. (No increase over 100 lots.) \$730 for first two RDUs plus \$50/unit over two RDUs up to 50 RDUs (No increase over 50 RDU's). \$2,895 commercial/other.
PL-12	Final Plat Review	100%	\$810 for first two lots, plus \$75/lot over two lots up to 100 lots. (No increase over 100 lots.) \$2,090 for first two RDUs plus \$75/unit over two RDUs up to 50 RDUs (No increase over 50 RDU's). \$3,215 \$3,035 commercial/industrial/other
PL-13	Lot Split/Minor Subdivision Review	100%	\$805 – all types
PL-14	Lot Line Adjustment Review	100%	\$805 – all types

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Planning (continued)			
PL-15	Variance Application Review:		
	Properties Located in Architectural Review District	(Note 21) 0%	\$0
	Existing Single Family Development (SFD)	(Note 2)	\$100
	Others	100%	\$2,275
PL-17	Certificate of Zoning Compliance Review:		
	Residence Commercial & Other	50% 100%	\$100 \$200
PL-18	ARB Board Order	0%	\$0
PL-20	Sign Plan Review & Inspection - Temporary	100%	\$100
PL-21	Sign Plan Review & Inspection - R-O-W	0%	\$0
PL-22	Annual Permanent Sign Inspection	0%	\$0
PL-24	Seasonal Business Review	100%	\$175 -initial appl. \$110 -renewal fee. (Plus \$500 refundable bond)
PL-24A	Outdoor Seasonal Plant Display/Sales	100%	\$100
PL-26	Sexually Oriented Business License	100%	\$435
PL-28	Peddlers/Solicitation Permit	100%	\$110 /license
PL-29	Special Permit Review:		
	For uses permitted in residential zones Others	25% 100%	\$435 \$1,755
PL-30	Home Occupation Permit	100%	\$110 initial two years \$65-each two years after
PL-31	Wireless Facility Administration Review	(Note 31) 100%	New Tower - \$3,250 Alt Structure - \$2,145 Co-location - \$1,835 Temp Facility - \$995
PL-32	Tree Removal Permit	(Note 27) 0%	\$0 – Permit \$150 caliper inch
PL-34	Garage Sale Permit	(Note 2)	\$5/permit plus \$1/sign to a max of 3 signs per address.
	Neighborhood Garage Sale Permit (minimum of 10 participating addresses or more)	(Note 2)	\$3/permit plus \$1/sign to a max of 3 signs per address.
PL-35	Zoning Inquiry Response:		
	Written Request Others	(Note 1) 100%	\$375 \$0
PL-36	BZA Appeal Processing/Non-Conforming Use Determination:		
	SFD and Historical Dublin Area Others	(Note 2) (Note 2)	\$100 \$1,740
PL-38	City Council Appeal Processing:		
	SFD Others	(Note 2) (Note 2)	\$100 \$500
PL-39	Planning Pre-Submittal Meeting	0%	\$0

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Community Development Services (continued)			
Planning (continued)			
PL-40	Planning Re-inspection Fee	100%	\$110
PL-41	Code Enforcement Inspection	0%	\$0
PL-43	Weed Abatement Service	(Note 6)	\$355 plus contracted cost of mowing for first mowing of the season. \$245 plus contracted cost of mowing for each subsequent mow of the season after the first.
PL-45	Annexation Petition Processing	100%	\$4,290
PL-46	EAZ/West Innovation District Development Plan Application Fee	(Note 38) 50%	Minor - \$1,055 Major - \$2,115
PL-47	EAZ/West Innovation District Administrative Departure Fee (Included with PL-46)	0%	\$0
PL-48	EAZ/West Innovation District Site Plan Approval Fee	100%	\$1,400
PL-52	Minor Project Review	50%	\$0- Historic District \$100- Residential accessory uses/structures \$750 - Small \$1,240 - Large \$100 – Signage Review
PL-54	Waiver Review	50%	\$1,280
PL-55	Open Space Fee in Lieu of Determination	(Note 2)	\$0- If included in Basic Plan Review \$0- If open space requirement is less than 300 sq. ft. \$500- Others
PL-56	Master Sign Plan Review	25%	\$0 – Historic District \$905
PL-57	Parking Plan Review	25%	\$740
PL-58	Short-Term Rental Application	(Note 2)	(Note 40)
Public Safety Services			
Police Services			
PO-01	Police False Alarm Response	100%	\$0-1 st 2 in 6 mos. \$70 -third alarm \$70 -fourth alarm \$80-fifth alarm \$100-6 or more in 6 months.
PO-02	Impounded/Abandoned Vehicle Release: Crime Victim Others	0% 100%	Crime Victim - \$0 Others - \$135 \$130
PO-03	Records Check/Clearance Letter	(Note 16) 100%	\$25

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Public Safety Services (continued)			
Police (continued)			
PO-08	Police Report Reproduction	(Note 4)	\$.05 single-sided black & white \$.10 double-sided black & white \$.10 single-sided color copy
PO-09	Police Photo Reproduction	(Note 4)	\$1/print or CD plus postage.
PO-10	Video/Audio Tape Reproduction	(Note 4)	\$3 (tapes supplied).
PO-11	Other Agency Dispatch Service	(Note 5)	(Note 5)
PO-12	Facility Rental – Firing Range (open only to other Law Enforcement Agencies)	(Note 2)	\$50 plus staff time for Range Officer(s)
Public Service			
Utility and Enterprise Services			
PW-01	Water Service	100%	(Note 25)
PW-02	Sanitary Sewer Service	100%	(Note 26)
PW-03	Storm Sewer Services	0%	(Note 10) \$0
PW-04	Refuse Collection Service – Residential	0%	\$0
PW-05	Recycling Collection Service	0%	(Note 29) \$0
PW-06	Street Sweeping	0%	\$0
PW-07	Spilled Load Clean-up	(Note 11a) 100%	\$150 \$140/hr plus costs
PW-08	Damaged Property Repair	(Note 11a) 100%	\$150 \$140/hr plus costs
PW-09	Fire Hydrant Permit (public or private)	100%	\$125 (fee to be doubled if City required to pump the hydrant) plus, \$350 refundable deposit for hydrant backflow prevention device and hydrant wrench.
PW-10	Fuel Surcharge (Administrative Fee)	(Note 34) 100%	\$0.15 \$0.13 per gallon - unleaded or diesel
PW-10A	CNG Surcharge (Administrative Fee)	(Note 34) 100%	\$0.66 per gasoline gallon equivalents (GGE) - compressed natural gas.
PW-11	Salt Surcharge	100%	\$1.93 /ton
PW-12	Washington Township Fleet Maintenance	(Note 37)	Labor \$125 \$120 per hour Parts at cost plus 5% surcharge for admin. costs
PW-13	Car Wash Service	100%	\$10 /wash school bus or larger \$8 /wash small vehicles
Leisure and Cultural Services			
Recreation Services			
RC-01	Adult Sports Leagues	(Note 8)	(Note 8 & 22)
RC-02	Adult Programs	(Note 8)	(Note 8 & 22)
RC-03	Teen Programs	(Note 8)	(Note 8 & 22)
RC-04	Pre-School Programs	(Note 8)	(Note 8 & 22)
RC-04A	Youth Programs	(Note 8)	(Note 8 & 22)
RC-05	Preschool Camps		
RC-06	Youth Camps	(Note 8)	(Note 8)
RC-07	Teen Camps	(Note 8)	(Note 8)
RC-08	Adaptive Programs	(Note 8)	(Note 8)
RC-09	Fitness Programs	(Note 8)	(Note 22)
RC-10	Theater Programs	(Note 8)	(Note 8)

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

		Percentage of Full Costs To be Recovered	Fee
Regulation, Product or Service			
Leisure and Cultural Services (continued)			
Recreation Services (continued)			
RC-11	Aquatics - Indoor Programs	(Note 8)	(Note 22)
RC-12	Aquatics - Outdoor Pool	(Note 6)	See Appendix A.
RC-13	Aquatics - Swimming Lessons	(Note 8)	(Note 8 & 22)
RC-14	Swim Team	(Note 8)	(Note 8)
RC-15	Aquatics – Concessions	(Note 23)	(Note 23)
RC-16	Senior Programs	(Note 8)	(Note 2 & Note 33)
RC-19	DCRC Passes	(Note 6)	See Appendix A. (Note 39)
RC-20	Wee Folk	(Note 8)	(Note 8)
RC-22 (Includes RC-21)	DCRC Rental	(Note 6 & 24)	See Appendix A.
RC-23	Theater Rental	(Note 6)	See Appendix A.
RC-24	Community Wellness	(Note 6)	(Note 23)
RC-26	Neighborhood Park Programs	(Note 6)	(Note 23)
RC-27	Corporate Wellness Programs	(Note 6)	(Note 23)
CE-10 (Previously in RC-17)	Kaltenbach Rental	(Note 6)	\$45 per hour – Resident \$100 per hour – Non-Resident
CE-11	Block Party Reservation	(Note 6)	\$0-standard permit with use of barricades; \$50 first use of block party package to recognized Dublin Civic Associations each calendar year and \$100 each use thereafter
CE-12	Outdoor Reservation Service	(Note 2 & 8)	All Park Shelters & Scioto Amphitheater \$10 hour – Resident \$30 hour – Non-Resident Coffman Park Amphitheater \$10 per hour – Resident \$30 per hour – Non-Resident Coffman Park Pavilion & Amberleigh Park Pavilion \$15/hr (\$120/day) – Resident \$50/hr (\$400/day) – Non-Resident
CE-13	Athletic Field Usage/Rental (soccer, baseball, softball, cricket and lacrosse fields)	(Note 28) 100%	See Appendix A.
CE-14	Designated Outdoor Refreshment Area (DORA) Cup Fee	(Note 6)	\$0.50
CE-15	Outdoor Fee-Based Activity	(Note 2 & 8)	See Appendix A.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Notes:

1. Fee not to apply to Dublin residents when request is for primary residential property.
2. A flat fee to be reviewed periodically by City Council.
3. The recovery is to be the maximum allowable under Ohio Law.
4. The recovery is to be the maximum allowable under the Public Records Act.
5. The percentage of recovery is dependent on the agreement negotiated between the parties.
6. Rather than a percentage of recovery, the City Council has specified a fee structure to be adopted.
7. There is to be no recovery of costs for Police Officers subpoenaed.
8. In general, the recreation program will attempt to recover, on an aggregate basis, 50% of direct costs and building maintenance costs *plus an assigned percentage of costs associated with certain recreation program capital improvement projects*, while recognizing that some programs may be somewhat less than that for certain reasons and some more than that. This to be based on the nature of the program. This will ensure that individual fees are reviewed annually, and any set unusually high/low are flagged.
9. For City Services provided aside from the Division of Events Administration.
10. At the February 8, 1999 meeting of the Committee of the Whole to discuss storm drainage utilities. The consensus was not to implement storm drainage fees.
11.
 - a. Fee will be based on fully burdened hourly rate plus any out-of-pocket costs and other direct costs.
 - b. For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.
12. Plus costs of any additional outside review services.
13. Plus a \$5,000 refundable bond to cover costs of repairs should they be necessary. Residents are not required to post bond when not cutting into the street pavement.
14. Plus any fees charged by the County or State.
15. Fully-burdened hourly rates of Traffic Technician(s) and any Streets & Utilities Staff used to repair light poles, plus actual cost of parts for repairs.
16. Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.
17. Fee applies when check has been deposited twice, is still NSF, and the party must redeem the check in person for cash.
18. The City does not have a certified Board of Building Appeals and therefore does not have the authority under the Ohio Revised Code to charge a fee.
19. A flat fee for a temporary structure permit.
20. These services see very few units of service in any given year.
21. Fees to be waived for those properties located within the Architectural Review District in Old Dublin, and for churches and places of worship in residential districts, and for Alternative Energy Applications.
22. A ten percent (10%) discount to apply for Dublin Community Recreation Center (DCRC) members on programs held inside the DCRC facility (not to apply to camps & aerobics classes).

**APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES**

Notes (continued)

23. Concession items will be charged at fees that attempt to recover direct cost of operations.
24. Rental fees for the gymnasium, classrooms, and park shelters are waived for youth organizations and schools, both public and private, serving the Dublin Community.
25. Fees as adopted in Ordinance 13-92 and 24-95 and as amended by Ordinances 07-05, 94-07, 64-09, 56-11, 64-12, 75-15 and 76-21.
26. Fees as adopted in Ordinance 14-92 and 25-95 and as amended by Ordinances 07-05, 94-07, 64-09, 56-11, 64-12, 95-13, 75-15, 72-17 and 76-21.
27. Tree Removal permit at no charge and tree replacement fee of \$150 per caliper inch.
28. The policy changes regarding athletic field usage were addressed in an October 31, 2014 memo titled "Updated Baseball and Softball Field Use Policy," by Matt Earman, Director of Parks and Recreation. The fee changes specified in that memo are discussed later in this appendix.
29. First set of recycling bins provided to owners of new homes. Replacement bins will be provided to new residents when needed. This is to be an informal policy, implemented in an effort to improve customer service and facilitate the City's recycling service.
30. For qualifying Homeowners Association projects located within the public realm of the subdivision.
31. Fees waived if wireless is located on a City facility and the space is leased from the City. Fees for outside review services plus the cost of the City's Telecommunication Consultant and any Legal fees will be charged to the applicant.
32. Per Ordinance 41-93, which authorizes the Establishment of a Mayor's Court Computer Fund as approved by the Auditor of State.
33. Dublin community senior citizens membership is available for a fee of \$15 for residents and \$20 for non-residents 55 years or older and offers special privileges including eligibility to participate in all general and special senior activities, to serve on the advisory board and committees, and priority registration for certain programs. Fees for senior citizens membership will be waived for those participants age 90 years and over.
34. Resolution 35-11 approved the administrative fee for Compressed Natural Gas (CNG) based on "gasoline gallon equivalents" (GGE). Ord 49-15 set the fee for CNG at \$0.40 per GGE.
35. Fee is dependent upon State Court costs, Court Service fees (which can be more depending upon case history and action taken by the Court), the Computer Fund fee, and fine processing. A \$49.95 fee for the online driving course is collected by the National Safety Council of which \$25 is remitted back to the City.
36. Up to two (2) cremains per niche, and the fee includes perpetual care.
37. Resolution 03-13 approved setting the labor rate for services provided to Washington Township at the fully burdened hourly rate. At the time, this was set at \$81.00 per hour. The Resolution also allowed the City to charge Washington Township the cost of parts plus a 5% surcharge to cover the in house NAPA store.
38. Charge all fees for all services except for projects requesting two or three services where one or more of the services is a minor version of that service. For those projects, do not charge any additional fees beyond the highest fee for any requested minor services.
39. Dublin Community Recreation Center (DCRC) annual pass fees listed are the maximum fees to be charged. The Director of Recreation has the authority to adjust annual pass fees and/or run seasonal pricing specials as needed in order to achieve recreation center membership goals or divisional cost recovery goals. The Recreation Department is responsible for reporting on the results and impacts of any fee adjustments or seasonal specials to City Council.
40. Ordinance 73-19 approved the application fee and regulation for Short-Term Rentals.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

BL-05 BUILDING INSPECTION - RESIDENTIAL

Building inspection/permit - ~~\$405~~ \$310 for the first 1,000 sq. ft. or fraction thereof, plus ~~\$105~~ \$80 for each additional 500 sq. ft. or fraction thereof. (Note: After hours inspections are charged an additional \$145 /hr with a three hour minimum.)

<u>Description of Service</u>	<u>Fee</u>
Prefabricated fireplace, wood or coal-burning stove.	\$85 \$65
Shoring permit.	\$145 \$110
Certificate of occupancy.	\$85 \$65

BL-06 BUILDING INSPECTION – COMMERCIAL

New building and additions thereto including garages and accessory buildings and all other buildings - ~~\$440~~ \$340 for the first 1,000 sq. ft. plus ~~\$245~~ \$190 per 1,000 sq. ft. of area or fraction thereof. (Note: After hours inspections are charged an additional \$145 /hr with a three hour minimum.)

<u>Description of Service</u>	<u>Fee</u>	
Alterations permit fees, industrial units, prefabricated assemblies and relocated building permit fees (also includes “walk-through” for interior alterations).	\$245 \$190	for the first 1,000 sq. ft. or fraction thereof, plus \$85 \$65 for each additional 1,000 sq. ft.
Rehabilitation permit fees: Rehabilitation of condemned building.	\$210 \$160	Standard fee plus \$170 \$130 for the first 1,000 sq. ft. or fraction thereof, plus \$60 \$45 for each additional 1,000 sq. ft.
Existing buildings.	\$170 \$130	for the first 1,000 sq. ft. or fraction thereof, plus \$60 \$45 for each additional 1,000 sq. ft.
Certificate of occupancy.	\$320 \$245	

BL-09 ELECTRICAL INSPECTION/PERMIT-RESIDENTIAL

<u>Description of Service</u>	<u>Fee</u>	
Temporary service	\$100 \$75	
New construction or alterations/additions	\$100 \$75	minimum fee plus, \$35 \$32.50 each additional 500 sq. ft. or fraction thereof over 1,000 sq. ft.
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	\$100 \$75	minimum fee, plus \$30 \$22 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.

BL-10 ELECTRICAL INSPECTION/PERMIT-COMMERCIAL

<u>Description of Service</u>	<u>Fee</u>	
Temporary service	\$115 \$90	(plus 3% State surcharge.)
New construction or alterations/additions	\$105 \$80	first 1,000 sq. ft. (minimum fee \$80) plus additional \$145 \$110 per 1,000 sq. ft. up to 50,000 sq. ft., plus \$100 \$75 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft., plus \$85 \$65 per 1,000 sq. ft. over 100,001 sq. ft. (plus 3% State surcharge.)
Low voltage electric (Fire alarms, security systems, coaxial cable, etc.)	\$65 \$50	minimum fee, plus \$60 \$45 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. (plus 3% State surcharge.)

BL-11 HVAC INSPECTION/PERMIT-RESIDENTIAL

~~\$125~~ \$95 minimum fee for areas up to and including 1,000 sq. ft. plus ~~\$65~~ \$50 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

BL-12 HVAC INSPECTION/PERMIT-COMMERCIAL

Description of Service	Fee	
New or Additions	\$125 \$95	minimum fee plus \$60 \$45 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.
Alterations	\$110 \$85	minimum fee plus \$35 \$27 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft.

CE-05 EXTERNAL EVENTS (Event Permit Fees)

Events staff will determine the external events appropriate tier after receiving the event application.

Tier	Definition	Sample Events	Fee
Tier 1	Any event that does not require City Services nor warrants a meeting with the Permitted Events Committee, but requires a permit to comply with City code or ordinances.	<ul style="list-style-type: none">• Vintage Bike Nights• Recurring races only on bike path• Dog Frisbee contests	2023 = \$75 2024 = \$95 2025 = \$120
Tier 2	Any event that requires limited City Services and warrants a meeting with the Permitted Events Committee.	<ul style="list-style-type: none">• Most sports tournaments• Recurring runs/walks and new runs/walks using an existing route	2023 = \$380 2024 = \$405 2025 = \$430
Tier 3 (New)	Any new or substantially different event that requires multiple City Services, multiple permits and warrants at least one if not more meetings with the Permitted Events Committee.	<ul style="list-style-type: none">• Most new events expecting over 2,500 guests• Recurring events expecting more than 5,000 guests• Events serving alcohol• Events requiring a complex road closure or closure of a major roadway. (BREAD!fest, Italian Festival, Memorial Tournament, FORE!fest)	2023 = \$5,000
Tier 3 (Reoccurring)	Any reoccurring event that requires multiple City Services, multiple permits and warrants at least one if not more meetings with the Permitted Events Committee.	<ul style="list-style-type: none">• Most new events expecting over 2,500 guests• Recurring events expecting more than 5,000 guests• Events serving alcohol• Events requiring a complex road closure or closure of a major roadway. (BREAD!fest, Italian Festival, Memorial Tournament, FORE!fest)	2023 = \$2,500

RC-12 AQUATICS – OUTDOOR POOLS

Section 1.	Season pass holder categories shall be designated as: <ul style="list-style-type: none">•Residents of the City of Dublin (<i>residency pertains to where you live not where you work</i>).•Non-residents of the City of Dublin.•School District Residents
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Ordinance 56-22

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Section 2. Fees for the categories shall be as follows:

	<u>Resident</u>		<u>School District Resident</u>		<u>Non-Resident</u>	
Individual	\$105	\$95	\$240	\$220	\$250	\$225
Family of 2	\$175	\$160	\$350	\$320	\$360	\$325
Family of 3	\$240	\$220	\$490	\$445	\$500	\$455
Family of 4	\$275	\$250	\$565	\$515	\$580	\$525
Family of 5	\$320	\$290	\$660	\$600	\$675	\$615
Senior (age 60 and over)	\$75	\$70	\$130	\$120	\$150	\$135

** - A 10% resident discount will be given for early registration between April 1 and May 1.

Section 3. Daily passes for City of Dublin Residents and their guests (accompanied by a Dublin Resident) will be available for the following fees:

	<u>Resident</u>		<u>Non-Resident</u>	
Adult (18 years and older):	\$10.00	\$9.00	\$12.00	\$11.00
Senior (60 years and over):	\$9.00	\$8.00	\$11.00	\$10.00
Child (3 years to 17 years):	\$9.00	\$8.00	\$11.00	\$10.00
Child (2 years and under):	no charge		no charge	
After 6 p.m. (3 yrs and older)	\$7.00	\$6.00	\$9.00	\$8.00

Note: The number of Non-Resident guests (accompanying each Dublin Resident) admitted to the facility will be limited in accordance with the municipal pool’s ratio policy.

Section 4. The number of Non-Resident season passes available for purchase will be limited to 500.

RC-19 DCRC PASSES

The fees for annual pass holders to the Community Recreation Center (DCRC) shall be as follows:

	<u>Individual</u>	<u>Family of Two</u>	<u>Family of Three</u>	<u>Family of Four</u>	<u>Family of Five or more</u>
Annual Pass:					
Resident	\$265 \$250	\$455 \$435	\$600 \$570	\$690 \$655	\$735 \$700
School Dist. Resident	\$485 \$460	\$805 \$765	\$1,080 \$1,030	\$1,165 \$1,110	\$1,240 \$1,180
Non-Resident	\$730 \$695	\$1,280 \$1,220	\$1,690 \$1,610	\$1,905 \$1,815	\$2,100 \$2,000
Dublin Based Employees	\$285				
Military/Veterans: (w/valid identification)					
Resident	\$240 \$230				
SD Resident	\$440 \$420				
Non-Resident	\$660 \$630				
Senior:					
Resident	\$135 \$130				
SD Resident	\$195 \$185				
Non-Resident	\$250 \$240				
Note: For annual pass holders who wish to pay monthly through installment billing, there is a \$1 per month service fee.					

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

6 Month Pass:					
Resident	\$160 \$150	\$280 \$265	\$360 \$345	\$415 \$395	\$445 \$425
70 Visit Annual Pass for College Students: - 25 years of age and under w/valid student identification, and proof of current Class enrollment or be a High School Student who has graduated in the current year, and is between High School graduation and College admission (w/valid identification):					
Resident	\$130 \$125				
SD Resident	\$245 \$235				
Non-Resident	\$380 \$360				
Daily Passes:					
Adults (ages 18 yrs & up)	\$16 \$15				
Child (ages 3-17 yrs)	\$9 \$8				
Infant (ages 2 & under)	no charge				
Guest of Resident Visitor (All Ages)	5 visits/ \$50 \$45 10 visits/\$100 \$90				
City of Dublin residents may receive a discounted daily pass with proof of residency. Discounted daily pass rate for City of Dublin residents with proof of residency is \$9 \$8 /adult and \$7 \$6 /child.					

RC-22 COMMUNITY RECREATION CENTER (DCRC) – RENTAL RATES

Section 1. That the following schedule of rental rate fees be established for exclusive use of the specified areas with the Community Recreation Center:

Lap Pool

- \$9.00 per hour per lane for Dublin resident recreational use. (Payment for daily admission fee or DCRC membership is required).
- \$9.00 per hour per lane for authorized Dublin City School district functions.
- \$20.00 per hour per lane for charitable organizations. (Includes admission fee for participants.)
- \$40.00 per hour per lane for non-resident recreational use. (Payment for daily admission fee or DCRC membership is required.)
- \$40.00 per hour per lane for organized team/instructional activities. (Includes admission fees for participants.)

Saturday After-Hours Pool Rentals

Pool amenities are available for rental after-hours on Saturday evening from 8:15 p.m. – 10:15 p.m. Rental fees for this time period (Resident / Non-Resident):

- \$275 / \$410 for rental of the leisure pool only.
- \$300 / \$450 for rental of the leisure pool and slide.
- \$275 / \$410 for rental of the lap pool only.
- \$400 / \$600 for rental of the lap pool and leisure pool only.
- \$425 / \$635 for rental of the lap pool and leisure pool with slide.
- \$300 / \$450 for rental of the leisure pool and diving boards only.
- \$350 / \$525 for rental of the leisure pool, slide and diving boards.
- \$450 / \$670 for rental of the leisure pool with slide, lap pool, and diving boards

The use of Classroom C is included with any of the after-hours rentals listed above.

Maximum capacities of the facilities and the number of lifeguards and other supervisory staff are mandated by DCRC policy.

Gymnasium – Court A & Court B

- \$30.00 per court per hour for Dublin residents.
- \$55.00 per court per hour for non-residents.

Classroom A, B, and C

- \$20.00 per hour for Dublin residents.
- \$45.00 per hour for non-residents.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Section 2. That each area has designated hours of operation and an additional \$25 per hour will be charged for time rented after those established hours.

Section 3. That in order to implement the rental fees established herein, the City Manager or designee shall have the authority to promulgate and amend written administrative rules, regulations, and procedures not inconsistent with sections 1, 2, and 3 within this service center, and related policies adopted by City Council.

Community Hall Rental Rates (per hour)

Customer	1/3 Hall	2/3 Hall	Hall
Resident	\$55	\$90	\$120
School District Resident	\$75	\$120	\$165
Non-Resident	\$135	\$225	\$315
Corporate Resident	\$75	\$120	\$165
Non For Profit (Dublin) (A)	\$55	\$90	\$120

(A)– Primary address located within the City of Dublin.

RC-22 COMMUNITY RECREATION CENTER (DCRC) – RENTAL RATES (continued)

Community Hall Rental Rates (per hour) (continued)

Table and chair set-up is included in the rental fee. A warming kitchen is available. Podiums, a PA system, and other basic AV support are available upon request, and must be set up by Dublin employees risers (platforms) are available to rental groups and may be subject to an additional fee (\$65, respectively) to cover costs of additional set-up and tear down time.

Meeting Room Rental Rates (per hour)

Customer	Meeting Room 1	Meeting Room 2
Resident	\$35	\$35
School District Resident	\$45	\$45
Non-Resident	\$80	\$80
Corporate Resident	\$45	\$45
Not For Profit (Dublin) (A)	\$35	\$35

(A)– Primary address located within the City of Dublin.

Alcohol:

Rental groups are limited to serving beer and wine after 7:30 p.m. on Thursday, Friday, and Saturday nights only. All other circumstances will require a waiver from City Council at its next regularly scheduled meeting. Consumption is limited to the confines of the Community hall, and must comply with State of Ohio liquor laws. Additional proof of insurance may be required (see “Insurance Coverage” below). The City of Dublin is not liable for any injuries to guest or negligence where alcohol is involved. Special Duty Police Officer(s) must be contracted by the rental group and are required on the premises throughout the entire event when alcohol is being served.

Catering:

Caterers will be asked to provide a current professional caterer’s license and proof of insurance, and will be asked to sign a letter of agreement.

Insurance Coverage:

Depending on the risk classification of the event, the rental group may be required to obtain appropriate insurance. If the City requires insurance for the event, the rental group will be asked to provide proof of liability insurance satisfying the City’s lease requirements.

Rental Hours:

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

Rental Contract and Policies:

Ordinance 56-22

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

Refund Policies:

Community Hall – Upon cancellation of a reservation more than 60 days from the event date, the City will refund the rental fees collected, less a \$15 administrative. Upon cancellation of a reservation less than 60 days before the event date, the City will refund the rental fees collected, less \$200.

Meeting Rooms, Classrooms, Pavilions and Shelter houses – Upon cancellation of a reservation at least two weeks before the scheduled event, the City will refund the rental fees collected, less a \$15 administrative fee. Upon cancellation of a reservation less than 60 days before the event date, the City keeps rental fees (up to \$200 max.) & refunds remaining fees (if any) or renter may reschedule without penalty.

RC-23 THEATER RENTAL

<u>Customer</u>	<u>Half-Day Rate (up to 5 hours)</u>	<u>Fee Per Hour (2 hour minimum)</u>	<u>Rehearsal Fee Per Hour (2 hour minimum)</u>
Standard Rate	\$605	\$160	\$90
Corporate Resident	\$520	\$140	\$75
Not For Profit (Dublin)(A)	\$490	\$135	\$70
Non-Profit Performing Arts Groups (501c 3)	\$320	\$85	\$60
Dublin Arts Council (DAC)	*	*	*

(A)– Primary address located within the City of Dublin.

* Fees will be waived for rental groups falling under the umbrella organization of the DAC. DAC will be charged a fully burdened hourly rate for the Theater Technician’s time upon request of that service. The Theater Technician rate will be charged at \$45 per hour/per technician.

City employees (or City-contracted professional service) are the only ones authorized to use/program the theater’s technical equipment, lighting, and any other theatrical appurtenances.

Rental Rates and Collection Fee:

In most cases, rental rates will be quoted to prospective rental groups in four-hour blocks. There may be certain times when a rental group will not need four hours for an event. In those situations, a per-hour rental rate will be optional, with a two-hour minimum. Should a rental group request the City of Dublin to facilitate ticket sales and collections for its performance(s), the City of Dublin will charge a 12% collection fee. This fee will be calculated based on total ticket sales, and the balance of ticket collections will be remitted to the rental group.

Rehearsal Rates:

Rehearsal rates will be available for those rental groups renting the theater facility for their performances. Rehearsal rates include “work lights” only. Rental groups desiring “technical” rehearsals must pay regular rental rates.

Rental Hours:

Rental hours will follow the existing hours of operation of the Dublin Community Recreation Center (DCRC) for Monday through Thursday rentals. Rental hours may be extended to midnight (12:00 a.m.) on Friday, Saturday, and Sunday pending staff and facility availability.

Insurance Coverage:

Rental groups will be required to obtain appropriate insurance. The rental group may be asked to provide proof of liability insurance that satisfies the City’s lease requirements.

Rental Contract and Policies:

Each rental group will be required to sign a detailed facility rental contract and agree to abide by all policies, procedures, rules and regulations governing the rental and operation of the facilities.

Refund Policy:

Abbey Theater – Upon cancellation of a reservation more than 60 days from the event date, the City will refund the rental fees collected, less a \$15 administrative fee. Upon cancellation of a reservation less than 60 days before the event date, the City keeps rental fees (up to \$200 max.) & refunds remaining fees (if any) or renter may reschedule without penalty.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

CE-13 ATHLETIC FIELD USAGE/RENTAL

Soccer Field Allocation and Fee Schedule for All League Play

The field allocation and fees schedule for all soccer fields shall be as follows:

League Play is limited to general team practices and team games during the Fall and Spring seasons. Fall season begins the second Monday before Labor Day, and ends the first Sunday in November. Spring season begins the fourth Saturday in March, and ends the second Sunday in June. League play does not include practices or games outside of the Fall or Spring seasons, or other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	**Middle-Tier	***Select/Elite	Other
Organization Provider		*Dublin Soccer League Only	No Restrictions	No Restrictions	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	\$10	\$10	\$100
Non-Resident Fee Per Player/Season		\$100; \$150 (2020)			\$100 \$150 (2020)
Games Played on Dublin Fields		All League Games Except MSSA/HSSA	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits Except MSSA/HSSA	Central Ohio Only	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		U4 - Up	U8 - U12****	U8 - Up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

* The City recognizes the Dublin Soccer League as the only organization eligible to provide general recreation league play on City fields. Dublin Soccer League will be responsible to provide sponsorship and representation to other leagues, field scheduling and field services for other eligible organizations. Such services will be performed for a pre-set fee established by DSL. Fees for services, or changes to fees for service, must be provided to the club organizations at least one year in advance.

** As a long standing provider of "Middle Tier" soccer league play in Dublin, the Dublin United Soccer Club will be accommodated prior to other organizations at this level of play, so long as all organization and program eligibility requirements have been met.

***As a long standing provider of the "Select/Elite" soccer league play in Dublin, the Ohio Premier Eagles Soccer Club and Club Ohio Soccer Club will be accommodated prior to other organizations at this level of play, so long as all organization and program eligibility requirements have been met.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

****U12 Teams that have already been formed under the “Middle Tier” level will continue to be eligible at the Priority 3 level for ages U13 - Up, so long as all other criteria have been met. Applications and requirements for newly formed teams at the U13 – Up age groups must be submitted at the “Select/Elite” Priority 4 level.

Baseball/Softball Field Allocation and Fee Schedule for All League Play

The field allocation and fees schedule for all baseball/softball fields shall be as follows:

League Play is limited to general team practices and team games during the Spring/Summer seasons. Fall season begins the third Monday in August, and ends the last Sunday in September. Spring/summer season begins the first Saturday in April, and ends the last Sunday in July. League play does not include practices or games outside of the Fall or Spring/Summer seasons, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	**Middle-Tier	***Select/Elite	Other
Organization Provider		*Dublin Youth Athletics Only	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	\$10 (2016)	\$10 (2016)	\$100
Non-Resident Fee Per Player/Season		\$100 Phased Over 3-Year Period (2016 - \$50; 2017 - \$75; 2018 - \$100)			\$100
Games Played on Dublin Fields		All League Games	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits (Some Exceptions Apply)	Limited to Central Ohio	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		Pre-K – 12 th grade	U8 - Up	U8 - Up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

* The City recognizes Dublin Youth Athletics as the only organization eligible to provide general recreation league play on City fields. Dublin Youth Athletics will be responsible to provide sponsorship and representation to other leagues, field scheduling, field lining and bases for other eligible organizations as necessary. Such services will be performed for a pre-set fee established by DYA. Fees for services, or changes to fees for service, must be provided to the organizations at least one year in advance.

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

City of Dublin Baseball/Softball Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues or Tournaments

	Organization Type	Fee
	Dublin Youth Athletics	Fee Waived
	Dublin Residents (General Use*):	\$25 per field/two-hours OR \$50 per field/day
	Dublin-Based, Non-Profit Organizations** and Independent Teams***	\$50 per field/two-hours OR \$100 per field/day
	Non-Dublin, Non-Profit Organizations and Teams:	\$75 per field/two-hours OR \$150 per field/day
	For-Profit Organizations:	\$100 per field/two-hours OR \$200 per field/day
	Field Lighting	\$35 \$25 per field/hour
	(Fee waived for Dublin Youth Athletics)	
Priority 1:	City of Dublin Recreation Programs and Special Events	
Priority 2:	Dublin Youth Athletics	
Priority 3:	All Other Organized Activities	

*General uses include resident and/or business non-instructional activities such as birthday parties, family outings, business outings and other such uses that are informal in nature. Fees only apply to reserved field use. Fees are waived for all other general field use by Dublin residents and are accommodated on a first-come, first-served basis.

** Non-profit teams and organizations must submit documentation of their tax-exempt status with the Internal Revenue Service (i.e., IRS determination letter). Organizations must demonstrate compliance with tax return filing requirements by submitting the most recent federal tax filing submitted to the Internal Revenue Service (Form 990).

***Dublin-based independent teams include teams that consist of a head coach that is a Dublin resident and maintain a minimum of 75% Dublin resident players. Rosters of teams must be submitted with each permit application including the names and primary addresses of the head coach and players.

Baseball and Softball Proposed Field Use Fees and Implementation Schedule

League Play Field Use Fees

	2014	2015	2016	2017	2018
DYA Resident - General Recreation League	Fee Waived	Fee Waived	Fee Waived	Fee Waived	Fee Waived
Residents - Middle Tier/Select Leagues (DYA and Other)	Fee Waived	Fee Waived	\$10/Player/Season	\$10/Player/Season	\$10/Player/Season
All Non-Resident Participants	Fee Waived	Fee Waived	\$50/Player/Season	\$75/Player/Season	\$100/Player/Season

Tournament and Non-League Field Use Rental Fees

	2014	2015	2016
Dublin Youth Athletics	Fee Waived	Fee Waived	Fee Waived
Dublin-Based, Non-Profit Organizations	\$50/Field/Day	\$50/Field/Day	\$100/Field/Day
Non Dublin-Based, Non-Profit Organizations	\$50/Field/Day	\$50/Field/Day	\$150/Field/Day
For-Profit Organizations	\$100/Field/Day	\$100/Field/Day	\$200/Field/Day
Field Lighting	\$6/Field/Hour	\$25/Field/Hour	\$25/Field/Hour

Non-League and Non-Tournament Field Use Rental Fees

	2014	2015
Dublin Youth Athletics	Fee Waived	Fee Waived
Dublin Residents - General Use	\$50/Day/Field	\$25/2Hours/Field OR \$50/Day/Field
Dublin-Based, Non-Profit Orgs/Other Teams	\$50/Day/Field	\$50/2Hours/Field OR \$100/Day/Field
Non-Dublin, Non-Profit Orgs/Other Teams	\$50/Day/Field	\$75/2Hours/Field OR \$150/Day/Field
For-Profit Organizations/Teams	\$100/Day/Field	\$100/2Hours/Field OR \$200/Day/Field
Field Lighting	\$6/Hour	\$25/Hour

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Lacrosse Field Allocation and Fee Schedule for All League Play

League Play is limited to general team practices and team games during the Spring season. Spring season begins March 1st and ends the first Sunday in June. League play does not include practices or games outside of the Spring season, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	Middle-Tier	Select/Elite	Other
Organization Provider		*Dublin Youth Athletics Only	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 90% Residents	Minimum 90% Residents	Minimum 50% for U9 - U12 No Restrictions for U13 and Up	No Restrictions
Resident Fee Per Player/Season		Waived	\$10 (2018)	\$10 (2018)	\$100
Non-Resident Fee Per Player/Season		\$100 Phased Over 3-Year Period (2018 - \$50; 2019 - \$75; 2020 - \$100)			\$100
Games Played on Dublin Fields		All League Games	Up to 60%	Up to 60%	TBD
League Games Travel Restrictions		Dublin Corporate Limits (Some Exceptions Apply)	Limited to Central Ohio	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted	Not Permitted	No Restrictions	No Restrictions
Age Restrictions		K-12	U8 & up	U8 & up	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

* The City recognizes Dublin Youth Athletics as the only organization eligible to provide general recreation league play on City fields. Dublin Youth Athletics will be responsible to provide sponsorship and representation to other leagues, field scheduling, field lining and goals for other eligible organizations as necessary. Such services will be performed for a pre-set fee established by DYA.

Lacrosse Field Allocation and Fee Schedule for Organized Activities Not Associated With Dublin-Based Permitted Leagues

Dublin Youth Athletics	Fee Waived
Dublin Residents (General Use)*/Dublin based not-for-profit organizations**	\$100 per field/day
Non Dublin based not-for-profit organizations**	\$500 per field/day
For-profit organizations:	\$1000 per field/day

- Priority 1: City of Dublin Recreation Programs and Special Events
- Priority 2: Dublin Youth Athletics
- Priority 3: All Other Organized Activities

*General use includes resident and/or business non-instructional activities such as birthday parties, family outings, business outings and other such uses that are informal in nature. Fees only apply to reserved field use. Fees are waived for all other general field use by Dublin residents and are accommodated on a first-come, first-served basis.

** Non-profit teams and organizations must submit documentation of their tax-exempt status with the Internal Revenue Service (i.e., IRS determination letter). Organizations must demonstrate compliance with tax return filing requirements by submitting the most recent federal tax filing submitted to the Internal Revenue Service (Form 990).

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Cricket Field Allocation and Fee Schedule for All League Play

League Play is limited to general team practices and team games during the season. The season begins mid-March (weather permitting) and ends October 31st. League play does not include practices or games outside of the season, nor other activities such as camps, clinics, tournaments, tryouts and other organized activities. The term Residents pertains to both City of Dublin Residents and Dublin City School District Residents.

	Priority 1	Priority 2	Priority 3	Priority 4	Priority 5
	City of Dublin Programs	General Recreation	Middle-Tier	Select/Elite	Other
Organization Provider		Dublin Cricket Club and Columbus Cricket Club	Dublin-Based Organizations	Dublin-Based Organizations	No Restrictions
Residency Requirement (Dublin/DSD)		Minimum 75% Residents	Minimum 75% Residents	Minimum 50% Residents	No Restrictions
Resident Fee Per Player/Season		Waived	\$10 (2018)	\$10 (2018)	\$100
Non-Resident Fee Per Player/Season		\$100 Phased Over 3-Year Period (2018 - \$50; 2019 - \$75; 2020 - \$100)			\$100
Games Played on Dublin Fields		All League Games (youth only)	Up to 60% (youth only)	Up to 60% (youth only)	TBD
League Games Travel Restrictions		Dublin Corporate Limits, Some Exceptions Apply (youth only)	Limited to Central Ohio (youth only)	No Restrictions	No Restrictions
Exclusionary Tryouts		Not Permitted (youth only)	Not Permitted (youth only)	No Restrictions	No Restrictions
Age Restrictions		K-12 (youth only)	U8 & up (youth only)	U8 & up (youth only)	No Restrictions
Team Coaching Restrictions		Volunteers Only	Volunteers Only	No Restrictions	No Restrictions

Cricket Field Allocation and Fee Schedule for
Organized Activities Not Associated With Dublin-Based Permitted Leagues

Non-League play includes all tournaments, camps, clinics, training programs and other organized activities not associated with general league play.

Dublin Cricket Club & Columbus Cricket Club	Fee Waived
Dublin based not-for-profit organizations/City of Dublin Residents:	\$100 per field/day
Non Dublin based not-for-profit organizations	\$500 per field/day
For-profit organizations/Non-Residents:	\$1000 per field/day

- Priority 1: City of Dublin Recreation Programs and Special Events
Priority 2: Dublin Cricket Club & Columbus Cricket Club Activities
Priority 3: Other Dublin-Based Not-For-Profit Organization Activities
Priority 4: All Other Organized Activities

APPENDIX A (continued)
SCHEDULE OF FEES AND SERVICE CHARGES

Dublin Community Recreation Center (DCRC) Facility Waivers
(RC-21, RC-22, and RC-23)

City Staff is hereby authorized to waive fees for various types of Facility uses at the Dublin Community Recreation Center based on the table following.

Type	Description/Examples	Waiver	
		Yes	No
After Prom	Dublin City Schools, private schools located in Dublin, Hilliard City Schools which Dublin residents attend <i>(Dublin City Schools have first scheduling priority)</i>	X	
Community service organization sponsored events/activities that provide broad benefit to the Dublin community	Glaucoma screenings; immunization clinics; blood drives; Leadership Dublin Community Service Day; PERC presentations/seminars open to the public; Elections. * Limited to two per month	X	
School programs, both public and private serving children and young adults with special needs in programs that benefit the Dublin community [Participants are to be supervised and assisted by School Teachers and Staff, and use the facility as approved by the Director of Recreation. The City and School District will sign an agreement for services and provide City Council with notification of the agreement.]	Participants of the Dublin School's Power Plus Program (Postsecondary Options Work Employability Results)	X	
Fund raising	Swim for Diabetes; Cancer Society; Heart Association; Booster Clubs		X
International exchange sponsored by Dublin based not for profit organizations	Overnight exchange students; rotary program; Russian exchange program	X	
Schools, both public and private; and school related organizations	PTO's; Young Professionals Academy; Special Needs In-Service for Parents; Wrestling Club award ceremony; theater boosters; Work Study Appreciation Breakfast; Young Life; Latchkey; Teen Institute; PERC meetings		X
Other Dublin based not for profit and profit events/activities not previously addressed			X
Non-Dublin based not for profit and profit events/activities not previously addressed			X

City administrative staff is hereby authorized to implement administrative procedures as necessary to manage the fee waiver request process as outlined above. Fee waiver requests for the above-described purposes will not be forwarded to City Council; likewise, Council will refer to staff any fee waiver requests presented to Council that have not been first reviewed/addressed by staff.

To: Members of Dublin City Council

From: Megan O'Callaghan, City Manager

Date: October 18, 2022

Initiated By: Matthew L. Stiffler, Director of Finance
Jaime Hoffman, Deputy Director of Finance
Melody Kennedy, Budget Manager
Meghan Murray, Financial Analyst

Re: An Ordinance Amending Chapter 35 of the Codified Ordinances to Revise the Fee and Service Charge Revenue/Cost Comparison System and Establishing a Schedule of Fees and Service Charges for City of Dublin Services

Background

The proposed Ordinance revises the Schedule of Fees and Service Charges for the City of Dublin. This Ordinance, with its proposed fee schedule, is the annual update to Chapter 35 of the City's Codified Ordinances which revises the current "City's Schedule of Fees and Service Charges for City of Dublin Services." Proposed changes for 2023 are highlighted in yellow in Appendix A. Each City Work Unit had the opportunity to review the proposed fee modifications in the Ordinance and provide their input.

The goal of the annual review of service fees is to provide information regarding the actual cost to provide the City's services. With that information, City Council may choose to increase, reduce or modify the proposed fees in consideration of the established target cost recoveries. As you will recall, beginning with the 2014 fee schedule, a plan was established and approved to forgo the comprehensive annual Cost of Services Study review every other year and instead apply an inflationary measure. In the 2021 cost study, the US Midwest CPI-U of 1.0% was applied to the per-unit cost to determine fees for 2022. To determine fees for 2023, a comprehensive Cost of Services Study review was conducted.

A few notable fee changes are discussed below. Please see Appendix A of the Ordinance for all proposed fee changes.

Building Standards Fees

Currently, the target cost recovery of fees for services provided by the Building Standards Division is set at 100%. In the interest of reaching Council's goal of 100% cost recovery, the fees shown in the attached fee schedule reflect a 30% increase over the 2022 fees for services. Although this increase seems substantial, in most cases the increases translates to an additional fee of \$50 or less for each service. In some cases, the increase is \$5.

Historically, the Building Standards Division has recovered over 100% of direct costs. The last Comprehensive Cost Study performed in 2020 demonstrated a total recovery rate of 54.4%. At that time, City Council approved a 10% increase to fees for 2021. Currently, the total cost recovery for the Building Standards Division is shown at 62.5%, demonstrating some progression towards the 100% cost recovery goal. To reach a full 100% cost recovery, a 60% increase would be needed.

After discussion and analysis, a 30% fee increase for 2023 is recommended. This increase is projected to bring the total cost recovery closer to 80%. The increases have been discussed and approved by the Director of Building Standards. Approval of the 30% increase in fees is recommended during this year's fee schedule update as to not lose the additional revenue during another year of permitting and building inspections.

Recreation Services Fees

Dublin Community Recreation Center (DCRC) Passes

Staff is proposing increases to DCRC memberships and daily rate passes in 2023. DCRC fees were increased by 5% across all annual pass types. The proposed increase will generate more revenue while continuing to maintain competitiveness in the market as surveyed against local communities. The revenue that will be generated from changes to annual DCRC membership prices will approximately result in an additional \$69,000 based upon 2019 volume. Respectively, daily admission passes will produce about \$40,000 more considering the proposed rates. Collectively, DCRC passes would yield a total \$109,000 in revenue above current fee levels.

Outdoor Pool Passes

Staff is proposing an increase to outdoor pool pass rates for 2023. The major renovation project to re-construct the Dublin Community Pool North began in 2020 and has been completed, providing a new outdoor facility with many upgraded amenities for pass holders and guests. Upgraded facilities include a new swimming pool, splash pad, slides, tot pool and other improvements to on-site buildings that enhanced the overall aesthetic of the facility in comparison to its original design constructed thirty years ago. The revenue that would be generated from the changes to outdoor pool rates for daily passes results in an additional \$9,000 based upon the number of passes sold in 2021. Annual passes would produce an additional \$36,000 if the same amount of season passes sold in 2021 are purchased in 2023, for a total of \$45,000 more in revenue generated from the sale of outdoor pool passes.

Parks and Open Space Fees

Cemetery Maintenance & Lot Sale

Staff is proposing the removal of the Cemetery Maintenance and Cemetery Lot Sale fees due to plot availability. If additional City land is purchased for cemetery use, these fees will be reinstated at an appropriate rate reflective of the new land value.

Recommendation

Staff recommends approval of the Ordinance at the second reading/public hearing. Fees would become effective on January 1, 2023.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2022 Suggested Fee
Returned Check Processing/ ACH Declined	AD-01	no change.	no change.	no change.	no change.
Document Printing and Copying	AD-02	no change.	no change.	no change.	no change.
Special Telecommunications ROW Permit	AD-03	no change.	\$645	\$650	no change.
General Telecommunications ROW Permit	AD-04	no change.	\$760	\$770	no change.
PACE Commercial Fee	AD-05	\$1,000	no change.	no change.	no change.
City Service to Special Events/Community Events/Sports Events: * Streets & Utility Worker * Custodian Worker * Parks Worker * Building Inspector * Police Service (Officer) * Police Service (Cruiser Usage) * Recreation Worker-seasonal	CE-05	Application Fee: Tier 1 = \$50; Tier 2 = \$375; Tier 3 = \$3,440 \$115 - hour per person plus costs. \$115 - hour per person plus costs. \$115 - hour per person plus costs. (see BL - 16) \$150 - hour per officer. \$18 - hour all cruiser usage no change on seasonals.	no change	Application Fee: Tier 1 = \$50; Tier 2 = \$380; Tier 3 = \$3,475 \$115 - hour per person plus costs. \$115 - hour per person plus costs. \$115 - hour per person plus costs. (see BL - 16) \$155 - hour per officer. \$20 - hour all cruiser usage no change on seasonals.	Application Fee: Tier 1 = \$50; Tier 2 = \$380; Tier 3 (New/Substantially Different) = \$5,000 Tier 3 (Reoccurring) = \$2,500 \$120 - hour per person plus costs. \$120 - hour per person plus costs. \$120 - hour per person plus costs. (see BL - 16) \$155 - hour per officer. \$20 - hour all cruiser usage no change on seasonals.
Designated Outdoor Refreshment Area (DORA) Cup Fee (note A).	CE-14	N/A	N/A	\$0.50	no change.
Outdoor Fee-Based Activity	CE-15	N/A	N/A	N/A	See Appendix A.
Riverside Crossing Rental Fees	CE-16	N/A	N/A	N/A	See Appendix A.
Coffman South Field Rental Fees	CE-17	N/A	N/A	N/A	See Appendix A.

NOTES:

A - Rather than a percentage of recovery, City Council has specified a fee to be adopted.

* For required City services, cost recovery of 50% of the fully burdened hourly rate of labor, plus full recovery of any out-of-pocket costs and other direct costs may be charged for recognized, tax exempt, Dublin non-profit events at the discretion of the Finance Committee.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee	
Building Permit Appl-Res Plan Review	BL-01	\$315 plus \$85 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours \$135 per hour (3 hour min)	\$350 plus \$90 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours \$145 per hour (3 hour min)	\$355 plus \$90 each 500 sq. ft. or fraction no change.	\$460 plus \$115 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. After hours \$145 per hour (3 hour min)	
		\$300 first 1,000 sq. ft. plus \$205 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours \$135 per hour (3 hour min)	\$330 first 1,000 sq. ft. plus \$220 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours \$145 per hour (3 hour min)	no change.	\$430 first 1,000 sq. ft. plus \$285 each add'l 1,000 sq. ft. or fraction thereof (plus outside plan review). After hours \$145 per hour (3 hour min) (no change)	
Minor Building Plan Revision-Commercial	BL-03	\$315	\$365	\$370	\$475	
Major Building Plan Revision-Commercial	BL-04	\$1,035 plus actual cost of any outside review.	\$1,150 plus actual cost of any outside review.	\$1,160 plus actual cost of any outside review.	\$1,215 plus actual cost of any outside review.	
Building Inspection-Residential	BL-05	\$285 plus \$75 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. \$60 - prefabricated fireplace, wood or coal burning stove \$100 - shoring permit \$135 per hour - After hours (3 hour minimum) \$60 - certificate of occupancy	\$310 plus \$80 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. \$65 - prefabricated fireplace, wood or coal burning stove \$110 - shoring permit \$145 per hour - After hours (3 hour minimum) \$65 - certificate of occupancy	no change.	\$405 plus \$105 each 500 sq. ft. or fraction thereof over 1,000 sq. ft.. \$85 - prefabricated fireplace, wood or coal burning stove \$145 - shoring permit \$145 per hour - After hours (3 hour minimum) \$85 - certificate of occupancy	
		<u>New:</u> \$315 plus \$175 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Alt/Ind/Prefab/Reloc:</u> \$175 plus \$60 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Condemned:</u> \$150 standard fee plus \$120 plus \$40 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Existing:</u> \$120 for the first 1,000 square feet or fraction thereof, plus \$40 for each additional 1,000 square feet \$135 per hour - After hours (3 hour minimum) \$225 - certificate of occupancy	\$340 plus \$190 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Alt/Ind/Prefab/Reloc:</u> \$190 plus \$65 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Condemned:</u> \$160 standard fee plus \$130 plus \$45 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Existing:</u> \$130 for the first 1,000 square feet or fraction thereof, plus \$45 for each additional 1,000 square feet \$145 per hour - After hours (3 hour minimum) \$245 - certificate of occupancy	no change.	\$440 plus \$245 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Alt/Ind/Prefab/Reloc:</u> \$245 plus \$85 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Condemned:</u> \$210 standard fee plus \$170 plus \$60 each 1,000 square feet or fraction thereof over 1,000 square feet <u>Existing:</u> \$170 for the first 1,000 square feet or fraction thereof, plus \$60 for each additional 1,000 square feet \$145 per hour - After hours (3 hour minimum) \$320 - certificate of occupancy	
Plumbing Plan Review & Inspection (Note: Fees set by Franklin County BOH)	BL-07	\$70 application and first fixture, plus \$20 each	no change.	no change.	no change.	
Electrical Plan Review	BL-08	\$150	no change.	no change.	\$180	
Electrical Inspection-Residential	BL-09	\$70 - temporary service; \$70 minimum fee plus \$30 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$70 minimum fee plus \$20 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	\$75 - temporary service; \$75 minimum fee plus \$32.50 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$75 minimum fee plus \$22 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	no change.	\$100 - temporary service; \$100 minimum fee plus \$35 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for new home/additions/alterations. \$100 minimum fee plus \$30 each 500 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric.	
		\$85 - temporary service; \$75 minimum fee plus \$100 each 1,000 sq. ft. up 50,000 sq. ft. plus \$70 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$60 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$45 minimum fee plus \$40 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric [plus any state fees].	\$90 - temporary service; \$80 minimum fee plus \$110 each 1,000 sq. ft. up 50,000 sq. ft. plus \$75 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$65 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$50 minimum fee plus \$45 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric [plus any state fees].	no change.	\$115 - temporary service; \$105 minimum fee plus \$145 each 1,000 sq. ft. up 50,000 sq. ft. plus \$100 per 1,000 sq. ft. from 50,001 sq. ft. to 100,000 sq. ft. and \$85 per 1,000 sq. ft. over 100,001 sq. ft. for home/additions/alterations. \$65 minimum fee plus \$60 each 1,000 sq. ft. or fraction thereof over 1,000 sq. ft. for low voltage electric [plus any state fees].	
Electrical Inspection/Permit-Commercial	BL-10					

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
HVAC Inspection-Residential	BL-11	\$90 minimum fee for areas up to and including 1,000 sq. ft., plus \$45 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	\$95 minimum fee for areas up to and including 1,000 sq. ft., plus \$50 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..	no change.	\$125 minimum fee for areas up to and including 1,000 sq. ft., plus \$65 for each 500 sq. ft. or fraction thereof in excess of 1,000 sq. ft..
HVAC Inspection/Permit-Commercial	BL-12	\$90-minimum fee plus \$40 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; \$80 minimum fee plus \$25 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	\$95-minimum fee plus \$45 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; \$85 minimum fee plus \$27 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.	no change.	\$125-minimum fee plus \$60 per 1,000 sq. ft. or portion thereof over 1,000 sq. ft. for new buildings or additions; \$110 minimum fee plus \$35 per 1,000 sq. sq. ft. or portion thereof over 1,000 sq. ft. for alterations.
Fire Protection System Review	BL-13	\$390 - plus actual costs of any outside plan review (plus any applicable State fees)	no change.	no change.	\$395 - plus actual costs of any outside plan review (plus any applicable State fees)
Fire Plan Revision	BL-13A	Revision to plan: \$135 minor; \$225 major	Revision to plan: \$165 minor; major: service no longer offered	Revision to plan: \$170 minor; major: service no longer offered	no change.
Building Plan Revision-Residential	BL-14	\$25 administrative fee plus fee based on level of review \$60 - per Division Building, Planning, Engineering	\$30 administrative fee plus fee based on level of review \$60 - per Division Building, Planning, Engineering	no change.	no change.
Home Improvements	BL-15	\$50 for projects 0 - 1,000 square feet.	\$100 for projects 0 - 1,000 square feet. \$200 for projects 1,001 - 1,500 square feet.	no change.	no change.
Temporary Structure Permit	BL-16	\$95	\$145	no change.	\$150
Temporary Membrane Structure Permit, Tents and Canopies Fire Inspection	BL-16A	Sliding Scale, Set by Washington Township	no change.	no change.	no change.
Gas Line Permit	BL-17	\$115	\$135	no change.	no change.
Building Preliminary Plan Review	BL-18	\$0 - no charge.	no change.	no change.	no change.
Building Demolition Plan Review & Inspection	BL-20	\$315	\$385	\$390	\$420
Building Relocation Plan	BL-21	\$720	\$745	\$750	no change.
Building Relocation Plan Review-enter City	BL-22	\$720 plus costs	no change.	no change.	no change.
Building Relocation Plan Review-leave City	BL-23	\$585 plus costs	no change.	no change.	no change.
Change of Use Permit	BL-24	\$360	no change.	no change.	no change.
Conditional Occupancy Inspection	BL-25	\$450	\$465	no change.	no change.
Building Permit Extension	BL-26	\$25	\$40	no change.	no change.
Special Building Inspection	BL-28	\$180 one hour (minimum) inspection, plus \$135 written report (if requested).	no change.	no change.	no change.
Building Reinspection Service	BL-29	\$190	no change.	no change.	no change.
Contractor Registration	BL-30	\$70 per year (flat fee)	\$75 per year (flat fee)	no change.	no change.
Building Construction Appeal	BL-31	\$210 (non-refundable).	no change.	no change.	no change.
Building Standards Appeal	BL-32	no change.	no change.	no change.	no change.
Replacement Building Plans	BL-33	\$60 plus actual cost of copies.	no change.	no change.	no change.
Replacement Building Card	BL-34	\$60	no change.	no change.	no change.
Range Hood Permit	BL-35	\$450	no change.	no change.	no change.
Sign Plan Rev & Inspection-Perm (note A).	BL-36	\$450	\$495	no change.	no change.

NOTES:
A - Fee is waived for Dublin HOAs; previously BL-36 was in Planning as PL-19.

City of Dublin
Cost Study Update-Recap
Court Services

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Court Services	CT-01	\$25	no change.	no change.	no change.
Fine Processing	CT-02	\$20	no change.	no change.	no change.
Mayor's Computer Fund Fee	CT-02A	\$8	no change.	no change.	no change.
Record Sealing	CT-03	\$20 plus State fee.	no change.	no change.	no change.
Summons	CT-04	\$35	no change.	no change.	no change.
Warrant Processing	CT-05	\$100	no change.	no change.	no change.
PNC Monitoring	CT-06	\$0 - no charge.	no change.	no change.	no change.
Pre-sentence Investigation	CT-07	\$0 - no charge.	no change.	no change.	no change.
Probation Monitoring	CT-08	\$0 - no charge.	no change.	no change.	no change.
Continuance Processing	CT-09	\$0 - first continuance. \$10 - additional continuance.	no change.	no change.	no change.
Witness/Subpoena	CT-10	\$30 (see note B).	no change.	no change.	no change.
Adult Diversion	CT-11	\$200 (see note D).	no change.	no change.	no change.
License Forfeiture	CT-12	\$20 plus BMV fee.	no change.	no change.	no change.
Interstate Compact	CT-13	\$20	no change.	no change.	no change.
Warrant Blocks	CT-14	\$20	no change.	no change.	no change.
Adult Traffic Diversion Review (note C)	CT-15	Court cost plus cost of online driving course (see note C).	no change.	no change.	no change.
Parking Registration Block	CT-16	\$20	no change.	no change.	no change.
Case Transfer	CT-17	\$20	\$25	no change.	no change.
Returned Check Processing/ ACH Declined	AD-01	\$30 per check no change for ACH (\$20).	no change.	no change.	no change.

NOTES:

A - Rather than a percentage of recovery, City Council has specified a fee structure to be adopted.

B - No cost recovery for Police Officers subpoenaed.

C - Fee is dependent upon State Court costs, Court Service fees (which can be more depending upon case history and action taken by the Court), the Computer Fund fee, and fine processing. A \$49.95 fee for the online driving course is collected by the National Safety Council of which \$25 is remitted back to the City.

D - A flat fee set to be reviewed by the City Council.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
ROW Plan Review & Inspection (see note A).	EN-01	no change.	no change.	\$430	no change.
ROW Encroachment Plan Review & Inspection	EN-02	no change.	\$1,280	\$1,290	no change.
Public Improvement Plan Review	EN-03	no change.	no change.	no change.	no change.
Public Improvement Inspection	EN-04	no change.	no change.	no change.	no change.
Easement Encroachment Review	EN-05	no change.	no change.	no change.	no change.
Review of Utility Company Easements on City Property (see note B).	EN-06	no change.	\$615	\$620	no change.
Private Street Dedication Review	EN-07	\$2,665 plus costs.	\$2,805 plus costs.	\$2,830	no change.
Street Vacation Review	EN-08	no change.	\$2,390	\$2,415	no change.
Street Renaming (non-staff initiated)	EN-09	no change.	\$1,085 plus cost of signs and labor if necessary	\$1,095 plus cost of signs and labor if necessary	\$1,100 plus cost of signs and labor if necessary
Private Waste Disposal Review (see note C).	EN-10	\$670 - residential \$915 - non-residential	\$730 - residential \$1,000 - non-residential	\$740 - residential \$1,010 - non-residential	\$775 - residential \$1,045 - non-residential
Sanitary Sewer Inspection	EN-11	no change.	no change.	no change.	no change.
Flood Plain Inquiry Response	EN-12	\$120 - written request (see note 1)	\$125 - written request (see note 1)	no change.	\$130 - written request
Flood Plain Development Review (see note E).	EN-13	no change. no change.	no change. \$1,475 - other	no change. \$1,490 - other	no change.
Engineering Re-inspection Service	EN-14	no change.	no change.	no change.	no change.
Damaged Light Pole Repair	EN-15	no change.	\$95 per hour labor plus cost of parts.	no change.	\$100 per hour labor plus cost of parts.
Street/Traffic Sign Service	EN-16	\$90 per hour plus materials. (Plus \$90 per hour installation if needed.)	\$95 per hour plus materials. (Plus \$95 per hour installation if needed.)	no change.	\$100 per hour plus materials. (Plus \$100 per hour installation if needed.)
Well Drilling Permit	EN-17	no change.	\$355	\$360	no change.
Change of Address Review	EN-18	no change.	\$365	\$370	\$480

NOTES:

- A - Plus a \$5,000 refundable bond for repairs, should they be necessary.
- B - Plus per sq. ft. fee using approved raw parkland value if equipment is placed on pad or above ground on City-owned land.
- C - Plus State and County fees.
- D - Fee does not to apply to Dublin residents when request is for primary residential property (written response.)
- F - Plus any outside costs

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Cemetery Maintenance	PK-01	\$710 - resident. \$1,990 - non-resident.	no change.	\$720- resident. \$2,010 - non-resident.	removed.
Cemetery Lot Sale	PK-02	\$405	no change.	no change.	removed.
Columbarium Niche*	PK-02A	\$1,895 - resident (see note A). \$2,605 - non-resident.	no change.	\$1,915 - resident (see note A). \$2,630 - non-resident.	no change.
Interment Service	PK-03	\$480 - weekday.	\$505 - weekday. \$740 - after hours/weekend.	\$510 - weekday. \$750 - after hours/weekend.	\$530 - weekday \$780 - after hours/weekend
Inurnment Service**	PK-03A	\$125 - weekday.	\$130 - weekday. \$200 - after hours/weekend.	no change.	no change.
Monument Foundation Service	PK-04	\$1.80 per square inch.	no change.	no change.	no change.
Niche Engraving	PK-04A	\$155	no change.	\$425	no change.
Veterans Marker Service	PK-05	No charge.	no change.	no change.	no change.
Cemetery Lot Ownership Transfer	PK-07	\$105	\$115	no change.	no change.
Legacy Tree/Bench	PK-08	\$1,015 - tree; \$2,000 - bench	\$1,055 - tree; \$2,035 - bench	\$1,065 - tree; \$2,055 - bench	\$1,435 - tree; \$2,070 - bench

* - up to two (2) cremations per niche
** - the act of putting cremains into the columbarium.

NOTES:
A - Includes perpetual care.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Concept Plan Review	PL-01	\$2,420	no change.	no change.	no change.
Preliminary Plan Review	PL-02	\$2,260 - per minor application (see note A). \$4,905 - per major application (see note A).	\$2,385 - per minor application (see note A). \$4,995 - per major application (see note A).	\$2,400 - per minor application (see note A). \$5,045 - per major application (see note A).	no change.
Final Dev Plan Review	PL-03	\$3,330 for 20 acres or less, plus \$75 for each additional 5 acres or portion thereof over 20 acres.	\$3,370 for 20 acres or less, plus \$75 for each additional 5 acres or portion thereof over 20 acres.	\$3,405 for 20 acres or less, plus \$75 for each additional 5 acres or portion thereof over 20 acres.	no change.
PUD/Amended Final Development Plan	PL-04	\$1,270 - per minor application (see note B). \$2,190 - per major application (see note B). \$885 - per signage application. Fee Waivers for Dublin HOA's.	\$1,305 - per minor application (see note B). \$2,220 - per major application (see note B). \$890 - per signage application. Fee Waivers for Dublin HOA's.	\$1,320 - per minor application (see note B). \$2,240 - per major application (see note B). \$900 - per signage application. Fee Waivers for Dublin HOA's.	no change.
Pre-Application Review	PL-05	no change.	no change.	no change.	no change.
Rezoning Application Review	PL-06	\$2,205 - SFD on 5 acres or less. \$4,405 - others.	\$2,275 - SFD on 5 acres or less. \$4,545 - others.	\$2,300 - SFD on 5 acres or less. \$4,590 - others.	no change.
Conditional Use Application Review	PL-08	\$1,325 - per minor application (see note C). \$2,295 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	\$1,380 - per minor application (see note C). \$2,295 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	\$1,395 - per minor application (see note C). \$2,320 - per major application (see note C). (Fees waived for properties located within the Historic District and for Churches and places of worship in residential districts and Alternative Energy applications)	no change.
Parking Lot Expansion/Alteration	PL-09	\$1,035 - per lot or facility.	no change.	no change.	no change.
Informal Plan Review	PL-10	\$650	\$690	\$700	no change.
Preliminary Plat Review	PL-11	\$720 - first two lots, plus \$50 per lot over two lots up to 100 lots. No increase over 100 lots. \$720 - first two RDUs, plus \$50 per unit over two units up to 50 units. No increase over 50 units. \$2,865 - commercial/industrial/other.	no change.	\$730 - first two lots, plus \$50 per lot over two lots up to 100 lots. No increase over 100 lots. \$730 - first two RDUs, plus \$50 per unit over two units up to 50 units. No increase over 50 units. \$2,895 - commercial/industrial/other.	no change.
Final Plat Review	PL-12	\$755 - first two lots, plus \$75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$1,950 - first two RDU's plus \$75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's.	\$800 - first two lots, plus \$75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$2,070 - first two RDU's plus \$75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's.	\$810 - first two lots, plus \$75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. \$2,090 - first two RDU's plus \$75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's.	\$810 - first two lots, plus \$75 per lot over two lots up to 100 lots. No incremental increase over 100 lots. (no change.) \$2,090 - first two RDU's plus \$75 per unit over two RDU's up to 50 RDU's. No increase over 50 RDU's. (no change.)

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
		\$2,830 - commercial/industrial.	\$3,005 - commercial/industrial.	\$3,035 - commercial/industrial.	\$3,215 - commercial/industrial.
Lot Split / Minor Subdivision Review	PL-13	\$805 - all types	no change.	no change.	no change.
Lot Line Adjustment Review	PL-14	\$805 - all types	no change.	no change.	no change.
Variance Application Review	PL-15	no change. \$2,275 - others. (waiver/exemption for properties located in the Architectural Review District)	no change.	no change.	no change.
Certificate of Zoning Plan Approval	PL-17	\$90 - residence. \$170 - commercial & other.	\$100 - residence. \$195 - commercial & other.	no change. \$200 - commercial & other.	no change.
ARB Board Order	PL-18	no change.	no change.	no change.	no change.
Sign Plan Rvw & Insp-temporary	PL-20	\$95	\$100	no change.	no change.
Sign Plan Rvw & Insp-ROW	PL-21	no change.	no change.	no change.	no change.
Annual Perm Sign Inspection	PL-22	no change.	no change.	no change.	no change.
Seasonal Business Review	PL-24	\$165 - initial application (plus bond). \$105 - renewal fee (plus bond).	\$175 - initial application (plus bond). \$115 - renewal fee (plus bond).	no change.	no change.
Outdoor Seasonal Plant Display/Sale	PL-24A	no change.	\$100	no change.	no change.
Peddlers/Solicitors Permit	PL-28	\$105 - per license.	\$110 - per license.	no change.	no change.
Special Permit Review	PL-29	\$435 for uses permitted in residential zones. (see note D). \$1,755 - others.	no change.	no change.	no change.
Home Occupation Permit	PL-30	\$105 - initial 2 years. \$65 - each 2 years after.	\$110 - initial 2 years. \$65 - each 2 years after.	no change.	no change.
		New Tower - \$3,250 Alternative Structure - \$2,145			

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Wireless Facility Administration Review	PL-31	Co-location - \$1,835 Temporary Facility - \$995 (see note E).	no change.	no change.	no change.
Tree Removal Permit	PL-32	\$150 caliper inch	no change.	no change.	no change.
Garage Sale Permit	PL-34	no change.	no change.	no change.	no change.
Zoning Inquiry Response	PL-35	\$350 - written response (see note F).	\$370 - written response (see note F).	\$375 - written response (see note F).	no change.
BZA Appeal Processing	PL-36	\$1,605 - others.	\$1,720 - others.	\$1,740 - others.	no change.
City Council Appeal Processing	PL-38	no change.	no change.	no change.	no change.
Planning Pre-Submittal Meeting	PL-39	no change.	no change.	no change.	no change.
Planning Re-inspection Fee	PL-40	no change.	\$110	no change.	no change.
Code Enforcement Inspection	PL-41	no change.	no change.	no change.	no change.
Weed Abatement Service	PL-43	\$355 - first clearing per calendar year plus contracted cost of mowing/trim \$240 - each ensuing clearing per calendar year plus contracted cost of mowing/trim	\$355 - first clearing per calendar year plus contracted cost of mowing/trim \$240 - each ensuing clearing per calendar year plus contracted cost of mowing/trim	no change.	no change.
Annexation Petition Processing	PL-45	\$4,210	\$4,245	\$4,290	no change.
<u>West Innovation District (EAZ):</u>					
EAZ Development Plan Approval	PL-46	\$1,055- per minor application (see note G). \$2,115 - per major application (see note G).	no change.	no change.	no change.
EAZ Administrative Departure Fee	PL-47	no change.	no change.	no change.	no change.
EAZ Site Plan Approval Fee	PL-48	\$1,315	\$1,385	\$1,400	no change.
<u>Bridge Street District (BSD):</u>					
Minor Project Review	PL-52	\$740- small; \$1,225 - large.	no change.	\$750 - small; \$1,240 - large.	no change.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Waiver Review	PL-54	\$1,270 - others	no change.	\$1,280	no change.
Open Space Fee in Lieu of Determination	PL-55	no change.	no change.	no change.	no change.
BSD-ARB - Master Sign Plan Review	PL-56	\$905	no change.	no change.	no change.
Parking Plan Review	PL-57	\$815	\$740	no change.	no change.

NOTES:

A - "Minor" is text-only changes and minor issues like access controls that are text issues but are also noted in the drawings. All others are considered "major."

B - "Minor" are issues like LS only changes, parking lot only, access only arrangements. All others are considered "major."

C - "Minor" is patio additions, applications that are proposed for existing structures with no external modifications. All others are considered "major."

D - Model homes fall under PL-17, Certificate of Zoning Plan Approval now.

E - Fees waived if wireless is located on a City facility and the space is leased from the City. Only fees for outside review services will be charged.

F - Fee not to apply to Dublin residents when request is for non-commercial purposes.

G - "Minor" is minor architectural changes, sign modifications, site modifications, and building additions to 20% of the existing structure.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Police False Alarm	PO-01	\$0 - 1st two in six months. \$70 - third alarm. \$70 - fourth alarm. \$80 - fifth alarm. \$100 - six or more in six months.	no change.	no change.	no change.
Impound/Abandoned Vehicle Release	PO-02	no change.	\$130 - others	no change.	\$0 - victims of crime. (no change) \$135 - others.
Record Check/Clearance Letter	PO-03	no change.	\$25	no change.	no change.
Police Report Reproduction	PO-08	\$.05 blk & wht single-sided copies. \$.10 blk & wht double-sided copies. \$.10 color single-sided copies.	no change.	no change.	no change.
Police Photo Reproduction	PO-09	\$1 per photo or CD plus actual cost of postage (see note B).	no change.	no change.	no change.
Video/Audio Tape Reproduction	PO-10	\$3 per tape or video (see note B).	no change.	no change.	no change.
Other Agency Dispatch Service	PO-11	By resolution.	no change.	no change.	no change.
Facility Rental - Firing Range (open only to other Law Enforcement Agencies)	PO-12	Res. 20-13: \$50 rental fee plus cost of staff time for at least one officer	no change.	no change.	no change.

NOTES:

A - Not chargeable to any and all governments or government agencies; Dublin residents; Dublin businesses.

B - Per legal advisory, the City may charge the actual cost of photos (or photos on CD) and/or the actual cost of video/audio tapes, but may not include the cost of Staff time to retrieve or make the reproductions.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Water Service	PW-01	no change.	no change.	See Ordinance 76-21.	Separate Ordinance forthcoming.
Sanitary Sewer Service	PW-02	no change.	no change.	See Ordinance 76-21.	Separate Ordinance forthcoming.
Storm Water Service	PW-03	\$0 - no charge.	no change.	no change.	no change.
Refuse Collection Service-Residential	PW-04	\$0 - no charge.	no change.	no change.	no change.
Recycling Collection Service	PW-05	\$0 - no charge.	no change.	no change.	no change.
Street Sweeping	PW-06	\$0 - no charge.	no change.	no change.	no change.
Spilled Load Clean-up	PW-07	\$140 per hour plus costs (see Note A).	no change.	no change.	\$150 per hour plus costs (see Note A).
Damaged Property Repair	PW-08	\$140 per hour plus costs.	no change.	no change.	\$150 per hour plus costs.
Fire Hydrant Permit	PW-09	\$115 (see note B).	no change.	no change.	no change.
Fuel Surcharge	PW-10	\$.13 per gallon diesel or unleaded	no change.	no change.	\$.15 per gallon diesel or unleaded
CNG Surcharge (see note B).	PW-10A	\$.66 per GGE	no change.	no change.	no change.
			no change.	no change.	no change.
Salt Surcharge	PW-11	\$1.93	no change.	no change.	no change.
Washington Township Fleet Maintenance	PW-12	\$120 per hour for labor	no change.	no change.	\$125 per hour for labor
Car Wash Service	PW-13	\$10 - per wash School Bus or larger	no change.	no change.	no change.
			no change.	no change.	no change.

NOTES:
A- Ordinance #28-98, passed May 4, 1998 established penalties for placing mud and other construction debris in the road and enables the City to charge a fee for clean-up (see spilled load clean-up fees.)
B- Fee to be effective on **July 1** of the following year to give adequate notice of the fee increase to users.

SERVICE	Service Number	2020 Approved Fee	2021 Approved Fee	2022 Approved Fee	2023 Proposed Fee
Adult Sports Leagues	RC-01	see note A.	no change.	no change.	no change.
Adult Programs	RC-02	see note A.	no change.	no change.	no change.
Teen Programs	RC-03	see note A.	no change.	no change.	no change.
Pre-School Programs	RC-04	see note A.	no change.	no change.	no change.
Youth Programs	RC-04A	see note A.	no change.	no change.	no change.
Pre-School Camps	RC-05	see note A.	no change.	no change.	no change.
Youth Camps	RC-06	see note A.	no change.	no change.	no change.
Teen Camps	RC-07	see note A.	no change.	no change.	no change.
Adaptive Programs	RC-08	see note A.	no change.	no change.	no change.
Fitness Programs	RC-09	see note A.	no change.	no change.	no change.
Theater Programs	RC-10	see note A.	no change.	no change.	no change.
Aquatics - Indoor Programs	RC-11	see note A.	no change.	no change.	no change.
Aquatics - Outdoor Pool	RC-12	no change.	Increases proposed. See Appendix A.	no change.	See Appendix A.
Aquatics - Swimming Lessons	RC-13	see note A.	no change.	no change.	no change.
Swim Team	RC-14	see note A.	no change.	no change.	no change.
Aquatics - Concessions	RC-15	no change.	no change.	no change.	no change.
Senior Programs	RC-16	see note A.	no change.	no change.	no change.
DCRC Passes	RC-19	no change.	Increases proposed. See Appendix A.	Increases proposed. See Appendix A.	See Appendix A.
Wee Folk	RC-20	see note A.	no change.	no change.	no change.
DCRC - Rental	RC-21	See Appendix A.	no change.	no change.	no change.
DCRC Rental	RC-22	See Appendix A.	no change.	no change.	no change.
Theater Rental	RC-23	See Appendix A.	no change.	no change.	no change.
Healthy by Choice	RC-24	see note A.	no change.	no change.	no change.
Non-Rental Facility Usage	RC-25	see note A.	no change.	no change.	no change.
Neighborhood Park Programs	RC-26	see note A.	no change.	no change.	no change.

Corporate Wellness Programs	RC-27	see note A.	no change.	no change.	no change.
Kaltenbach Rental	CE-10	See Appendix A.	no change.	no change.	no change.
Block Party Reservation	CE-11	See Appendix A.	no change.	no change.	no change.
Outdoor Reservation Service	CE-12	See Appendix A.	no change.	no change.	no change.
Athletic Field Usage/Rental	CE-13	See Appendix A.	no change.	no change.	no change.

NOTES:
A - Fees to be set in compliance with established target recovery policies.
A ten percent (10%) discount applies for Community Recreation Center (DCRC) members to programs held inside the DCRC facility (excludes camps and aerobics classes).