



MEETING MINUTES

Administrative Review Team

Thursday, January 12, 2023 | 2:00 pm

Development Building, Large Conference Room
5200 Emerald Parkway, Dublin, OH 43017

CALL TO ORDER

Ms. Rauch welcomed everyone and called the meeting to order at 2:04 pm.

ROLL CALL

ART Members and Designees present: Jennifer Rauch, Planning Director, (Chair); Brad Fagrell, Director of Building Standards; Shawn Krawetzki, Landscape Architect Manager; Michael Hendershot, Sr. Civil Engineer; Jake Stoll, Sergeant for the Police Department; and Jennifer Klus, Economic Development Director arrived in time to hear the presentation and vote.

Staff Members present: Christopher Will, Planner II; and Laurie Wright, Administrative Assistant II.

Consultant present: Dan Phillabaum, AICP, RLA, Principal, Landplan Studios, LLC

Applicant present: Rebecca Green, Zoning Resources

Ms. Rauch made a motion and Mr. Hendershot seconded to approve the minutes from the November 10, 2022, meeting.

Votes: Mr. Krawetzki, yes; Sergeant Stoll, yes; Mr. Fagrell, yes; Ms. Rauch, yes; and Mr. Hendershot, yes.
[The minutes were approved 5 – 0]

INTRODUCTION/DETERMINATION

1. ViVi Bubble Tea - Sign at 6375 Sawmill Road, 22-145MPR, Minor Project Review

Installation of a 21-square-foot, illuminated, channel-letter wall sign at an existing tenant space. The 8.67-acre site is zoned Bridge Street District - Commercial and is located northwest of the intersection of W. Dublin-Granville Road with Sawmill Road.

Staff Presentation

Mr. Phillabaum presented an aerial view of the site that highlighted the tenant space within Trader Joe's shopping center. The proposed sign is to be installed on the existing, tan-aluminum, sign panel within the 21-foot sign band and all sign copy and other sign elements will be routed from the aluminum panel and internally illuminated, which is consistent with other tenant signs in the center. The sign area covers 20.76 square feet consisting of white letters for the business name, Vivi bubble tea.

This application was reviewed against the Minor Project Review Criteria. Planning Staff recommended approval of the Minor Project without conditions.

Applicant Presentation

Rebecca Green, Zoning Resources, 74 Glen, Worthington, OH 43085, said she did not have anything to add.

Questions for the Applicant

Ms. Rauch confirmed the letters are flat.

Mr. Philabaum – Only the anchor tenants have the dimensional channel letters.

Team Members' Discussion

Discussion was not needed.

Ms. Rauch motioned, Mr. Fagrell seconded, to approve the Minor Project for the installation of a 21-square-foot wall sign at an existing tenant space.

Votes: Mr. Hendershot, yes; Mr. Krawetzki, yes; Sergeant Stoll, yes; Mr. Fagrell, yes; Ms. Klus, yes; and Ms. Rauch, yes.

[The Minor Project was approved 6 – 0.]

ADJOURNMENT

Ms. Rauch adjourned the meeting at 2:10 pm.

