



RECORD OF ACTION

Architectural Review Board

Wednesday, April 17, 2024 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

MOTION: Ms. Damaser moved, Ms. Cooper seconded, to accept the documents into the record.

VOTE: 4 – 0

RESULT: The documents were accepted into record.

RECORDED VOTES:

Gary Alexander	Absent until 6:35 p.m.
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

Signed by:

89A2805342A848D
Sarah Tresouthick Holt, AICP, ASLA
Senior Planner





RECORD OF ACTION

Architectural Review Board

Wednesday, April 17, 2024 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

1. **Alternative Materials** **23-081ADMO**

Administrative Request

Proposal: This document is intended to supplement the *Historic Design Guidelines* and serve as a guide for property owners, staff, and the Board regarding the appropriate choice of alternative building materials within the Historic District and Appendix G properties. Alternative materials refers to the use of a non-traditional, synthetic material in place of an original material or modern materials used on new construction.

Request: Review and recommendation to City Council for proposed amendments to the *Historic Design Guidelines*.

Applicants: Megan O’Callaghan, City of Dublin, City Manager

Planning Contact: Sarah Tresouthick Holt, AICP, ASLA, Senior Planner

Contact Information: 614.410.4662, sholt@dublin.oh.us

Case Information: www.dublinohiousa.gov/arb/23-081

MOTION: Ms. Damaser moved, Ms. Cooper seconded, approval of the Alternative Materials Document with the minor typographical corrections as noted.


VOTE: 5 – 0

RESULT: Motion carried 5-0 to approve the Alternative Materials Document. The Board recommended minor typo corrections and approved the Alternative Materials document, which will provide a resource for property owners regarding previously approved, non-traditional materials used on projects within the ARB purview. After the minor corrections are made, the document will be uploaded to the City website.

RECORDED VOTES:

Gary Alexander	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

Signed by:

 Sarah Tresouthick Holt, AICP, ASLA, Senior Planner





RECORD OF ACTION

Architectural Review Board

Wednesday, April 17, 2024 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

2. **HD Code & Guidelines Update – Phase II** **24-012ADMC** **Administrative Request-Code Amendment**

Proposal: Amendments to the Historic District Zoning Code and amendments to the Historic Design Guidelines.

Request: Review and recommendation of approval to City Council for proposed amendments to the Historic District Zoning Code and Guidelines.

Applicant: Megan O’Callaghan, City of Dublin, City Manager

Planning Contact: Sarah Tresouthick Holt, AICP, ASLA, Senior Planner

Contact Information: 614.410.4662, sholt@dublin.oh.us

Case Information: www.dublinohiousa.gov/arb/24-012

RESULT: The Board confirmed the direction of the Code and Historic Design Guidelines update, Phase 2, which includes two major topics: guidance on Background buildings and potential increase of Administrative Approval items. Members agreed that direction regarding Background building additions, new construction, and some architectural details is needed to preserve the overall character of the district and individual neighborhoods. The Board also discussed a potential list of future Administrative Approvals (single signs, residential paving, Background building materials, and others) to shorten approval times for applicants.

MEMBERS PRESENT:

Gary Alexander	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

Signed by:

8972805342A848D
Sarah Tresouthick Holt, AICP, ASLA, Senior Planner

