



RECORD OF ACTION

Architectural Review Board

Wednesday, June 26, 2024 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

MOTION: Mr. Cotter moved, Ms. Cooper seconded, to adjourn to Executive Session for the discussion of Personnel Matters concerning the appointment of a public official.

VOTE: 5 – 0

RESULT: Motion moved 5-0.

RECORDED VOTES:

Lisa Patt-McDaniel	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

ELECTION OF OFFICERS: Ms. Cooper moved, Mr. Jewell seconded the appointment of Mr. Cotter as Chair for a term of one year.

VOTE: 5-0

RESULT: Motion to appoint Mr. Cotter as Chair was approved.

RECORDED VOTES:

Lisa Patt-McDaniel	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

ELECTION OF OFFICERS: Mr. Jewell moved, Ms. Patt-McDaniel seconded the appointment of Ms. Damaser as Vice-Chair for a term of one year.

VOTE: 5-0

RESULT: Motion to appoint Ms. Damaser as Vice-Chair was approved.

RECORDED VOTES:

Lisa Patt-McDaniel	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes



MOTION: Mr. Cotter moved, Ms. Cooper seconded acceptance of the documents into the record and approval of the May 29, 2024 meeting minutes.

VOTE: 5-0

RESULT: The documents were accepted and the minutes approved form the May 29, 2024 meeting.

RECORDED VOTES:

Lisa Patt-McDaniel	Yes
Sean Cotter	Yes
Martha Cooper	Yes
Michael Jewell	Yes
Hilary Damaser	Yes

STAFF CERTIFICATION

Signed by:

Sarah Tresouthick Holt

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Sarah Tresouthick Holt, AICP, ASLA
Senior Planner





RECORD OF ACTION

Architectural Review Board

Wednesday, June 26, 2024 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

**1. 37 W. Bridge Street
24-072MPR**

Minor Project Review

Proposal: Installation of an approximately 7-square-foot projection sign on an existing building located in Historic Dublin.
Location: Southwest of the intersection of West Bridge Street and Mill Lane.
Request: Review and approval of a Minor Project Review under the provisions of Zoning Code §153.176 and the *Historic Design Guidelines*.
Applicants: Margie Hegg, American Sign Studio
Planning Contacts: James Condo, Planning Assistant
Sarah Holt, ASLA, AICP, Senior Planner
Contact Information: 614.410.4698, jcondo@dublin.oh.us
614.410.4662, sholt@dublin.oh.us
Case Information: www.dublinohiousa.gov/arb/24-072

MOTION: Ms. Damaser moved, Ms. Cooper seconded, approval of the Minor Project Review with one condition:

- 1) That the applicant mount the sign bracket in the closest mortar joints, relative to the approval location rather than drilling directly into the east stone façade in order to preserve the historic fabric of the building.

VOTE: 5 – 0

RESULT: The Minor Project was approved with one condition.

RECORDED VOTES:

Lisa Patt-McDaniel Yes
Sean Cotter Yes
Martha Cooper Yes
Michael Jewell Yes
Hilary Damaser Yes

STAFF CERTIFICATION

Signed by:

James Condo, Planning Assistant





RECORD OF ACTION

Architectural Review Board

Wednesday, June 26, 2024 | 6:30 pm

The Architectural Review Board took the following action at this meeting:

2. **Historic District Code and Guidelines Update – Phase II** **24-012ADMC** **Administrative Request – Code Amendment**

Proposal: Amendments to the Historic District Zoning Code and amendments to the Historic District Guidelines.

Request: Review and recommendation of approval to City Council for proposed amendments to the Historic District Zoning Code and Guidelines.

Applicant: Megan O’Callaghan, City Manager, City of Dublin

Planning Contact: Sarah Holt, AICP, ASLA, Senior Planner

Contact Information: 614.410.4662, sholt@dublin.oh.us

Case Information: www.dublinohiousa.gov/arb/24-012

RESULT: The Board discussed the Historic District Code and Guidelines updates, Phase II proposal to increase the number of administrative approvals (AA) permitted and to clarify how Background Buildings are treated. The Board had no objection to the proposed increase in AAs from 11 to 19 project types. The Board reviewed the proposed amendments to the Background Building language in the Code and Guidelines, which focuses on the height, setbacks, massing, roof shape, fenestration, eaves, and overhangs for the buildings on Franklin and S. Riverview Streets that are now classified as background. A draft document will be provided for the July 24 meeting for the Board’s further consideration. A formal recommendation of approval of the final draft to the Planning and Zoning Commission and City Council is anticipated at the August 28 ARB meeting.

MEMBERS PRESENT:

Lisa Patt-McDaniel Yes
 Sean Cotter Yes
 Martha Cooper Yes
 Michael Jewell Yes
 Hilary Damaser Yes

STAFF CERTIFICATION

Signed by:

 Sarah Holt, AICP, ASLA, Senior Planner

